



## REGULAR MEETING OF COUNCIL AGENDA

DATE: 2023.03.14

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

### 1. Call to Order

### 2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.03.14 Council Meeting

### 3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.02.07 Council Meeting

### 4. Delegations

4.1 Kaslo Baseball Association

### 5. Information Items

5.1 Mayor's Report

5.2 Council Reports

5.3 Committee Minutes

5.3.1 2023.03.02 Art & Heritage Committee Meeting Minutes DRAFT

5.4 CAO Report

5.5 Other Reports

5.5.1 Tree Planting Update

5.6 Correspondence

5.6.1 Village of Kaslo Noise Bylaw

5.6.2 Growing Communities Fund

5.6.3 Community Climate Profiles - Columbia Basin Climate Source

5.6.4 AKBLG call for nominations

5.7 **2023.03.14 Circulation Package**

### 6. Question Period

### 7. Business

7.1 **Utilities and Technology Committee Repeal Bylaw No. 1286, 2023**

*To consider three readings of a bylaw to disband the Utilities & Technology Committee.*

7.2 **2023 Municipal Grants**

*To reconsider the unfunded 2023 Municipal Grant Applications.*

**7.3 Kaslo Jazz Etc. Festival**

*To consider requests regarding the 2023 Kaslo Jazz Etc. Festival event.*

**7.4 Community Fund of North Kootenay Lake Grant – Kaslo Racquet Club**

*To consider the Kaslo Racquet Club's request for a CFNKL Grant.*

**7.5 Community Fund of North Kootenay Lake Grant – Kaslo Community Garden**

*To consider the Kaslo Community Garden Society's request for a CFNKL Grant.*

**7.6 Castlegar Sculpture Walk**

*To seek a decision from Council regarding the recommendation from the Art & Heritage Committee about a sculpture for Legacy Park.*

**7.7 Management Training & Travel Expenses**

*To consider authorizing the Corporate Officer to attend the Local Government Management Association Chapter Meeting in Kimberley.*

**7.8 Recreation Grant Policy**

*To consider a policy regarding eligibility for Recreation Grant funding.*

**7.9 Public Works Equipment Shelter**

*To receive an update to the Public Works Equipment Shelter.*

**8. Late Items**

**9. In Camera Meeting**

*A resolution is required to exclude the public and reconvene in camera.*

**10. Raised from In Camera Meeting**

**11. Adjournment**





## REGULAR MEETING OF COUNCIL MINUTES

DATE: 2023.02.28

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

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|          |                  |                        |
|----------|------------------|------------------------|
| PRESENT: | Chair:           | Councillor Brown       |
|          | Council Members: | Bird, Hewat, Lang      |
|          | Regrets:         | Leathwood              |
|          | Staff:           | CAO Dunlop, CO Allaway |
|          | Public:          |                        |

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### 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

The meeting was called to order at 6:02 p.m.

### 2. Adoption of the Agenda

2.1. Adoption of the Agenda for the 2023.02.28 Council Meeting

51/2023

Moved, seconded and CARRIED

***THAT the Agenda for the 2023.02.28 Regular Meeting of Council be adopted as amended with the addition of the following late item:***

- ***Kaslo River Dike and Bank Remediation Project – Phase 2***

### 3. Adoption of the Minutes

3.1. Adoption of the Minutes of the 2023.02.14 Regular Council Meeting

3.2. Adoption of the Minutes of the 2023.02.22 Special Council Meeting

52/2023

Moved, seconded and CARRIED

***THAT the Minutes for the 2023.02.14 and 2023.02.22 Council Meetings be adopted as presented.***

### 4. Delegations

Nil

53/2023

Moved, seconded and CARRIED

***THAT Council dissolve into Committee of the Whole to receive information items and questions from the public.***

### 5. Information Items

#### 5.1. **Mayor's Report**

*Mayor Hewat provided a verbal update on her participation in the Federation of Canadian Municipalities Municipal Asset Management Program meetings in Ottawa.*

## 5.2. Council Reports

*Councillor Brown gave a verbal report on Kaslo & District Community Forest Society affairs.*

## 5.3. Committee Minutes

5.3.1. 2023.02.23 Events Committee Minutes DRAFT

## 5.4. CAO Report

*CAO Dunlop provided an update on municipal activities.*

## 5.5. Correspondence

5.5.1. 2022.02.16 J. Diosy re: Public Shower

*Staff will draft a letter indicating the Village's support for renovations to the Kaslo Community Services facilities that incorporate a public shower.*

5.5.2. 2023.02.22 B. Woodhurst re: Invasive Trees

*The correspondence regarding invasive trees will be forwarded to Public Works staff.*

## 5.6. 2023.02.28 Circulation Package

## 6. Question Period

*Nil*

54/2023

Moved, seconded and CARRIED

***THAT Council rise without reporting from Committee of the Whole.***

## 7. Business

### 7.1. Library Reserve Fund Amendment Bylaw 1285, 2023

55/2023

Moved, seconded and CARRIED

***THAT Library Capital Reserve Amendment Bylaw 1285, 2023 be adopted.***

### 7.2. AKBLG Resolution

Moved, seconded and DEFEATED

***THAT WHEREAS rural and remote communities have significant need for affordable housing; and***

***WHEREAS in rural and remote areas of the province private sector developers have not embarked on the creation of sufficient affordable housing units to meet demand;***





**BE IT RESOLVED that the Province provide funding to local or regional housing development corporations to support the creation of affordable housing rental units in rural and remote areas.**

*Staff will prepare terms of reference for a Housing and Development Committee and will include making recommendations on this topic in the scope of matters to be considered by the committee.*

### 7.3. MIABC Associate Member Policy

56/2023

Moved, seconded and CARRIED

***THAT the MIABC Associate Member Criteria Policy be adopted as presented.***

Councillor Brown declared a conflict of interest regarding the award of Municipal Grants and absented himself from the meeting at 6:42 p.m. as he is involved with a group that is submitting an application.

Councillor Brown handed over the role of chair to Mayor Hewat for this item of business.

### 7.4. Municipal Grants

57/2023

Moved, seconded and CARRIED

***THAT \$3,900 in 2023 municipal grants be awarded as follows:***

|   |                     |
|---|---------------------|
| <b><i>Baseball &amp; Softball Association</i></b>     | <b><i>\$500</i></b> |
| <b><i>Kaslo Car Show</i></b>                          | <b><i>\$500</i></b> |
| <b><i>Kaslo Community Acupuncture</i></b>             | <b><i>\$500</i></b> |
| <b><i>Kaslo Concert Society</i></b>                   | <b><i>\$500</i></b> |
| <b><i>iDIDaRide</i></b>                               | <b><i>\$500</i></b> |
| <b><i>Kaslo &amp; Area Youth Council</i></b>          | <b><i>\$500</i></b> |
| <b><i>Kaslo Outdoor &amp; Rec. Trails Society</i></b> | <b><i>\$500</i></b> |
| <b><i>JVH Bursary</i></b>                             | <b><i>\$400</i></b> |

***and,***

***THAT a decision regarding the disbursement of the remaining 2023 municipal grant funds be postponed until the 2023.03.14 Council Meeting.***

Councillor Brown returned to the meeting at 6:45 p.m. and resumed the role of chair.

### 7.5. Federation of Canadian Municipalities Appointment

58/2023

Moved, seconded and CARRIED



***THAT WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;***

***WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and***

***WHEREAS FCM's hybrid Annual Conference and Trade Show will be held May 25 to 28, 2023, during which time the Annual General Meeting will be held, followed by the election of FCM's Board of Directors;***

***BE IT RESOLVED that Council of the Village of Kaslo endorse Suzan Hewat to stand for election on FCM's Board of Directors for the period starting in May 2023 and ending June 2024.***

**7.6. 2023 Budget**

**7.6.1. Swim Dock Upgrade for Moyie Beach**

**61/2023**

Moved, seconded and CARRIED

***THAT Council authorizes the purchase of an extension to the Moyie Beach Swim Dock with funds drawn from the Recreation, Parks, and Open Space Reserve fund.***

**7.6.2. Kemball Building Renovation Project**

*Nil*

**7.6.3. Recommendation from Events Committee**

**62/2023**

Moved, seconded and CARRIED

***THAT \$1,000 be allocated in the 2023 budget for events hosted by the Village of Kaslo.***

Mayor Hewat declared a conflict of interest regarding the late item and absented herself from the meeting at 6:53 p.m. as she is an employee of Brenton Industries.

**8. Late Items**

**8.1. Kaslo River Dike and Bank Remediation Project – Phase 2**

**63/2023**

Moved, seconded and CARRIED



***THAT Council approves procurement of construction services from Brenton Industries Ltd. to start Phase 2 of the Kaslo River Dike and Bank Remediation Process for \$37,675 + GST.***

Mayor Hewat returned to the meeting at 6:58 p.m.

**9. In Camera Meeting**

**64/2023** Moved, seconded and CARRIED  
**THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (e), and 90(2)(b) of the Community Charter.**

The open meeting recessed at 6:59 p.m.  
The open meeting reconvened at 7:17 p.m.

**10. Raised from In Camera Meeting**

**10.1. Shipyards Sublet**

**IC37/2023** Moved, seconded and CARRIED  
***THAT the Village authorize the Kaslo Shipyard Company to sublet a portion of Lots 4-17, Block A, Plan NEP393, District Lot 208, Kootenay Land District, to PACE Electric for storage purposes; and***  
***THAT the Corporate Officer be authorized to sign an amendment to the lease agreement.***

**11. Adjournment**

The meeting was adjourned at 7:18 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Acting Mayor Brown





## DELEGATION FORM

Date: March 6<sup>th</sup>

Village of Kaslo Email: admin@kaslo.ca / Fax: 250-353-7767

Name of Applicant: Kaslo Baseball Ass So Davie

On Behalf of: KASLO BASEBALL ASSOCIATION  
(Organization, Business, Self, etc.)

Mailing Address: PO BOX 1317

Local Street Address: \_\_\_\_\_

Tel # [REDACTED] Fax: ( ) \_\_\_\_\_ Em [REDACTED]

Issue Applicant wishes to Address: Field Renovs / updates

Request moving ahead with new dugouts

(Provide additional information as an attachment if required)

Audio/visual needs requested: No  
(Every effort will be made to accommodate requests, but the Village cannot guarantee availability of specific equipment)

Preferred Forum: Council -- or -- Committee of the Whole (please circle one)

Preferred Appearance Date: March 14, 2023

**Note:** Council and Committee of the Whole meetings are public meetings. The information on this form will become part of the public record and will be distributed to Council, staff, media and the public. The information on this form is collected in order to respond to your request to appear before Council. If you have any questions about the collection and use of this information, please contact the Corporate Officer. The Agenda is posted on the Public Notice Bulletin Board at City Hall, 413 Fourth Street, Kaslo and on the Village website at [www.kaslo.ca](http://www.kaslo.ca). Complete agenda packages are available for viewing at City Hall.

### FOR OFFICE USE ONLY

Scheduled Council or Committee Appearance Date: \_\_\_\_\_

Corporate Officer Approval (Signature): \_\_\_\_\_

Additional information / instruction: \_\_\_\_\_

S. Davie  
Signature of Delegation appearing before Council

March 6, 2023  
Date

## Karissa Stroshein

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**Subject:** March 14 meeting

-----Original Message-----

From: Jo

Sent: Monday, March 6, 2023 4:34 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: March 14 meeting

To Whom It May Concern,

As President of the Kaslo Baseball and Softball Association, I would like to bring forth our work plan for 2023 involving Murray Pearson Ball Park. We would like to discuss renovating the dugouts, signing the service agreement, insurance for the field and players, and sponsorship opportunities including banners along the newly installed fence.

I would like to attend the March 14th meeting along with Josh Noble, Vice President and possibly Breanna Tate, Treasurer and Secretary.

Thank you,

Jo Davie



## Mayors Report to Council

### Regular Council Meeting

Tuesday, March 14, 2023

The following is a summary of the meetings/activities that I have participated in since my last written report as well as a list of upcoming meetings. If you have any questions, please don't hesitate to ask.

The most recent Community Development Grant balance (excluding applications on the March 16<sup>th</sup> RDCK agenda) is at the bottom of my report.

#### February 13<sup>th</sup> Kaslo & Area D Economic Development Commission

- I have attached a copy of the approved minutes.

#### February 14<sup>th</sup> Happy Valentines Day!

#### RDCK Community Sustainable Living Advisory Committee

- There was a delegation from the South Kootenay Lake Community Services Society regarding the Kootenay Lake Geothermal Project
- The committee budget was reviewed, and 2023 projects discussed.
- Staff presented the 2023 Actions and Workplan – this document can be provided upon request.
- There were 2 project funding applications that were deferred to the August 2023 meeting for consideration in the 2024 budget.

#### Regular Meeting of Council

#### February 15<sup>th</sup>

#### RDCK Joint Resource Recovery

Of interest is the following change to Resource Recovery Bylaw #2891.

- The changes are the same in each User Fee schedule, excepting for the unit rate for a Container of Mixed Waste in the East and West Sub-Regions, which has increased from \$3.00 to \$3.25; the unit rate for a Container of Mixed Waste in the Central Sub-Region has increased from \$3.50 to \$3.75.
- The proposed price change is driven by significant increases to operating costs in recent years including fuel, labour, insurance, supplies, more stringent regulatory requirements, and increased borrowing repayment costs.

This motion will be voted on at the Board meeting on February 16<sup>th</sup>.

Staff provided a verbal report on the recent Recycle BC Service Interruptions. The issues have been occurring throughout the entire Regional District. They were reported to be due to driver illness/absence among other reasons.

Central Resource Recovery budget – The service will be potentially looking at a 9% increase for 2023.

#### February 16<sup>th</sup>

#### RDCK Board

- The Board highlights are part of the Circulation Package for this meeting.
- Not covered in the highlights was a verbal report regarding the Resident Directed (ReDi) Grant Program. Some directors had asked if there could be a virtual option for the Community Consultation. It was reported that all CBT was not offering an online option this year so it will be in person.





## Mayors Report to Council

- The appointment to the Kaslo and Area D Economic Development Commission was ratified.

February 17<sup>th</sup>

### RDCK Budget

- CFO Yev Malloff took the board through various service budget documents. This included motions to approve several staff positions. These included new positions in Building Inspection, Human Resources (HR), Information Technology (IT), Payroll, Resource Recovery (RR). All were passed, some with amendments to have increases be offset by user fee increases.

February 21<sup>st</sup>

### RDCK Parcel Tax Roll Review Panel meeting

- This was the first meeting of this panel since I was first elected to the group. There was one request for a review in regard to the newly established Local Conservation Service for Area H.

### Kaslo and Area Chamber of Commerce

- This meeting was postponed to Tuesday, February 28<sup>th</sup>. Since I was away in Ottawa for the Municipal Asset Management Program Workshop and I was already participating in the Council meeting virtually, I was unable to attend the meeting at all.

February 22<sup>nd</sup>

### RDCK budget presentation – hybrid meeting (Council Chambers and via Webex)

- RDCK CFO Yev Malloff attended in person and walked those in attendance through a presentation of the RDCK in relation to the services that Kaslo & Area D participate in jointly.
- A copy of the presentation and the 2023-2027 Draft Budget have been forwarded to staff.

### Village Budget meeting

## Federation of Canadian Municipalities (FCM) Board Meetings – virtual week

Kaslo's membership in FCM is covered by the Regional District of Central Kootenay and the RDCK has a long history of having a representative on the FCM board.

Silverton Councillor Leah Main and I are both members of the Board of Directors.

The cost of the travel expenses are covered by the UBCM Small Communities Travel fund which is as a result of a small fee added onto the annual membership fee. All other costs are covered by the RDCK.

I was elected to the Board of Directors June of 2022 after serving as a Committee Member for 3 years. 2 of those years were during the pandemic, so all meetings were virtual beginning with the Annual Conference held in the fall of 2020. I am proud to represent the Kootenays at this level. Between Councillor Main and I, we have representation on almost all committees which has been very beneficial.

I have included a copy of the agenda for the virtual week of meetings.

February 23<sup>rd</sup>

### FCM BC Caucus

- The new board and committee members were introduced. Reports were provided from the Member Relations Committee and the Election Readiness Working Group.





## Mayors Report to Council

### FCM Conference Planning

- Reports were provided on planning for the 2023 Annual Conference in Toronto as well on upcoming RFP's to host future Board Meetings. There are some basic requirements for hosting a board meeting which include hotel accommodations for up to 150 people, airport access, conference facilities for 150 people and sufficient broadband capability.

February 24<sup>th</sup>

### FCM Women's Participation in Local Government

- There was discussion of the terms of reference and the next steps related to the Town Hall on Harassment, Online Hate, & Discrimination Toward Municipal Elected Officials. Staff also provided updates on the CanWILL program, International Gender Programming and Women in Local Government Scholarships and Awards.

### FCM Municipal Infrastructure and Transportation Policy

- Staff provided an update on the MAMP program and answered questions.
- Budget 2023 Advocacy and the Future of Federal Infrastructure Programming was discussed.
- The committee had a roundtable discussion on municipal water infrastructure needs and solutions.

February 23<sup>rd</sup>

### Kaslo Events Committee

- The minutes of this meeting were part of the February 28<sup>th</sup> meeting package.

February 24<sup>th</sup>

### SS Moyie 125 - Movie Night at the Langham

- This was a great event and it was the kickoff event for the year. There were several movies of varying lengths that were shown with refreshments provided during intermission.
- This was a great collaboration with the Langham Cultural Centre.

## Municipal Asset Management Program (MAMP)

The first board meetings held after the 2022 Annual Conference and Election were held in Sherwood Park, Alberta in September. I had received my committee appointments from staff then I received a personal invitation from President Taneen Rudyk, to join the Standing Committee on Municipal Infrastructure & Transportation Policy.

February 27<sup>th</sup> to March 1<sup>st</sup> - Collaboration Workshop

I had a very adventurous journey to get to Ottawa for the Workshop. My flight was booked out of Castlegar the flight got cancelled. It wasn't due to the conditions in Castlegar, but due to the cancellation of flights out of Vancouver.

I am so grateful to Leah Main for providing me a phone number for FCM staff to assist me in rebooking my flight. The Air Canada staff at the Castlegar airport were also extremely help. 2 of them spent over 1 hour working on arranging me alternate flights and we were finally successful in booking me a flight out of Calgary.

On my first night in Ottawa, I was pleased to be able to connect with former Mayor of Fernie, Ange Qualliza. She was in Ottawa for work in her new role as Director of Inter-Governmental Relations and Governance for the Tr'ondek Hwech'in in the Yukon Territory.







## **Mayors Report to Council**

The Collaboration Workshop was the first time the new FCM office space at 66 Slater Street in Ottawa was used.

I have included a copy of the agenda with my report and I attended all sessions outlined in the agenda.

The participants included members of the Program Steering Committee, Technical Working Group, Asset Management professionals (program partners) and staff members from various local governments across the country.

I was asked to give the opening address on day 1 of the workshop. In my address I described Kaslo's geographic location, age as well as a brief outline of our Asset Management journey. I also described some of the issues that we face as an older municipality with aging infrastructure.

The study tour took us to view 2 sites. One was the site of Combined Sewage Storage Tunnel (CSST). A video presentation was given by Colin Goodwin then we were shown some of the access points. The original sewage tunnel runs through the downcore, past the parliament buildings and it was no longer able to manage the flows produced with the increased usage in the built-up area. This caused frequent overflows and sewage backups into homes in the lower areas. It wasn't feasible to replace the existing system, so a parallel tunnel was built.

A combined sewer system uses the same infrastructure to transport sewage and stormwater drainage in wet weather. So, when a big storm fills up that system, the water comes back up and discharges—relieving the system and reducing the risk of flooding. That's called a combined sewer overflow (CSO), and systems are designed so that CSOs happen infrequently to protect the environment while still protecting the community against flooding.

The next part of the tour took us to the Amped Sports Lab. This is the first Zero Carbon Performance Standard certified arena under The Canadian Green Building Council's Zero Carbon Building Program. We learned about the different systems put in place to achieve this goal.

While at the meetings, I made a connection with staff for the GMF (Green Municipal Fund). There are funds available for several different types of projects. The housing stream is generally oversubscribed, but the Community Building Retrofit Program appears to be a great option for the RDCK. Applications can be made for a single building or for a package of buildings. If anyone is interested, I can provide the name of the contact I made. When I spoke to him, he indicated that FCM staff would assist with the process.

I also had a discussion with Marian Hands of the BC Water and Waste Association over the course of the workshop. During one of the breakout sessions, she outlined the work her organization has been doing. I pointed out the gap that I saw in their research. To date their work only included Municipalities, so I raised the point that rural areas of Regional Districts contain many of the water systems that need help. She was going to take this back to the group and hopefully they will start to engage with Regional Districts.

March 2<sup>nd</sup> - [Art & Heritage Committee](#)

March 3<sup>rd</sup> – [Mercer Celgar Stakeholder Call](#)

- I have provided a copy of the presentation made.





## Mayors Report to Council

### Federation of Canadian Municipalities (FCM) Board Meetings – in person

#### March 5<sup>th</sup> to 10<sup>th</sup>

FCM Board Meeting hosted by the Regional Municipality of Durham and held at the Ajax Convention Centre.

The meetings were held from March 7<sup>th</sup> to 9<sup>th</sup>. I have provided a copy of the on-site agenda.

#### March 7<sup>th</sup>

I was one of only 5 people who attended the Study Tour to the Ontario Tech University to see the ACE Climatic Wind Tunnel.

[ACE: A solutions provider | ACE Climatic Wind Tunnel \(ontariotechu.ca\)](#)

**Rural Forum Meeting** – due to the level of engagement at the meeting, we weren't able to get to all of the agenda items.

**Anti-Racism & Equity Committee** – even though this isn't one of my committees, I was able to participate in this meeting.

#### March 8<sup>th</sup>

#### **Committee of the Whole**

Pre-budget advocacy was discussed, and board members were encouraged to reach out to their MP's. I have attached a copy of the document outlining the advocacy areas.

#### **Board Talks**

Some FCM board members presented on the infrastructure projects and/or needs of their local governments.

#### March 9<sup>th</sup>

#### **Board of Directors meeting – morning**

- New board members appointed since December 2022 Board Meeting were ratified.
- President Taneen Rudyk, CEO Carole Saab gave reports. This was followed by a report from the Finance and Audit Committee which included approval of the FCM and GMF (Green Municipal Fund) 2023-2024 budgets.
- Committee Chairs for the following committees provided reports: Human Resources, Standing Committee on Conference Planning, Governance Working Group, Elections Committee
- Resolutions were discussed and voted on
- There was an update by the Chair of the BCMC (Big City Mayors Committee)
- A report was provided from the Affiliate Members (PTA's)

#### **Afternoon**

The chairs of each of the Regional Caucuses reported on their meeting held during the FCM Virtual Week. There are British Columbia, Prairies and Territories, Quebec, Ontario and Atlantic.





## Mayors Report to Council

### Upcoming Meetings

#### March 13<sup>th</sup>

WKBHRD Executive Committee meeting

Health Advisory Committee

#### March 14<sup>th</sup>

Kaslo Seniors AGM and Luncheon

Regular meeting of Council

#### March 15<sup>th</sup>

Joint Resource Recover

#### March 16<sup>th</sup>

RDCK Board Meeting

#### March 18<sup>th</sup>

Kaslo and Area Chamber of Commerce Strategic Planning

#### March 21<sup>st</sup>

Village budget meeting

#### March 22<sup>nd</sup>

West Kootenay-Boundary Regional Hospital District

#### March 23<sup>rd</sup>

Spring Recreation Grant meeting

#### March 28<sup>th</sup>

Regular Meeting of Council

#### March 29<sup>th</sup>

RDCK All Recreation Committee

Respectfully submitted,  
Mayor Suzan Hewat

|                             |                    |      |           |
|-----------------------------|--------------------|------|-----------|
| KASLO                       | 2022 carry forward | \$   | 94,113.45 |
| Total grants issued to date |                    | 0.00 |           |
| Total Available Funds       |                    | \$   | 94,113.45 |





**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Kaslo and Area D Economic Development  
Commission S109  
OPEN MEETING MINUTES**

**1:00 p.m.**

**Monday, February 13, 2023**

**Village of Kaslo Council Chambers**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84838839557>

Meeting ID: 848 3883 9557

One tap mobile

+16475580588,,84838839557# Canada

+17789072071,,84838839557# Canada

**Join by Phone:**

+1 778 907 2071 Canada

**Meeting Number (access code):** 848 3883 9557

**Meeting Password:** 848 3883 9557

**In-Person Location:** 413 4th St, Kaslo BC – City Hall

|                     |                  |
|---------------------|------------------|
| Commissioner Hewat  | Village of Kaslo |
| Commissioner Lang   | Village of Kaslo |
| Commissioner Davie  | Village of Kaslo |
| Commissioner Watson | Area D           |
| Commissioner Brown  | Area D           |
| Commissioner Jones  | Area D           |

**MEMBERS ABSENT**

|                    |                  |
|--------------------|------------------|
| Commissioner Davie | Village of Kaslo |
|--------------------|------------------|

## **STAFF**

|                   |                      |
|-------------------|----------------------|
| Stuart Horn       | CAO, RDCK            |
| Catherine Allaway | CO, Village of Kaslo |
| Karissa Stroshein | Secretary            |

**5 out of 6 voting Commission members were present – quorum was met.**

## **GUESTS**

|              |  |
|--------------|--|
| Erin Rooney  | Community Futures Central Kootenay           |
| Scott Felman | Immigration, Refugees and Citizenship Canada |

### **1. CALL TO ORDER**

Chair Matthew Brown called the meeting to order at 1:05 p.m.

### **2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### **3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the February 13, 2023 Kaslo & Area D Economic Development Commission S109 meeting, be adopted as circulated.

**Carried**

### **4. RECEIPT OF MINUTES**

The January 23, 2023 Kaslo & Area D Economic Development Commission S109 minutes have been received.

### **5. DELEGATE**

#### **5.1 Erin Rooney, Community Futures Central Kootenay, Rural Northern Immigration Pilot Program**

The PowerPoint Presentation from Erin Rooney, Regional Coordinator, Community Futures Central Kootenay, re: Rural Northern Immigration Pilot Program, has been received.

### **6. STAFF REPORTS**

#### **6.1 Update from Factor 5 re: Imagine Kootenay Steering Committee**

The Committee Report from Eric Burton, Factor 5, re: First Point of Contact Roles & responsibilities, has been received.

### **7. NEW BUSINESS**

#### **7.1 Strategic Planning Discussion – Projects for 2023**

The report dated January 23, 2023 from Eric Burton, Factor 5, re: 2023 Strategic Planning Workshop has been received.

### **7.2 Direction to Imagine Kootenay Steering Committee Representative**

Commissioner Watson questioned the value of the Imagine Kootenay membership and what a paid position would cover.

### **7.3 Greenhouse in Kaslo**

Commissioner Hewat discussed a feasibility study of a community greenhouse in Kaslo for year-round produce.

Commissioner Jones recommended that Patrick Steiner from the Kaslo Food hub be contacted to discuss the feasibility of a community greenhouse.

Commissioner Watson discussed a previous study from before Patrick Steiner managed the Kaslo Food Hub.

### **7.4 Support of the Kaslo & Area Chamber of Commerce**

**MOVED** and seconded,  
AND Resolved:

That the Kaslo & Area D Economic Development Commission contact the Kaslo and Area Chamber of Commerce to request a budget and deliverables for economic development activities in our shared region and request this budget include May Days and the Imagine Kootenay administrative needs as well as further activities the Kaslo & Area Chamber of Commerce has identified as important for economic development in North Kootenay Lake.

And further, that the Kaslo & Area Chamber of Commerce is requested to respond to the Kaslo & Area D Economic Development Commission by the April 3, 2023 commission meeting.

**Carried**

### **7.5 Rural Economic Diversification and Infrastructure Program (REDIP) Grants**

Corporate Officer Allaway discussed the REDIP grant process and possible application.

### **7.6 Economic Trust of the Southern Interior**

The Economic Trust of the Southern Interior grant was discussed.

Commissioner Brown discussed contacting the Kaslo & Area Chamber of Commerce to come as a delegation to the April 3, 2023 Kaslo and Area D Economic Development Commission S109 meeting.

Commissioner Jones discussed coming as a delegation to the April 3, 2023 Kaslo and Area D Economic Development Commission S109 meeting to share what Lardeau Valley Opportunity LINKS Society is working on.

### **7.7 Factor 5**

Chair Brown discussed Eric Burton from Factor 5 attend the April 3, 2023 Kaslo and Area D Economic Development Commission S109 meeting to report on the deliverables from the Community Economic Recovery Infrastructure Program (CERIP) grant as follows:

A report on the over all CERIP grant including the status of the community Kitchen portion of the project and whether the scope change and extension from the community storage to support for developing infrastructure required to achieve Farm Gate or Farm Gate Plus licences has been approved.

**7.8 Budget Recommendations**

**MOVED** and seconded,

AND Resolved:

That the budget be accepted as presented.

**Carried**

**8. PUBLIC TIME**

The Chair called for questions from the public at 2:38 p.m.

**9. NEXT MEETING**

The next Kaslo & Area D Economic Development Commission S109 meeting is scheduled for April 3, 2023 at 1:00 p.m.

**10. ADJOURNMENT**

**MOVED** and seconded,

AND Resolved:

The Kaslo & Area D Economic Development Commission S109 meeting be adjourned at 2:40 p.m.

**Carried**

Approved by

---

Matthew Brown, Chair





**Mercer Celgar**

Exceptional People Creating Bioproducts for a More Sustainable World

# Stakeholder Update

March 3, 2023



# SAFETY MOMENT





## Curtailment Update

**Originally announced dates: March 7 to 28**

**New dates: March 18 to 28, 2023**

The mill requires 10 days down to allow the chip pile to grow to sufficient levels that allow us to run full rates to M23 in October. The outage will support mill trades to change the High Pressure Feeder and approximately 20' of brick in the kiln that is deemed too risky to leave until the 2025 shutdown.

The shorter duration shut will allow us to keep the Digester full and to avoid needing layoffs.



# Industry Wide Challenges and Sustainability

The reality is that, despite strong global pulp markets...

**The industry is facing greater fibre uncertainty today in BC than at any time in our history.**





## What We are Doing to Improve Conditions

- Advocating with Federal Officials for the return of border hours to pre-pandemic conditions
- Working with BC Timber Sales to salvage as many burned wood stands as possible from the 2021 fires (7 TSL's awarded to date)
- Partnering with First Nations (Osoyoos Band) to create economic opportunities for their communities through salvage and rehabilitation on their traditional territories (new fibre supplies for Celgar)
- Targeting new US fibre supplies in Washington and Idaho
- Working with key suppliers to increase salvage and utilization within their fibre supplies



## Government Commitments

1. \$180m BC Manufacturing Job Fund - Directed towards investment in value added businesses and industry transformation
1. \$50m Forest Enhancement Society Program - Directed towards incremental haul and recovery of fire burned wood
1. BC Timber Sales increasing sales of fire burned stands to the market
1. Introduction of BC Timber Sales “Pile Nicely” Pilot project which holds harvesters accountable to either transport residual materials to a usage facility or pile the materials nicely on the side of the road so they are accessible for removal and use





## What Still Needs to Be Done

- Lifting of the Vaccine Mandate on the US side of the border to permit free movement of commercial traffic
- Advocacy to improve winter road maintenance for transportation safety and reliability
- Improve driver retention and training to rebuild logistics networks
- Develop alternative solutions for transportation (rail)
- Complete modernization of the Celgar Woodroom to accept full profile of wood supply

# A Platform for Growth & Innovation

**Celgar has the potential to transform its business from a pulp-primary, commodity business into a multi-product biorefinery business that is a global leader in innovative, environmentally friendly bio-based products**

## Stage 1: Celgar 550 (\$125 million)

### Project Summary:

Investment in storage tanks and process upgrades to stabilize the mill

Results in additional pulp and electricity production and sets the mill up for future projects



**Project  
Status:**

Shovel Ready, awaiting government support for the project

## Stage 2: Biomass Gasifier

### Project Summary:

Convert bark and other forest waste into renewable bio-gas to replace natural gas

Results in enough energy production to heat 12,500 homes for a year



**Project  
Status:**

In development, preliminary engineering work complete

## Stage 3: Bio-Materials Plant

### Project Summary:

Numerous renewable bio-products could be manufactured at Celgar using bi-products of the existing pulp production process including:



Lignin



Cellulose nano-fibres



Compostable bio-plastics

**Project  
Status:**

Early development

Questions?

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# Contact Information

**Mercer Celgar**

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Castlegar, B.C. Canada



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

# A better life for all Canadians

Municipalities are known for turning shared federal-municipal aspirations into action on the ground. We're renewing job-creating infrastructure and retrofitting buildings to cut emissions. We're making this country more resilient to extreme weather. We're working to enhance community wellbeing by promoting housing affordability and fostering inclusivity.

**We're doing all of this and more in ways that are efficient, cost-effective and that make life better in this country.**

As the national voice for Canada's local governments, FCM is ready to advance real solutions that raise the quality of life of Canadians across the country.

**Here is a brief summary of our priorities for Budget 2023.**

## A resilient quality of life



From fires to storms and floods, communities are on the front lines of extreme weather. FCM has led the charge in calling for action and investment to protect communities from extreme weather events and build towards adaptation and resilience. The federal government responded with a vision for a more climate resilient society, and in November 2022 published the first National Adaptation Strategy to implement this approach. The next steps that FCM are advocating include:

- Building on the progress demonstrated through the National Adaptation Strategy's top-up to the **Disaster Mitigation and Adaptation Fund (DMAF)**, and emphasizing the importance of long-term, predictable funding for climate resilient infrastructure.
- Municipalities are expecting to see new investments in Budget 2023, including an immediate increase to the **Disaster Mitigation and Adaptation Fund (DMAF)** totaling \$2 billion in 2022-2023 and at least **\$1 billion per year over ten years** for disaster mitigation infrastructure.



## We are FCM

FCM is the national voice of municipal government since 1901. We unite more than 2,100 cities and communities of all sizes, from big cities to rural and northern communities, as well as provincial and territorial municipal associations. Together we represent more than 92 percent of Canadians. That gives us an unparalleled ability to convene Canada's on-the-ground leaders, and to help design and deliver federal initiatives that build better lives for Canadians.

Municipalities in Canada are constrained by an outdated fiscal framework that limits the potential of our communities. Through all of our advocacy, FCM and our members are committed to working with our federal, provincial, and territorial government partners to develop a modernized fiscal framework for municipalities so local governments can continue to lead with ambition.



## An affordable quality of life



Municipalities have a critical role to play in addressing housing affordability. Like so many national policy challenges of our time, Canada's housing crisis requires local governments to dedicate more resources than ever before to deliver solutions across the country. But no order of government can do it alone. Municipalities are urging the federal government to:

- Prioritize a swift and effective rollout of the Housing Accelerator Fund, working closely with municipalities to ensure that a highly effective and results-oriented funding tool is ready to begin unlocking supply immediately.
- Rapidly advance the Budget 2022 commitment to co-develop the **Urban, Rural and Northern Indigenous Housing Strategy** in partnership and meaningful engagement with Indigenous housing providers and partners across Canada, and immediately commit at least \$3 billion over the next five years for new Indigenous housing units.
- Optimize and continue to invest in critical National Housing Strategy programs such as the **National Housing Co-Investment Fund** and **Rental Construction Financing Initiative** to preserve and create more affordable rental supply, deliver deeper market and non-market affordability and review grant to loan ratios to ensure they respond to market changes and allow for project completions.
- Continue investments in the successful **Rapid Housing Initiative** to end chronic homelessness by committing to long-term funding. Scale up **Reaching Home** to provide ongoing homelessness funding for wraparound supports needed for vulnerable populations, as well as additional social services and options for those residing in encampments.

## A growing quality of life



So many national challenges, including increasing housing supply in a context of accelerated population growth, depend on core infrastructure being in good condition. Yet according to Statistics Canada's Core Public Infrastructure Survey, 14% of municipal waste and water infrastructure and 12% of municipal transportation infrastructure is currently in "poor" or "very poor" condition. FCM has estimated that the cost of addressing all municipal assets currently in "poor" and "very poor" condition is more than \$175 billion. As current infrastructure programs end or renew, FCM is advancing recommendations for the future of federal infrastructure funding. We are looking to Budget 2023 to advance key priorities such as:

- Ensure clean water for Canadians nationwide by creating a **new dedicated water infrastructure fund** and investing at least \$1 billion annually for the next 10 years over and above **Canada Community Building Fund (CCBF)** investment. Crucial to support population growth and increasing housing supply, this would deliver much-needed potable water, stormwater, and wastewater infrastructure in both urban centers and rural communities.
- Invest at least \$500 million annually in **municipal community, culture and recreational infrastructure** for the next 10 years starting in 2024-25. These essential public amenities are needed to service growing populations in municipalities. Creating vibrant, walkable, transit-oriented neighborhoods where people want to live, work, and play is key to post-pandemic downtown renewal and achieving our net-zero goals.
- Permanently double the proven **Canada Community Building Fund** (formerly known as the Gas Tax Fund) to \$4.4 billion per year and increasing the annual index from 2% to 3.5% to renew core municipal infrastructure.

Continued on Next Page





## A secure quality of life

Community wellbeing is the foundation of livable cities and municipalities. There are critical steps the federal and municipal orders of government can take together to keep communities safe, healthy and inclusive for all Canadians. In Budget 2023, we're looking to make progress to:

- Enshrine the **Permanent Public Transit Fund** in legislation in 2023-24 with new funding available for planning and design costs and a mechanism to approve projects for capital funding. Starting in 2026/27, the PPTF should provide no less than \$3 billion per year for a full range of eligible capital expenses and should be indexed at 3.5% per year.
- Implement a comprehensive plan for inter-community transit that builds on existing federal programs such as the **Rural Transit Solutions Fund** to create a national approach that includes a sustainable funding model in partnership with provinces and territories.
- Bolster **rural and northern infrastructure** by adding a needs-based stream to the **Universal Broadband Fund**; investing in rural infrastructure like water systems, roads and bridges, ports and airports by providing at least \$250 million annually in new funding for 10 years starting in 2024-25; and through a targeted increase to the CCBF for local governments in the territories.
- Close the **Indigenous infrastructure** gap to improve quality of life for Indigenous communities, including prioritizing safe drinking water as a human right by ending boil water advisories and providing long-term water certainty.

- Prevent serious repercussions on community services with a federal commitment to absorb all **retroactive costs** associated with the signing of the new RCMP bargaining agreement.
- Tackle the opioid crisis by building on Health Canada's Substance Use and Addictions Program, **supporting access to pharmaceutical alternatives** to the illegal drug supply, and moving toward more stable, long-term funding.
- Renew and expand FCM's successful **CanWILL program** so municipalities can play a leading role in helping to implement Canada's National Action Plan to End Gender-Based Violence—including by addressing the growing harassment of elected officials and candidates for public office.
- Increase access to **mental health and addictions services** in communities of all sizes across Canada, and engage municipalities in a national conversation on mental health.



# FCM

Let's work together to ensure all Canadians experience a better quality of life in our communities.

For more information on FCM and local government priorities, visit our website at [fcm.ca](https://fcm.ca) or **contact us**.



## Summary of meetings / Ordre du jour as of February 10, 2023 / en date du 10 février 2023

Committee Meetings | February 15, 21-24 and 28, 2023

Virtual meetings | Eastern Time

Réunions des comités | le 15 février, du 21 au 24 février et le 28 février 2023

Rencontre virtuelle | Heure de l'Est

### Legend | Légende

Simultaneous interpretation | *Interpretation simultanée* =

Wednesday, February 15 | Mercredi 15 février





| Eastern Time  <br>Heure de l'Est | Virtual Meeting   Réunion virtuelle  |
|----------------------------------|--|
| 13:00 – 14:30                    | <b>Réseau Francophone</b><br><br><a href="https://fcm-ca.zoom.us/j/85228772802?pwd=SmFGUHNuZHR6ekhrUmtDY1ozZWJyUT09">https://fcm-ca.zoom.us/j/85228772802?pwd=SmFGUHNuZHR6ekhrUmtDY1ozZWJyUT09</a><br>Meeting ID / Identifiant de la réunion : 852 2877 2802<br>Passcode / code secret : 872838<br>+1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais) |

Tuesday, February 21 | Mardi 21 février

| Eastern Time  <br>Heure de l'Est | Virtual Meeting   Réunion virtuelle  |
|----------------------------------|--|
| 14:00 – 15:00                    | <b>Member Relations Committee   Comité des relations avec les membres</b><br><br><a href="https://fcm-ca.zoom.us/j/82630122244?pwd=aFZMYlI3UWV4WGtLaHgxdllMY2FiZz09">https://fcm-ca.zoom.us/j/82630122244?pwd=aFZMYlI3UWV4WGtLaHgxdllMY2FiZz09</a><br>Meeting ID / Identifiant de la réunion : 826 3012 2244<br>Passcode / code secret : 941484<br>+1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais) |
| 13:30 – 15:30                    | <b>Governance Working Group   Groupe de travail sur la gouvernance</b><br><i>Closed meeting for committee members only   Réunion pour les membres du comité exclusivement</i>  |





Thursday, February 23 | Jeudi 23 février

| Eastern Time  <br>Heure de l'Est | Virtual Meeting   Réunion virtuelle   |
|----------------------------------|---|
| 10:30 – 12:00                    | <b>Regional Caucus Meetings (concurrent)   Réunions des caucus régional (simultanées)</b>   |
|                                  | <b>Quebec   Québec</b><br><br><a href="https://fcm-ca.zoom.us/j/84260837809?pwd=eDVXNkJPVHZiMzFuR2hCK0VkdIZ6UT09">https://fcm-ca.zoom.us/j/84260837809?pwd=eDVXNkJPVHZiMzFuR2hCK0VkdIZ6UT09</a><br>Meeting ID / Identifiant de la réunion : 842 6083 7809<br>Passcode / code secret : 946422<br>+1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais) |

| Eastern Time  <br>Heure de l'Est | Virtual Meeting   Réunion virtuelle  |
|----------------------------------|--|
|                                  | <p>Atlantic   Atlantique </p> <p><a href="https://fcm-ca.zoom.us/j/87083406596?pwd=dlhNdzEvWVZhU1o4bnVISW5RMUhVQT09">https://fcm-ca.zoom.us/j/87083406596?pwd=dlhNdzEvWVZhU1o4bnVISW5RMUhVQT09</a><br/> Meeting ID / Identifiant de la réunion : 870 8340 6596<br/> Passcode / Code secret : 607334<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>  |
|                                  | <p>Ontario</p> <p><a href="https://fcm-ca.zoom.us/j/87425477182?pwd=VlBaUzFURDhyVjBEQnlrV0tUdGZsUT09">https://fcm-ca.zoom.us/j/87425477182?pwd=VlBaUzFURDhyVjBEQnlrV0tUdGZsUT09</a><br/> Meeting ID / Identifiant de la réunion : 874 2547 7182<br/> Passcode / Code secret : 780355<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>  |
|                                  | <p>British Columbia   Colombie-Britannique</p> <p><a href="https://fcm-ca.zoom.us/j/89864989769?pwd=VHJZR21mWklybHpVZXpYaWJFMU1udz09">https://fcm-ca.zoom.us/j/89864989769?pwd=VHJZR21mWklybHpVZXpYaWJFMU1udz09</a><br/> Meeting ID / Identifiant de la réunion : 898 6498 9769<br/> Passcode / Code secret : 971746<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>  |
|                                  | <p>Prairies and Territories   Prairies et Territoires</p> <p><a href="https://fcm-ca.zoom.us/j/88321998151?pwd=NWYrdXpHcXROYzZYOTlkQ1hGV09CQT09">https://fcm-ca.zoom.us/j/88321998151?pwd=NWYrdXpHcXROYzZYOTlkQ1hGV09CQT09</a><br/> Meeting ID / Identifiant de la réunion : 883 2199 8151<br/> Passcode / Code secret : 357319<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>   |
| 12:30 – 14:30                    | Standing Committee Meetings (Concurrent)   Réunions des comités (simultanées)  |
|                                  | <p>Community Safety and Crime Prevention   Sécurité et prévention de la criminalité au sein des collectivités </p> <p><a href="https://fcm-ca.zoom.us/j/82118727969?pwd=U3IMMmFXMEQvRG04a3NGNUN4SIBkZz09">https://fcm-ca.zoom.us/j/82118727969?pwd=U3IMMmFXMEQvRG04a3NGNUN4SIBkZz09</a><br/> Meeting ID / Identifiant de la réunion : 821 1872 7969<br/> Passcode / Code secret : 354176<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p> |
|                                  | <p>International Relations   Relations internationales </p> <p><a href="https://fcm-ca.zoom.us/j/89310639786?pwd=ay84RmhGamVOWVFWRGRFNEJ1VG1WUT09">https://fcm-ca.zoom.us/j/89310639786?pwd=ay84RmhGamVOWVFWRGRFNEJ1VG1WUT09</a><br/> Meeting ID / Identifiant de la réunion : 893 1063 9786<br/> Passcode / Code secret : 462643<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>  |
|                                  | Standing Committee Meetings (Concurrent)   Réunions des comités (simultanées)  |
| 15:00 – 16:00                    | <p>Standing Committee on Conference Planning   Comité permanent de la planification du congrès </p> <p><a href="https://fcm-ca.zoom.us/j/81109001135?pwd=MFYzTHFhSHdWN1NNd0NWcTBleWxZZz09">https://fcm-ca.zoom.us/j/81109001135?pwd=MFYzTHFhSHdWN1NNd0NWcTBleWxZZz09</a><br/> Meeting ID / Identifiant de la réunion : 811 0900 1135<br/> Passcode / code secret : 157592<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>              |

| Eastern Time  <br>Heure de l'Est | Virtual Meeting   Réunion virtuelle   |
|----------------------------------|---|
| 15:00 – 17:00                    | <p>Municipal Finance-Intergovernmental Arrangements   Finances municipales et accords intergouvernementaux </p> <p><a href="https://fcm-ca.zoom.us/j/81779628687?pwd=L3c0V2hEL1BBQTJuaEdvNk5tRGdiQT09">https://fcm-ca.zoom.us/j/81779628687?pwd=L3c0V2hEL1BBQTJuaEdvNk5tRGdiQT09</a><br/> Meeting ID / Identifiant de la réunion : 817 7962 8687<br/> Passcode / Code secret : 551584<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p> |

Friday, February 24 | Vendredi 24 février

| Eastern Time  <br>Heure de l'Est | Virtual Meeting   Réunion virtuelle  |
|----------------------------------|--|
| 10:30 – 12:30                    | <p>Standing Committee Meetings (Concurrent)   Réunions des comités (simultanées)</p>   |
|                                  | <p>Increasing Women's Participation in Municipal Government   Comité permanent pour accroître la participation des femmes dans les gouvernements municipaux </p> <p><a href="https://fcm-ca.zoom.us/j/82338837825?pwd=eIVTUKJZeC93Q0N0cVM3Rkh6WFMzQT09">https://fcm-ca.zoom.us/j/82338837825?pwd=eIVTUKJZeC93Q0N0cVM3Rkh6WFMzQT09</a><br/> Meeting ID / Identifiant de la réunion : 823 3883 7825<br/> Passcode / Code secret : 470700<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p> |
|                                  | <p>Environmental Issues and Sustainable Development   Questions environnementales et développement durable </p> <p><a href="https://fcm-ca.zoom.us/j/89253729721?pwd=dCtiNWNGTTQzcHNTbGx2dEFcUHNkUT09">https://fcm-ca.zoom.us/j/89253729721?pwd=dCtiNWNGTTQzcHNTbGx2dEFcUHNkUT09</a><br/> Meeting ID / Identifiant de la réunion : 892 5372 9721<br/> Passcode / Code secret : 356472<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>   |
| 14:30 – 16:30                    | <p>Standing Committee Meetings (Concurrent)   Réunion des comités (simultanées)</p>  |
|                                  | <p>Social-Economic Development   Développement socioéconomique </p> <p><a href="https://fcm-ca.zoom.us/j/84109220022?pwd=RE5FVHdaVG1VS0F0TmZpY1JjdkNkUT09">https://fcm-ca.zoom.us/j/84109220022?pwd=RE5FVHdaVG1VS0F0TmZpY1JjdkNkUT09</a><br/> Meeting ID / Identifiant de la réunion : 841 0922 0022<br/> Passcode / Code secret : 498156<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>  |
|                                  | <p>Municipal Infrastructure &amp; Transportation Policy   Infrastructures municipales et politiques des transports </p> <p><a href="https://fcm-ca.zoom.us/j/88128179878?pwd=SnBsK1VTOFI1QVVLMU9WV3gyVExqd09">https://fcm-ca.zoom.us/j/88128179878?pwd=SnBsK1VTOFI1QVVLMU9WV3gyVExqd09</a><br/> Meeting ID / Identifiant de la réunion : 881 2817 9878<br/> Passcode / Code secret : 520056<br/> +1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)</p>  |

Tuesday, February 28 | Mardi 28 février

|                                  |  |
|----------------------------------|--|
| Eastern Time  <br>Heure de l'Est | Virtual Meeting   Réunion virtuelle  |
| 10:30 – 12:00                    | <b>Finance and Audit Committee   Comité des finances et d'audit</b> 🎧<br><i>Closed meeting for committee members only   Réunion pour les membres du comité exclusivement</i> |



# Agenda

## Asset Management Collaboration Workshop 2023 (AMCW)

*Hosted by the Municipal Asset Management Program (MAMP)*

### Dates:

- Monday, February 27, 2023: 9:00am – 5:00pm ET
- Tuesday, February 28, 2023: 9:00am – 5:00pm ET
- Wednesday, March 1, 2023: 9:00am – 1:30pm ET

### Location:

- 66 Slater Street, Ottawa, Ontario: FCM's Collaboration Centre; 19<sup>th</sup> floor

Note: The venue is located around the corner from the Lord Elgin Hotel. Instructions on how to access the 19<sup>th</sup> floor will be made available in the coming weeks.

*FCM would like to acknowledge that we are meeting on lands that have been inhabited by Indigenous peoples for thousands of years. Long before today, there have been first peoples who have been the stewards of what we now call Canada. We recognize the Algonquin Anishinaabe people as the traditional custodians of the land upon which we gather, and we deeply appreciate their historic connection to this place. We also recognize the contributions of Métis, Inuit, and all First Nations, both in shaping and strengthening this community in particular, and our country as a whole.*

**Purpose:** To enable collaboration and share knowledge among organizations and individuals that are working to build municipal asset management capacity in Canada.

**Who:** MAMP partner organizations, members of MAMP's Technical Working Group and Program Steering Committee, Provincial and Territorial Municipal Associations (PTA), AM Communities of Practice, and Infrastructure Canada. A list of registered participants will be provided ahead of the workshop for those interested in seeing who they can expect to meet.

### Guiding principles:

- Making asset management sustainable in communities of all sizes.
- Building the internal asset management capacity of municipalities.
- Ensuring the accessibility of asset management for small, rural, and remote municipalities.
- Fostering collaboration and sharing of best practices among organizations and individuals to advance asset management practices and make best use of resources.
- Sharing asset management success stories to raise awareness, inspire action, and deepen engagement around asset management.

**Note:** Sessions, activities, and timing in this agenda are subject to change. All times are indicated in Eastern Time.

## Activities outside of session blocks:

### 'What's the path?' Co-create learning pathways to AM readiness

- What steps do small municipalities often take towards AM readiness? Are there some common starting points? In this participatory activity, accompany municipalities as they navigate and reach their AM learning goals by co-creating pathways: Where are they now? Where do they hope to go? How can they get there?

### Break stations

- Visit our break stations at 10:00 AM on Monday and 9:55 AM on Tuesday to hear more about the training, funding, and AM resources that FCM has to offer! We will have program representatives from across FCM there to provide information and answer your questions.

### Videographer onsite

- We will have a videographer on site on Tuesday February 28 to capture some interview footage related to the themes of the Contribution to AM practices competency of the AMRS. Any captured video footage could be used in FCM knowledge products, with the consent of the individuals within the video. If you are interested in being interviewed during the Workshop about the key themes, please reach out to [Michelle Brynkus](#).

### Breakfast

- We are pleased to offer a breakfast per diem of \$22.80. Breakfast will be available at the Lord Elgin Hotel's restaurant, Grill 41. The restaurant opens for breakfast at 6:30 AM every morning and will have both buffet and à la carte options. Please find their full menu [here](#). The hotel also hosts a Starbucks on location, and Tim Hortons and Bridgehead Coffee can be found nearby at 90 Elgin St. Unit 2 (Tim Hortons) and 160 Elgin St. (Bridgehead).

## Monday, February 27, 2023

| Time | Sessions  | What you can expect   |
|------|---|---|
| 8:30 | Arrival and registration                                  |   |
| 9:00 | Opening remarks (15)                                      |   |
| 9:15 | MAMP Update, Bridging with FCM Programs and Advocacy (45) | <p>Join FCM as we provide an update on year 7 of the Municipal Asset Management Program operations and celebrate some of FCM's advocacy efforts and achievements from the past few months – from recommendations on the next generation of infrastructure funding, to the national adaptation strategy, to Budget 2023.</p> <p>—</p> <p>MAMP has proven to be an enormously successful and popular initiative by leveraging FCM's understanding of the needs of the municipal sector with a unique combination of flexible funding, training rooted in local contexts, and knowledge products aimed at a broad range of topics. As MAMP works towards program completion, FCM continues</p> |

|       |   |   |
|-------|---|---|
|       |   | to offer other flexible funding opportunities in related areas and this session will describe the natural linkages between MAMP and the Community Buildings Retrofit (CBR) Initiative of the Green Municipal Fund (GMF).  |
| 10:00 | Break (20)  | Visit our break stations for more information on training and funding opportunities offered by FCM.   |
| 10:20 | Mapping our Connections (15)                        | A table activity that will help reveal and visualize the connections between and across folks in the room.  |
| 10:35 | Partner Projects and the Learning Continuum (1h 15) | <p>MAMP has been delivering capacity building activities, through its partners, since 2017. We can no longer deny that this program has had a significant impact on local governments seeking to improve their AM practices. The program has trained over 1200 municipalities, many having had multiple touchpoints with MAMP.</p> <p>The Capacity Development Team is in its fourth round of partner grants. While some partners continue to offer training for beginners, many have started to offer a learning continuum. They've designed stackable activities that provide a learning journey for participants.</p> <p>The partners will share their experiences as they help participants maintain that momentum.</p> |
| 12:00 | Lunch (1h)  | Lunch will be provided onsite in the Workshop space at 66 Slater Street.  |
| 13:00 | Study Tour  | A "boots on the ground" look at how asset management is being done locally. Specific sites and details will be shared once confirmed.   |
| 16:00 | End of Study Tour                                   | The tour will conclude with a drop off at the Collaboration Centre at 66 Slater Street.   |
| 17:00 | Optional: Meet & Greet / 5 à 7                      | Drop in and get a jump start on getting to know fellow workshop participants! Hosted at D'Arcy McGee's, 44 Sparks St.   |

## Tuesday, February 28, 2023

| Time | Sessions   | What you can expect  |
|------|--|--|
| 8:45 | Arrival  |  |
| 9:00 | Energizer (10)   |  |
| 9:10 | Building Resilience for Municipalities across Canada: Climate Adaptation Roundtable (1h) | The cost of climate change is felt first in local communities. Because of this, we want to hear from you on how you have been directly impacted by climate events and/or have already incorporated adaption strategies into your communities. We will discuss the most valuable advancement(s) that your |

|       |   |  |
|-------|---|--|
|       |   | municipality has incorporated to increase climate resilience, what resources were necessary to get there, the opportunities you catalyzed and the challenges you faced.  |
| 10:10 | Break (20)  | Stop by our break station and learn about new, updated, and upcoming AM resources available to the sector. Have a resource you'd like to share with others? Feel free to bring it with you and showcase it at this station.  |
| 10:30 | Natural Assets: Building Capacity, Inventories, and Standards (1h)                          | Natural assets are integral elements of municipal asset management strategies. The CSA Group will share information about the new National Standard of Canada standardization of natural asset inventories. MNAI will present findings from developing inventories with communities and BCWWA and CERIU will share upcoming training activities that have a focus of natural assets.   |
| 11:30 | Asset Management Champion Debaters (20)   | Our Asset Management Champion Debaters will share facts, spit puns and have fun in this friendly debate around the resolution: Who makes for a great Asset Management Champion? <a href="#"><b>Interested debaters click here!</b></a>   |
| 11:55 | Lunch (1h)  | Lunch will be provided onsite in the Workshop space at 66 Slater Street.   |
| 12:55 | Pull up a Chair and Help Them Care: Bringing AM to the Tables of Municipal Departments (2h) | From planning to finance, from public works to administration, and everywhere in between – asset management deserves a seat at the table across many municipal departments and functions. The type of chair might vary, and the elevator pitches will sound different, but there is a glimmer of AM in everyone's role. This session will help articulate the messaging and tangible benefits of AM in the context of different municipal functions and will explore the types of conversations that can encourage people to pull up at chair. |
| 14:55 | Break (15)  |  |
| 15:10 | Collaboration Stations (55)   | <p>"Don't let me leave without talking to you about _____!"</p> <p>"What you were saying this morning about _____ - that was so interesting. I'd love to hear more."</p> <p>"You mentioned you're working on _____ - I did that recently, we should chat."</p> <p>"It sounds like we're working with similar challenges – I'd love to hear how you handled _____."</p> <p>Now is the time to make these discussions happen! Sign up for a one-on-one, small group, or big group</p>  |

|       |   |   |
|-------|---|---|
|       |   | discussion and dive into a topic of choice. A sign-up sheet and some topic suggestions will be circulated during the Workshop.  |
| 16:05 | Break (10)  |   |
| 16:15 | Keynote: Leadership and Culture with Louise Reid (45) | Time to sprinkle in some out-of-the-box perspectives! Chief Empowerment Officer, author, coach and podcast host, Louise Reid, will ignite and inspire a different way of thinking about organizational culture and leadership – one of the cornerstone opportunities and challenges of institutionalizing asset management in any organization. |
| 17:00 | Close   |   |
| TBD   | Optional Group Dinner                                 | Location to be confirmed.   |

## Wednesday, March 1, 2023

| Time  | Sessions  | What you can expect   |
|-------|---|---|
| 8:45  | Arrival   |   |
| 9:00  | <i>Would you rather: AM edition</i><br>Energizer (10)     | Red pill or blue pill? Answer “Asset Management would you rather” questions to learn more about AM collaborators...and perhaps yourself!  |
| 9:10  | AM Competencies for Climate Change (1h)                   | As asset management systems continue to mature, municipal services will benefit from measures to adapt to climate risks and reduce emissions. Let us discuss how asset management competencies help communities prepare, to protect and enhance services under a range of operating conditions. |
| 10:10 | Break (20)  |   |
| 10:30 | Effective Training Enhanced Through Collaboration (1h 15) | Fostering peer learning is key for training to have a lasting impact. Learn how cohort training models have led to municipal collaboration and an organisational culture of asset management. Explore how regional collaboration can take this further.   |
| 11:45 | Learning Pathways Wrap Up (15)                            |   |
| 12:00 | Lunch (1h)  | Lunch will be provided onsite in the Workshop space at 66 Slater Street.  |
| 13:00 | Wrap-Up and Closing Remarks (30)                          |   |
| 13:30 | Close   |   |



Board of Directors Meeting | March 7-9, 2023

Hybrid meeting | Eastern Time

Réunion du conseil d'administration | du 7 au 9 mars 2023

Rencontre hybride | Heure de l'Est

Legend | Légende

Simultaneous interpretation | *Interpretation simultanée* =

HGI = Hilton Garden Inn

ACC = Ajax Convention Centre

Tuesday, March 7 | Mardi 7 mars

| Eastern Time  <br>Heure de l'est | In-person Meeting   Réunion en personne  | Room   Salle          |
|----------------------------------|--|-----------------------|
| 9:00 – 12:00                     | Study Tour   Visite d'études<br><br>Ontario Tech University – ACE Climatic Wind Tunnel   Université<br>Ontario Tech — Soufflerie climatique ACE  |                       |
| 10:00 – 12:00                    | PTA President and ED Meeting   Réunion des présidents et directeurs<br>généraux des associations provinciales et territoriales<br><i>Closed meeting for committee members only   Réunion pour les membres du comité<br/>exclusivement</i>  | Canadian Hall,<br>HGI |
| 13:00 – 15:00                    | Rural Forum   Forum rural<br><br><a href="https://fcm-ca.zoom.us/j/83483234437?pwd=OS9YVEFCMjJWQXBKSIBoVk8xVWxyUT09">https://fcm-<br/>ca.zoom.us/j/83483234437?pwd=OS9YVEFCMjJWQXBKSIBoVk8xVWxyUT09</a><br>Meeting ID / Identifiant de la réunion : 834 8323 4437<br>Passcode / code secret : 314265<br>+1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)  | Canadian Hall,<br>HGI |
| 13:00 - 16:30                    | Study Tour   Visite d'études<br><br>Durham York Energy Centre   Centre énergétique Durham York<br>Energy Centre  |                       |
| 15:30 – 17:30                    | Anti-Racism & Equity Committee Meeting   Réunion du Comité sur la lutte<br>contre le racisme et l'équité<br><br><a href="https://fcm-ca.zoom.us/j/87967630547?pwd=MzQwcnBHWndyS0lGbXk4RIY5cIBSQT09">https://fcm-<br/>ca.zoom.us/j/87967630547?pwd=MzQwcnBHWndyS0lGbXk4RIY5cIBSQT09</a><br>Meeting ID / Identifiant de la réunion : 879 6763 0547<br>Passcode / code secret : 501669<br>+1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais) | Canadian Hall,<br>HGI |

| Eastern Time  <br>Heure de l'est | In-person Meeting   Réunion en personne   | Room   Salle               |
|----------------------------------|---|----------------------------|
| 17:00 – 19:00                    | <b>Reception   Réception</b><br><i>Sponsored by   Commanditée par Shaw Communications</i> | Ballroom Pre-Function, ACC |



### Wednesday, March 8 | Mercredi 8 mars

*International Women's Day / Journée internationale de la femme*

| Eastern Time  <br>Heure de l'est | In-person Meeting   Réunion en personne  | Room   Salle                 |
|----------------------------------|--|------------------------------|
| 8:30 – 9:30                      | <b>Breakfast   Petit déjeuner</b>  | Westney Ballroom, ACC        |
| 9:30 – 12:00                     | <b>Committee of the Whole   Comité plénier</b> 🎧<br><br><a href="https://fcm-ca.zoom.us/j/86288159462?pwd=Rm11Rkh6M1M5ZG51WUtoTUU5WkVEUT09">https://fcm-ca.zoom.us/j/86288159462?pwd=Rm11Rkh6M1M5ZG51WUtoTUU5WkVEUT09</a><br>Meeting ID / Identifiant de la réunion : 862 8815 9462<br>Passcode / code secret : 591578<br>+1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais)                                  | Bayly Kingston Ballroom, ACC |
| 12:00 – 13:00                    | <b>Lunch   Dîner</b>   | Westney Ballroom, ACC        |
| 13:00 – 14:30                    | <b>Board talks (S/I)   Discussions du conseil</b> 🎧<br><i>Same Zoom link as above meeting / Même lien Zoom que la réunion ci-dessus</i>  | Bayly Kingston Ballroom, ACC |
| 14:45 – 16:45                    | <b>Northern and Remote Forum   Forum des collectivités Nordiques et éloignées</b><br><br><a href="https://fcm-ca.zoom.us/j/84074397148?pwd=NzIETlhHRkh4ZTVIZFhuUjNHwKFBUT09">https://fcm-ca.zoom.us/j/84074397148?pwd=NzIETlhHRkh4ZTVIZFhuUjNHwKFBUT09</a><br>Meeting ID / Identifiant de la réunion : 840 7439 7148<br>Passcode / code secret : 992608<br>+1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais) | Canadian Hall, HGI           |
| 17:00 – 18:00                    | <b>Executive Committee   Comité exécutif</b> 🎧<br><i>Closed meeting for committee members only   Réunion pour les membres du comité exclusivement</i>  | Canadian Hall, HGI           |
| 18:30                            | <b>Mayor's Welcome Reception &amp; Dinner   Réception et souper de bienvenue du maire</b>  | Trail Hub, Uxbridge          |

### Thursday, March 9 | Jeudi 9 mars

| Eastern Time  <br>Heure de l'est | In-person Meeting   Réunion en personne | Room   Salle          |
|----------------------------------|---|-----------------------|
| 8:30 – 9:30                      | <b>Breakfast   Petit déjeuner</b>       | Westney Ballroom, ACC |

| Eastern Time  <br>Heure de l'est | In-person Meeting   Réunion en personne  | Room   Salle                 |
|----------------------------------|--|------------------------------|
| 9:30 – 12:00                     | <b>Board of Directors Meeting   Réunion du conseil d'administration</b> <br><br><a href="https://fcm-ca.zoom.us/j/88620168136?pwd=aWxYMnF5QkNLZG1rVWxlYXd0ck9ydz09">https://fcm-ca.zoom.us/j/88620168136?pwd=aWxYMnF5QkNLZG1rVWxlYXd0ck9ydz09</a><br>Meeting ID / Identifiant de la réunion : 886 2016 8136<br>Passcode / code secret : 413058<br>+1 647 558 0588 or / ou 855 703 8985 (Toll Free / sans frais) | Bayly Kingston Ballroom, ACC |
| 10:30 – 10:45                    | <b>Coffee Break   Pause-café</b>   | Lobby Area, ACC              |
| 12:30 – 13:00                    | <b>Lunch   Dîner</b>   | Westney Ballroom, ACC        |
| 13:00 – 15:00                    | <b>Board of Directors Meeting   Réunion du conseil d'administration</b> <br><i>Same Zoom link as above meeting / Même lien Zoom que la réunion ci-dessus</i>  | Bayly Kingston Ballroom, ACC |



**From:** Erika Bird <bird@kaslo.ca>

**Sent:** Saturday, March 4, 2023 4:50 PM

**To:** Council <Council1@kaslo.ca>

**Subject:** Local Government Leadership Academy - the Kelowna Experience

Hi all. For once I seem to have the jump on all of you, since you won't be attending this conference till next week. I thought I'd write a report.

To begin with, it was a little odd being in a room with hundreds of people where I did not know a soul. One thing I noticed practically right away is that politicians are not shy. Given the chance to use the mike after a presentation, they line up quite happily. Another thing that I noticed (though less so as the days went by) is that there is a decided cultural gap between West Kootenay folks and Okanagan folks. The only group represented that looked like home to me right away was the Revelstoke contingent, a youngish crowd who, I found out later, were almost all newly elected.

Otherwise, it seemed that there was a pretty even split between incumbents and the newly elected. The vets in the room were the ones least likely to take themselves too seriously, which I thought was ironic but there you are.

I took notes, but only about stuff that was new information to me or about items I'd want to look into later.

The first session dealt with Code of Conduct. (Best plan - create one at a time when it doesn't seem crucial!) The Salmon Arm crew talked about how they went through 6 drafts - they took their time. I'll be checking out what they ended up with.

A couple of questions arise: Should we be inviting members of the public to contribute to the Code or to help adjudicate should things go wrong? How does it work if a non-elected person makes a complaint about council behaviour?

UBCM website has a lot of resources to create a CoC <https://learning.ubcm.ca> Code VV81-5TFM

The next session was by BC Assessment. They did a pretty good job explaining how assessments were done, and how property assessment could impact property tax *assuming the municipal budget stayed exactly the same year to year*. Kind of a big assumption these days. They recommended a video they made <https://www.youtube.com/watch?v=eiiAeh1SrC0> but personally, I don't think that video will make most people more reassured. Just not enough info. (And I'm still unclear about parcel tax vs assessment-based taxation. I *think* I understand, but you know what they say about a little knowledge.)

I did learn that statutory tax exemptions only tax the footprint of the building of the hospital or school or church. Makes me wonder about how much undeveloped land Interior Health owns around the hospital. Are they getting a permissive tax exemption while saying no to expansion? (not trying to pick a fight with the Health Authority here, but do want to know how nice Kaslo is being!)

(Liability seminar) Grants in Aid: we need to make a policy.

(Financial Planning) Reserves should have a clear stated purpose. Using reserves for ongoing operating expenses so as to keep the tax burden low is risky (First thing I thought about when I heard about the Community Resilience Funding from the Province. A budgetary game changer, I sure hope)

We heard a few examples of embezzling from a municipality. It seems that lately, the weak link in financial management is online banking and how to ensure that all payees are legitimate and that the "countersigning" and password protection is tight. Nelson CARES recently lost a half a million that way. Scary. (The Walrus just had an article about a town in Manitoba that lost \$500K because something broke down in their online banking system. Everybody there is still pointing the finger at everybody else.) There is, apparently, a Management Report prepared by our auditor that should explain our money transferring protocols.

(Local Government Law 101.) Heads up on this one. Don Lidstone looks like a tall lean Groucho Marx and he speaks in a monotone. I thought, OMG this guy will put me to sleep. Not too long into his talk I discover that he has a wicked dead-pan sense of humour that had me stifling the giggles. I've also never heard someone drop the word "transmogrification" into a sentence super casually - something about a cow on the road. Also "Ultra Vires" (I did have to look both of those terms up.) I spoke to him afterward about Development Permit Areas and potential pitfalls. He told me to look into what Fruitvale and Rossland are doing. Both communities are working with BC Housing on developing municipal land. He also asked me if I knew that Kaslo was mentioned by the Dalai Lama as one of the 7 most (special? spiritual?) places in the world. I'm still trying to figure out where that comes from, but I'll take it. Don Lidstone is a very nice person BTW. If you have the chance to engage him in conversation, do.

Some bullet points, 'cause this is getting very long:

- Lumby has been recognized for its stellar climate change mitigation strategies.
- Public Hearings: You're there to get information, not to debate.
- Regional Districts can only fund projects that align with their service areas, which are, specifically...?
- Does the RDCK have a Regional Growth Strategy?
- Land development: Read the 2019 DAPR Report [https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/planning-land-use/dapr\\_2019\\_report.pdf](https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/planning-land-use/dapr_2019_report.pdf)
- Climate Action Planning Tool: [www.communityenergy.ca](http://www.communityenergy.ca)
- Consider making Climate Impact one of the considerations in Council recommendations (same as corporate priority, financial implications etc.)
- ETSI \$1 million in finding annually. Has a new focus on rural and remote communities. New forestry supports, especially value-added projects (Forest Impact Recovery Fund) Paul Wiest is the nelson area contact, [paul@etsi-bc.ca](mailto:paul@etsi-bc.ca). See ETSI website for funded projects.

Finally, I learned that the voter turnout for municipal elections across the province averages 29%. The big exceptions at 60%+ are New Denver, Silverton and Kaslo. Yay for us! (Okay, I'm not sure if that doesn't just mean that most people are so sublimely satisfied with their municipal government that an election is yawn-inducing...)

Cheers everyone. I'll be back home around March 24.

Erika



## [How Property Assessments Impact Property Taxes?](#)

Each January, property owners receive their property's annual assessment value. Property owners then wait until the spring to receive their property tax notices from their local taxing authority indicating if their property taxes went up, down, or stayed the same. This video helps you determine much earlier how your taxes might change based ...

[www.youtube.com](http://www.youtube.com)



## ART & HERITAGE COMMITTEE MINUTES

DATE: 2023.03.02

LOCATION: Council Chambers – City Hall

TIME: 4:30 p.m.

413 Fourth Street, Kaslo

|          |         |   |
|----------|---------|---|
| PRESENT: | Chair   | Mayor Hewat                                       |
|          | Members | Trish Feeney, David Jackson, Anne Malik, Rick Nay |
|          | Regrets | Councillor Leathwood, Robin Wiltse                |
|          | Staff   | CO Allaway  |
|          | Public  | 0   |

### 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

The meeting was called to order at 4:34 p.m.

### 2. Election of Chair

2.1 Mayor Hewat nominated Councillor Leathwood for the role of Chair.

*No further nominations were received. Councillor Leathwood has indicated her willingness to accept the nomination.*

2.2 Councillor Leathwood was elected by acclamation.

*The Corporate Officer confirmed Councillor Leathwood as Chair of the Art & Heritage Committee for 2023.*

2.3 The committee selected Mayor Hewat as temporary Chair in Councillor Leathwood's absence.

*Mayor Hewat assumed the role of Chair.*

### 3. Adoption of the Agenda

3.1 Adoption of the Agenda for the 2023.03.02 Art & Heritage Committee Meeting

Moved, seconded and CARRIED

***THAT the Agenda for the 2023.03.02 Art & Heritage Committee meeting be adopted as presented.***

### 4. Information Items

4.1 Review Committee Terms of Reference

*The committee reviewed the scope of its responsibilities.*

### 5. Question Period

*Nil*

6. **Business**

6.1 **Castlegar Sculpturewalk 2023**

Moved, seconded and CARRIED

***THAT the Art & Heritage Committee recommends to Council that the Village of Kaslo lease the sculpture "Reflect and Connect" by Bill Frymire from Castlegar Sculpturewalk for installation in Legacy Park in 2023.***

*Second choice is "Tsunami" by Don Francis, third choice is "Intersection" by Nathan Smith, and fourth choice is "Connected" by Paul Reimer.*

*Staff will confirm that the recommended piece(s) can be safely installed and are sufficiently durable for the proposed location, requiring no special maintenance. Staff will request a statement from the artist regarding the artwork, advise the committee of the delivery date, and prepare an announcement to notify the public.*

7. **Late Items**

*Nil*

8. **Next Meeting**

*The next meeting will be held at the call of the Chair.*

9. **Adjournment**

The meeting was adjourned at 5:34 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Chair





*Village of  
Kaslo*

## Regular Meeting of Council

### Chief Administrative Officer's REPORT

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REPORT TO: Mayor & Council  
FROM: Chief Administrative Officer

DATE: March 13, 2023

SUBJECT: CAO Report for March 14, 2023, Regular Meeting of Council

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Good evening, Mayor Hewat and Members of Council,

This report provides an update on current Village projects and initiatives that staff are working on or involved with since the last Council meeting. I am happy to answer any questions you have, or to follow up with further information on any of these matters.

#### **CAO Activities**

- CRI, WRR and FireSmart Project
  - 2021 project report was submitted to UBCM.
  - The 2023 CRI Funding Application was submitted to UBCM.
  - Attended FireSmart Working Group meeting 2023.03.08
    - Planning is underway for a FireSmart Open House on April 13<sup>th</sup>
    - FireSmart coordination with Village PW Crew Yard Waste Pickup week of April 24, including joint advertising
    - Discussed 2023 CRI application, which includes proposal for an updated Community Wildfire Resiliency Plan
    - May 6 is Community FireSmart day, Canada-wide
    - Reviewed reports on water storage.
- Arena Project
  - Nearing completion.
- Kaslo River Dike & Bank Project
  - Work on Section 1, the MSE Wall, began last week and the first 3 rows of the wall were installed.
  - Environmental monitor and engineer were on site to inspect and advise on working in the stream and confirming the location for the toe of the wall. The wall will be approx. 5 metres tall once complete and either end will be reinforced with riprap.
  - Work on Section 2 continues, with the upper portion of the riprap bank now put in place.
  - Contractor will begin working on Section 3b, downstream of Unity Bridge, next week.
- Kemball Building Renovations
  - A revised draft budget is being prepared for Council and the grant.
- Planning & Development
  - 2 new building permit applications received.

- Current Applications:
  - 650 A Ave – Garage
  - 618 A Ave – Secondary Suite
  - 311 D Ave – Carriage House
  - Aerodrome – New Hangar
  - 302 Third St – Renovation (DVP approved last year)
  - 344 River Lane – Subdivision, DVP
  - B Ave – Subdivision, DVP
  - 620 Higashi Way – Subdivision, Stream Protection DP
  - Kaslo Bay – Subdivision, DVP
  - 711 Balfour - Subdivision
- Permit application for Public Works shelter was submitted.
- 2 Development Variance Permit applications and 1 Development Permit (Stream Protection) will be coming to Council for consideration on March 28<sup>th</sup>. All are related to subdivision applications to create 3 new residential lots.
- Finance
  - 2022 Audit – Auditors were on site last week to review our records
  - Continuing to work on 2023 budget and 5-year financial plan
  - Reviewing parcel tax roll – public notice will be in VV and PW
- Other activities:
  - Contract renewal negotiation for waste and recycling.
  - Asset Management
  - Site visit with Jazz, Etc Fest Rep, boat clubs, boat launch interests
  - Site visits for Kaslo River project
  - PW Foreman will be attending a wastewater collection training course the week of March 20 (virtual).
  - Job posting for PW Summer Student position.
  - Active Transportation Planning Grant received.

### **CAO Schedule**

Mar 14 Regular Council Meeting  
 Mar 16 Weekly Staff Meeting  
 Mar 21 Budget Special Meeting  
 Mar 28 Regular Council Meeting  
 April 3 Kaslo & Area D Economic Development Commission  
 April 7-10 Easter Long Weekend  
 April 20-23 AKBLG, Cranbrook  
 April 27 Vacation

# Community Resiliency Investment Program

## 2021 FireSmart Community Funding & Supports

### Final Report Form

The Final Report Form and Final Report Worksheet 1 are required to be completed for all funded projects. Final Report Worksheet 2 is only required for completed projects that included fuel management activities.

All questions are required to be answered by typing directly in the form. For detailed instructions regarding final report requirements, please refer to the 2021 FireSmart Community Funding & Supports Program & Application Guide or contact [cri@ubcm.ca](mailto:cri@ubcm.ca) or (250) 356-2947.

| SECTION 1: Applicant Information                              | CRI- <span style="float: right;">(for administrative use only)</span> |
|---|---|
| Name of Local Government or First Nation:<br>Village of Kaslo | Date of Final Report: March 6, 2023                                   |
| Contact Person*: Ian Dunlop                                   | Position: Chief Administrative Officer                                |
| Phone: (250) 353-2311   | Email: <a href="mailto:cao@kaslo.ca">cao@kaslo.ca</a>                 |

\* Contact person must be an authorized representative of the applicant.

| SECTION 2: For <u>Regional Projects Only</u>   |
|--|
| <p><b>1. Identification of Partnering Communities.</b> For all regional projects, please list all of the partnering eligible applicants included in this project. Refer to Section 3 in the Program &amp; Application Guide. Most of this project is the work of the Village of Kaslo alone. There is a portion of this work that is collaboration with Regional District of Central Kootenay: FireSmart activities.</p> |

| SECTION 3: Project Summary  |
|---|
| <p><b>2. Name of the Project:</b> Kaslo Wildfire Risk Reduction Project</p>   |
| <p><b>3. Actual Project Cost &amp; Grant Request.</b> As outlined in Section 7 of the Program &amp; Application Guide, all other financial contributions for eligible portions of the project must be declared and may decrease the value of the grant. This includes other grant funding and any revenue (e.g. sale of forest products) that is generated from activities that were funded by the 2021 FireSmart Community Funding &amp; Supports program.</p> <p>Total Cost Reported on Final Report Worksheet 1: \$ 61993.63</p> <p>Total Cost Reported on Final Report Worksheet 2: \$ 0.00</p> |

Total Project Cost: \$ 61993.63

Other funding or revenue (please describe and indicate amount): \$ 0.00

Total Grant Request: \$ 61,993.63

## SECTION 4: Project Information

**4. Summary of Completed Activities.** Please provide a general summary of the completed project. Detailed project and financial information are required to be submitted in Final Report Worksheet 1 and/or Worksheet 2:

The completed elements of the 2021 project are:

1. Education: FireSmart Coordinator and members of the Kaslo VFD committed considerable time to public education including going door to door to advise on FireSmart assessments. The pandemic cut into this approach, but the uptake and interest was considerable. As a result, according to stats compiled by RDCK, Kaslo has the highest ratio of residences to FireSmart Assessments.

In addition, a successful FireSmart debris clean up day was held in August 2021 -- approximately 25 residents, including kids, the Mayor, VFD members and adjacent land owners with support from the RDCK Wildfire Mitigation Specialist removed 8-10 dumptruck loads from a prominent treed slope below the school.

The FireSmart Committee hosted an open house in Kaslo in November 2022 that was attended by over 40 community members and included booths and presentations by BCWS, Village of Kaslo, Kaslo VFD, Kaslo Community Forest, RDCK Emergency Services and others.

Photos, articles and Facebook posts are provided in the 'Supporting Material' folder.

2. Planning: The FireSmart Coordinator completed XX FireSmart assessments between April and November 2021. These assessments are managed through a partnership with the RDCK Home Protection Program. Copies are available in the 'Supporting Material' folder. Because the FireSmart Coordinator retired and not all assessments were not completed, not all CRI 2021 funds were spent.

3. Development: In collaboration with then Village of Kaslo, a wildfire DPA was developed and approved by Mayor and Council. This work involved research, community engagement, mapping, data gathering and collaboration with the RDCK, which is also developing wildfire DPAs. Because the Village of Kaslo lead this project with staff resources, not all CRI 2021 funds were spent. The DPA section of the approved OCP is included in the 'Supporting Material' folder.

4. Interagency: The FireSmart Committee met regularly to guide community outreach, establish strategic priorities, share information among members and present a unified message to the community. The work of the Committee was highlighted by the Open House in November 2022. In addition the Committee has overseen the development of a FireSmart Neighbourhood approach to community engagement. The FS Committee Terms of Reference and the November 2021 Open House poster are included in the 'Supporting Material' folder.

5. Emergency Planning: A water flow / availability assessment was undertaken and has 3 main components: The first is to assess the viability of the MacDonald Creek water reservoir that was



taken out of service 30 years ago. An engineer was brought in to conduct a preliminary assessment. This report is attached in the 'Supporting Material' folder. The FireSmart Committee is working with Village of Kaslo staff to understand the report recommendations and identify next steps. Second is to bring in a consultant to assist with understanding water supply at the landscape level around Kaslo. Their report is attached in the 'Supporting Materials' folder. The third element is to work with the FireSmart Committee to develop FireSmart Neighbourhoods -- the scale at which existing water supplies are mapped and future water needed for suppression are identified. Copies of these water assessments and FireSmart Neighbourhood maps / emergency response plans are in the 'Supporting Material' folder.

6. FireSmart Activities: Kaslo provided funding to the RDCK Home Protection Program to conduct FireSmart Assessments and provide rebates. Copies of these assessments are in the 'Supporting Material' folder.

**5. Partnerships & Collaboration.** Please identify any other authorities you collaborated with on the project (e.g. community, resident or Indigenous organizations or other First Nations or local governments) and summarize that collaboration:

We provided financial assistance to the RDCK Wildfire Mitigation Specialists to complete FireSmart assessments within municipal boundaries.

**6. Additional Information.** Please share any additional comments you would like to provide:

The completion of the wildfire development permit area was mainly done by the Village of Kaslo during the update of the Official Community Plan. As a result we underspent that portion of the budget.

Due to the pandemic, and with the retirement of our FireSmart Coordinator in late 2021, we lost considerable capacity to build and implement all components of this project, specifically involvement of the Kaslo VFD, and completion of some of the FireSmart Assessments.

As a result of this and other modifications to scope summarized on WS1, we did not spend all of the grant money that we had budgeted for.

## SECTION 5: Final Report Check List

| Required Submissions  | Related Documents   |
|---|---|
| Final Report Form   |   |
| Final Report Worksheet 1  | As identified in Final Report Worksheet 1   |
| Final Report Worksheet 2<br>(for Fuel Management activities only) | <b>Fuel Management Prescriptions/Burn Plans</b><br>Signed/sealed prescriptions including any assessments<br>PDF maps (refer to Appendix 4)<br>Spatial data (refer to Appendix 3 and 4)<br><b>Fuel Management Treatments</b> |

|   |   |
|---|---|
|   | Post-treatment wildfire threat assessments<br>PDF maps (refer to Appendix 4)<br>RESULTS submission/spatial data (refer to Appendix 3 and 4) |
| <b>Optional</b>   |   |
| Photos or media related to the project  |   |
| Willingness to be featured by FireSmart BC for promotional/educational purposes | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   |

|  |                                     |
|--|-------------------------------------|
| <b>SECTION 6: Signature &amp; Certification (to be signed by Chief Financial Officer)</b>  |                                     |
| <p>I certify that the costs stated above, in Final Report Worksheet 1 and, if required, in Final Report Worksheet 2: (1) have been incurred and paid; (2) are attributable to the project; (3) are eligible (as outlined in the Program &amp; Application Guide); and (4) are net of tax rebates and any other rebates.</p> <p>In addition, for final claims, I certify that: (1) the project is complete; (2) all revenues generated from the project have been declared; and (3) all eligible portions of all other grant contributions for the projects have been declared.</p> |                                     |
| Name: Ian Dunlop   | Title: Chief Administrative Officer |
| Signature:   | Date: March 6, 2023                 |

# Community Resiliency Investment Program

## 2021 FireSmart Community Funding & Supports

### Final Report Worksheet 1

The Final Report Form and Final Report Worksheet 1 are required to be completed for all funded projects.

All questions are required to be answered by typing directly in the worksheet. For detailed instructions regarding final report requirements, please refer to the 2021 FireSmart Community Funding & Supports Program & Application Guide or contact [cri@ubcm.ca](mailto:cri@ubcm.ca) or (250) 356-2947.

| SECTION 1: Applicant Information                           | CRI- <span style="float: right;"><i>(for administrative use only)</i></span> |
|--|--|
| Name of Local Government or First Nation: Village of Kaslo | Name of Project: Kaslo 2021 Wildfire Risk Reduction Project                  |

In Section 2 below, indicate the completed activities, actual cost calculation and total expenditure, outcomes and performance measures for each eligible activity that was undertaken. To qualify for funding, all activities must be included in the approved application and as identified in Table 1 of Section 6 of the Program & Application Guide.

#### SECTION 2: Completed Activities

##### 1. Education

| Description of Completed Activities  | Total Actual Expenditure & Detailed Cost Calculation   | Outcomes   | Performance Measures  |
|--|--|--|---|
| FireSmart education:<br>We worked with the RDCK and other Municipalities to continue to build regional brand recognition for FireSmart Activities. | Outreach Design is 19.25 hours at \$40.00 hour = \$700<br>printing costs are \$77.21.<br>Total is \$771.20 | This outreach and engagement will increase community awareness of the the collaboration between the KDCFS, Kaslo VFD and VoK.<br><br>Did not conduct the survey. | An increase in FireSmart awareness, adoption of FireSmart practices and interest - through an increase in Home Assessment requests as a result of the increased |

|   |  |  |   |
|---|--|--|---|
|   |  | Limited by the pandemic  | media messaging.  |
| Promote/distribute FireSmart educational activities and tools:<br>Fees for FireSmart Coordinator<br>FireSmart Information Booths,<br>and going door to door to<br>promote FireSmart   | FS Coordinator Fees is 135<br>hours at \$45.00 hour = \$6,075. | Help to explain the scope of<br>community wildfire risk<br>reduction including for homes,<br>public buildings, water sources<br>and critical infrastructure. | We tracked community<br>contacts and interactions, as<br>well as the number of Home<br>Assessment requested and<br>conducted. |
| Education for the reduction of<br>human-caused fires:   |  |  |   |
| Wildfire Community<br>Preparedness Day: Successful<br>1 day demo event below the<br>school  |  | Significant increase in public<br>awareness.   | 45 people attended, 9 dump<br>truck loads of debris removed.  |
| FireSmart day, events and<br>workshops, and wildfire<br>season open houses:   |  |  |   |
| FireSmart Canada<br>Neighbourhood Recognition:<br>This is included in<br>Coordinator's fees as well as<br>the RDCK Home<br>Preparedness project,<br>summarized in section 4 below   |  | Bayview FS Neighbourhood   | Additional FS Neighbourhoods<br>under development   |
| Other: Total Education  | \$6,846.20   |  |   |
| <i>Required attachments (as applicable to approved project): electronic sample copies of any educational materials that were developed:</i><br>See 'Support Material' folder attached with photos, media and related including Kaslo FireSmart Map, Zwicky FireSmart Neighbourhood map and Bayview Neighbourhood Emergency Response Plan. |  |  |   |

## 2. Planning

| Description of Completed Activities | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
|-------------------------------------|--|----------|----------------------|
| Develop a CWRP:                     |  |          |                      |

|   |   |  |   |
|---|---|--|---|
| Amend an existing plan (i.e. CWRP/CWPP)   |   |  |   |
| Develop policies/practices for FireSmart First Nations land or publicly owned land:   |   |  |   |
| Develop policies/practices for FireSmart First Nations owned buildings and publicly owned buildings:  |   |  |   |
| Conduct site visits/FireSmart assessments for First Nations owned buildings, publicly owned buildings: Complete a vulnerability assessment of all other critical infrastructure (not only RDCK and Village of Kaslo critical infrastructure) in interface areas and develop FireSmart recommendations.                              | FS Coordinator Fees is 150 hours at \$50.00 hour = \$7,500.00 | Identify and map all critical infrastructure, in particular water.<br><br>Assessments are included in 'Support Material' folder. | Assessment of the wildfire risks to all utilities and and critical infrastructure.<br><br>Develop FireSmart recommendations to protect critical infrastructure.<br><br>Increased public support for FS activities |
| Other: Total Planning   | \$7,500.00  |  |   |
| <i>Updated July 2022 - Required attachments (as applicable to approved project): electronic copy of new CWRP or amended CWPP (refer to Appendix 4 for map and spatial data requirements); excerpts of new or updated FireSmart policies for land or buildings; copies of completed FireSmart assessments for land or buildings.</i> |   |  |   |

### 3. Development Considerations

| Description of Completed Activities                        | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
|--|--|----------|----------------------|
| Amended OCPs, Comprehensive Community Plans and/or bylaws: |  |          |                      |
| Revised landscaping  |  |          |                      |



|  |  |  |   |
|--|--|--|---|
| requirements:  |  |  |   |
| Development Permit Areas for Wildfire Hazard: Develop Wildfire DPA map and OCP language for major retrofits / renovations or new builds (building permits).  | FS Coordinator and Forestry Advisor Fees is 165.27 hours at \$50.00 hour = \$8,263.50<br>Map data, updated satellite imagery from a commercial provider = \$500.57 | DPA Map and OCP language developed and approved. | Kaslo Wildfire DPA finalized and approved |
| Wildfire prevention and suppression considerations included in the design of subdivisions:   |  |  |   |
| Amended referral processes for new developments to ensure multiple departments are included:   |  |  |   |
| Other: Development Total   | \$8,764.07   |  |   |
| <i>Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document:</i><br>Approved DPA section of OCP is included in 'Support Material' folder. |  |  |   |

#### 4. Interagency Co-operation

| Description of Completed Activities  | Total Actual Expenditure & Detailed Cost Calculation  | Outcomes   | Performance Measures   |
|--|---|--|--|
| Community FireSmart Resiliency Committees: Kaslo and Area Community Wildfire Resiliency Committee facilitation and coordination.<br>Build collaborative approach including developing terms of reference, roles and responsibility with all partners | Mapping Fees is 53 hours at 60.00 hour = \$3,184.96<br>Forestry Advisor Fees is 240 hours at \$60.00 hour = \$14,400.00 | Kaslo and Area FireSmart and Community Wildfire Committee is struck, including terms of reference, geographic scope, and workplan/ budget. Open House hosted | Coordination of Community FireSmart Resiliency Committee including setting up and facilitating meetings, recording meeting minutes, following up on action items, logistics and some technical support a |
| Multi-agency fire and/or fuel management tables: Kaslo   |   | Strategic alignment between agencies; collaboration for  | Participation in interagency   |

|  |             |                  |   |
|--|-------------|------------------|---|
| VFD staff and FS Coordinator involvement in FireSmart and fuel reduction collaborative planning, specifically the FireSmart Committee listed below   |             | future projects. | meetings<br>Shared understanding of FireSmart/ wildfire mitigation efforts. |
| Indigenous cultural safety and cultural humility training:   |             |                  |   |
| 2021 FireSmart BC Symposium:   |             |                  |   |
| Other: Interagency Total   | \$17,584.96 |                  |   |
| <i>Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document:</i><br>Approved Committee Terms of Reference and Open House poster are included in the 'Supporting Material' folder. |             |                  |   |

## 5. Emergency Planning

| Description of Completed Activities   | Total Actual Expenditure & Detailed Cost Calculation   | Outcomes  | Performance Measures   |
|---|--|---|--|
| Cross-jurisdictional meetings and tabletop exercises, including seasonal wildfire readiness meetings:   |  |   |  |
| Structural protection capacity as required for wildfire response:<br>Complete a fire flow / water vulnerability assessment for each water system in the municipality and identify and map alternative water sources | Engineer for water tank is \$1,500.00.<br>Fire and Flood Services for water assessemnt is \$2,400<br>Forestry Advisor Fees is 88 hours at \$50.00 hour = \$4,398 | Identify which areas may have insufficient or unreliable water supplies and provide recommendations to reduce vulnerability in Kaslo. | Fire flow / water vulnerability assessment for Kaslo. This will include the Municipal water system as well as the other smaller, private systems |
| Community emergency preparedness events focused on wildfire:  |  |   |  |

|  |            |  |  |
|--|------------|--|--|
| Other: Emergency Planning Total  | \$8,298.00 |  |  |
| <i>Required attachments (as applicable to approved project): excerpts or copies of any new or updated plan, policy or document: MacDonald Creek water reservoir preliminary assessment, landscape level water availability assessment and Kaslo FireSmart Neighbourhood map are included in 'Support Material' folder.</i> |            |  |  |

## 6. FireSmart Training & Cross Training

| Description of Completed Activities                                     | Total Actual Expenditure & Detailed Cost Calculation              | Outcomes | Performance Measures |
|---|---|----------|----------------------|
| Local FireSmart Representative (LFR):                                   |   |          |                      |
| LFR training to qualify as facilitator:                                 |   |          |                      |
| Cross-train fire department members                                     |   |          |                      |
| SPP-WFF1 Wildland Firefighter Level 1:                                  |   |          |                      |
| S-100 Basic fire suppression and safety:                                |   |          |                      |
| S-185 Fire entrapment avoidance and safety:                             |   |          |                      |
| ICS-100 (volunteer only):   |   |          |                      |
| Cross-train emergency management personnel                              |   |          |                      |
| ICS-100:  |   |          |                      |
| Professional development to increase capacity for FireSmart activities: | <b>Limited to \$1,000 per person for two staff per applicant.</b> |          |                      |

|        |  |  |  |
|--------|--|--|--|
| Other: |  |  |  |
|--------|--|--|--|

## 7. FireSmart Projects for Critical Infrastructure

| Description of Completed Activities  | Total Actual Expenditure & Detailed Cost Calculation | Outcomes | Performance Measures |
|--|--|----------|----------------------|
| Replacing building materials:  |  |          |                      |
| Undertaking vegetation management:   |  |          |                      |
| Other:   |  |          |                      |
| <i>Required attachments (as applicable to approved project): electronic copies of the community education component of the project; photos or media related to the demonstration project (optional):</i> |  |          |                      |

## 8. FireSmart Activities for Residential Areas

| Description of Completed Activities                                | Total Actual Expenditure & Detailed Cost Calculation  | Outcomes | Performance Measures  |
|--|---|----------|---|
| Planning for residential areas:                                    |   |          |   |
| FireSmart Home Ignition Zone Assessments: 52 Assessments completed | Activities completed per structure:<br>Number of structures assessed:<br>Cost per structure:<br>Total activity cost: \$11,500 |          | RDCK Wildfire Mitigation Specialist conduct FireSmart Home Assessments for residents residing within the Village of Kaslo and provide follow up assessments |
| FireSmart Neighbourhood Plans:                                     |   |          |   |
| Neighbourhood Wildfire Risk Assessments:                           |   |          |   |
| Local rebate programs: 11 rebates provided by RDCK                 | 1,500<br><b>Max. rebate is \$500 per</b>  |          | Success of a rebate program measured by having 3 homes  |

|  |                        |  |   |
|--|------------------------|--|---|
|  | <b><i>property</i></b> |  | within Kalso receive the FireSmart rebate |
| Off-site debris disposal:  |                        |  |   |
| Other: Total FireSmart Activities  | \$13,000               |  |   |
| <b><i>Update July 2022 - Required attachments (as applicable to approved project): summary report of all completed HIZ assessments and representative sample of completed assessments with all personal information removed; electronic copies of completed FireSmart Community Plans; list of addresses receiving rebates and rebate amounts; photos of home or property improvements (optional): Home Partner assessments completed by RDCK are included in 'Support Material' folder.</i></b> |                        |  |   |

## 9. Fuel Management

If the completed project included fuel management activities, Final Report Worksheet 2 (and all required attachments) is also required to be submitted with the final report. *Note: Refer to Appendix 3 of the Program & Application Guide for funding requirements for fuel management activities and Appendix 4 for the requirements for maps and spatial data.*

|  |                 |
|--|-----------------|
| <b>SECTION 3: Actual Expenditure</b>   |                 |
| <b>10. Total Actual Cost for FireSmart Activities as reported in Final Report Worksheet 1:</b><br><i>To be reported in Question 3 of the Final Report Form</i> | <b>\$ 61993</b> |



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PREPARED BY: Stephanie Patience, Deputy Clerk

DATE: March 7, 2023

SUBJECT: Tree Planting Plan Implementation Update

---

**PURPOSE:** To provide an update on the plan to plant additional trees on Village properties.

- A. **Background:** The Village adopted a Tree Planting Plan, prepared by Cathro Consulting Ltd., in August 10, 2021. The plan included guidance about species selection and placement for adding new trees on public lands in the municipality. The first phase of implementing the Tree Planting Plan took place in the spring of 2022, with the planting of 11 trees on Village boulevards in the vicinity of Third Street and A Avenue. The Village Public Works crew planted 4 hawthorns, 3 London plane trees, 2 ornamental cherries, as well as one dogwood and one maple tree.
- B. **Discussion:** For 2023 five locations have been chosen from the Tree Planting Plan and 12 trees will be planted. A list indicating the type of tree to be planted at each location, along with a map showing the locations is enclosed with this report. A tree order has been placed with Georama Growers. In determining the phasing of the project, priority was given to those sites where residents have volunteered to water, monitor, and otherwise care for the newly planted trees. Additional planting locations may be considered later in 2023, again with a focus on those sites that have *Adopt-a-Tree* volunteers willing to assist.
- C. **Attachments:**
- 2023 Tree Planting Sites and Species of Trees.
  - 2023.03.06 Georama quote.
- D. **Financial Implications:** The cost of the trees is \$2825.06 this included deliver but not additional planting costs. The Village has applied for a Tree Canada Grant and if successful the costs of the trees and supplies will be covered; if the grant is not approved funding would come from the Landscaping and Tree Maintenance Budget.
- E. **Corporate Priority:** The ongoing implementation of the Tree Planting Plan was identified as a priority in the Village's Strategic Plan.
- F. **Communication Strategy:** Residents of lands adjacent to the planned location of the new trees will be advised of the planting schedule once it is finalized (spring 2023).



## 2023 Village of Kaslo Tree Planting Sites Species of Trees



Two Trees are to be planted on 6<sup>th</sup> street variety is Liquidambar styraciflua - American Sweetgum



Three are adopt- a- tree located in the 400 block of C Ave and Kane Street. PP11 (1) species Crataegus x mordensis 'Snowbird' - Snowbird Hawthorn and PP107 (2) Magnolia stellata - Star Magnolia



Two trees are to be planted at the campground and the Campground Operator has confirmed adoption and care. PP 026 (2) Celtis occidentalis - Common Hackberry substituted with Tilia cordata 'Dropmore' .



## 2023 Village of Kaslo Tree Planting Sites Species of Trees

Dropmore Linden. This is to avoid a fruit bearing tree. The Linden will provide shade as well as attract pollinators and birds. Resolution #210- 2021-08-10 allows for such substitutions.



Four Japanese Flowering Cherry will be planted at Public Works to replace trees removed from the installation of security fencing. These points will be added to the Tree Planting Plan.



One more tree under the Adopt a Tree program on A Ave by the post office *Kolreuteria paniculata* - Goldenrain Tree PP 142



1312853 BC LTD, dba Georama Growers  
 2870 Georama Rd.  
 Nelson, BC  
 V1L 6Y7  
 (250) 352-3468  
 (250) 352-2101

3/6/2023  
 Page 1 of 1

Invoice **ASSIGN**  
 P.O. Number:

|  |                 |
|--|-----------------|
| <b>INVOICE TO:</b><br>Village of Kaslo<br>P.O. Box 576<br>Kaslo BC VOG 1MO<br>Canada | <b>SHIP TO:</b> |
|--|-----------------|

| Part Number    | Description                         | Shipped | Price  | Total  | Tax |
|----------------|-------------------------------------|---------|--------|--------|-----|
| haw-toba-10    | Toba Hawthorn #10 pot               | 1       | 180.00 | 180.00 |     |
| cherry-kwan    | Kwanzan Flowering Cherry #10 pot    | 4       | 125.00 | 500.00 |     |
| mag-roy-10     | Royal Star Magnolia #10 pot         | 2       | 110.00 | 220.00 |     |
| lin-drop-10    | Dropmore Linden #10 pot             | 1       | 180.00 | 180.00 |     |
| golden-rain-10 | Koelreuteria'Golden Candle' #10 pot | 1       | 210.00 | 210.00 |     |
| loc-sun-10     | Sunburst Honey Locust #10 pot       | 1       | 198.00 | 198.00 |     |
| liq-amb-6cm    | Liquidamber 6cm Wire Bask           | 2       | 400.00 | 800.00 |     |
| delivery       | Delivery Local                      | 1       | 250.00 | 250.00 | H   |
|                |                                     |         |        |        |     |
|                |                                     |         |        |        |     |
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|              |                   |
|--------------|-------------------|
| Sub Total    | \$2,538.00        |
| PST 7%       | \$160.16          |
| H.S.T. 5%    | \$126.90          |
| <b>Total</b> | <b>\$2,825.06</b> |

Signature \_\_\_\_\_

GST # 101988095

February 20, 2023

Village of Kaslo

Attention: Mayor Hewat, Councillors Bird, Brown, Lang, Leathwood

Re: VOK Noise Bylaw Variance

Noise takes a toll beyond the ears. It's a major physiological stressor and is now linked to a heightened risk for a number of cardiovascular ailments. Attached correspondence demonstrates that noise from outdoor events is becoming an issue in Kaslo.

In order to hold outdoor music events, an exemption from the Noise Bylaw is required. These exemptions may only be granted by Council resolution. To the best of our knowledge, *The Angry Hen Brewing Company* did not apply for an exemption from the Noise Bylaw for any of its 2022 music events.

Outdoor music events are becoming far more prevalent in our community. Requests for exemption from the Noise Bylaw should not be considered in isolation. In consideration of the cumulative effect of these events on community members we urge Council to establish **limits on the number and frequency** of amplified outdoor music events. Exemptions should also be conditional on **reasonable sound volumes**.

For your serious consideration during 2023 exemption request deliberations,

Vladimir & Anne Malik  
, Kaslo

cc. The Angry Hen Brewing Company

attachments: 2022.09.27 correspondence to *The Angry Hen Brewing Company*  
2022.08.23 VOK Council Meeting correspondence

[View this email in your browser](#)



Dear Community Member,

A historic investment of over \$12 million for Nelson-Creston will enable the community to fund key projects, ensuring that people have services they can rely on as populations grow.

I know first-hand how much pressure is on local governments to deliver the services and infrastructure that communities need, and this investment will open countless doors for our communities. As both a former staff member and a city councillor, I am so pleased that our government is giving a much-needed funding boost to make our communities better places for people to thrive.

Local governments are having to meet increased strain on infrastructure and amenities including, roads, transit, water and electrical systems, as well as community centers, parks and social services. The Growing Communities Fund is a landmark investment that will see the BCNDP government distribute \$1 billion across B.C.'s 188 municipalities and regional districts to support their unique needs.

In Nelson-Creston, local governments are receiving the following:

- Nelson- \$4,151,000
- Creston- \$2,350,000
- Salmo- \$1,130,000



This one-time fund supports the Union of BC Municipalities' (UBCM) 2022 Resolution EB58, Improving Provincial Grant Process, and recommendation five of their 2021 report, Ensuring Local Government Financial Resiliency. The grants are intended to complement, rather than displace, existing infrastructure funding (like sewer, water, roads).

If you have any questions or concerns about any provincial issue, or need assistance with a provincial body, please don't hesitate to reach out. We're here to help. My office can be reached at 250-354-5944 or [brittny.anderson.mla@leg.bc.ca](mailto:brittny.anderson.mla@leg.bc.ca)

**Brittny Anderson**

MLA for Nelson – Creston

Parliamentary Secretary for Tourism

Premier's Special Advisor on Youth

**Helpful resources:**

- Find out about COVID-19 vaccines and the enhanced booster: [gov.bc.ca/covid19vaccine](https://gov.bc.ca/covid19vaccine)
- Book your flu shot or find a drop-in flu shot clinic near you: [gov.bc.ca/flu vaccine](https://gov.bc.ca/flu vaccine)
- Find mental health and substance-use supports: [wellbeing.gov.bc.ca](https://wellbeing.gov.bc.ca)
- Learn how to prepare for potential flooding: [preparedbc.ca/floods](https://preparedbc.ca/floods)

## Village of Salmo \$1,130,000

Growing  
Communities Fund



## Town of Creston \$2,350,000

Growing Communities Fund



## Village of Kaslo \$919,000

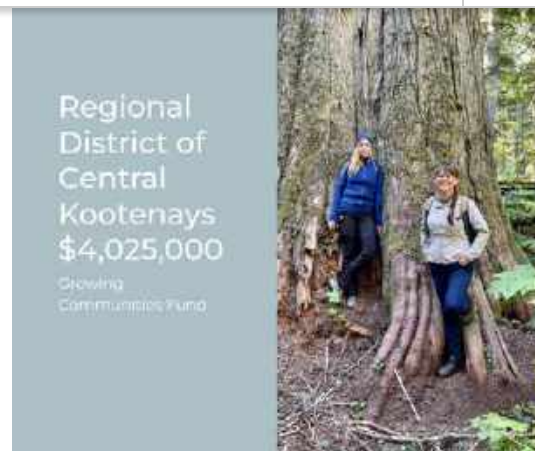
Growing Communities Fund



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In Your Service

**Brittney Anderson**

MLA for Nelson-Creston

433 Josephine St. Nelson V1L 1W4

1-877-388-4498

[Brittney.Anderson.MLA@leg.bc.ca](mailto:Brittney.Anderson.MLA@leg.bc.ca)

---

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Brittney Anderson, MLA Nelson-Creston · 433 Josephine St · Nelson, BC V1L 1W4 · Canada

## Karissa Stroshein

---

**Subject:** Updated Community Climate Profiles now Available on Columbia Basin Climate Source

---

**From:** Lauren Rethoret <lrethoret@selkirk.ca>

**Sent:** Friday, March 3, 2023 2:27 PM

**Subject:** Updated Community Climate Profiles now Available on Columbia Basin Climate Source

Columbia Basin and Boundary Region Local Government Representatives:

Selkirk Innovates at Selkirk College is pleased to share that updated Community Climate Change Profiles are now online at Columbia Basin Climate Source: <https://basinclimatesource.ca/communities>.

These profiles are available for each municipality and Indigenous community in the region, as well as select high elevation sites. They include:

- 1) a snapshot of the latest climate change projections;
- 2) an overview of climate change impacts; and
- 3) opportunities to take action, as well as local action stories to provide inspiration.

Columbia Basin Climate Source is a one-stop source for regionally-relevant climate change data and impacts information. It is a Columbia Basin Trust initiative developed and maintained by Selkirk Innovates.

We hope you will take a moment to explore your community's profile, learn about local climate change, and share this resource with others at your organization.

Sincerely:

**Lauren Rethoret, M.R.M.**

**Researcher: Selkirk Innovates**

Pronouns: She/Her

Selkirk College, West Kootenay & Boundary Region

e: [lrethoret@selkirk.ca](mailto:lrethoret@selkirk.ca) | w: [selkirk.ca](http://selkirk.ca)

**Together we build remarkable futures**

*Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*



---

**Subject:** Nominations for AKBLG Executive Board - positions open!!

**From:** AKBLG Admin Coordinator <admin@akblg.ca>

**Sent:** Monday, March 6, 2023 6:21 PM

**To:** Administrative Coordinator <admin@akblg.ca>

**Subject:** Nominations for AKBLG Executive Board - positions open!!

Hello all AKBLG Elected Officials –

Firstly, apologies if you receive this email twice. Our email system indicated that it was not successfully sent last week although I have confirmed with some members that they did indeed receive it. It includes an important message about **NOMINATIONS FOR THE AKBLG EXECUTIVE BOARD** so I am resending for those who didn't get it!

1. A reminder that registration for the **2023 AKBLG AGM and CONVENTION to be held in Cranbrook on April 21-23<sup>rd</sup>, 2023 is OPEN**. Early Bird registration is available until March 10th.  
Click on the link to register: <https://www.civicinfo.bc.ca/event/2023/AKBLG>
2. If you have a SPOUSE or PARTNER who would like to attend some of the events, there is a separate category under **"Registration Type" – Spouse or Partner**. Tickets for the banquet, and/or the Welcome Receptions can be purchased.  
Use the same link at <https://www.civicinfo.bc.ca/event/2023/AKBLG> and select "Spouse or Partner" as registration type.
3. **FIRST CALL FOR NOMINATIONS FOR AKBLG EXECUTIVE BOARD**  
Consider running for the AKBLG Board of Directors! See attached document for details regarding nominations.  
Elections will be held during the AKBLG Convention from April 21st- April 23rd, 2023.  
This year there will be six positions up for nomination (President, Vice President, 4 Directors at Large).  
Nomination deadline is April 12, 2023 (Nominations also taken from the floor).  
Contact [nominations@akblg.ca](mailto:nominations@akblg.ca) for more information or to submit your nomination papers.  
The Nominations Committee is comprised of Keith Baldwin (Town of Creston) and Kyle Hamilton (City of Fernie).

If you have any questions, please contact Linda at [admin@akblg.ca](mailto:admin@akblg.ca)



## CALL FOR NOMINATIONS FOR AKBLG EXECUTIVE POSITIONS

**Deadline for Online Nomination Submissions is April 12, 2023** accepted by email to [nominations@akblg.ca](mailto:nominations@akblg.ca)

The Association of Kootenay & Boundary Local Governments is the collective voice for local government in the Kootenay & Boundary and includes the Village of Valemount and the Town of Golden. The membership elects Directors to the Executive during the Annual General Meeting, and the Executive is charged with ensuring the bylaw direction set by the general membership is carried forward. The Executive also provides operational and policy direction to the AKBLG between AGMs.

### CURRENT AKBLG EXECUTIVE MEMBERS

|                    |                              |                                   |
|--------------------|------------------------------|-----------------------------------|
| Keith Page         | Councillor City of Nelson    | President term ends 2023 AGM      |
| Kevin McIsaac      | Councillor City of Fernie    | Vice President term ends 2023 AGM |
| Keith Baldwin      | Councillor Town of Creston   | Director term ends 2024 AGM       |
| Susan Clovechok    | Director, RDEK               | Director term ends 2024 AGM       |
| Kyle Hamilton      | Councillor City of Fernie    | Director term ends 2024 AGM       |
| Colleen Jones      | Councillor City of Trail     | Director term ends 2023 AGM       |
| Aidan McLaren-Caux | Councillor Village of Nakusp | Director term ends 2023 AGM       |

One (1) Director at Large position is a proxy for the Past President position

## **NOTICE**

### AKBLG POSITIONS OPEN FOR NOMINATIONS AT THE 2023 AKBLG ANNUAL GENERAL MEETING:

|                   |                   |                              |
|-------------------|-------------------|------------------------------|
| President         | One (1) position  | Two (2) Year Term (to 2025)  |
| Vice President    | One (1) position  | Two (2) Year Term (to 2025)  |
| Director at Large | Two (2) positions | Two (2) Year Term (to 2025)  |
| Director at Large | One (1) position  | One (1) Year Term (to 2024)  |
| Director at Large | One (1) position  | Two (2) Year Term (to 2025)* |

\*NOTE: One Director-at-large position is a proxy for Past President. If incumbent is re-elected as President, this position will be a Director for two years.

### QUALIFICATIONS FOR OFFICE:

- The candidate must be an elected official of an AKBLG local government member
- The candidate must be nominated by two elected officials of an AKBLG local government member.

### NOMINATION PROCESS:

The Nomination Committee is made of two (2) AKBLG Executive Board members. Inquiries to the Nominations Committee may be sent to [nominations@akblg.ca](mailto:nominations@akblg.ca). You may also contact the committee members directly if you have questions:

Keith Baldwin, Chair  
Kyle Hamilton

Councillor, Town of Creston  
Councillor, City of Fernie

[Keith.baldwin@creston.ca](mailto:Keith.baldwin@creston.ca)  
[Kyle.hamilton@fernie.ca](mailto:Kyle.hamilton@fernie.ca)



**Submit the following to the Nominations Committee at [nominations@akblg.ca](mailto:nominations@akblg.ca)**

- Your Name and Regional District/Municipality you are elected to;
- Name the two elected officials you have been nominated by;
- A few sentences outlining why you are interested in a position as Director for the AKBLG;
- A brief biography and high resolution photo **which will be posted on the website and printed in the nomination package**

The Nomination Committee strives for equal and broad representation of candidates from which members will elect to the AKBLG Executive to represent the entire AKBLG region. Nominations from the floor will also be accepted. The process outlined above provides for those who are interested in seeking office to be directly nominated prior to the Annual General Meeting.

**Deadline for Nomination package submission: Wednesday, April 12, 2023**

**Submit to: [nominations@akblg.ca](mailto:nominations@akblg.ca)**



## KDCFS Regular Board Meeting Minutes – Feb 23 2023

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**MISSION STATEMENT:** *The Kaslo and District Community Forest Society (KDCFS) will manage the diversity of values of the Community Forest in an ecologically responsible and fiscally accountable manner on behalf of the people of Kaslo and Area D.*

**Attendees:** Chris Webster (Vice Chair), Stephen Fawcett (Secretary), Stephen Neville, Greg Lay, Doug Drain, Matthew Brown, Tom Duchastel (Directors), Jeff Reyden (Management Team), Alicia Sergeant (Bookkeeper)

**Absent with notice:** Jeff Mattes (Treasurer)

*Meeting called to order at 7.02pm in person and via Zoom*

### **A. Preliminaries:**

**Agenda** that the Board of Directors adopt the Kaslo & District Community Forest Regular Meeting Agenda of Feb 23<sup>rd</sup>, 2023

Moved to adopt: Greg Lay                      Carried

**Minutes** that the Board of Directors acknowledge the Kaslo and District Community Forest Regular Meeting Minutes of January 12th 2023 were approved Jan 22nd 2023.

### **Treasurer Report**

Moved to adopt: Matt Brown                      Carried

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## **AGENDA ITEMS**

### **B. Manager's Report**

Q: What is Management's plan regarding Wealth Minerals?

A: Management will reach out to First nations regarding their own process. Exploratory drilling can occur without compensation to KDCFS for trees fallen. We could possibly have shared access of the Lost ledge Road so a road use agreement could be drawn up.

Q: What are the details regarding the Value Added Manufacturing funding mentioned?

A: It is for communities under 25,000 population. It must be applied by a for-profit business so the KDCFS would have to partner with a local business. Management will investigate this funding stream. There were ideas of VAM researched when the Boards by George feasibility study was done.

Board discussed if any members of the community would be interested or willing to partner with KDCFS on this.

Noted: Missed from the report was that Management applied for the CBT grant for wildfire equipment etc that was mentioned last meeting. The grant application was rejected. CBT have stated that if KDCFS is able to apply with the VOK/RDCK then it likely will be accepted. There's another intake in a few months time.

Motion that KDCFS send a delegation to VOK council to formally ask for a partnership regarding applying for the said CBT grant in the next intake.                      Carried

Moved to adopt: Greg Lay                      Carried

**C. Items for Board Discussion**

1. AGM date. Motion that the date be set for Thursday April 20<sup>th</sup>. Carried  
April's Reg Board Meeting will be moved to Thursday 27<sup>th</sup>
2. 2022 Accounts Receivable – Bookkeeper to respond to Accountants regarding the implications of adjusting some of this to allowance/bad debt.
3. WITF – Management learnt that the Housing Society probably would not want to organize the event next year. KDCFS to start conversation with other NPOs in town to see who would be interested in 2024 event.
4. Wealth Minerals Mining – discussed and covered in B. Manager's Report
5. Funding for Value Added Manufacturing - discussed and covered in B. Manager's Report
6. ETSI-BC Grant (Director Brown) – would create a position to increase Society capacity to look into grants, VAM, engaging with community etc. Funder will put forward a person for the role. Details to be sent over to the Board for them to review. Decision to be made via email before next Board Meeting regarding whether KDCFS should move forward with this application.

**D. Governance**

1. Review Policy; Managing for a Diversity of Interests/Values (pg 31). Motion to accept policy with no changes. Carried

**E. Community Comments**

1. 2023 WITF – Community had a great time and is very thankful to the KDCFS for funding the event and KHS for organizing it.

**F. In-Camera**

None

Meeting adjourned – 8.31pm

Next Board Meeting: March 23<sup>rd</sup>, 2023



## **Kaslo infoNet Society**

*is heading into its 27th year  
of connecting Kaslo and Area with the world!*

### **2023 AGM**

**Saturday, April 22nd**

**1:00 pm**

**At The Langham**

**All Customers are invited  
To become a MEMBER of our  
rapidly growing enterprise...**

**If you are becoming a member  
for the first time**

**Wednesday, March 22nd**

**is the deadline**

**to be a voting member for the  
2023 AGM**

**All existing memberships expire on February 28, 2023.**

**Existing members must renew by**

**Saturday, April 22nd**

**to be eligible to vote at the 2023 AGM**

**Memberships are only \$5/person  
and can be billed to your account**

***Just reply to this email to become/remain a member today!***

**KASLO INFONET SOCIETY Box 1081, Kaslo, BC V0G 1M0 250-353-2305 [billing@kin.bc.ca](mailto:billing@kin.bc.ca)**



# RDCK Board Highlights - February 2023

February 24, 2023

## Proposed RDCK Five-Year Financial Plan

At the Special Board Meeting on Friday, February 17 a draft of the 2023-2027 Financial Plan was provided to the Board. The latest projection is an 11 to 12% average increase in taxes for RDCK residents, although this is highly variable depending on the area or municipality the resident lives in. The range across the areas is from about a 5% to 24% increase. The Castlegar and District Community Complex arena floor repair, estimated at \$1.5 million, is driving the large increase in Castlegar and the surrounding areas. Increases in fire protection service costs are also contributing to some of the more substantial increases. Some of the change in taxation is also driven by shifts in assessment.

Asset management will have an increased focus across most services. This will increase costs in the short term, but will pay dividends with improved financial planning, asset availability and service delivery over the mid to long term.

The RDCK will host seven hybrid public meetings (in-person and online) and one online public meeting through February and March which will allow the public in our various sub regions to comment and provide feedback on the proposed five-year Financial Plan. [Follow the link for the complete meeting schedule.](#)

## Kootenay Lake Local Conservation to fund 2023 projects

The Board approved \$74,376.50 in grant funds for the Kootenay Lake Local Conservation Fund to be spread among six different projects. The fund provides grants to support local conservation efforts in Electoral Areas A, D and E focused on the conservation of water and aquatic systems, as well as wildlife and habitat. Here are the six projects:

| PROJECT  | PROPONENT                                    | AMOUNT      |
|--|--|-------------|
| Grizzly Bear Coexistence Solution  | Lardeau Valley Opportunity Links             | \$11,500    |
| Expansion of Harrop Wetland Restoration  | Friends of Kootenay Lake Stewardship Society | \$14,662.50 |
| Protecting Indigenous Cultural Values and Fish and Wildlife Habitat on Kootenay Lake | Ktunaxa Nation Council                       | \$10,000    |
| Bat roost habitat monitoring in the Kootenay Lake Region                             | Wildlife Conservation Society of Canada      | \$20,441    |
| Habitat restoration for beavers along the Duncan and Lardeau River Floodplains       | BC Conservation Foundation                   | \$10,000    |
| Kootenay Watershed Science   | Living Lakes Canada                          | \$7,773     |

## Curbside Collection Consultation

The RDCK is seeking the public's feedback on a curbside collection service in certain parts of RDCK Electoral Areas. Households in Electoral Area's D and K are not part of the service proposal due to their distance to RDCK waste disposal facilities for processing organic waste. From now until April 21, 2023, the RDCK's Resource Recovery Department is holding a public consultation aimed at receiving resident input on a proposal to introduce curbside collection services for household waste (garbage, recycling and organic

waste) to Electoral Area residents within potential service area boundaries. Residents can view the proposed service areas, collection services and provide feedback to the RDCK at <https://engage.rdck.ca/>.

### **Community Advisory Committee Bylaw**

The Board adopted the Drainage, Water and Wastewater System Community Advisory Committee Bylaw. This bylaw is part of ongoing RDCK efforts to improve governance of RDCK – owned water systems and establishes a mechanism for communities to provide input to the RDCK on the operation of their local water system. The role of a Community Advisory Committee is to provide constructive and objective input regarding matters related directly to a water system and to help facilitate effective communication with water users in the community.

### **Resource Recovery Facilities Regulatory Bylaw**

The Board adopted the amended Resource Recovery Facilities Regulatory Bylaw. The changes to the bylaw include a 10% price increase in tipping fees at all RDCK landfills and transfer stations, due to the significant increase in operating costs (fuel, labour, insurance and supplies) experienced over the past year. As well, the amended bylaw provides new definitions and regulatory modifications to improve operational efficiencies. This will help to clarify the acceptance of certain materials, including tires, uncontaminated soils and drywall as mixed waste.

### **Climate Action Ambassadors**

To help deliver the RDCK's climate action plans, the Board supports the development and delivery of the 2-year Climate Action Ambassadors program in partnership with Youth Climate Corps – [Wildsight](#). The goal of this program is to help create a presence in the community to engage with residents, inform them of our many different programs and share resource information. The focus will be on resource recovery, wildfire mitigation, FireSmart, WaterSmart, rebates for energy efficient home retrofits and construction, as well as community services.

### **Kootenay Lake Flood Impact Analysis**

BGC Engineering has provided the RDCK with an analysis of economic losses that may result from elevated lake levels in Kootenay Lake. The purpose of the work is to broaden the understanding of potential Kootenay Lake geohazard impacts and provide best practices for managing reservoir geohazard risk. To read the report, [click here](#) and go to page 496.

### **RDCK Quarterly Report**

The Board received the 2022 Q4 Quarterly Report which details the current projects and initiatives of the RDCK. Please [follow the link](#) to the most recent RDCK Quarterly Report.

### **Director's Reports**

RDCK Directors provide monthly reports outlining what they have been working on. [Click here](#) to read the February reports in the Board minutes (agenda item 4.5, pg. 271).

[Click here](#) to view a print-friendly PDF version.



For Immediate Release | March 3, 2023

## Interior Health Urges Extreme Caution as Avalanche Danger Remains Elevated

**IH WIDE** – Interior Health is urging people to be prepared and extremely cautious in the backcountry, with continued high and considerable avalanche danger forecasted in many areas of the B.C. Interior.

"Being caught in an avalanche is a life-threatening situation that has already claimed twelve lives in the Interior Health region this season," said Dr. Fatemeh Sabet, medical health officer, Interior Health. "Avalanche Canada continues to forecast a dangerous snowpack. There have been more than double the number of avalanche fatalities compared to the previous season and we are only halfway through the season. We urge everyone thinking of venturing into the backcountry to check [www.avalanche.ca](http://www.avalanche.ca) and make conservative choices, avoid dangerous terrain, and consider delaying a backcountry trip until conditions are safer."

Avalanche Canada continues to monitor a deep, persistent slab avalanche problem for many areas across the Interior of B.C. This is causing very dangerous and highly unpredictable avalanche conditions. Avalanche Canada continues to encourage people to stay away from steep slopes and terrain, and to check: [www.avalanche.ca](http://www.avalanche.ca) for avalanche conditions and forecasts.

"We are dealing with a complex and very tricky snowpack. A widespread weak layer exists near the base of the snowpack throughout the Interior and it's been the cause of most of the fatal avalanche incidents this season," said Ryan Buhler, forecast program supervisor, Avalanche Canada. "This layer is deep enough that we are unlikely to see clues of instability, like nearby avalanche activity, 'whumpfing' or cracking snow. The only way to minimize exposure is to select low angle, low consequence terrain and avoid areas where an avalanche could propagate widely. It's likely that this widespread weak layer will persist for the remainder of the season."

Buhler added, "With sunny weather in the forecast, we are expecting the snowpack to become even less stable. We know sunny weather can create a false sense of security and lure people out into avalanche terrain, even though unstable conditions exist. Even 30 minutes of sun can have a significant impact on the snowpack at this time of year. "

Avalanche Canada urges backcountry users to exercise caution and make conservative, low-consequence choices if they decide to travel in avalanche terrain. Backcountry users should always check the avalanche forecast at: [www.avalanche.ca/en/map](http://www.avalanche.ca/en/map) and carry a transceiver, probe and shovel, and be trained to use them.

Avalanche Canada expects these conditions to last for the remainder of the winter season in many areas and potentially into the summer season. They advise using extreme caution if venturing into the backcountry.

Advice from Avalanche Canada:

- Avoid steep, shallow and rocky terrain features where the snowpack transitions from thick to thin.

## PUBLIC SERVICE ANNOUNCEMENT

- Everyone in a backcountry party needs the essential gear, such as a transceiver, shovel and probe, and the training to use them.
- Adopt a cautious mindset when in avalanche terrain.
- Be diligent about terrain choices. Sticking to slope angles of less than 30 degrees when in clearings, open trees and alpine terrain can help minimize risk.
- Slopes that previously avalanched this season have the capacity to produce additional large avalanches when reloaded with new snow. This means that knowing that a slope already had an avalanche on it does not mean that the slope is safe.
- Follow disciplined group decision-making, ensuring that each group member is engaged in terrain selection.
- Minimize exposure to overhead hazards, given that these avalanches can be remotely triggered and travel far in runout zones.
- Travel one at a time when exposed to avalanche terrain and regroup in safe spots well away from overhead hazards.
- Avoid exposure to terrain traps, such as gullies, cliffs and trees, to reduce the risk of being caught in an avalanche.
- Practise patience, avoid complacency and accept that you may need to manage this risk for weeks or months to come.

### Quick Facts:

- During the past 10 years, approximately 73% of all Canadian avalanche fatalities have occurred in B.C.
- Approximately 85% of Avalanche Canada's services are delivered in this province.

### Learn More:

For the latest avalanche forecasts, visit Avalanche Canada's website: <https://www.avalanche.ca>

PreparedBC's avalanche safety guidance:

<https://www2.gov.bc.ca/gov/content?id=634E0C61240F4A61A0E6D83297A7ADDF>

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For Immediate Release | March 7, 2023

## Youth tobacco and vaping poster contest winners announced

**KELOWNA** – Four teens have won Interior Health's *Take a Breath: Teen Voices on Tobacco and Vaping* poster contest. Each winner will receive a \$150 gift card of their choice. The winning posters are being professionally printed, displayed in hospitals and health centres, and shared with schools throughout the region.

"We want to thank everyone who took the time to submit an entry for this poster contest to help raise awareness and help people make informed decisions on this important health topic," says Interior Health medical health officer Dr. Fatemeh Sabet. "Smoking tobacco and vaping have significant, proven negative impacts on our health. These posters by youth for youth provide important information about the health risks, and differences between commercial and traditional tobacco use."

Youth in grades 8 to 12 living in the Interior Health region were invited to participate in the poster contest. Posters were individually evaluated and scored by youth judges from McCreary Centre Society against a list of criteria. Contestant names were kept anonymous from judges. The winning posters were the ones that received the highest scores. This group of young people also collaborated in designing the contest and the evaluation criteria. They each received an honorarium for their efforts.

Fourteen-year-old Salmo resident Ruby was one of the winning artists. "I feel as though it is a real issue in modern day teen life and can be extremely addictive no matter who you are," Ruby says. "There are so many disadvantages to smoking and vaping and it can be harmful to everyone's life and body. It is ultimately your decision what you decide to do with your life, but don't recommend vaping/smoking to anyone, even if you believe it'll boost your popularity or confidence."

Kailyn, 13, from Kitchener, a small community near Creston focused their poster on the importance of ceremonial tobacco for Indigenous traditions and how it differs from every day tobacco use. Kailyn says, "Please don't start because it's hard to stop and bad for your health," regarding commercial tobacco use and vaping.

Other winners include Charzhindawa (Chacha), 15, from Greenwood and Lukas, 14, also from Salmo.

Twelve-year-old artist Elizabeth from Kelowna received an honourable mention. She says: "It sucks to see people younger and older than me smoke and vape. I don't understand why people do this to themselves."

The contest opened October 2022. Interior Health received a total of 18 submissions, and two did not meet the contest criteria. As such, there were 16 eligible posters in the contest.

To view all winning posters, learn more about the poster contest, and find tobacco and vaping information for teens, visit [interiorhealth.ca](https://interiorhealth.ca).

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**Subject:** Invitation to the St. Eugene Grand Parade Saturday June 17 2023

**From:** Spirit of the Rockies Festival <info@rockiesfest.ca>

**Sent:** Monday, March 6, 2023 12:46 PM

**Subject:** Invitation to the St. Eugene Grand Parade Saturday June 17 2023

The premier Cranbrook festival is back better than ever!

The Spirit of the Rockies Society invites your organization to participate in the Grand Parade on Saturday June 17, 2023.

You can also enjoy many of the scheduled events during this jam packed weekend of fun and celebrating the Spirit of Our Community.

To participate in the parade please go to: <https://www.rockiesfest.ca/grandparaderegistration/>

Or you can fill out the attached form and return it to this email address.

Have a great day!

Seana-Lee Coolbaugh

Administrator

Spirit of the Rockies Society

ph: (250) 426-4161

[rockiesfest.ca](https://www.rockiesfest.ca)

PO Box 115, Cranbrook, BC

V1C 4H6

*I would like to acknowledge that we are operating on the ancestral and unceded homelands of the Ktunaxa people. In particular, we honour the ʔaḡam and Tobacco Plains communities. We thank them for this privilege.*

# SPIRIT OF THE ROCKIES

## Festival

### Grand Parade Entry Application

PLEASE PRINT CLEARLY

Name of Entry \_\_\_\_\_  
(ie; Organization, City, Business or Group Name) Dignitary/Ambassadors must list all names and titles on separate page

Contact Person \_\_\_\_\_ Phone Number ( ) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province/State \_\_\_\_\_ Postal Code \_\_\_\_\_

E-Mail \_\_\_\_\_

***Please check appropriate category***

Community \_\_\_\_\_ Clubs & Organizations \_\_\_\_\_ Commercial/Industrial \_\_\_\_\_ Band \_\_\_\_\_

Animals \_\_\_\_\_ Custom/Vintage Vehicle \_\_\_\_\_ Dignitary/Ambassadors \_\_\_\_\_

Horse Units/Riders \_\_\_\_\_ Heavy or Light Horse and Wagon? Yes ☐ No ☐

Mounted Group Yes ☐ Individual Yes ☐

**Do you want this entry to be judged?** Yes ☐ No ☐

**Will there be music?** Yes ☐ No ☐

NAME & TITLE OF DIGNITARY \_\_\_\_\_

**Do you require a car?** Yes ☐ No ☐ (DIGNITARIES ONLY)

Length (in feet) \_\_\_\_\_ Width (in feet) \_\_\_\_\_ Height (in feet) \_\_\_\_\_

**Description**

Place additional details on back of this page if necessary

Note: Royalty and Dignitaries must supply their own signs and/or banners for cars.

Political party representatives must supply their own cars, drivers and signs.

**NOTE: Horse Staging Area at Memorial Arena. Please make every effort to provide your own Pooper Scooper!!**

**REMINDER: City by-law prohibits throwing of candy, merchandise or devices from parade entries.**

**Please have walkers distribute directly to audience. All float entries MUST be decorated or entry WILL BE denied.**

**Lineup: 7:30a.m. to 10:00 a.m.**

**Parade Start Time: 10:30 a.m.**

**Assembly Place:** TBA, you will receive an email as soon as parade route is confirmed

(see map for entrances, route and dispersal)

*Appropriate insurance coverage is the responsibility of the parade entry and participants. It must be understood and accepted by each parade participant to indemnify, hold harmless and defend any action against the Spirit of the Rockies Society, its Directors or members and against all liabilities whatsoever arising out of their participation in the Spirit of the Rockies Parade. All cyclists, skateboarders and motorcyclists MUST wear helmets.*

***I have read and understood the identified responsibility rules & regulations*** \_\_\_\_\_ (initial)

Register online at: <https://www.rockiesfest.ca/registration/>

Entries after **June 10th, 2023** will not be accepted.

**I have read and will comply with the rules of the Spirit of the Rockies Parade: Entry MUST be signed and dated:**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

# SPRIT OF THE ROCKIES

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## Festival

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### **St.Eugene Golf Resort Casino Grand Parade Rules & Regulations** **2023:**

**Parade lineup 7:30 – 10:00 am Saturday June 17. If you would like to have your entry judged please be in place by 9:30 am**

**1. FLOATS:** Float vehicles must comply with the City of Cranbrook Streets, Traffic & Parking Bylaw 4044, unless explicitly permitted in writing. A Person must not Operate a Vehicle having a Gross Vehicle Weight, dimension, axle load or tire load in excess of the limits prescribed in the Commercial Transportation Act. It is the responsibility of the parade entrant and float driver/operator to ensure that the float can safely navigate the parade route, including overhead utility line clearance and turning movements.

**2. DECORATIONS:** All components including trucks, tractor or cars must be covered or disguised in a decorative manner. All floats must be decorated, or entry will be refused. Any commercial vehicle without decorations **will not** be allowed in the parade. Decorations must not interfere with the safe operation of the float or vehicle.

**3. RESTRICTIONS:**

a) **City by-law precludes throwing candy and / or Merchandise or devices or any kind from parade entries.** Instead, have walkers hand items directly to parade watchers. Water is not to be thrown from the floats – water guns/pistols prohibited. Parade Supervisors will remove floats from the parade if you are contravening this by-law.

b) No person is permitted to participate in the parade other than those selected or designated by the sponsor to appear therein. Groups of fans walking as such cannot be an entry.

c) Alcoholic beverages are forbidden on any float or in any vehicle or on the person of any participant. Any participant **suspected** of being under the influence will be barred from the parade.

d) The Spirit of the Rockies Grand Parade is for all spectators of all walks of life. **No entry shall be offensive to others**

e) No smoking on or near floats. We highly recommend carrying a fire extinguisher which has been confirmed in good working order. Be sure that the driver has adequate vision and ventilation. The vehicle must be in good mechanical condition and properly serviced. **All Commercial Vehicles must be in compliance with applicable regulations for safe operation.**

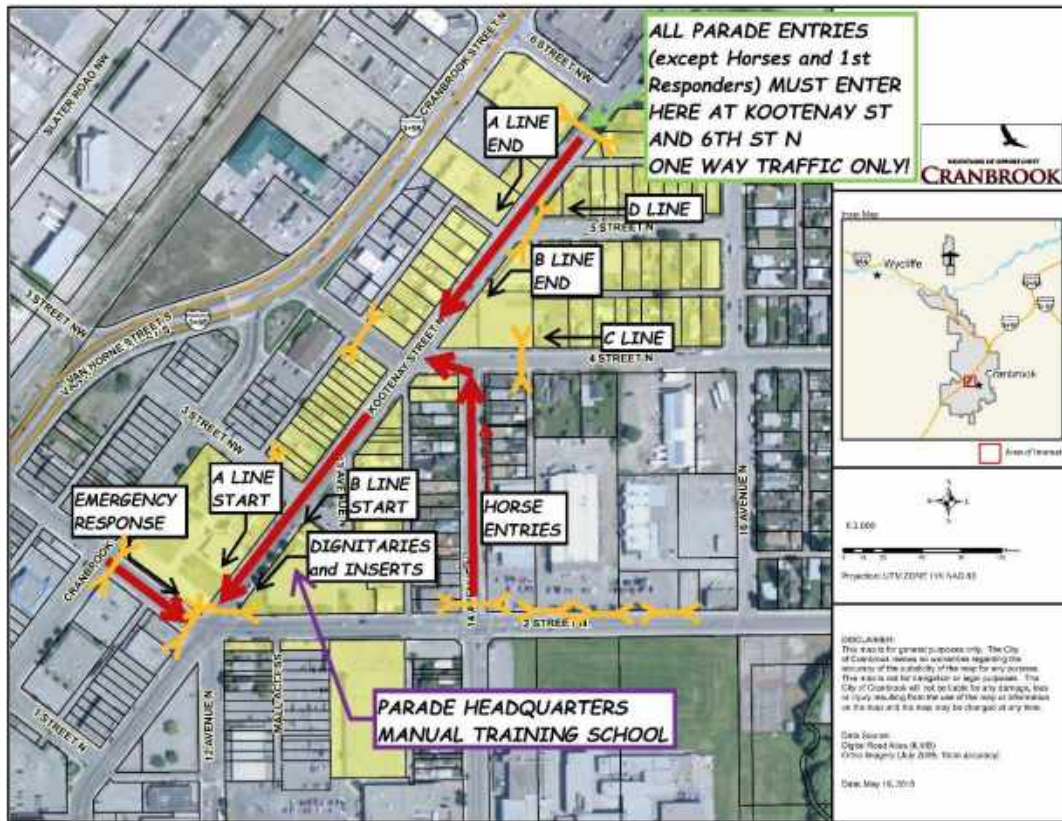
**4. INSURANCE:** Appropriate insurance coverage is the responsibility of the parade entry and participants. It must be understood and agreed by each parade participant to indemnify, hold harmless and defend any action against the Spirit of the Rockies Society, its Directors or members and against all liabilities whatsoever arising out of their participation in the Spirit of the Rockies Parade. All cyclists, skateboarders and motorcyclists **MUST** wear helmets

The Society reserves the right to refuse an entry into the parade if, in its sole judgement, it determines that the entry is controversial, unlawful, offensive, or otherwise considered to be inconsistent with the standards, theme, quality or purpose of the festival. Any entry advocating, opposing or depicting any political view or controversial social issue will not be permitted to participate in the parade.



# SPiRiT OF THE ROCKIES

## Festival





## State of the Basin **Focus**

*Stories of well-being in our region*

2023 - Issue 02



### **Illicit Drug Toxicity Deaths Rising in the Region**

Deaths from illicit toxic drugs are on the rise across the province. A [recent report](#) by the BC Coroners Service indicates 2,272 suspected illicit drug toxicity deaths in BC in 2022. This works out to approximately 6.2 deaths per day. What does this look like in our region?

In the Columbia Basin-Boundary Region, deaths from illicit drug toxicity have also risen in recent years. The number of illicit drug toxicity deaths within the region jumped from a total of 8 in 2015 to a high of 57 in 2021, with a slight decline to 51 deaths in 2022. See graph below.





To better understand how these drug toxicity deaths compare across locations, the deaths are presented as a rate per 100,000 persons. See the table below for the rates in our region. Caution should be used when exploring these rates, as a small number of deaths in areas with small populations can be challenging to interpret. To help with understanding, the number of deaths in 2022 is also included in the table below.

| LHA           | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | # of Deaths 2022 |
|---------------|------|------|------|------|------|------|------|------|------------------|
| Kettle Valley | 0    | 27.6 | 27.7 | 0    | 0    | 54.7 | 82.1 | 54.4 | 2                |
| Castlegar     | 14.2 | 21.0 | 13.9 | 0    | 33.9 | 20.1 | 40.4 | 46.5 | 7                |
| Grand Forks   | 0    | 0    | 44.6 | 99.2 | 33.1 | 33.1 | 54.1 | 42.9 | 4                |
| Arrow Lakes   | 44.5 | 0    | 21.3 | 42.1 | 21.1 | 41.6 | 40.6 | 40.3 | 2                |
| Nelson        | 7.6  | 18.9 | 14.9 | 7.4  | 7.3  | 25.5 | 25.1 | 38.9 | 11               |
| Cranbrook     | 7.4  | 7.3  | 10.9 | 7.2  | 0    | 35.5 | 60.0 | 38.8 | 11               |
| Revelstoke    | 0    | 0.0  | 0    | 57.0 | 0    | 43.7 | 44.3 | 32.9 | 3                |
| Golden        | 0    | 14.0 | 13.7 | 13.5 | 0    | 13.2 | 13.0 | 25.5 | 2                |
| Trail         | 0    | 9.9  | 24.6 | 9.8  | 14.5 | 19.3 | 28.9 | 23.8 | 5                |
| Creston       | 0    | 7.6  | 0    | 0    | 0    | 7.5  | 15.1 | 22.4 | 3                |
| Windermere    | 0    | 40.4 | 30.2 | 9.9  | 0    | 28.3 | 9.2  | 9.0  | 1                |
| Fernie        | 0    | 12.6 | 0    | 0    | 6.0  | 17.9 | 0    | 0    | 0                |
| Kimberley     | 0    | 31.3 | 0    | 20.5 | 0    | 0    | 19.3 | 0    | 0                |
| Kootenay Lake | 0    | 0    | 0    | 0    | 0    | 27.6 | 27.4 | 0    | 0                |

In 2022, the Local Health Area (LHA) in our region with the highest rate of illicit drug toxicity deaths was Kettle Valley at 54.4 deaths per 100,000 persons (2 deaths). This was followed by Castlegar LHA with 46.5 deaths per 100,000 persons (7 deaths) and Grand Forks LHA with 42.9 deaths per 100,000 persons (4 deaths). These three LHAs all had a higher illicit drug toxicity death rate than the provincial rate of 42.7 deaths per 100,000 persons.

The [BC Coroners Service Report](#) provides additional context around the illicit drug toxicity deaths. Of all the unnatural deaths in BC, illicit drugs are the leading cause of death. Across the province in 2022, 79% of those who died were male and 70% were between 30 to 59 years old. Of the drug toxicity deaths in the Interior Health Authority, most deaths (62%) happened in private residences. The drug most involved in drug toxicity deaths was fentanyl and its analogues (found in 86% of deaths). This was followed by cocaine, which was found in 45% of deaths.



These data show part of the impact that illicit drug use is having in our province and region. This can help inform decision-makers. As one example, the BC government recently [decriminalized](#) small amounts of some illicit drugs as one step to address this toxic drug crisis, citing that this will help reduce the barriers and stigma that prevent people from accessing life-saving services. In the Columbia Basin-Boundary Region, organizations such as [ANKORS](#) are working hard to reduce stigma and harm for vulnerable populations.

To learn more about other indicators of well-being, please visit the

State of the Basin website [stateofthebasin.ca](https://stateofthebasin.ca).

## What's in your community's climate profile?

How is the climate expected to change in your local area over the coming decades? What are the expected impacts and what can you do about it? Find your community's climate profile on the Columbia Basin Climate Source in one easy click when you visit <https://basinclimatesource.ca/communities>.

The profiles have just been updated with the latest climate projections and action stories. Columbia Basin Climate Source is a one-stop source for credible climate change information relevant to the Columbia Basin and Boundary regions. It's an initiative of Columbia Basin Trust, developed and maintained by the team at Selkirk Innovates.

## Selkirk College Ranked 29th in Canada's Top Research Colleges List

With more than \$3.7 million in government and private sector funding actioned in the fiscal year ending March 2021, Selkirk College's arm for research and innovation sits 29th in the latest rankings of Canada's top research colleges! During the period of reporting, Selkirk Innovates had 81 research partnerships that included all three levels of government, not-for-profit organizations, and an eclectic mix of private industry clients.

The lofty ranking and amazing work are a credit to the faculty members, researchers, technicians, and paid student interns who make Selkirk Innovates such an important part of the tangible post-secondary education offered at Selkirk College.

[Learn More!](#)

**We want to hear from you! Your feedback matters to us.**

**[Click here to share your feedback!](#)**



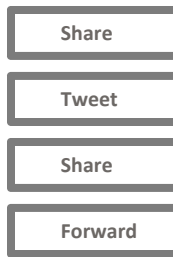
*Selkirk Innovates gratefully acknowledges the support of Columbia Basin Trust.*

State of the Basin Focus is a monthly e-newsletter highlighting stories of well-being in our region.

You are receiving this email because you have attended a Selkirk College event, are a Selkirk College stakeholder, or have subscribed to receive updates on the State of the Basin.

*Selkirk College acknowledges the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate: the Sn̓cay̓čkstx (Sinixt), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap). The State of the Basin initiative also extends to the traditional territory of the Lheidli T'enneh First Nation. We are grateful to these Nations as keepers of the lands and value their efforts to enhance resilience and well-being across the region.*





Selkirk Innovates  
Selkirk College  
301 Frank Beinder Way  
Castlegar BC V1N 4L3

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# The Heritage BC UPDATE



**REGISTER TODAY!**

2023  
annual  
heritage  
conference

BECOMING AGENTS FOR

**CHANGE**

May 25-27 | Chilliwack, BC

## Early Bird Registration is Now Open

*Register Early and Save!*

Our Early Bird pricing is available now until March 15th. **You can also save by being a [member](#) of Heritage BC.** Group, Corporate, and Government level members are also provided up to three discounted registrations.

## REGISTRATION PRICES

|            | Early Bird Price | Regular Price (March 15) |
|------------|------------------|--------------------------|
| Member     | \$295.00         | \$395.00                 |
| Non-Member | \$395.00         | \$495.00                 |
| Subsidized | \$75.00          | \$99.00                  |

Don't forget to pre-register for a workshop or field trip when you register. There is limited space and some have additional costs. Visit our [website](#) for more information on the schedule, evening events, for a discount on accommodations, and more!



Register Today

### THANK YOU TO OUR SPONSORS

TOURISM  
**CHILLIWACK**



Heritage Branch

**andornot**



Interested in sponsoring? Visit our [website](#) for more information.

## Upcoming Funding

### ***2023 Heritage Legacy Fund***

The 2023 intake period opens at **9:00AM (PT)** on **Friday March 10, 2023** and will close **Friday April 28, 2023**.

You must contact us to verify your project's eligibility before **Friday April 21, 2023**. Please review the [2023 Guidelines and Worksheets](#) on our website on our website for more information.

[More Information](#)



## BC Heritage Awards

### ***Award Nomination Submissions Intake has been Extended***

Nomination submission has been extended until March 13, 2023. Nominate an individual, organization, or project that has positively impacted your community!

- Conservation Award
- NEW! Small but Mighty Conservation Award
- Education, Communications, & Awareness Award
- Planning and Management Award
- Lifetime Achievement Award
- NEW! Emerging Heritage Professional Award
- Ruby Nobbs Distinguished Service Award



Submit your Nominations

- NEW! Outstanding Impact Volunteer Award
- Indigenous & Diverse Cultures: Reconciliation, Redress, and Expanded Recognition Award



## Heritage Week 2023

***Thank You for an amazing Heritage Week!***

A huge thank you to everyone who hosted, celebrated, attended, participated, and joined us for **#BCHeritageWeek** this year! We can't thank you all enough. We had a great time celebrating heritage ***Always in All Ways*** this year and are already looking forward to next year.

If you hosted a Heritage Week event please fill out our [survey](#).



## Other Opportunities & Programs

***The Heritage Branch of BC is seeking proposals for the management and operation of the Provincial Heritage Site, Emily Carr House***



**Emily Carr House**, the childhood home of Emily Carr, is a two-storey 1860s residence located at 207 Government Street in the James Bay area of Victoria. The majority of the house is arranged for historical interpretation related to the Carr family, with updated amenities providing visitor washrooms and a small kitchen area. The upper storey includes a renovated programming area with a kitchen, bathroom, and multi-purpose room suitable for an artist-in-residence or similar



Heritage Branch

program. The site also includes the grounds and gardens surrounding the residence.

For [more information](#) visit [BC Bid](#). The closing date is **March 6, 2023**.

### ***Attend the Heritage Vancouver Society's Reading Room #5: Disasters and Heritage***

Join the Heritage Vancouver Society online for their 5th Reading Room in which they will discuss disasters and heritage. If you missed out on the February 28 event, you can still register for the **March 2, 7:00PM to 8:30PM (PT)** event. Registration is **free** and open to all. [Register online](#).

This activity is supported by the University of British Columbia's Public Scholars Initiative. UBC PhD candidate Jonathan Eaton will serve as one of the guest discussion leaders for this event.

Jonathan is an anthropologist whose research focuses on the relationships between people, heritage, and place when it comes to disaster planning in Vancouver.



### ***Other Conferences that may be of Interest***

The Association for Preservation Technology International (APT), The Future of T.E.C.H Conference is on **October 9-14** in Seattle, Washington. Find information on their [website](#).

The Folklore Studies Association of Canada/l'Association canadienne d'ethnologie et de folklore (FSAC/ACEF) will hold its 2023 annual meeting, in collaboration with Cape Breton University, in Sydney, Nova Scotia on **May 25-27**. The theme of the conference is "Face to Face." Visit their [website](#) for more information.

## **In the News**

***Check out this article we find interesting***

Chemainus Valley Courier - [Comox Valley elasmosaur step closer to being recognized as B.C.'s official fossil](#)



Connect with us on social media 



### **BECOME A MEMBER**

Heritage BC is your provincial service organization supporting heritage conservation across British Columbia through education, training and skills development, capacity building in heritage planning and funding through the Heritage Legacy Fund.

Support your provincial heritage organization by becoming a member today. Membership fees start as low as \$35.

[Become a member today!](#)

### **Statement of Acknowledgement**

*As an organization of provincial scope, Heritage BC recognizes that its members, and the local history and heritage they seek to preserve, occupy the lands and territories of B.C.'s Indigenous peoples. Heritage BC asks its members and all people to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage. [Learn more about whose land you live on.](#)*



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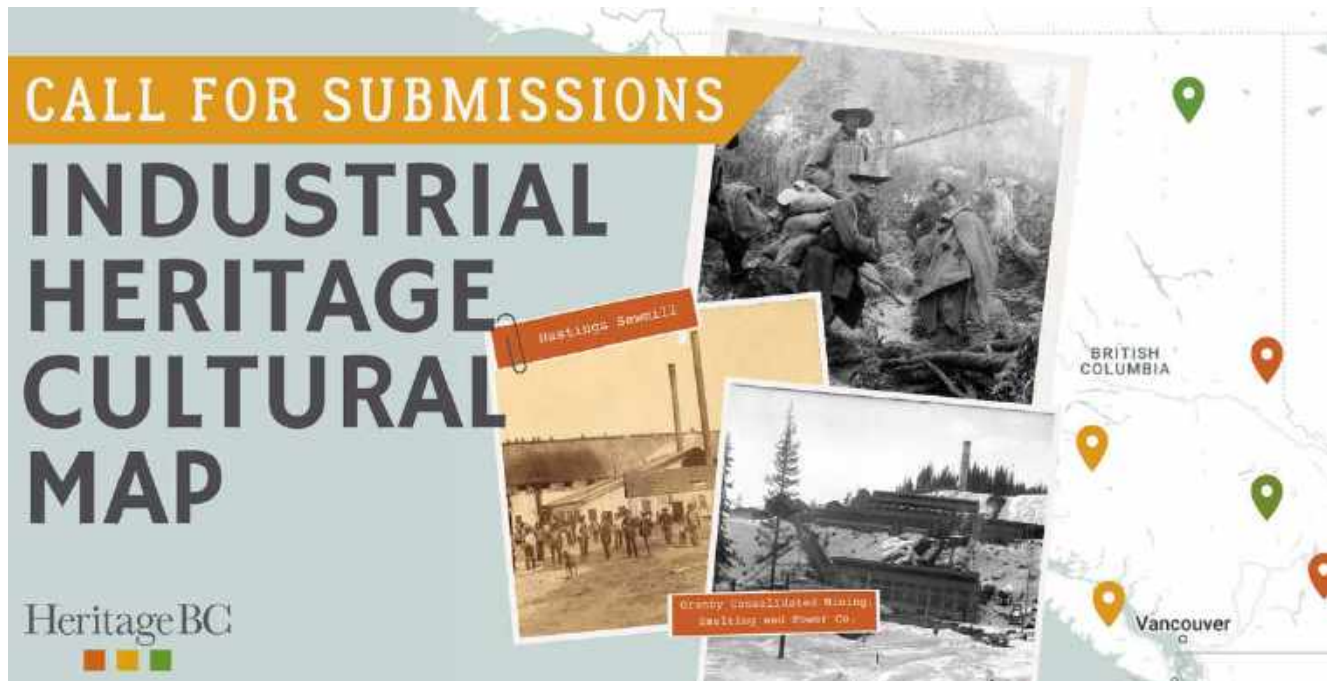
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## Call for Submissions

### *Industrial Heritage Inventory and Cultural Map*

We are excited to announce we will be developing a **new interactive map** to geolocate and share BC's industrial heritage. This project will add to our popular online [Cultural Maps series](#).

Industrial growth profoundly changed the province, establishing communities and infrastructure, and contributing to a strong provincial economy, largely from extracting natural resources. This map will aim to look at the full range of legacies from industrial activity, both positive and negative, and seek to better understand how communities are contending with these legacies today.

While industrial activity is usually considered as occurring in the 19th and 20th centuries, Heritage BC's project will be guided by UNESCO's definition of industrial archaeology, which exists in all phases of human development. Submissions from BC indigenous communities with what they value as their industrial heritage will be welcomed.



raise awareness of this narrative through the province's industrial heritage sites, providing a resource for researchers, educators and lifelong learners among others.

[Visit the FAQ](#)

Nominations can be submitted by anyone in British Columbia, including organizations (community, non-profit & charitable); educational institutions; local governments; First Nations; and individuals.

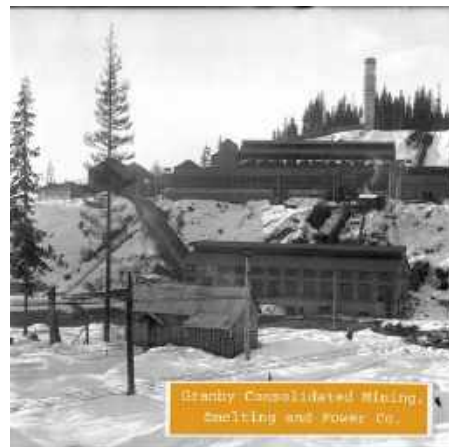
## *How You Can Help*

### **Submit a Site**

Submit industrial sites in your area. We will collate and review all submissions, generating a final shortlist of sites for upload to the new map.

We will also be compiling an inventory of all submissions and aim to make this available publicly outside of the map. Intake closes on **June 9th, 2023.**

[Submit a Site](#)



Or, **register your interest.** We will be in touch soon with more information on submitting your site(s).

[Register your Interest](#)

Connect with us on social media



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## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: March 7, 2023

SUBJECT: Utilities and Technology Committee Repealing Bylaw 1286, 2023

**PURPOSE:** To consider three readings of a bylaw to repeal Bylaw 1244 (A bylaw to establish a Utilities & Technology Committee)

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Give three readings to the bylaw as presented. Adoption of the bylaw will be scheduled for the next Regular Council meeting.**
2. Do not give three readings to the bylaw. *The Utilities and Technology Committee must continue.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT Village of Kaslo Utilities and Technology Committee Repealing Bylaw No. 1286, 2023 be given three readings.

**ANALYSIS:**

- A. **Background:** In 2019, Council adopted bylaw 1244, a bylaw to establish a Utilities and Technology Committee. This bylaw repealed the earlier Village of Kaslo Utilities Coordination Committee Bylaw, No.1168, 2015. As the duties of the Utilities and Technology Committee fall within the scope of the new Asset Management Committee, the Utilities and Technology Committee is no longer required. As it was established by bylaw, a bylaw is required to disband the committee.
- B. **Discussion:** Council can establish committees by resolution or by bylaw. At the 2023.01.10 Regular Meeting, Council adopted terms of reference for an Asset Management Committee with a mandate to ensure public assets are managed in a proactive and sustainable manner for current and future generations. Among other duties, this committee will make recommendations to Council on broadband connectivity matters and will function as a Utilities Coordination Committee.
- C. **Attachments:**
  - Bylaw 1286 – A bylaw to repeal Village of Kaslo Utilities and Technology Committee Bylaw, No.1244, 2019
  - Asset Management Committee – Terms of Reference
  - Village of Kaslo Utilities and Technology Committee Bylaw, No.1244, 2019
- D. **Financial Implications:** Nil
- E. **Corporate Priority:** Nil

- F. **Communication Strategy:** Notice of the schedule of meetings for the Asset Management Committee will be posted on the Village's website.

CAO Approval: 2023.03.13

VILLAGE OF KASLO

BYLAW NO. 1286

**A BYLAW TO REPEAL VILLAGE OF KASLO UTILITIES AND  
TECHNOLOGY COMMITTEE BYLAW No. 1244, 2019**

WHEREAS Council desires to repeal Village of Kaslo Utilities and Technology Committee Bylaw 1244, 2019.

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

**1. Title**

This Bylaw may be cited as "Village of Kaslo Utilities and Technology Committee Repealing Bylaw No. 1286, 2023"

**2. Repeal**

Village of Kaslo Utilities and Technology Committee Bylaw 1244, 2019 and all amendments thereto are hereby repealed.

**3. Effective Date**

This bylaw shall take effect upon adoption.

READ A FIRST TIME this \_\_\_\_ day of \_\_\_\_, 202\_.

READ A SECOND TIME this \_\_\_\_ day of \_\_\_\_, 202\_.

READ A THIRD TIME this \_\_\_\_ day of \_\_\_\_, 202\_.

RECONSIDERED AND ADOPTED this \_\_\_\_ day of \_\_\_\_, 202\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

Certified to be a true copy of "\_\_\_\_ Bylaw No. \_\_\_\_, 202\_"

\_\_\_\_\_  
CORPORATE OFFICER



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### ASSET MANAGEMENT COMMITTEE

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EFFECTIVE DATE: January 10, 2023

RESOLUTION #: 11/2023

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**PURPOSE:** The committee is a Select Committee, established by Council resolution to consider or inquire into any matter and to report its findings and opinion to the council. (CC s.141)

#### Mandate

The committee provides leadership and engagement activities to ensure public assets are managed in a proactive and sustainable manner for current and future generations. The committee will make recommendations to Council regarding municipal infrastructure, including the water and sewer utilities, buildings, Aerodrome and other physical and natural assets. The Asset Management Committee will also function as a Utilities Coordination Committee, advising Council on broadband connectivity matters, including fibre optic infrastructure installation along Village rights-of-way.

#### Reporting

The committee will report to Council at least annually.

#### Schedule

Meetings shall be held at the call of the Chair.

**MEMBERSHIP:** All appointments to voting positions must be made by resolution of Council.

#### Term

Appointments shall be for a 4 year term. Appointments may be rescinded at any time by Council and vacancies may be filled by Council resolution.

#### Composition

The voting members of the Committee shall be:

- The Mayor of Kaslo
- 1 additional member of Council
- up to 5 members of the public

Staff may attend meetings at the discretion of the CAO, to provide procedural or subject matter advice, but will not have voting rights.

#### Quorum

Quorum shall be 4 voting members (one must be a member of Council) of the Committee.

#### **RESOURCING:**

The Corporate Officer or their designate will ensure that meeting notices are posted, agenda packages are distributed, minutes are recorded, and meeting materials are available for public inspection.

**PROCEDURE:**

Council may refer specific matters to the Committee at any time.

The provisions in the Council Procedures Bylaw regarding Committees will apply.

## **VILLAGE OF KASLO**

### **BYLAW NO. 1244**

#### **BEING A BYLAW TO ESTABLISH A UTILITIES AND TECHNOLOGY COMMITTEE**

**WHEREAS** the Council of the Village of Kaslo has entered into agreements with the Columbia Basin Broadband Corporation (CBBC) and Kaslo Infonet Society (KiN) to provide point of presence hosting and municipal right of way access for the benefit of residents and businesses;

**AND WHEREAS** the Council may, by bylaw, delegate to a committee discussion, reporting, review and recommended coordination of telecommunications broadband infrastructure on municipal property or in municipal rights-of-way;

**NOW THEREFORE**, the Council of the Village of Kaslo in open meeting assembled, enacts as follows:

1. This Bylaw may be known and cited as the "Village of Kaslo Utilities and Technology Committee Bylaw, No.1244, 2019".

#### **2. INTERPRETATION**

"Fibre" refers to telecommunications optical fibre conduit.

"Broadband" refers to high speed internet services that provide bit-rates considerably higher than that available using a 56 kbit/s modem.

"Broadband Infrastructure" is technology that includes ADSL and cable internet equipment, VDSL, wireless networks and optical fibre.

"Village" means the municipal corporation of the Village of Kaslo.

"Council" means the governing body of the Village of Kaslo.

"KiN" means the Kaslo Infonet Society or successor organization.

"Municipal Access Agreement" means the Municipal Access Agreement between the Village and KiN.

#### **3. ESTABLISHMENT OF COMMITTEE**

(a) A Committee to be officially known as the "Utilities Coordination Committee" is established and shall be comprised of:

- (i) Two voting members of Council
  - (ii) One voting member from KiN
  - (iii) One voting member of the public at large, who is a resident of the municipality;
  - (iv) Two non-voting Village of Kaslo municipal staff members being the Chief Administrative Officer and Public Works Foreman;
  - (v) One non-voting representative for either the Columbia Basin Broadband Corporation or Columbia Basin Trust may also attend and participate in meetings.
  - (vi) The Mayor may attend and participate in meetings in an ex-officio (voting) capacity.
- (b) Voting members shall be appointed to the Committee by Council for a term of up to four (4) years, aligning with the term of Council, and may serve for a maximum term of eight (8)

consecutive years.

- (i) Council may appointment corresponding alternates to serve in place of the voting member when the voting member is absent.
- (c) The voting members appointed by Council shall, at the first regular meeting of the Committee in each calendar year, elect a Chair and Vice Chair from amongst themselves.
- (d) Non-voting members of the committee are appointed by their own organizations or this bylaw by title.
- (e) In the event of death, resignation, removal from office or other inability to serve as a voting member of the Committee, Council shall appoint a new voting member to fulfill the term of the vacancy.
- (f) In the case of the member of KiN being unable to continue, KiN shall recommend a member to fulfill the term of the vacancy for Council's consideration.
- (g) The members of the Committee shall:
  - i. serve without remuneration,
  - ii. be compensated for actual and reasonable expenses incurred in the discharge of their duties in accordance with a budget approved by Council and municipal policies.
- (h) Council may remove any member it has appointed.

#### 4. **DUTIES OF THE COMMITTEE**

- (a) The Committee shall review, coordinate and recommend to Council all information and measures required for the safe, legal and advantageous development of broadband infrastructure in municipal rights of way and on municipal property.
- (b) The Committee shall regularly review and make recommendations with respect to the Municipal Access Agreement;
- (c) Projects recommended by the Committee shall be completed the standards outlined in the Municipal Access Agreement and the current *Ministry of Transportation and Highways Utility Policy Manual* or successive document as guidelines to be applied where practical.
- (d) The Committee shall document project implementation and its rationale where its recommendation varies from that of the *Ministry of Transportation and Highways Utility Policy Manual*.
- (e) The Committee shall propose an evolving plan for broadband provision and maintenance for all municipal buildings, including tenants within the Kemball Memorial Centre.
- (f) The Committee shall review and make recommendations to Council with respect to any broadband proposal submitted to the Village that requires a budgetary contribution or municipal project management.
- (g) The Committee shall recommend any related broadband measures to enhance the economic objectives of the Village, as articulated in the Village's bylaws and plans, including sub-regional connectivity or integration between Kaslo and Electoral Area 'D' broadband infrastructure.
- (h) The Committee shall investigate opportunities, report on, and recommend Village projects for energy generation, energy efficiency, reducing greenhouse gas emissions, and any other matter referred by Council to the Committee related to utilities, technology and infrastructure.
- (i) The Committee shall review this bylaw within the first year of the term of Council and recommend amendments to Council.
- (j) The Committee shall undertake the aforementioned duties in the knowledge that the Village is not:
  - a. an Internet Service Provider;
  - b. operating a public internet service or broadband utility; or,
  - c. providing any assistance to a business prohibited under the Community Charter.

#### 5. **PROCEDURES GOVERNING THE CONDUCT OF THE COMMITTEE**

- (a) The Committee is governed by this bylaw and the Village of Kaslo procedures bylaw.
- (b) At all meetings of the Committee, three voting members shall constitute a quorum.



- (c) The Committee shall meet at least quarterly.
- (d) A Committee member may request a special meeting to deal with a matter that cannot reasonably be delayed until the next regular meeting.
- (e) Following meetings, interim status reports shall be appended to minutes with respect to any new infrastructure planned or imminent under the Municipal Access Agreement.
- (f) No recommendation, motion or other proceeding of the Committee shall be valid unless it is duly authorized by resolution at a meeting of the Committee and a subsequent resolution of Council.
- (g) Minutes of all meetings of the Committee shall be recorded and copies circulated to and received by Council, KiN and the Columbia Basin Broadband Corporation.
- (h) The Committee shall, on or before June 30<sup>th</sup> each year, submit a report to Council outlining the Committee's activities in the previous year, and providing recommendations for Council as to the continuation or modification of the Committee, its structure or governance.
- (i) The Committee may, at any time, recommend for Council's approval, modifications to any Village policy in order to address specific infrastructure requirements, needs or concerns.

**6. FINANCES**

- (a) Before September 30<sup>th</sup> in each year, the Committee shall prepare any budgetary proposals for the next fiscal year, to be submitted for Council's approval.
- (b) Proposals with budgetary implications for the Village's fiscal year must be approved by Council no later than February 28<sup>th</sup> so the funding can be allocated in the annual budget.
- (c) Proposals that require Village funding or oversight must be discussed and submitted to Council with reasonable lead time for full discussion, analysis and decision-making.

**7. REPEAL**

- (a) Village of Kaslo Utilities Coordination Committee Bylaw, No.1168, 2015 is hereby repealed.

READ A FIRST TIME this 13th day of August, 2019.

READ A SECOND TIME this 13th day of August, 2019.

READ A THIRD TIME this 13th day of August, 2019.

RECONSIDERED AND ADOPTED this 3rd day of September 2019.

---

Mayor

---

Chief Administrative Officer

CERTIFIED CORRECT:

---

Chief Administrative Officer



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: March 10, 2023

SUBJECT: 2023 Municipal Grant Funds

**PURPOSE:** To revisit the allocation of remaining 2023 Municipal Grant funds to local organizations.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Award the grant funds as outlined. Applicants will be advised of Council's decision.**
2. Allocate the award of grant funds differently. *Applicants will be advised of Council's decision.*
3. Do not allocate additional grant funds. *No additional funds will be disbursed, \$1,500 will remain.*
4. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT \$4,000 in 2023 municipal grants be awarded as follows:

|                                  |       |
|----------------------------------|-------|
| JVH Aboriginal Education         | \$500 |
| Kootenay Lake Independent School | \$500 |
| Kaslo Search and Rescue          | \$500 |
| Community Services Society       | \$500 |
| Library                          | \$500 |
| Racquet Club                     | \$500 |
| RCL Ladies Auxiliary             | \$500 |
| Senior Citizens' Association     | \$500 |

**ANALYSIS:**

- A. **Background:** Applications for 2023 Municipal Grants were presented to Council at the 2023.02.28 Regular Meeting and the following resolution (#57/2023) was adopted:

THAT \$3,900 in 2023 municipal grants be awarded as follows:

|                                 |       |
|---------------------------------|-------|
| Baseball & Softball Association | \$500 |
| Car Show                        | \$500 |
| Community Acupuncture           | \$500 |
| Concert Society                 | \$500 |
| iDIDaRide                       | \$500 |
| Kaslo & Area Youth Council      | \$500 |
| Kaslo Outdoor & Rec Trails      | \$500 |
| JVH Bursary                     | \$400 |

and,

THAT a decision regarding the disbursement of the remaining 2023 municipal grant funds be postponed until the 2023.03.14 Council Meeting.

A Council resolution is required to make further disbursements.

- B. **Discussion:** Since the 2023.02.28 Council Meeting, JVH has indicated its not seeking funding for a bursary this year (there were no 2022 applicants, and the unused amount carries forward to fund the 2023 award). Also, JVH has withdrawn its application for funding for the Outdoor Program (this application will be redirected to the Spring Recreation Grant intake). As a result,

the JVH application for funding to support the Aboriginal Education program is the only application from JVH and therefore eligible for funding.

C. **Attachments:**

- Application Summary Table
- Municipal Grants Policy
- 2023 municipal grant applications

D. **Financial Implications:** The Village typically allocates \$5,000 for municipal grants. These funds are being withdrawn from the Community Development Program, as authorized by Council resolution #46/2023 (2022.02.22 Special Meeting). Only \$3,500 of the \$3,900 awarded by resolution #57/2023 (2023.02.28 Regular Meeting) is required, because the JVH Bursary contribution is not needed. That leaves \$1,500 (of the initial \$5,000) available to be distributed, and a total of \$4,000 in unfunded eligible requests – a gap of \$2,500. In order to meet this gap, an additional \$2,500 for municipal grants can be included in the 2023 budget. This is half of the amount normally budgeted for this purpose from general municipal revenue. This would permit all eligible applications to be fully funded. Alternatively, the JVH Aboriginal Education could be fully funded (like all the applications funded at the 2023.02.28 Council Meeting it is eligible, and does not receive a permissive tax exemption) and the \$1,000 remaining from the initial amount could be distributed evenly between the eligible applicants that also receive permissive tax exemptions from the municipality. This approach would result in awards of \$143 per group, and would not rely on any contributions from the Village's general revenue.

E. **Corporate Priority:** Nil

F. **Communication Strategy:** Council's decisions will be communicated to the applicants.

CAO Approval: 2023.03.13

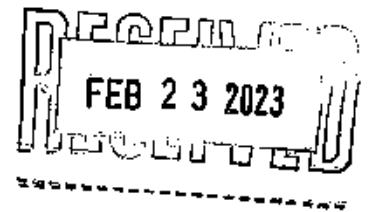
| VILLAGE OF KASLO 2023 Municipal Grants |                  |                       | Eligibility          |                |               |          |
|--|------------------|-----------------------|----------------------|----------------|---------------|----------|
| Request From:                          | AMOUNT REQUESTED | Proposed Use of Funds | Application Complete | Past Reporting | Tax Exemption | Comments |

| Applications Fully Funded 2023.02.28 |           |  |   |     |    |                             |
|--------------------------------------|-----------|--|---|-----|----|-----------------------------|
| Baseball & Softball Assoc.           | \$ 500.00 | Insurance  | Y | Y   | No | FUNDING APPROVED 2023.02.28 |
| Car Show                             | \$ 500.00 | Advertising, insurance, prizes, trophies               | Y | Y   | No | FUNDING APPROVED 2023.02.28 |
| Community Accupuncture               | \$ 500.00 | Insurance for the board                                | Y | Y   | No | FUNDING APPROVED 2023.02.28 |
| Concert Society                      | \$ 500.00 | Advertising  | Y | Y   | No | FUNDING APPROVED 2023.02.28 |
| iDIDaRide                            | \$ 500.00 | Insurance, venue rental, timers & aid station supplies | Y | N/A | No | FUNDING APPROVED 2023.02.28 |
| Kaslo & Area Youth Council           | \$ 500.00 | Operational & Supply Costs                             | Y | Y   | No | FUNDING APPROVED 2023.02.28 |
| Kaslo Outdoor & Rec Trails           | \$ 500.00 | Hire 2 Local People                                    | Y | Y   | No | FUNDING APPROVED 2023.02.28 |
| <b>\$ 3,500.00</b>                   |           |  |   |     |    |                             |

| Applications Recommended for Full Funding 2023.03.14 |           |   |   |     |     |                        |
|--|-----------|---|---|-----|-----|------------------------|
| JVH Aboriginal Education                             | \$ 500.00 | Indigenous Celebration                            | Y | N/A | No  | Recommend Full Funding |
| Kootenay Lake Independent                            | \$ 500.00 | Wood storage shed                                 | Y | Y   | Yes | Recommend Full Funding |
| Kaslo Search And Rescue                              | \$ 499.00 | Upgrading Radios                                  | Y | Y   | Yes | Recommend Full Funding |
| Community Services Society                           | \$ 500.00 | Youth Art & Culture program                       | Y | Y   | Yes | Recommend Full Funding |
| Library  | \$ 500.00 | Support fundraising efforts                       | Y | Y   | Yes | Recommend Full Funding |
| Raquet Club  | \$ 500.00 | Insurance   | Y | Y   | Yes | Recommend Full Funding |
| RCL Ladies Auxillary                                 | \$ 500.00 | Training Day for Automated External Defibrillator | Y | Y   | Yes | Recommend Full Funding |
| Senior Citizens Assoc.                               | \$ 500.00 | Privacy Window Coverings                          | Y | Y   | Yes | Recommend Full Funding |
| <b>\$ 3,999.00</b>                                   |           |   |   |     |     |                        |

| Applications Not Recommended for Funding in 2023 |           |                                       |   |     |     |                                  |
|--|-----------|---------------------------------------|---|-----|-----|----------------------------------|
| JVH Outdoor Ed                                   | \$ 500.00 | Outdoor activities                    | Y | N/A | No  | withdrawn                        |
| *JVH Bursary                                     | \$ 400.00 |                                       | N | Y   | No  | no funding required              |
| Kootenay Lake Historical Soc.                    | \$ 500.00 | SS Moyie's 125th Birthday Celebration | Y | N   | Yes | Not eligible - submitted late    |
| Langham Cultural                                 | \$ 250.00 | Japanese Canadian Garden              | Y | N   | Yes | Not eligible - reporting missing |
| Community Paramedics                             | \$ 500.00 | Community inclusive health series     | N | N/A | No  | Not eligible - no financials     |
| <b>\$ 2,150.00</b>                               |           |                                       |   |     |     |                                  |

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: KASLO BASEBALL & SOFTBALL ASSOCIATION

Mailing Address: P.O. Box 392, KASLO, B.C. V0G 1M0

EXECUTIVE: PRESIDENT Jo DAVIES

Vice Pres JOSH NOBLE

SECRETARY: BREANNA TATE

Treasurer \_\_\_\_\_

ANNUAL BUDGET REQUEST: 500

REASON FOR REQUESTING  
FUNDING: INSURANCE COSTS FOR THE 2023

SEASON FOR ADULT & YOUTH BALL

OTHER SOURCES OF

REVENUE: REGISTRATIONS, DONATIONS, GRANTS

LOCATION OF ACTIVITIES: MURRAY PEARSON MEMORIAL FIELD

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF  
CITY/STATE AWARDS LESS THAN YOUR FULL REQUEST?

☒ YES ☐ NO

WHO WILL BENEFIT FROM THIS  
EVENT/PROGRAM?

ADULT & YOUTH BALL PLAYERS & THE VILLAGE OF KASLO

CURRENT BANK BALANCE: \$ 1,794.84

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ YES ☐ NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A  
MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Matthew Brown

PRINT NAME: MATTHEW BROWN

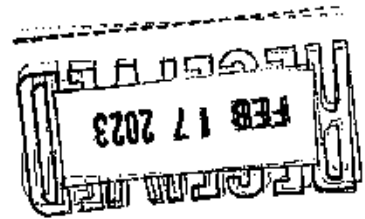
Phone number: [REDACTED] Date: FEB. 20, 2023

☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW  
FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE  
APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED ☐ NOT REQUIRED ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if  
you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo Can Show  
B/O Dave Boland  
Mailing Address: R.R. 2, S-2, L-15, Kaslo, B.C. V0G 1M0

Executive: President Dave Boland

Vice Pres John Allen

Secretary Al Bell

Treasurer Geri Raser

AMOUNT REQUESTED: \$ 500 <sup>00</sup>/<sub>100</sub>

REASON FOR REQUESTING  
FUNDING: posters + other print ads

required liability ins.

door prizes (not all are donated)

trophies + mementos (2"x3" magnets)

postage

website fees

OTHER SOURCES OF  
REVENUE: Show can entry fee, spectators, free

trading sponsors (business + private parties)



LOCATION OF ACTIVITIES: Kaslo's historic Front St.

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ **YES**

☐

**NO**

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM:

The community @ large as this is a family friendly event, bringing thousands of spectators & tourist dollars

CURRENT BANK BALANCE: \$ \_\_\_\_\_

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒

**YES**

☐

**NO**

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: David Boland

Print Name: DAVID BOLAND

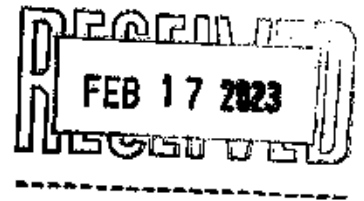
Phone number: [REDACTED] Date: Feb. 16, 2023

\*\*\*\*\*

☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED** ☐ **NOT REQUIRED** ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo Community Acupuncture Society

Mailing Address: PO Box 818, Kaslo, BC V0G 1M0

Executive: ~~President~~ Board Chair: Laura Douglas

~~Vice Pres~~ Clinic Supervisor: Leni Neumeier

Secretary Victoria McAllister

Treasurer Amanda Tuhman

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING

FUNDING: We are respectfully requesting \$500 in order to purchase our director and officer insurance for the board. We appreciate your consideration for this grant and we appreciate your support for the work we are doing to improve the health and well being of the citizens of Kaslo.

OTHER SOURCES OF

REVENUE: We have received funding in previous years from CFNKLS, RDCK Redi Grant and the BC Gaming Grant all of which we are awaiting responses for from most recent applications. We have also applied to a grant from KSCU and the BC Resiliency Fund as well as the BC Community Services Recovery Fund. We have also received funding from a private donor. Our clinic is a financially barrier-free clinic →

→ and many patients make donations from \$5-\$50 dollars on average.

LOCATION OF ACTIVITIES: St. Andrew's Heritage Hall bi-weekly

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ YES ☐ NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: Citizens of Kaslo and Area D. Between

January 2020 and October 2022 there were 835 treatments given.

CURRENT BANK BALANCE: \$ \_\_\_\_\_

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ YES ☐ NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Laura Douglas

Print Name: Laura Douglas - Board Chair

Phone number: [REDACTED] Date: Feb. 14, 2023

\*\*\*\*\*

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SUBSTANTIATION OF EXPENSES ☒ REQUIRED ☐ NOT REQUIRED ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kaslo Community Paramedics

Mailing Address: 1053 Kaslo BC V0G1M0

Executive: President Leanne Blancher

Vice Pres Martin Cyr

Secretary

Treasurer

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING  
FUNDING:

Kaslo Community Paramedics are organizing and hosting a community inclusive health series  
starting April 1st to be held in Kaslo. This series will run for 3 months, twice  
a month starting in April. The focus of the event will be on well-being and self-care.  
This series is to engage our community members in their personal health care.  
We will be focusing on nutrition, health education, person health growth and  
resources within our community and best ways to access them. We are asking for funding  
to support rental of the venue, local speakers and refreshments.  
Speakers and all supplies will be purchased locally.

OTHER SOURCES OF  
REVENUE:

we are also applying for support from Hospital Auxiliary.

LOCATION OF ACTIVITIES: Heritage Hall Kaslo BC

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ **YES**      ☐ **NO**

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: Community members, this is not a child friendly event

CURRENT BANK BALANCE: \$ 200

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☐ **YES**      ☒ **NO**

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Leanne Blancher

Phone number:       Date: February 22, 2023

\*\*\*\*\*

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SUBSTANTIATION OF EXPENSES **REQUIRED** ☐ **NOT REQUIRED** ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

KASLO COMMUNITY PARAMEDICINE

**To whom it may concern:**

The mission of Community Paramedicine in BC is to promote health and well-being in underserved rural and remote communities with aging populations living with chronic and complex diseases. The program's objectives are to improve health and keep aging populations safe and living independently through education and health promotion.

Community Paramedics in Kaslo Leanne Blancher, and Martin Cyr, will be hosting a 6-week wellness and self-care series this spring, April 2023–June 2023. This series of events is geared toward simple ways that improve health using manageable lifestyle adjustments. The events will be offered twice a month starting April 5th, 2023 ending June 2023. Topics will focus on 3 main areas that affect health; nutrition, stress, and physical activity. The events will be delivered through presentations, guest speakers, and facilitated activities.

The events in this series will be open and beneficial to the general adult population, including those over 65yrs living with or without health conditions. This series will be free of charge to participants.

We are looking for donations from your organization to support the cost of this series. We will be hosting the event in Kaslo at the Heritage Hall. We are hoping to run the event as a conversation over lunch, offering a shared healthy lunch plus education and facilitated activity. The cost for this series is estimated at \$2800, our services are free. The costs will be for hall rental, expert subject matter speakers, and refreshments. Whenever possible we will strive to have local experts as guest speakers and all food and refreshments will be supplied by a local vendor. During the events and in the advertising we will be acknowledging and thanking our sponsors,

Thank you very much for the opportunity to introduce our "Wellbeing and Selfcare Series" to you for funding considerations. If you have questions please contact us by email at [cp.kaslo@bcehs.ca](mailto:cp.kaslo@bcehs.ca). We look forward to hearing from you.

Kind regards,

Your Kaslo Community Paramedics



Leanne Blancher

Kaslo UC-Community Paramedic



Martin Cyr

Kaslo Community Paramedic



VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo Community Services Society

(Formerly North Kootenay Lake Community Services Society – see attached Certificate of Name Change)

Mailing Address: PO Box 546, Kaslo, BC V0G 1M0

Executive: President: Joanna Temple

Vice Pres: Janet Mayfield

Secretary: Kimberley Lafortune

Treasurer: David McCormick

AMOUNT REQUESTED: \$500

REASON FOR REQUESTING FUNDING:

**The Youth Art and Culture (YAC) program** will provide free arts-based and cultural activities for children aged 6-12 in Kaslo. Activities will be presented by a local artist or cultural presenter, coordinated by Sarah Evans (Project Coordinator). Past sessions have included: baking, sewing, holiday ornaments, and dance. Participants are encouraged to suggest ideas for future activities.

Primary funding for this project is from the Columbia Basin Trust ReDi grants program (previously Community Initiatives and Affected Areas). Additional funds from the Village of Kaslo provide matching funds, demonstrate community support and allow us to do more fun activities.

Past participants have had the following comments:

*"I enjoyed having something fun to do after school with friends."*

*"I liked learning lots of new things about baking that I will definitely use when baking again."*

*"I enjoyed what I learned and the people who made it happen were kind."*

OTHER SOURCES OF REVENUE:

Columbia Basin Trust ReDi grants Program – Requested \$6,000 for the 2023-24 school year



LOCATION OF ACTIVITIES: We will rent appropriate space in a Kaslo venue such as the Kaslo Seniors Centre or St Andrews Heritage Hall. Activities may also take place at JVH School.

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?

☒ YES

X

☐ NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Children aged 6-12 living in Kaslo will be the primary beneficiaries. However, when the children of a community are supported to participate in healthy activities, we all benefit.

CURRENT BANK BALANCE: \$1,780.48 (Kaslo YAC Program)

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED

☒ YES

X

☐ NO

*(Note: financial statements are in the name of North Kootenay Lake Community Services Society, which has now changed its name to Kaslo Community Services Society)*

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct to the best of my knowledge:

Authorised Signatory



Print Name:    Jane Ballantyne, Co-Executive Director   

Phone Number: [REDACTED]

Date: February 23, 2023

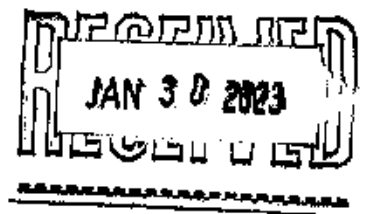
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SUBSTANTIATION OF EXPENSES

☒ REQUIRED

☐ NOT REQUIRED



VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: KASLO CONCERT SOCIETY

Mailing Address: P.O. BOX 1198, KASLO, BC, V0G 1M0

Executive: President CATHERINE WHITEHEAD

Vice Pres \_\_\_\_\_

Secretary MANDY BATH

Treasurer STEPHEN FAWCETT

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING  
FUNDING: \_\_\_\_\_

WE HAVE FOUND THAT PRINT ADVERTISING  
REALLY RAISES OUR PROFILE IN THE COMMUNITY,  
ADD RESULTS IN LARGER AUDIENCES.

WE HOPE THIS GRANT WILL HELP COVER THE  
COST OF DISPLAY ADS IN PENNYWISE, BEFORE  
EACH CONCERT.

OTHER SOURCES OF  
REVENUE: TICKET SALES

LOCATION OF ACTIVITIES: ST. ANDREW'S UNITED CHURCH

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ YES ☐ NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: ALL CITIZENS OF KASLO AND AREA  
THAT ENJOY GOOD MUSIC

CURRENT BANK BALANCE: \$ 15,000.<sup>07</sup>

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ YES ☐ NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: S. Fawcett

Print Name: STEPHEN FAWCETT

Phone number: [REDACTED] Date: JAN 27, 2023

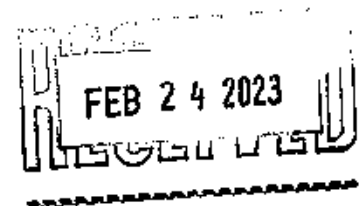
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SUBSTANTIATION OF EXPENSES REQUIRED ☐ NOT REQUIRED ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: IDIDARIDE

Mailing Address: PO Box 1076

Executive: President Glen McRae

Vice Pres Karma Halleran

Secretary Glen McRae

Treasurer Fiona Anderson

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING  
FUNDING: \_\_\_\_\_

These funds would help us pay for Insurance, Venue Rental, Timers,  
and Aid Station supplies.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER SOURCES OF  
REVENUE: \_\_\_\_\_

Participant Registration Fees, and Sponsorships from local businesses  
\_\_\_\_\_

LOCATION OF ACTIVITIES: \_\_\_\_\_

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ **YES**      ☐ **NO**

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: \_\_\_\_\_

Participants, volunteers and local merchants will all benefit from the event.

CURRENT BANK BALANCE: \$ 2214.08

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ **YES**      ☐ **NO**

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Fiona Anderson

Phone number:       Date: February 23, 2023

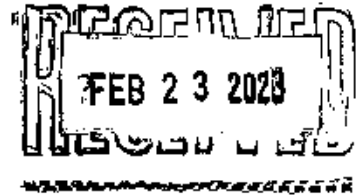
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☒

☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED** ☐ **NOT REQUIRED** ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: JVH Outdoor Adventures Program

Mailing Address: 500 6 St, Kaslo BC

Executive: President Ron Sherman (Principal)

Vice Pres Grave Broadfoot (teacher in charge)

Secretary Marlene Wiens

Treasurer Ron Sherman

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING

FUNDING: I am requesting funding on behalf of our Outdoor Adventures Program at JVH. This program gives students lifelong skills for travelling + recreating safely outdoors. Students complete certification in Wilderness First Aid, Avalanche Safety Training, and Canoeing and participate in multiple outdoor excursions including hiking, canoeing, rock climbing, snowshoeing, skiing and snowboarding. Students work really hard to fundraise throughout the year to supplement our district budget so that we can have these experiences. Any additional funding helps a lot, as cost is our biggest barrier to getting students outside!

OTHER SOURCES OF REVENUE:

- Student fundraising projects
- District outdoor education budget
- Grants (will also apply for spring rec. grant)

LOCATION OF ACTIVITIES: Kaslo and surrounding wilderness areas

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ **YES** ☐ **NO** (I hope so!)  
Depends on fundraisers...

WHO WILL BENEFIT FROM THIS  
EVENT/PROGRAM:

Students aged 13-18  
at Jvtt.

CURRENT BANK BALANCE: \$ 94,000.00

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ **YES** ☐ **NO** (emailed in)

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: [Signature]

Print Name: Grace Broadbot

Phone number: [Redacted] Date: Feb 21, 2023

\*\*\*\*\*

☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED** ☐ **NOT REQUIRED** ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: JVI Humphries Aboriginal Education

*Maureen Leathwood  
Teacher*

Mailing Address: Box 577, Kaslo, B.C. V0G 1M0

Executive: President Ron Sherman (Principal)

Secretary:

Marlene

Weins

\$

Treasurer

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING FUNDING: AS a way of connecting our community and Village Council I would like to hold an Indigenous Celebration in Legacy Park. The students at the school will research and display some information, artifacts and food from our local indigenous peoples. This will not only educate the community on some of our indigenous peoples but also benefit Council in the TRC Calls to Action for municipalities, one of which is around educating the community. I think it is important for our school and Village Council be connected in ways that can support both our roles.

OTHER SOURCES OF

REVENUE:

previous fundraising

LOCATION OF ACTIVITIES: Legacy Park

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒x ☐ YES

☐ NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: Students at JVH, Village Council and greater community

CURRENT BANK BALANCE: \$ 821.32

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ YES

☐ NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Marlene Wiens

Print Name: Marlene Wiens, Secretary

Phone number: [REDACTED] Date: Feb 24, 2023

\*\*\*\*\*

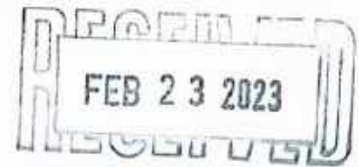
☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES ☒ REQUIRED ☐ NOT REQUIRED

materials \$300 (paper, photocopying, artifact materials, cardstock)  
rental of park \$30  
advertising \$100  
Indigenous food \$70

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo & Area Youth Council

Mailing Address: PO Box 476, Kaslo BC V0G 1M0

Executive: President Suzan Clancy

Vice Pres Linda Kelly

Secretary Joy Lukacs

Treasurer Joy Lukacs

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING

FUNDING: We would like to request funds  
to assist with operational & supply costs  
of our Cotton Candy Youth Booth &  
Annual Skate Jam event, we participate  
in the Kaslo May Days Celebration.  
We rely on youth volunteer work, but  
require funds to purchase supplies, cover  
venue fees, and event insurance.

OTHER SOURCES OF

REVENUE: NO other official source of funding.  
we can dip into KAYE donations to supplement  
the cost of running these two events.

LOCATION OF ACTIVITIES: Kaslo-Vimy PARK- SKATE PARK

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ YES ☐ NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: The community, the youth, and

all the families who enjoy supporting the local youth center

CURRENT BANK BALANCE: \$ Gaming \$160.66 Main \$5,715.54

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☐ YES ☐ NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Shannon Isaac

Print Name: Shannon Isaac

Phone number: [REDACTED]

Date: Feb. 23, 2023

☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES ☒ REQUIRED ☐ NOT REQUIRED ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kootenay Lake Independent School Society (KLISS)

Mailing Address: PO Box 1136, Kaslo BC, V0G 1M0

Executive: President Chantal Gainer

Vice Pres N/A

Secretary Dynell Forman

Treasurer Franz Kocher

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING  
FUNDING: Periwinkle Children's Centre Wood Storage Shed

KLISS dba Periwinkle Children's Centre is the only licensed daycare serving Kaslo / RDCK Area D and currently provides 12 Group child care space for children aged 30 months to school age.

A \$350,000 building expansion is currently being constructed which will add 8 new spaces in Sep 2023.

Periwinkle wishes to build an approximately 10' x 12' wood shed to store outdoor toys and equipment at an estimated cost of \$7,650. Outdoor toys and equipment are currently stored in the open and therefore deteriorate and break quickly and often. As we add spaces to our facility, toys and equipment will need to be purchased and replaced. We would like to protect these new acquisitions and store them in a neat, tidy and attractive fashion, especially as our site is beside Vimy Park.

A local contractor will build the shed with natural materials purchased locally.

OTHER SOURCES OF  
REVENUE: Grants, capital reserves, and daycare fees

\_\_\_\_\_

\_\_\_\_\_

LOCATION OF ACTIVITIES: 503 First St, Kaslo BC (beside Vimy Park)

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ **YES** ☐ **NO**

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: \_\_\_\_\_

Kaslo and RDCK Area D children aged 30 months to school age and their families

CURRENT BANK BALANCE: \$ 147,822 as of January 31, 2023

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ **YES** ☐ **NO**

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: Tammy Horick

Print Name: Tammy Horick

Phone number: [REDACTED] Date: Feb 23, 2023

\*\*\*\*\*

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SUBSTANTIATION OF EXPENSES **REQUIRED** ☐ **NOT REQUIRED** ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo Outdoor Recreation + Trails Society

Mailing Address: Box 1024 Kaslo BC V0G 1M0

Executive: President Dan Miles

Vice Pres Francis Blum

Secretary Stuart Heard

Treasurer Ken Butt

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING  
FUNDING: \_\_\_\_\_

We have a matching grant from CBT to hire 2 local people for a Job Experience Trail Crew to help refurbish and develop new trails in the V of Kaslo boundaries, at the new Five Blue Trailhead location. These will connect into existing trails Straight Face + Lettneri Loop. Our cost will be \$8056 and this V of K grant will help with the cost.

OTHER SOURCES OF  
REVENUE: \_\_\_\_\_

CBT Basin Job Experience Grant \$19,435  
KORD contribution \$8056



LOCATION OF ACTIVITIES: True Blue trailhead - airstrip west  
Vof Klands

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF  
COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ YES ☐ NO

WHO WILL BENEFIT FROM THIS  
EVENT/PROGRAM: Vof Kaslo residents + visitors who use  
the Kaslo trail network.

CURRENT BANK BALANCE: \$ \$278,796 Unspoken funds = \$16,471

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ YES ☐ NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A  
MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Sheard.

Print Name: Stuart Heard

Phone number: [REDACTED] Date: Feb 23 2023

\*\*\*\*\*

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FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE  
APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES ☒ REQUIRED ☐ NOT REQUIRED ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if  
you have requested the maximum \$500.

**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kaslo Search and Rescue

Mailing Address: PO Box 592, Kaslo, BC V0G1M0

Executive: President Stefan Lettrari

Vice Pres Glen Skobalski

Secretary Jana Poborilova

Treasurer Bob Gazzard

AMOUNT REQUESTED: \$ 499

**REASON FOR REQUESTING**

FUNDING: Kaslo Search and Rescue has an ongoing project of upgrading our radios on an annual

basis by adding six Kenwood Portable radios per year to our inventory. These radios are a large

technology improvement over the Anytone model we currently issue to members. They are

enabled with GPS location services and are compatible with our mapping and communications software,

allowing a member's location in the field to be seen in real time by management in the command centre.

We have noticed a large improvement in communications since integrating the Kenwood model

which continues to be our biggest challenge with our extremely large and remote service area.

We'd like to expand upon the success of this ongoing project by purchasing Stihl Advanced ProCom hearing

protection which features a mesh communication system that works in conjunction with the Kenwood radios

and would allow responders to utilize the radio hands free. Quotes have been included.

**OTHER SOURCES OF**

REVENUE:

Kaslo Search and Rescue (confirmed)

ReDi Grant (unconfirmed)

LOCATION OF ACTIVITIES: Kaslo and the North Kootenay Lake Area

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ **YES** ☐ **NO**

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: All residents and visitors to Kaslo and area who enjoy spending time in the outdoors and their loved ones

CURRENT BANK BALANCE: \$ 31,027.63

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ **YES** ☐ **NO**

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Stefan Lettrari

Phone number: 250-353-2812 Date: February 23, 2023

\*\*\*\*\*

☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED** ☐ **NOT REQUIRED** ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



RALCOMM LTD.  
1235 Bay Avenue  
Trail, British Columbia  
V1R 4A5  
Tel: (250) 364-1004  
www.ralcomm.com

Quote #: **323357**  
Date: 02/01/2023  
Quote applicable for 30 days

**Invoiced to**

Kaslo Search & Rescue  
529 Arena Ave  
Kaslo, BRITISH COLUMBIA  
V0G 1M0

Tel: [REDACTED]

Salesperson: JASON BUHLER

| Code       | Description   | Serial#  | Qty | Price    | Total      |
|------------|---|----------|-----|----------|------------|
| NX-3720HGK | KENWOOD NX-3720HGK 512 CH VHF MULTI-PROTOCOL DIGITAL RADIO                                  | C2510120 | 1   | \$775.00 | \$775.00   |
| KNB-78L    | KENWOOD LI-ION BATTERY 7.4 VOLT, 2,880MAH FOR NX-3X20/3X00/TK-X140/160/170 SERIES PORTABLES |          | 6   | \$195.00 | \$1,170.00 |
| KMC-45D    | KENWOOD KMC-45D SPEAKER MICROPHONE  |          | 6   | \$115.00 | \$690.00   |
| KSC-25LSK  | KENWOOD KSC-25LSK DESKTOP SINGLE CHARGER  |          | 6   | \$55.00  | \$330.00   |
| KRA-28     | KENWOOD KRA-28 VHF 1/4W 140-170   |          | 6   | \$50.00  | \$300.00   |
| NX-3220K3  | KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER   | C2913205 | 1   | \$655.00 | \$655.00   |
| NX-3220K3  | KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER   | C2913192 | 1   | \$655.00 | \$655.00   |
| NX-3220K3  | KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER   | C2913204 | 1   | \$655.00 | \$655.00   |
| NX-3220K3  | KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER   | C2913196 | 1   | \$655.00 | \$655.00   |
| NX-3220K3  | KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER   | C2913191 | 1   | \$655.00 | \$655.00   |
| NX-3220K3  | KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER   | C2913197 | 1   | \$655.00 | \$655.00   |

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

THANK YOU FOR CHOOSING US FOR YOUR COMMUNICATION NEEDS!

|                           |                   |
|---------------------------|-------------------|
| <b>Sub total material</b> | <b>\$7,195.00</b> |
| GST 137857223RT0001       | \$359.75          |
| PST 1007-6436             | \$503.65          |
| <b>Total</b>              | <b>\$8,058.40</b> |
| Payment                   |                   |
| <b>Balance due</b>        | <b>\$8,058.40</b> |

\*\*\*\*NO RETURNS WILL BE ACCEPTED ON ACTIVATED PHONES, DATA KITS, OPENED PAY&TALK STARTER KITS, PAY&TALK CARDS, OR SPECIAL ORDER ITEMS.\*\*\*\*

\*\*\*\*A 95% RESTOCKING FEE ON LIST PRICE OF THE PRODUCT WILL BE CHARGED ON ANY RETURNS\*\*\*\*



708 HWY 3A V1L 6M6 Ph: 250-352-3191  
Toll Free: 877-352-3191 GST: #860988161

### Part Quote

Sold To: KASLO SEARCH & RESCUE  
(Stefan)

Date: 02/10/2023 2:01 PM

| Sold | S/O | Lay | P/U | Part Number   | Sup | Description                    | Retail     | Ext Price  | Bin |
|------|-----|-----|-----|---------------|-----|--------------------------------|------------|------------|-----|
| 0    | 14  | 0   | 0   | 0000-889-8011 | SL  | HEARING PROTECTOR ADV PROCOM   | \$8,609.86 | \$8,007.16 |     |
| 0    | 14  | 0   | 0   | 7010-884-0204 | SL  | STI-HEARING PROTECTION ADAPTER | \$251.86   | \$234.22   |     |

|               |            |
|---------------|------------|
| Subtotal      | \$8,861.72 |
| Less Discount | (\$620.34) |
| Sales Tax     | \$988.97   |
| Quote Total   | \$9,230.35 |

| Category  | Detail | Percent | Amount   |
|-----------|--------|---------|----------|
| Sales Tax | GST    | 5.00%   | \$412.07 |
| Sales Tax | PST    | 7.00%   | \$576.90 |

This is Part Quote only. All prices are subject to change.

(This is not an Invoice)



**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Langham Cultural Society

Mailing Address: Box 1000 Kaslo BC V0G1M0

Executive:     President: Marianne Hobden

                  Vice Pres: Colette Enns

                  Secretary: Leah Honkanen

                  Treasurer: Harel Challmie, Valerie Hill

AMOUNT REQUESTED: \$ 250

**REASON FOR REQUESTING**

FUNDING: For the Langham Community Japanese Canadian Garden. The Langham Cultural Society will create a Japanese garden in the Langham building backlot as an extension to our Japanese Canadian Internment Museum. We have hired a master gardener to complete the project who has experience with similar garden projects in the Kootenays. The garden is designed with a simple, spare composition that invites a quiet and reflectful experience with the artful placement of locally-sourced driftwood and rock. There will also be a small gravel path, benches, low-maintenance plants, and the decades-old heritage apple tree that currently exists. The garden commemorates and celebrates the memory and spirit of Japanese Canadians and will be open to everyone in the community. The project has two phases. Phase I was completed late in 2022 with the removal of old materials and the placement of major elements. Phase II will take place in the spring/summer of 2023 and will include the construction of an attractive stone and iron bar fence, and emplacement of final plantings, benches, touches and details. The garden will add to our Japanese Canadian Internment Museum that commemorates the memory and spirit of the Japanese Canadian community. The Langham is well-connected to that community and the garden will be another stop along the network of Japanese gardens that exist in former internment sites.

**OTHER SOURCES OF**

REVENUE: Secured core funding is provided by the Canadian Heritage 2022 Museums Recovery Fund, with additional pending funds from an RDCK ReDi grant, and a Community Development grant from the Columbia Basin Trust. Additional funding may come from the BC Government Japanese Canadian Redress Fund if that granting program opens in time, and if additional funding is required. Though we know the Village has limited funds for this grant, please know it is important for our other pending funders to show some Village support.

LOCATION OF ACTIVITIES: Langham Building backlot at 447 A Avenue Kaslo

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

X ☒ YES ☐ NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: The Langham receives hundreds of Japanese Canadian visitors every year and the garden will be another draw that will enhance economic, social, cultural, and heritage benefits for the Langham, Kaslo and area. The garden will also be open to the public and another space that everyone in the community can utilize to take time for a quiet interlude. We will promote the garden as available for public and community use. The proposed garden also serves to help beautify the community as it will be a pleasing upgrade to the existing garden space.

CURRENT BANK BALANCE: \$ 68,265

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

X ☒ YES ☐ NO

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Paul Grace-Campbell, Executive Director

Phone number: ██████████ Date: January 27<sup>th</sup> 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES ☒ REQUIRED ☐ NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kaslo & District Public Library Association

Mailing Address: PO Box 760, 413 4th Street, Kaslo BC, V0G 1M0

Executive: President C. Anne Heard

Vice Pres John Whitehead

Secretary Eva Kelemen

Treasurer John Whitehead - acting

AMOUNT REQUESTED: \$ 500.00

**REASON FOR REQUESTING**

**FUNDING:** To support fundraising efforts for the New Library Project by covering expenses.

The fundraising committee will determine fundraising events for 2023 in March. Based on  
experience, we expect fundraising (FR) expenses to reach about \$2,500-3,000  
this year via promo, purchase of supplies, and any fees required. In 2022, FR expenses  
added up to \$6,463 plus in kind donations. One event that is ongoing that will require  
regular promo is the Perimeter Plaque challenge. Since fall, it has raised \$5,800 and  
could potentially raise \$57,200 if all the available plaques are sponsored. Our team  
has some ideas on how to generate more interest for this initiative.

**OTHER SOURCES OF**

**REVENUE:** We will request a grant from CFNKLS and perhaps sponsorships from Kootenay Savings,  
CBT, and local businesses.

LOCATION OF ACTIVITIES: Kaslo

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ **YES**                      ☐ **NO**

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: The community (all ages) will benefit. The activities planned will be fun or commemorative (eg-plaques). Each step towards the new library is a future benefit for Kaslo residents.

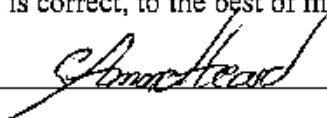
CURRENT BANK BALANCE: \$ 88,355 (operating account)

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ **YES**                      ☐ **NO**

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: C. Anne Heard

Phone number: 250-353-2942 (library)

Date: February 23, 2023

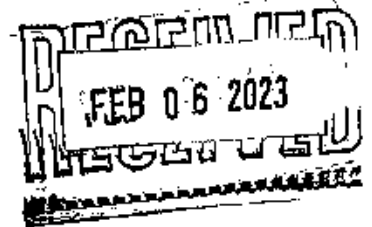
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SUBSTANTIATION OF EXPENSES ☒ **REQUIRED**    ☐ **NOT REQUIRED**

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo Racquet Club

Mailing Address: P.O. Box 405

Executive: President Mabel Russell

Vice Pres Doug Yee / Barb Dobroski

Secretary Maurice Broadfoot

Treasurer Pear Leach

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING  
FUNDING:

To cover annual insurance costs  
for Directors Liability and general  
insurance which currently total  
approximately \$1500 a year and  
are difficult to fundraise for.  
We are concerned that our revenue  
from members used to cover this may  
drop this year due to the pending  
court renovations

OTHER SOURCES OF  
REVENUE:

member fees - \$65 per year  
per player & guest fees

LOCATION OF ACTIVITIES: Arena Avenue Courts, SV.  
Humphries - Legion - Winter

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF  
COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ ☐ YES ☐ NO

WHO WILL BENEFIT FROM THIS  
EVENT/PROGRAM: Over 50 regular players +  
many guest players including tourists

CURRENT BANK BALANCE: \$ 7642.00

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ YES ☐ NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A  
MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: M. Broadfoot

Print Name: Maurice Broadfoot

Phone number: [REDACTED] Date: Feb 2/2023

\*\*\*\*\*

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FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE  
APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES ☒ REQUIRED ☐ NOT REQUIRED ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if  
you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Royal Canadian Legion  
Mailing Address: Branch 74 Ladies Auxiliary  
P.O. Box 520 403 - 5th Kaslo B.C. V0G 1M0  
Executive: President Barbara Rhyan  
Vice Pres Yvonne Hand  
Secretary Lynn Gouldsborough  
Treasurer " "

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING  
FUNDING:

As many groups have  
recently purchased Automated External  
Defibrillators (AED) for the event of helping  
our citizens in an emergency situation.  
The Kaslo LA would like to put on a training  
day for all. We would rent the Legion  
Hall for a morning. We have been in  
contact with EHS. about facilitating the  
training. The LA would offer refreshments.

OTHER SOURCES OF  
REVENUE:

LOCATION OF ACTIVITIES: 403-5 M. Kato B.P. V06/40

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☒ **YES** ☐ **NO**

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: The whole community of Koso  
and if any of the outlying areas are interested.

CURRENT BANK BALANCE: \$ 15,401.94

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☒ **YES** ☐ **NO**

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Barbara Rhysan

Print Name: Barbara Rhysan

Phone number: [REDACTED] Date: Feb. 23/98.

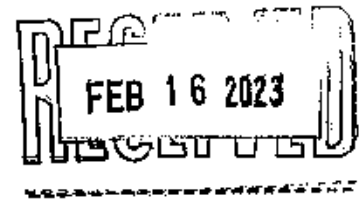
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SUBSTANTIATION OF EXPENSES ☒ **REQUIRED** ☐ **NOT REQUIRED**

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: KASLO SENIOR CITIZENS' ASSOCIATION

Mailing Address: Box 925 - 304-4th Street, Kaslo

Executive: President LOUISE DE PARE

Vice Pres RICHARD HAYTER

Secretary DAVID RUSSELL

Treasurer MABEL RUSSELL

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING  
FUNDING:

TO PURCHASE WINDOW COUPLING FOR  
2 LARGE FRONT WINDOWS FOR SENIORS  
CENTRE. THESE WILL PROVIDE PRIVACY,  
SECURITY AND REDUCE GLARE AND  
BRIGHTNESS IN THE HALL WHEN  
WE ARE HAVING MEETINGS AND  
CLASSES WHERE OUR LARGE SCREEN  
TV IS BEING USED.

OTHER SOURCES OF  
REVENUE:

NONE.



LOCATION OF ACTIVITIES: 304-4th Street, Kaslo, BC V0B1M0

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

☐ YES

☒ NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: MEMBERS, GUESTS & SMALL

NON-PROFITS WHO RENT OUR HALL.

CURRENT BANK BALANCE: \$ 20,947.71 - THIS INCLUDES DESIGNATED

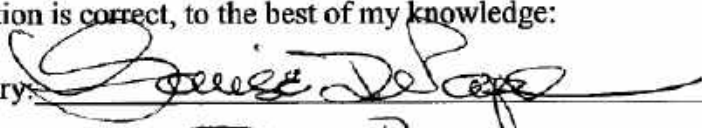
MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED: PROJECT FUNDS FOR  
HALL RENTALS

☒ YES


☐ NO

2022 FINANCIAL STATEMENTS ARE BEING PREPARED  
NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A CURRENTLY.  
MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: LOUISE DE PAPE

Phone number: 

Date: February 16, 2023

\*\*\*\*\*

☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES ☒ REQUIRED ☐ NOT REQUIRED ☐

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: March 8, 2023

SUBJECT: Kaslo Jazz Etc Society – 2023 Event Requests

**PURPOSE:** To consider requests relating to the proposed 2023 Jazz Fest event and identify any conditions that must be met.

**OPTIONS:**

1. Allow the request(s)
2. Deny the request(s)
3. Issue conditional approval(s)
4. Refer back to staff for further review and report.

**RECOMMENDATION:**

See below for specific recommendations regarding each request.

**ANALYSIS:**

- A. **Background:** Kaslo Jazz Fest has been held at the end of July/beginning of August on a floating stage in Kaslo Bay since 1992 although Covid restrictions forced a hiatus in 2020 and 2021. The event returned in 2022 with reduced ticket numbers and organizers are seeking Council's permission to hold events in 2023, 2024 and 2025. Paul Hinrichs appeared as a delegation at the 2023.02.14 Council Meeting to present information to Council and answer questions. For any of the individual requests presented Council may choose to grant the request, deny the request, or grant approval in principle, subject to specified conditions being met. Council may also choose to delay a decision on any matter, to allow further information to be gathered.

B. **Discussion:**

Three Year Term

**Recommendation:** THAT staff be directed to prepare a multi-year agreement between the Village and the Kaslo Jazz Etc Society.

**Discussion:** A request for a three-year term was received in 2019, and again in 2022. Last year Council decided to postpone a decision until after the debrief for the 2022 event. Mitigation strategies have been identified for most concerns raised, but the matters of access to the boat launch and boat club parking remain outstanding. As plans to increase the festival length have been dropped, staff recommends entering into a multi-year agreement for 2023-2025.

Camping (Arena-Riding Club)

**Recommendation:** THAT approval in principle be given to camping at the Arena-Riding Club site, subject to the submission of detailed plans for staffing and operating the facilities, and consent of the lessees.

**Discussion:** No concerns were received regarding camping at the Arena-Riding Club in 2022. Since these lands have been leased to other organizations, consent should be secured before making any further assignment of rights for the subject lands.

#### Kaslo Bay Road Closure

Recommendation: THAT the closure of portions of Kaslo Bay Road to non-festival traffic from 8:00am Wednesday, August 2, 2023 until 8:00 am Tuesday, August 8, 2023 be referred to the 2023.05.09 Council Meeting.

Discussion: The proposed road closure will improve public safety by restricting the number of vehicles that have access to the area during periods of heavy use. However, this does limit access to the public boat launch and boat club facilities. Some stakeholder consultation has taken place. Staff recommends deferring a decision on this topic until the snow is gone and onsite layout can be confirmed.

#### Park Rental (Extended Hours)

Recommendation: THAT the request from the Kaslo Jazz Etc. Society for extended use of Kaslo Bay Park until 12 am on August 4, 5, and 6, 2023 be granted.

Discussion: The proposed hours for the Friday-Sunday event are unchanged from 2022. Approvals for 2024 and 2025 can be considered when a multi-year agreement is presented to Council for approval.

#### Noise Bylaw Exemption

Recommendation: THAT the Noise Bylaw Exemption request from the Kaslo Jazz Etc. Society for August 4, 5, and 6, 2023 be granted.

Discussion: The proposed hours for the event are unchanged from 2022. Approvals for 2024 and 2025 can be considered when a multi-year agreement is presented to Council for approval.

#### Banner

Recommendation: THAT the Kaslo Jazz Etc. Society be granted permission to affix banners to the Welcome to Kaslo signs along the highway, provided that the existing signage is not obscured.

Discussion: Past events have seen Kaslo's name blocked by the banners which is undesirable and should be avoided. If affixing the banner to existing signs can not be done in a manner that complements rather than blocks the existing signs, alternate means of display should be considered. There were no problems in 2022.

#### Beer Garden

Recommendation: THAT a Beer Garden Licence be granted to the Kaslo Jazz Etc. Society for August 4 to 6, 2023, subject to compliance with all government regulations; and

THAT the use of stainless steel rather than paper or plastic beverage containers be permitted.

Discussion: The Kaslo Jazz Etc. Society wishes to hold a Beer Garden fundraiser as part of the 2023 Jazz Fest event. A completed application form has been received and reporting from 2022 is on file. No further public consultation is required. Approvals for 2024 and 2025 can be considered when a multi-year agreement is presented to Council for approval.

#### Kaslo Bay Road – Dust Control

Recommendation: That additional dust control be performed on Kaslo Bay Road in advance of the 2023 Jazz Fest event, at the cost of the Kaslo Jazz Etc. Society.

Discussion: As part of routine maintenance activities, the Village provides dust control on unpaved municipal roadways. Due to the increased traffic generated by the event, Jazz Fest is requesting maintenance in Kaslo Bay Park that exceeds the level of service that has been budgeted (and staffed) for. These expenses should be borne by the event organizers. Work will be completed as crew time allows. Rough cost estimates can be provided in advance of the work being done.

Portable Toilets (use at Kaslo Bay Campground August 2 to August 9)

Recommendation: THAT the Village rent portable toilets to the Kaslo Jazz Etc. Society for use at the Kaslo Bay Campground be granted, subject to payment of required fees.

Discussion: The toilets can be rented at the per unit cost of \$70/week. A damage deposit of \$500 applies to the first unit, plus \$105 for each additional unit. The toilets must be returned in clean condition and all waste must be disposed of by the organizers. The Village's sewer system may not be used for disposal of waste.

Kaslo Shipyard Parking

Recommendation: THAT designation of parking spaces along Kaslo Bay Road for Accessible/Mobility impaired patron parking from August 4 to 6, 2023 be referred to the 2023.05.09 Council Meeting.

Discussion: The organizers have requested that these spaces be designated from August 2-8 however the event runs from August 4-6. Staff does not recommend reserving the spaces for patrons on days when no event is taking place.

Recent discussions with the organizers have indicated that this request may be withdrawn. Staff recommends deferring a decision on this topic until the snow is gone and onsite layout can be confirmed.

Trees (limb/remove, esp. cottonwoods)

Recommendation: THAT the Public Works Crew perform additional tree pruning in Kaslo Bay Park at the cost of the Kaslo Jazz Etc. Society.

Discussion: As part of their routine activities, the Public Works Crew prunes vegetation in municipal greenspaces. Where Jazz Fest is requesting maintenance in Kaslo Bay Park that exceeds the level of service that has been budgeted (and staffed) for, these expenses should be borne by the event organizers. Work will be completed as crew time allows. Rough cost estimates can be provided in advance of the work being done. The Crew removed most of the problematic Cottonwood trees in 2020.

C. **Attachments:**

- Letter dated 2023.02.06 from Paul Hinrichs
- Special Event Permit Application
- Noise Bylaw Variance Application
- Beer Garden Licence Application
- 2022 KJES Financial Statements

D. **Financial Implications:** The applicable fees are as follows:

| <b>Kaslo Jazzfest Fees &amp; Charges (from Bylaw 1271)</b> |     |          |                 |   |
|--|-----|----------|-----------------|---|
|  | Qty | Charge   | Amount          |   |
| Rental, Kaslo Bay Park                                     | 7   | \$ 150   | \$ 1,050        | Event days plus setup and tear down while they need exclusive use of park |
| Large Event Fee  | 3   | \$ 1,000 | \$ 3,000        | 3-day event   |
| Temporary Use Permit                                       | 1   | \$ 500   | \$ 500          | To allow camping in areas where it is not normally permitted              |
| Street Closure Permit                                      | 1   | \$ 20    | \$ 20           | Kaslo Bay Road  |
| Portable Toilet Rental                                     | 3   | \$ 70    | \$ 210          |   |
|  |     |          | <b>\$ 4,780</b> |   |

If multiple Temporary Use Permits (TUPs) are required, applicable fees will increase.

There may be additional charges that apply, as outlined below:

| <b>Other Variable Fees &amp; Deposits</b> |     |         |         |  |
|---|-----|---------|---------|--|
|   | Qty | Charge  | Amount  |  |
| Damage Deposit                            | 1   | \$ 250  | \$ 250  | This fee is per facility, refundable   |
| Portable Toilet Deposit                   |     | \$      | \$ 710  | For 3 units, refundable  |
| Cleaning Services                         | 1   | At Cost | At Cost | Jazzfest is responsible for cleaning but Village may charge for services if any additional cleanup is required |
| Village Crew Time & Equipment             | 1   | At Cost | At Cost | Depends on what Jazzfest requests, such as site preparation, extra beach cleanup, tree trimming                |
| Vendor Event Business Licenses            | 20  | \$ 10   | \$ 200  | Assuming 20 vendor booths in Kaslo Bay Park, payable by organizer  |
| Other Mobile Vendors                      | 1   | \$ 25   | \$ 25   | Vendors, such as food trucks, located outside the park, payable by vendor, each                                |

E. **Corporate Priority:** Nil

F. **Communication Strategy:** Decisions will be communicated to the applicant.

CAO Approval: 2023.03.13



# KASLO JAZZ ETC. SOCIETY

#S-30170

T (250) 353-7577 F (250) 353-7577  
Box 1293, Kaslo, B.C., Canada, V0G-1M0

kaslojazzfest.com  
info@kaslojazzfest.com

Feb 6, 2023

Ian Dunlop, CAO  
Village of Kaslo

Dear Ian,

Re: Use of Kaslo Bay Park for the annual Kaslo Jazz Etc Summer Music Festival 2023-25

Installation of production equipment for the 30<sup>th</sup> Annual Kaslo Jazz Etc Festival in Kaslo Bay Park will begin on July 24<sup>th</sup> 2023 and every effort will be made to have the park left in better condition than found for August 13<sup>th</sup> 2023. During pre and post-production time, the park and Kaslo Bay Park Rd will remain open to the public. Beginning at 8am Wednesday Aug 2nd 2023, we request exclusive use of Kaslo Bay Park, and permission to close Kaslo Bay Park Road to non-festival and non-emergency vehicle traffic.

We are requesting the following for a term of three years (2023/2024/2025):

1. Approval to add the Holiday Monday to our programming (2pm - approx 9pm)
2. Renewal of the agreement for camping on municipal lands – The Riding Club, The Arena, as well as the grounds between The Arena & Riding Club. KJES will facilitate the operation of these campgrounds with partnership from regional NPO's who will operate the campgrounds directly as fundraisers.
3. Closure of Kaslo Bay Park Rd from the cenotaph to Kaslo Bay Park entrance and designating the road as a NO PARKING ON ROADWAY - TOW AWAY ZONE from 8am the Wednesday prior through 8am the Tuesday after the festival.
4. An extension of the park use rental for an additional 3 hours (until 12am) for the Friday, Saturday & Sunday of festival operation. Please see attached noise bylaw variance request for 2023, and apply same conditions to 2024 and 2025.
5. Continued support by the Village crew on park clean-up, maintenance and improvements.
6. Request to add a Kaslo Jazz Etc Festival banner to the 'Welcome to Kaslo' signs on the highways over the August long weekend.

---

*Proud organizers of the Kaslo Jazz Etc. Summer Music Festival, held every August Long Weekend*

For 2023, we also request:

7. Beer Garden license for Aug 4 – 7, 2023. See attached application.
8. Assistance with dust control on Kaslo Bay Park Rd
9. Rental of Village of Kaslo portable toilets for Kaslo Bay Campground, as in previous years, from Wednesday, August 2nd until Wednesday, August 9th.
10. Permission to reserve the ten (10) "Kaslo Shipyard Company" parking spaces on Kaslo Bay Park Rd. from Wednesday, August 2nd to Tuesday, August 8th to be used for Accessible / Mobility impaired patron parking.
11. Tree maintenance immediately prior to the festival for patron safety. Anything that can be done to prevent falling cottonwood branches in Kaslo Bay Park is appreciated.

As indicated in this letter and our various applications, you will notice that we are considering a 4 day festival this year by adding a shorter day on the Monday. As it is a holiday in BC and our event sold out in record time in 2022; we believe this is an appropriate way to sustain the festival through these challenging economic times without increasing daily attendance and still maintain similar attendance and operating hours as 2022. By adding a 4th day, this will allow more people to experience the festival, ease the burden on local businesses who are sometimes short staffed on the holiday Monday, and also allow us to remain more financially viable.

In addition, we have asked property owners of both South Beach and "Jazzlo Bay" to provide letters of intent to work with the Festival over the next three years. You will find a signed copy from Quality Property Inc (South Beach) attached to these documents, and we will forward the copy from Terra Investments (Jazzlo Bay) as soon as it arrives.

As part of our commitment to enhancing Kaslo Bay Park, KJES is pleased to provide approximately 100 hours of volunteer labor towards improving the park environment.

The KJES recognizes that the Kaslo Jazz Etc. Summer Music Festival puts extra demand on the Village of Kaslo's resources such as sewer system usage, garbage pick-up, and by-law enforcement. The KJES acknowledges the impact of this event on the residents, stakeholders, and the environment and gladly supports an appropriate permit fee as required by the Village.

Sincerely,



Paul Hinrichs,  
Executive Director



**"Special Event" means any publicly advertised event, open to the general public and conducted within a Park which attracts or is intended to attract participants or spectators, except weddings, christenings and group picnics.**

**Pages 1 and 2 of this form can be used for a basic park rental.**

Page | 1

**Special Event Permit  
(Section 8)**

Permit No. \_\_\_\_\_

**APPLICATION FOR SPECIAL EVENT PERMIT/PARK RENTAL**

Name of Applicant: Paul Hinrichs  
(the "Applicant")

On behalf of (may be same as Applicant): Kaslo Jazz Etc Society  
(the "Permittee")

Address of Applicant and Permittee: PO BOX 1293 - Kaslo

Telephone Number: 250 505 5880 Fax Number: \_\_\_\_\_

Nature of Event or Activity: 30<sup>th</sup> Annual Kaslo Jazz Etc Festival  
(the "Event")

Number of Participants (Estimated): 2000

Date(s) of the event: Aug 4-7, 2023

Time: From: 2 a.m. ☒ p.m. to 12 a.m. ☒ p.m.

Location of Event: KASLO BAY PARK  
(the "Permit Area")

The Permittee hereby applies to the Village of Kaslo (the "Village") for permission to hold the Special Event in the Permit Area on the date and at the time specified above.

In consideration of the issuance to the Permittee of a permit for the Event, the Permittee agrees that the terms and conditions set out on the following pages form part of this Permit, and agrees to fully comply with and be bound by these terms and conditions.

**THE APPLICANT HAS READ AND UNDERSTOOD THE TERMS AND CONDITIONS AND AGREES THAT THEY WILL BE OBSERVED BY THE PERMITTEE, ITS OFFICERS, EMPLOYEES, SERVANTS, AGENTS, LICENSEES AND INVITEES.**

VOK INITIALS \_\_\_\_\_

PERMITEE INITIALS [Signature]

The applicant warrants and represents that it has the power, authority and capacity to enter into this agreement on behalf of the Permittee and to bind the Permittee with its signature.

The return of this application to the Applicant, signed on behalf of the Village of Kaslo will constitute the issuance of a Permit for the Event.

Page | 2

Dated this 6 day of Feb, 2023.

Signed, Sealed and Delivered by the )  
Applicant ON BEHALF OF )  
the Permittee in the )  
presence of: )

Charmaine Lynch )  
Witness )

Po Box 743 - KASLO )  
Address )

Propel Studios )  
Occupation )

[Signature]  
Signature of Applicant

Paul Hinrichs  
Applicant's Printed Name

**THIS PERMIT IS HEREBY ISSUED ON THE TERMS AND CONDITIONS SET OUT BELOW.**

**VILLAGE OF KASLO**, by its authorized signatory,

\_\_\_\_\_,  
CHIEF ADMINISTRATIVE OFFICER

VOK INITIALS \_\_\_\_\_

PERMITEE INITIALS [Signature]



## TERMS AND CONDITIONS OF SPECIAL EVENTS PERMIT

Specific Terms and Conditions (to be completed by the CAO or Deputy Clerk)

Page | 3

### Term of Permit

2. This permit shall be valid only for the date and time set out on the application unless the Permittee is granted an extension, in writing, by the Village. ✓

### Insurance

3. If required by the Village, the Permittee shall obtain and maintain comprehensive general liability insurance including, without limitation, coverage for indemnity provided herein, with an insurer and on terms satisfactory to the Village, including that the Village be a named insured. Prior to the issuance of this Permit, if so required, the Permittee shall deliver to the Village evidence, in a form satisfactory to the Village, that the Permittee has obtained comprehensive general liability insurance with coverage of not less than \$2,000,000 per accident or occurrence, including \$2,000,000 for the bodily injury, death, property damage, economic loss and all other loss and damage affecting any persons or property arising out of or in any way connected with the Event for which this Permit is issued. ✓  
\$2 million

### Indemnity

4. The Permittee hereby releases, indemnifies and saves harmless the Village and its officers, servants, agents, employees and others from and against all costs, losses, damages, compensation, claims, demands, actions, judgements and expenses, including actual legal expenses of every kind, description and nature whatsoever, in any way connected with or arising from the Event, in whole or in part, including but not limited to, any death or injury to persons or property loss or damage resulting from any acts or omissions of the Permittee, its directors, officers, employees, agents, contractors, subcontractors and others, or that would have not occurred but for the use or occupation of the Permit Area by the Permittee. ✓

5. The Permittee shall conduct the Event in the Permit Area only and no other lands or premises may be used by the Permittee for the Event. ✓

6. The permission granted to the Permittee in this Permit to use the Permit Area for the Event is personal and cannot be assigned, conveyed, transferred or alienated in any way to another individual, organization or corporation without the prior written consent of the Village. ✓

7. The Permittee shall use the Permit Area with care and in a manner that does not unreasonably interfere with or detract from the general public's enjoyment of the Permit Area. The Event shall be conducted in a manner which is compatible with public health, welfare, safety and recreation. ✓

VOK INITIALS \_\_\_\_\_

PERMITEE INITIALS \_\_\_\_\_

8. At all times that the Event is in progress, two designated competent and trustworthy representatives of the Permittee must be present and responsible for the conduct of the Event in accordance with the terms and conditions of this permit. ✓
9. The Permittee, or its designated representatives, shall advise all attendees of the Event that they must adhere strictly to the terms and conditions of this Permit. ✓ Page | 4
10. The Permittee shall leave all lands, buildings, structures, equipment and other property in a neat, clean, tidy and undamaged condition. Failure to do so may result in a fee being levied for maintenance and repair. The Permittee, or its designated representatives, shall immediately report any damage to the Village. ✓
11. The Permittee shall ensure that persons attending the Event conduct themselves in an orderly manner and promptly comply with any reasonable instruction of any representative of the Village in respect of the conduct of the Event. ✓
12. The Permittee represents and warrants that the event shall not include any violence, crime or disorderly conduct. ✓
13. The Permittee shall comply with all applicable laws, including all bylaws, rules and regulations of the Village. ✓
14. If alcohol is to be served at the Event, the following terms and conditions apply:  
(a) the Permittee shall obtain a special occasion liquor licence; ✓  
(b) The Permittee shall comply with all provisions of the British Columbia Liquor Control and Licensing Act and regulations as amended; ✓  
(c) if the Event is to continue past dusk, the Permittee shall ensure that the area is properly illuminated by artificial lights.
15. The Permittee shall ensure that all vehicles are parked only in designated parking areas. ✓
16. The Permittee must conduct the Event so as not to interfere with normal traffic flow on roadways within the Park. No roadway closures shall be permitted except as set out in this Permit. ✓
17. The Park Operator or other person designated by the Village may revoke this permit without notice and without payment of any damages if the Permittee does not comply with the terms and conditions of this permit or with any applicable legislation. ✓
18. The Permittee must conduct the Event as described herein and shall not deviate from this description or the terms and conditions of this Permit. ✓
19. This Permit shall endure to the benefit of and be binding on the parties hereto and their respective heirs, executors, administrators, successors and permitted assigns. ✓

VOK INITIALS \_\_\_\_\_

PERMITEE INITIALS 

Mayor and Council  
Village of Kaslo  
Box 576  
Kaslo, BC VOG 1M0  
or Email [admin@kaslo.ca](mailto:admin@kaslo.ca)

VILLAGE OF KASLO  
SCHEDULE A

APPLICATION TO VARY NOISE ABATEMENT BYLAW 1079

All applications must be received by the Village of Kaslo 30 days in advance of date proposed for any variance

Date: February 6th 2023

Name of Applicant: Kaslo Jazz Etc Society (KJES)

Mailing address: PO Box 1293

Authorized contact: Paul Hinrichs  
Telephone Number: 250 505 5880  
Email: [info@kaslojazzfest.com](mailto:info@kaslojazzfest.com)

Bylaw section # variance requested:

2. Without limiting in any way Section 1 of this Bylaw, persons are specifically prohibited from carrying out the following activities within the boundaries of the Village of Kaslo that disturb or are liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public:

- (i) the use of any instrument or any device for the production or amplification of sounds, between ten



o'clock PM and eight o'clock AM, in or upon private premises or any public place; and

Dates requested:

- Aug 4 - 7, 2023
- Aug 2 – 5, 2024
- Aug 1 – 4, 2025

Maximum variance permitted is 3 hours.

\*Requesting a variance of 2 hours (10pm-12am) per evening.

Reasons for variance:

To increase revenue for the Kaslo Jazz Etc Festival through (a.) ticket sales and (b.) onsite vendor sales, thereby securing the (c.) continued existence of the event and (d.) all related economic and cultural benefits to the community of Kaslo.

(a.) Later festival running time will appeal to a more diverse audience demographic.

(b.) It will also allow vending to continue during peak sales times, which will allow the festival to capitalize indirectly through vendor's fees, as well as directly through merchandise and alcohol sales.

(c.) The festival saw a decrease in revenue for several years, which seriously threatened the ability of KJES to continue providing this event. The Society has been taking measures to mitigate this trend, with some success. The financial losses were severe, but getting better as previous festivals have sold out, and KJES is confident that the festival will continue to show continued greater success. In order to ensure the sustainability of the event, KJES must aggressively pursue all opportunities for generating income.

Remaining open for two additional hours in the evening when onsite sales are at their peak will substantially improve KJES's ability to meet operating costs for the festival. This is not the only avenue KJES is pursuing to increase revenue generation, but it is a significant and necessary one.

(d.) A successful festival is good for Kaslo. While the extra operating hours on festival grounds may detract partially from sales in Kaslo's downtown establishments, KJES urges all affected parties to consider what the loss of this event would mean for the community and the businesses within it.

Supporting documentation attached:

Financial reports:

2020

2021

Authorized signatory (Signature):

A handwritten signature in blue ink, consisting of a large, stylized 'S' followed by a series of loops and a long horizontal stroke extending to the right.



SCHEDULE "A"  
To Bylaw 1052

VILLAGE OF KASLO  
BEER GARDEN LICENCE APPLICATION

NAME OF ORGANIZATION: KASLO JAZZ Etc Society

NAME OF APPLICANT: Paul Hinrichs

OFFICIAL POSITION: Exec. Director

HOME ADDRESS: Po Box 1271- AINSWORTH, BC

TELEPHONE: HOME: \_\_\_\_\_ WORK: \_\_\_\_\_ CELL: 250 505 5880

APPROXIMATE NUMBER OF PEOPLE ATTENDING: 2000

COMMUNITY PROJECT OR CHARITABLE AGENCY TO RECEIVE NET PROCEEDS:

KSES.

NAME OF EVENT: 30<sup>th</sup> Annual Kaslo Jazz Etc Festival

TIME & DATE(S) OF EVENT: Aug 4-7, 2023 / 2pm-11pm

LOCATION OF EVENT: KASLO BAY PARK

CIVIC ADDRESS: 224 KASLO BAY PARK RD

NAMES OF CONTROLLERS: cloë Bayeur-Holburn

☒ PROOF OF LIABILITY INSURANCE ATTACHED

SKETCH OF SITE (on reverse side of this form)

  
\_\_\_\_\_  
APPLICANT'S SIGNATURE

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

VILLAGE OF KASLO  
BEER GARDEN REGULATIONS

The minimum standards for a Beer Garden are as follows:

1. Adequate fencing and type of fencing as determined by the issuing authority (RCMP) will be no lower than 5 feet in height. ✓
2. Entry and exit points must be controlled during hours of operation by a responsible adult representing the holder of the licence to ensure that beer and wine are not taken out or passed out of the garden over the fencing. ✓
3. Beer and wine are to be served in plastic or paper containers only. ★ *stainless steel*
4. Suitable washroom and any other related facilities requested by the Village are to be provided. A letter from the appropriate authority must accompany your application for a Liquor Licence indicating you have satisfied this requirement. ✓
5. The sketch of the designated Beer Garden area must be included in the application form. ✓
6. Food must be available at all times. ✓
7. The sponsoring organization will supply sufficient personnel to provide adequate security to police the function. ✓
8. Prior to opening the Beer Garden to the public, a request must be made to the RCMP to have an officer on duty inspect the facility to ensure it meets all physical requirements. ✓
9. Dates issued and not used for whatever reason must be returned to the Village of Kaslo for redistribution. ✓

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE REGULATIONS.

ACKNOWLEDGED: \_\_\_\_\_

(Applicant)

INSPECTED BY: \_\_\_\_\_

(RCMP, Kaslo Detachment)

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_



VILLAGE OF KASLO  
BEER GARDEN LICENCING APPLICATION REGULATIONS

Beer Garden licencing is for use by leagues, groups, organizations or societies who wish to use municipal or private facilities, or areas not enclosed, for the purpose of selling beer and wine for public functions.

All applicants must abide by the rules and regulations as set forth by the Province of British Columbia and the Village of Kaslo.

1. Each applicant must:
  - (a) Be a bona fide organization, complying with the Liquor Distribution Act;
  - (b) Include the municipality as an additional named insurance on the organization's liability insurance policy for a sum not to be less than Two Million (\$2M) Dollars; ✓
  - (c) Complete all application forms in all respects and submit to the municipality on the approved application form thirty (30) clear days in advance of the event, and;
  - (d) Submit financial reports to the municipality within 60 days of the event and clearly indicate where funds are used. Failure to comply may result in refusal of licencing in subsequent years.
2. Minimum standards for the enclosed Beer Garden area are as follows:
  - (a) Adequate fencing and type of fencing as determined by the RCMP will be no lower than five (5) feet in height.
  - (b) Entry and exit points must be controlled during hours of operation by a responsible adult representing the holder of the licence to ensure that beer and wine are not taken out or passed out of the garden over the fencing.
  - (c) Beer and wine are to be served in plastic or paper containers only. *★ Stainless Steel*
  - (d) Suitable washroom and any other related facilities requested by the municipality are to be provided. A letter from the appropriate authority must accompany your application for a Liquor Licence indicating you have satisfied this requirement. ✓
  - (e) Food must be available at all times.
  - (f) The sponsoring organization will supply sufficient personnel to provide adequate security as determined by the RCMP to police the function.
  - (g) Prior to opening the Beer Garden to the Public, a request must be made to the RCMP to have an officer on duty inspect the facility to ensure that it meets all physical requirements.
  - (h) Dates issued and not used for whatever reason must be returned to the municipality for redistribution.
3. Upon approval, a Beer Garden Licence must be obtained from the Liquor Distribution Branch, and approved by the RCMP at least 14 clear days before the event. ✓
4. It is the sponsoring organization's responsibility to ensure that no minors are permitted entry to the Beer Garden, and to check the identification of persons of questionable age and deny them admission if identification is not satisfactory. *★ Open Site License*
5. Proceeds of the function should be for charitable or public purposes. Any profit accrued shall not be used by the organization to improve its own well being. ✓

# Compiled Financial Information

Kaslo Jazz Etc. Society

September 30, 2022

Draft - February 10, 2023, 8:49 PM

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| Statement of Changes in Net Assets          | 4           |
| Notes to the Compiled Financial Information | 5 - 6       |

## Compilation Engagement Report

To the Management of  
Kaslo Jazz Etc. Society

On the basis of information provided by Management, we have compiled the statement of financial position of Kaslo Jazz Etc. Society as at September 30, 2022, the statements of operations and changes in net assets for the year then ended, and Note 2, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Nelson, Canada  
February 10, 2023

*Grant Thornton LLP*

Chartered Professional Accountants

# Kaslo Jazz Etc. Society

## Statement of Financial Position

September 30

2022

2021

### Assets

#### Current

|                                    |            |            |
|------------------------------------|------------|------------|
| Cash                               | \$ 134,006 | \$ 113,289 |
| Accounts receivable                | 23,864     | 882        |
| Prepaid expenses                   | 1,549      | 1,050      |
| Cash - restricted for reserve fund | 7,173      | 7,173      |

166,592 122,394

|                                |                |                |
|--------------------------------|----------------|----------------|
| WKB Community Investment Co-op | 1,000          | 1,000          |
| Capital assets (Note 3)        | <u>139,010</u> | <u>135,933</u> |

140,010 136,933

\$ 306,602 \$ 259,327

### Liabilities

#### Current

|  |               |              |
|--|---------------|--------------|
| Accounts payable and accrued liabilities | \$ 87,722     | \$ 64,118    |
| Deferred revenue - ticket sales          | -             | 64,633       |
| Government remittances payable           | <u>13,397</u> | <u>1,110</u> |

101,119 129,861

|   |               |               |
|---|---------------|---------------|
| Deferred capital contributions (Note 4) | <u>55,465</u> | <u>58,132</u> |
|---|---------------|---------------|

156,584 187,993

### Net Assets

|  |                |                |
|--|----------------|----------------|
| Unrestricted (deficiency)                    | 30,501         | (42,439)       |
| Invested In capital assets                   | <u>112,344</u> | <u>106,600</u> |
| Internally restricted equipment reserve fund | <u>7,173</u>   | <u>7,173</u>   |

150,018 71,334

\$ 306,602 \$ 259,327

On behalf of the Board



# Kaslo Jazz Etc. Society

## Statement of Operations

Year ended September 30

2022

2021

### Revenue

|                               |                  |               |
|-------------------------------|------------------|---------------|
| Ticket sales                  | \$ 589,811       | \$ -          |
| Grants (Note 5)               | 222,167          | 25,267        |
| Liquor & festival merchandise | 134,761          | 854           |
| Memberships                   | 38,735           | 28            |
| Government assistance         | 9,383            | 48,491        |
| Donations                     | 2,864            | 250           |
| Rental                        | 2,300            | -             |
| Corporate sponsorships        | 2,929            | -             |
| Interest and other income     | 169              | 110           |
|                               | <u>1,003,119</u> | <u>75,000</u> |

### Expenses

|                                     |                |                |
|-------------------------------------|----------------|----------------|
| Advertising and promotion           | 18,478         | 3,702          |
| Amortization                        | 26,900         | 25,792         |
| Bad debts                           | -              | 2,000          |
| Board administration                | 268            | -              |
| Bursaries and community outreach    | 600            | 2,000          |
| Campground rent and expenses        | 19,119         | 3,683          |
| Contractors                         | 26,075         | 1,466          |
| Credit card fees and bank charges   | 32,951         | 707            |
| Equipment rental                    | 3,678          | -              |
| Insurance, licences and dues        | 7,380          | 6,058          |
| Liquor and festival merchandise     | 69,344         | 615            |
| Musician fees and accommodation     | 350,922        | 1,200          |
| Office                              | 1,532          | 1,522          |
| Production expenses                 | 152,128        | 293            |
| Professional fees                   | 4,400          | 2,900          |
| Rent                                | 6,125          | 9,000          |
| Subscriptions, permits and licenses | 11,754         | -              |
| Telephone and utilities             | 1,258          | 2,529          |
| Travel                              | 11,874         | 29             |
| Wages and benefits                  | 179,649        | 70,586         |
|                                     | <u>924,435</u> | <u>134,082</u> |

|  |                  |                    |
|--|------------------|--------------------|
| Excess (deficiency) of revenue over expenses | <u>\$ 78,684</u> | <u>\$ (59,082)</u> |
|--|------------------|--------------------|

# Kaslo Jazz Etc. Society

## Statement of Changes in Net Assets

Year ended September 30

|   | Unrestricted     | Invested In<br>Capital Assets | Internally<br>Restricted<br>Reserve Fund | Total<br>2022     | Total<br>2021    |
|---|------------------|-------------------------------|--|-------------------|------------------|
| Balance,<br>beginning of year                         | \$ (42,439)      | \$ 106,600                    | \$ 7,173                                 | \$ 71,334         | \$ 130,416       |
| Excess<br>(deficiency) of<br>revenue over<br>expenses | 102,917          | (24,233)                      | -  | 78,684            | (59,082)         |
| Capital asset<br>purchases                            | (29,977)         | 29,977                        | -  | -                 | -                |
| Balance, end of<br>year                               | <u>\$ 30,501</u> | <u>\$ 112,344</u>             | <u>\$ 7,173</u>                          | <u>\$ 150,018</u> | <u>\$ 71,334</u> |

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# Kaslo Jazz Etc. Society

## Notes to the Compiled Financial Information

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September 30, 2022

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### 1. General information

Kaslo Jazz Etc. Society is a charitable Society registered in 2009 in the province of British Columbia. Its mandate is to foster and promote the appreciation of jazz and related music in the Kootenays through professionally managed, family accessible, affordable events including an annual summer music festival in Kaslo, B.C. In addition, the Society's mission is to contribute to the development of cultural tourism in Kaslo and the surrounding region, working cooperatively with other events, governments, businesses, and residents.

The Society is registered with Canada Revenue Agency as a charitable organization. As such, it is exempt from income tax and can issue tax-deductible charitable donation receipts.

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### 2. Basis of accounting

The preparation of the statement of financial position of Kaslo Jazz Etc. Society as at September 30, 2022 and the statements of operations and changes in net assets for the year then ended is on the cash basis of accounting with the addition of the following:

- (a) accounts receivable are accrued as at the reporting date
  - (b) capital assets are recorded at historical cost and amortized over their useful lives
  - (c) accounts payable and accrued liabilities are accrued as at the reporting date
  - (d) unrestricted contributions are recognized as revenue when received. Contributions that are restricted by third parties are recognized as revenue when the related expenses have been incurred. When the related expenses have not yet been incurred, contributions that are restricted by third parties are recorded as deferred revenue. Contributions restricted for capital assets are recorded as deferred capital contributions and recognized into revenue on the same basis as the amortization of the capital asset.
  - (e) property, plant and equipment have been expensed in the year of purchase
- 

### 3. Capital assets

|                                   | <u>2022</u>       |                                     | <u>2021</u>       |                                     |
|-----------------------------------|-------------------|-------------------------------------|-------------------|-------------------------------------|
|                                   | <u>Cost</u>       | <u>Accumulated<br/>Amortization</u> | <u>Cost</u>       | <u>Accumulated<br/>Amortization</u> |
| Grounds equipment and signage     | \$ 165,433        | \$ 151,068                          | \$ 160,061        | \$ 142,035                          |
| Staging platform                  | 188,081           | 89,904                              | 188,081           | 79,177                              |
| Computer, furniture and equipment | 29,230            | 29,230                              | 27,502            | 29,230                              |
| Refrigeration equipment           | 34,221            | 14,619                              | 11,344            | 8,744                               |
| Septic tanks                      | 12,650            | 5,784                               | 12,650            | 4,519                               |
|                                   | <u>429,615</u>    | <u>290,605</u>                      | <u>399,638</u>    | <u>263,705</u>                      |
| Net book value                    | <u>\$ 139,010</u> |                                     | <u>\$ 135,933</u> |                                     |

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# Kaslo Jazz Etc. Society

## Notes to the Compiled Financial Information

September 30, 2022

### 4. Deferred capital contributions

Contributions restricted for the purchase of capital assets are deferred and recognized as revenue over the useful life of the acquired capital assets to reflect the fact that the contribution provides benefits in all the periods in which the Society has the use of the capital assets. Changes in deferred contributions related to capital assets during the year are as follows:

|                                    | <u>2022</u>      | <u>2021</u>      |
|------------------------------------|------------------|------------------|
| Balance, beginning of the year     | \$ 58,132        | \$ 60,799        |
| Less: Amounts amortized to revenue | <u>(2,667)</u>   | <u>(2,667)</u>   |
|                                    | <u>\$ 55,465</u> | <u>\$ 58,132</u> |

|                                     | Balance,<br>beginning<br>of year | Received          | Balance,<br>end of year |
|-------------------------------------|----------------------------------|-------------------|-------------------------|
| Creative B.C. Society               | \$ 22,000                        | \$ (2,000)        | \$ 20,000               |
| Columbia Basin Trust                | 19,400                           | -                 | 19,400                  |
| Columbia Kootenay Cultural Alliance | <u>16,732</u>                    | <u>(667)</u>      | <u>16,065</u>           |
|                                     | <u>\$ 58,132</u>                 | <u>\$ (2,667)</u> | <u>\$ 55,465</u>        |

### 5. Grants

|   | <u>2022</u>       | <u>2021</u>      |
|---|-------------------|------------------|
| Canadian Heritage                                   | \$ 17,500         | \$ 17,500        |
| Columbia Basin Trust                                | 90,000            | 2,100            |
| Osprey Community Foundation                         | -                 | 3,000            |
| Creative BC Society - operating grant               | 112,000           | -                |
| Amortization of capital grant - Creative BC Society | 2,000             | 2,000            |
| Amortization of capital grant - CKCA                | <u>667</u>        | <u>667</u>       |
|   | <u>\$ 222,167</u> | <u>\$ 25,267</u> |

**Kaslo Jazz Etc. Society**  
**Year End: September 30, 2022**  
**Adjusting Journal Entries**  
**Date: 10/1/2021 To 9/30/2022**

4. 2. 3

| Number   | Date      | Name                                | Account No | Debit     | Credit    |
|--|-----------|-------------------------------------|------------|-----------|-----------|
| 1  | 9/30/2022 | Foreign Exchange                    | 1070       | 4,540.85  |           |
| 1  | 9/30/2022 | NR Performance Fees                 | 5340       |           | 4,540.85  |
| To adjust the US balance to Canadian with the difference to the NR performance fees            |           |                                     |            |           |           |
| 2  | 9/30/2022 | Prepaid Insurance                   | 1465       |           | 120.94    |
| 2  | 9/30/2022 | Insurance - Liability, Property     | 5710       | 120.94    |           |
| To reconcile the prepaid insurance balance   |           |                                     |            |           |           |
| 3  | 9/30/2022 | Accounting Accrual                  | 2000       |           | 3,500.00  |
| 3  | 9/30/2022 | Professional Services               | 5260       | 3,500.00  |           |
| To record accounting accrual   |           |                                     |            |           |           |
| 4  | 9/30/2022 | Deferred Revenue                    | 2601       |           | 1,023.92  |
| 4  | 9/30/2022 | Deferred Revenue - Non Capital Amts | 2605       | 1,023.92  |           |
| To adjust the refund to the correct account.   |           |                                     |            |           |           |
| 5  | 9/30/2022 | Deferred Revenue                    | 2601       | 2,667.00  |           |
| 5  | 9/30/2022 | Capital Grants                      | 4165       |           | 2,667.00  |
| To recognize the amortization of the prior year deferred capital grants for the floating steps |           |                                     |            |           |           |
| 6  | 9/30/2022 | Acc Amort. - Grounds Equipment      | 1525       |           | 8,307.66  |
| 6  | 9/30/2022 | Acc. Amort - Refrigeration Equip    | 1535       |           | 5,875.47  |
| 6  | 9/30/2022 | Acc. Amort - Staging Platforms      | 1545       |           | 10,727.41 |
| 6  | 9/30/2022 | Accum Amort - Signage               | 1551       |           | 724.56    |
| 6  | 9/30/2022 | Accum Amort - Septic Tanks          | 1561       |           | 1,265.02  |
| 6  | 9/30/2022 | Amortization                        | 5620       | 26,900.12 |           |
| To record Amortization.  |           |                                     |            |           |           |
| 7  | 9/30/2022 | Office Furniture & Equipment        | 1510       | 1,728.02  |           |
| 7  | 9/30/2022 | Grounds Equipment                   | 1520       |           | 1,728.02  |
| To reclassify assets to reconcile  |           |                                     |            |           |           |

**Kaslo Jazz Etc. Society**  
**Year End: September 30, 2022**  
**Adjusting Journal Entries**  
**Date: 10/1/2021 To 9/30/2022**

**4. 2. 3-1**

| Number | Date      | Name   | Account No | Debit      | Credit     |
|--------|-----------|--|------------|------------|------------|
| 8      | 9/30/2022 | Retained Earnings  | 3560       |            | 173,023.50 |
| 8      | 9/30/2022 | OPENING UNRESTRICTED NET ASSETS  | 3570       | 173,023.50 |            |
| 8      | 9/30/2022 | OPENING UNRESTRICTED NET ASSETS  | 3570       |            | 23,124.00  |
| 8      | 9/30/2022 | Adjust from unrestricted to equity   | 3600       | 23,124.00  |            |
|        |           | To reconcile the opening net assets.   |            |            |            |
| 9      | 9/30/2022 | Adjust from unrestricted to equity   | 3600       | 5,744.00   |            |
| 9      | 9/30/2022 | Net assets invested in Capital Asse  | 3650       |            | 5,744.00   |
|        |           | To adjust the net assets to ending balance.  |            |            |            |
| 10     | 9/30/2022 | Accounts Receivable  | 1200       | 11,250.00  |            |
| 10     | 9/30/2022 | Grants - Government  | 4160       |            | 11,250.00  |
|        |           | To record 25% receivable from Creative BC for Amplify program.                                       |            |            |            |
| 11     | 9/30/2022 | Foreign Exchange   | 1070       |            | 13,000.00  |
| 11     | 9/30/2022 | Performance Fees   | 5330       | 13,000.00  |            |
|        |           | To adjust the performers fees classified as Foreign exchange, confirmed by Paul.                     |            |            |            |
| 12     | 9/30/2022 | Donations - Anonymous  | 4130       |            | 97.10      |
| 12     | 9/30/2022 | Grants - Foundation  | 4150       | 97.10      |            |
|        |           | To adjust the small grant to the donation account for FS presentation purposes                       |            |            |            |
| 13     | 9/30/2022 | Rental & Damage Deposits   | 1450       | 1,313.04   |            |
| 13     | 9/30/2022 | Professional Services  | 5260       |            | 2,696.13   |
| 13     | 9/30/2022 | Venue Expense (Site)   | 5290       |            | 1,313.04   |
| 13     | 9/30/2022 | Venue Expense (Site)   | 5290       | 2,696.13   |            |
|        |           | To reconcile the rental deposit and reclassify Garths Plumbing and Heating from accounting and legal |            |            |            |
| 14     | 9/30/2022 | Deferred Revenue - Non Capital Amt   | 2605       | 55,952.15  |            |
| 14     | 9/30/2022 | Ticket Sales   | 4060       |            | 55,952.15  |
|        |           | To bring into income all the deferred ticket sales from 2020 and 2021                                |            |            |            |

**Kaslo Jazz Etc. Society**  
**Year End: September 30, 2022**  
**Adjusting Journal Entries**  
**Date: 10/1/2021 To 9/30/2022**

**4. 2. 3-2**

| Number                   | Date      | Name   | Account No       | Debit             | Credit            |
|--------------------------|-----------|--|------------------|-------------------|-------------------|
| 15                       | 9/30/2022 | Accounts Payable   | 2010             |                   | 12,341.39         |
| 15                       | 9/30/2022 | GST/HST Paid On Purchases (ITC's)  | 2325             | 587.69            |                   |
| 15                       | 9/30/2022 | SOCAN - Royalties & Licensing  | 5270             | 11,753.70         |                   |
|                          |           | To accrue the Royalties payable to entandem for 2022   |                  |                   |                   |
| 16                       | 9/30/2022 | Accommodation  | 5310             |                   | 9,600.00          |
| 16                       | 9/30/2022 | Campground Expense   | 5540             | 9,600.00          |                   |
|                          |           | To move Kaslo Bay Campground expense out of the accomodation g/l   |                  |                   |                   |
| 17                       | 9/30/2022 | WCB Payable  | 2100             |                   | 934.74            |
| 17                       | 9/30/2022 | WCB Expense  | 5440             | 934.74            |                   |
|                          |           | To accrue the WCB payable at end of December, paid in February   |                  |                   |                   |
| 18                       | 9/30/2022 | Accounts Payable   | 2010             | 9,400.72          |                   |
| 18                       | 9/30/2022 | Venue Expense (Site)   | 5290             |                   | 8,903.75          |
| 18                       | 9/30/2022 | Venue Expense (Site)   | 5290             |                   | 496.97            |
|                          |           | To adjust Sunrise Washroom rentals per Paul's clarification on February 9th email and reverse old amounts that should be \$nil |                  |                   |                   |
| 19                       | 9/30/2022 | Accounts Payable   | 2010             |                   | 14,420.45         |
| 19                       | 9/30/2022 | Accounts Payable   | 2010             | 4,695.00          |                   |
| 19                       | 9/30/2022 | GST/HST Paid On Purchases (ITC's)  | 2325             | 626.00            |                   |
| 19                       | 9/30/2022 | Accommodation  | 5310             | 9,099.45          |                   |
|                          |           | To accrue the Best Western Payable at the end of the year and reverse out the old Sentinel amount in accounts payable          |                  |                   |                   |
|                          |           |  |                  | <b>373,378.07</b> | <b>373,378.07</b> |
| <b>Net Income (Loss)</b> |           |  | <b>78,684.29</b> |                   |                   |



**Kaslo Jazz Etc. Society**  
**Year End: September 30, 2022**  
**Trial Balance By Map - Year**

| Account                                      | Rep 22            | Rep 21            | %Chg         | Rep 20            | %Chg        | Rep 19            | %Chg       | Rep 18            | %Chg         |
|--|-------------------|-------------------|--------------|-------------------|-------------|-------------------|------------|-------------------|--------------|
| 1040 KSCU - Max 1 MasterCard                 | 0.00              | 0.00              | 0            | 0.00              | 0           | 0.00              | 0          | 1,338.21          | (100)        |
| 1210 Allowance for Doubtful Accounts         | 0.00              | 0.00              | 0            | 0.00              | 0           | (3,167.25)        | (100)      | 0.00              | 0            |
| 1280 ATM receivable                          | 0.00              | 0.00              | 0            | 0.00              | 0           | 0.00              | 0          | 5,000.00          | (100)        |
| 1460 Prepaid expenses                        | 0.00              | 0.00              | 0            | 0.00              | 0           | 0.00              | 0          | 3,800.00          | (100)        |
| 2050 Wages Payable                           | 0.00              | 0.00              | 0            | 0.00              | 0           | (468.00)          | (100)      | (6,761.57)        | (93)         |
| 2600 Deferred Revenue                        | 0.00              | 0.00              | 0            | 0.00              | 0           | (63,466.67)       | (100)      | (37,333.33)       | 70           |
| 4030 Festival Programs                       | 0.00              | 0.00              | 0            | 0.00              | 0           | (3,681.50)        | (100)      | (7,719.75)        | (52)         |
| 4035 Ice Sales                               | 0.00              | 0.00              | 0            | 0.00              | 0           | (1,678.26)        | (100)      | (911.20)          | 84           |
| 4050 Special Events                          | 0.00              | 0.00              | 0            | 0.00              | 0           | (1,566.35)        | (100)      | 0.00              | 0            |
| 4075 ATM Income                              | 0.00              | 0.00              | 0            | 0.00              | 0           | (2,994.28)        | (100)      | 0.00              | 0            |
| 4095 Art Gallery Sales                       | 0.00              | 0.00              | 0            | 0.00              | 0           | (580.16)          | (100)      | (1,068.06)        | (46)         |
| 5040 Ice                                     | 0.00              | 0.00              | 0            | 0.00              | 0           | 0.00              | 0          | 61.00             | (100)        |
| 5230 Park Improvements                       | 0.00              | 0.00              | 0            | 0.00              | 0           | 0.00              | 0          | 40.00             | (100)        |
| 5660 Cash (Over)/Short                       | 0.00              | 0.00              | 0            | 0.00              | 0           | 0.00              | 0          | 2.97              | (100)        |
| 5680 Currency Exchange                       | 0.00              | 0.00              | 0            | 0.00              | 0           | 0.00              | 0          | 11.10             | (100)        |
| 5720 Legal Services                          | 0.00              | 0.00              | 0            | 0.00              | 0           | 47.00             | (100)      | 0.00              | 0            |
| 5740 Public Relations                        | 0.00              | 0.00              | 0            | 0.00              | 0           | 94.00             | (100)      | 287.00            | (67)         |
| *** Unassigned Accounts ***                  | 0.00              | 0.00              | 0            | 0.00              | 0           | (77,461.47)       | (100)      | (43,253.63)       | 79           |
| 1010 Operating Cash - Petty Cash             | 31.20             | 1,252,396         |              | 61.60             | (98)        | 92.50             | (33)       | 99.92             | (7)          |
| 1020 KSCU - Maximizer 359364                 | 116,518.72        | 112,649.76        | 3            | 171,602.48        | (34)        | 179,872.87        | (5)        | 175,047.45        | 3            |
| 1030 KSCU - Equipment Reserve                | 1,698.79          | 1,695.61          | 0            | 1,692.20          | 0           | 1,690.08          | 0          | 1,689.25          | 0            |
| 1045 KSCU - Masterplan GAMING                | 6,091.83          | 6,090.52          | 0            | 6,089.09          | 0           | 4,966.53          | 23         | 4,965.61          | 0            |
| 1050 KSCU - USD Account                      | 12,272.56         | 0.03              | *****        | 0.03              | 0           | 1,572.24          | (100)      | (3,634.03)        | (143)        |
| 1060 Membership Shares                       | 25.00             | 25.00             | 0            | 25.00             | 0           | 25.00             | 0          | 25.00             | 0            |
| 1061 Less restricted cash shown separate     | (7,172.85)        | (7,172.85)        | 0            | (7,172.85)        | 0           | (7,172.85)        | 0          | (7,172.85)        | 0            |
| 1070 Foreign Exchange                        | 4,540.85          | 0.00              | 0            | 0.00              | 0           | 518.76            | (100)      | 0.00              | 0            |
| <b>11.01 Cash</b>                            | <b>134,006.10</b> | <b>113,289.32</b> | <b>18</b>    | <b>172,297.55</b> | <b>(34)</b> | <b>181,565.13</b> | <b>(5)</b> | <b>171,020.35</b> | <b>6</b>     |
| 1200 Accounts Receivable                     | 23,864.20         | 0.00              | 0            | 40,397.31         | (100)       | 9,535.95          | 324        | 10,816.96         | (12)         |
| 1220 GST Receivable                          | 0.00              | 881.81            | (100)        | 0.00              | 0           | 0.00              | 0          | 0.00              | 0            |
| 1250 Payroll Advances                        | 0.00              | 0.00              | 0            | 500.00            | (100)       | 0.00              | 0          | 250.00            | (100)        |
| <b>11.02 Accounts receivable</b>             | <b>23,864.20</b>  | <b>881.81</b>     | <b>2,606</b> | <b>40,897.31</b>  | <b>(98)</b> | <b>9,535.95</b>   | <b>329</b> | <b>11,066.96</b>  | <b>(14)</b>  |
| 1100 GT to separate out the reserve fund     | 7,172.85          | 7,172.85          | 0            | 7,172.85          | 0           | 7,172.85          | 0          | 7,172.85          | 0            |
| <b>11.03 Cash Restricted</b>                 | <b>7,172.85</b>   | <b>7,172.85</b>   | <b>0</b>     | <b>7,172.85</b>   | <b>0</b>    | <b>7,172.85</b>   | <b>0</b>   | <b>7,172.85</b>   | <b>0</b>     |
| 1450 Rental & Damage Deposits                | 0.00              | 0.00              | 0            | 0.00              | 0           | 0.00              | 0          | 1,650.00          | (100)        |
| <b>11.05 Deposits</b>                        | <b>0.00</b>       | <b>0.00</b>       | <b>0</b>     | <b>0.00</b>       | <b>0</b>    | <b>0.00</b>       | <b>0</b>   | <b>1,650.00</b>   | <b>(100)</b> |
| 1465 Prepaid Insurance                       | 1,548.94          | 1,050.00          | 48           | 0.00              | 0           | 0.00              | 0          | 5,164.00          | (100)        |
| <b>11.07 Prepaid expenses (and deposits)</b> | <b>1,548.94</b>   | <b>1,050.00</b>   | <b>48</b>    | <b>0.00</b>       | <b>0</b>    | <b>0.00</b>       | <b>0</b>   | <b>5,164.00</b>   | <b>(100)</b> |
| 1075 WKB Community Investment Co-op          | 1,000.00          | 1,000.00          | 0            | 1,000.00          | 0           | 1,000.00          | 0          | 0.00              | 0            |
| <b>12.03.01 Investment</b>                   | <b>1,000.00</b>   | <b>1,000.00</b>   | <b>0</b>     | <b>1,000.00</b>   | <b>0</b>    | <b>1,000.00</b>   | <b>0</b>   | <b>0.00</b>       | <b>0</b>     |
| 1520 Grounds Equipment                       | 161,810.42        | 156,438.44        | 3            | 156,438.44        | 0           | 156,438.44        | 0          | 121,143.27        | 29           |
| 1550 Signage                                 | 3,622.81          | 3,622.81          | 0            | 3,622.81          | 0           | 3,622.81          | 0          | 0.00              | 0            |
| <b>12.20.03 Grounds Equipment</b>            | <b>165,433.23</b> | <b>160,061.25</b> | <b>3</b>     | <b>160,061.25</b> | <b>0</b>    | <b>160,061.25</b> | <b>0</b>   | <b>121,143.27</b> | <b>32</b>    |
| 1540 Staging Platforms                       | 188,081.13        | 188,081.13        | 0            | 188,081.13        | 0           | 188,081.13        | 0          | 188,081.13        | 0            |
| <b>12.20.05 Staging Platform</b>             | <b>188,081.13</b> | <b>188,081.13</b> | <b>0</b>     | <b>188,081.13</b> | <b>0</b>    | <b>188,081.13</b> | <b>0</b>   | <b>188,081.13</b> | <b>0</b>     |

**Kaslo Jazz Etc. Society**  
**Year End: September 30, 2022**  
**Trial Balance By Map - Year**

| Account  | Rep 22              | Rep 21              | %Chg         | Rep 20              | %Chg         | Rep 19              | %Chg         | Rep 18              | %Chg         |
|--|---------------------|---------------------|--------------|---------------------|--------------|---------------------|--------------|---------------------|--------------|
| 1510 Office Furniture & Equipment              | <u>29,230.01</u>    | <u>27,501.99</u>    | <u>6</u>     | <u>27,501.99</u>    | <u>0</u>     | <u>27,501.99</u>    | <u>0</u>     | <u>16,662.79</u>    | <u>65</u>    |
| <b>12.20.07 Office equipment</b>               | <b>29,230.01</b>    | <b>27,501.99</b>    | <b>6</b>     | <b>27,501.99</b>    | <b>0</b>     | <b>27,501.99</b>    | <b>0</b>     | <b>16,662.79</b>    | <b>65</b>    |
| 1530 Refrigeration Equipment (Reefer)          | <u>34,220.92</u>    | <u>11,343.59</u>    | <u>202</u>   | <u>11,343.59</u>    | <u>0</u>     | <u>11,343.59</u>    | <u>0</u>     | <u>4,843.59</u>     | <u>134</u>   |
| <b>12.20.15 Refrigeration Equipment (Ree</b>   | <b>34,220.92</b>    | <b>11,343.59</b>    | <b>202</b>   | <b>11,343.59</b>    | <b>0</b>     | <b>11,343.59</b>    | <b>0</b>     | <b>4,843.59</b>     | <b>134</b>   |
| 1560 Septic Tanks                              | <u>12,650.15</u>    | <u>12,650.15</u>    | <u>0</u>     | <u>12,650.15</u>    | <u>0</u>     | <u>12,650.15</u>    | <u>0</u>     | <u>0.00</u>         | <u>0</u>     |
| <b>12.20.18 Septic Tanks</b>                   | <b>12,650.15</b>    | <b>12,650.15</b>    | <b>0</b>     | <b>12,650.15</b>    | <b>0</b>     | <b>12,650.15</b>    | <b>0</b>     | <b>0.00</b>         | <b>0</b>     |
| 1525 Acc Amort. - Grounds Equipment            | <u>(148,894.29)</u> | <u>(140,586.63)</u> | <u>6</u>     | <u>(133,000.89)</u> | <u>6</u>     | <u>(123,482.14)</u> | <u>8</u>     | <u>(114,812.93)</u> | <u>8</u>     |
| 1551 Accum Amort - Signage                     | <u>(2,173.68)</u>   | <u>(1,449.12)</u>   | <u>50</u>    | <u>(1,449.12)</u>   | <u>0</u>     | <u>(724.56)</u>     | <u>100</u>   | <u>0.00</u>         | <u>0</u>     |
| <b>12.21.03 Grounds Equipment</b>              | <b>(151,067.97)</b> | <b>(142,035.75)</b> | <b>6</b>     | <b>(134,450.01)</b> | <b>6</b>     | <b>(124,206.70)</b> | <b>8</b>     | <b>(114,812.93)</b> | <b>8</b>     |
| 1545 Acc. Amort - Staging Platforms            | <u>(89,904.08)</u>  | <u>(79,176.67)</u>  | <u>14</u>    | <u>(68,449.26)</u>  | <u>16</u>    | <u>(57,721.85)</u>  | <u>19</u>    | <u>(46,994.44)</u>  | <u>23</u>    |
| <b>12.21.05 Staging Platforms</b>              | <b>(89,904.08)</b>  | <b>(79,176.67)</b>  | <b>14</b>    | <b>(68,449.26)</b>  | <b>16</b>    | <b>(57,721.85)</b>  | <b>19</b>    | <b>(46,994.44)</b>  | <b>23</b>    |
| 1515 Acc. Amort - Office Furn & Equip          | <u>(29,230.01)</u>  | <u>(29,230.01)</u>  | <u>0</u>     | <u>(25,040.94)</u>  | <u>17</u>    | <u>(20,851.87)</u>  | <u>20</u>    | <u>(16,281.96)</u>  | <u>28</u>    |
| <b>12.21.07 Office equipment</b>               | <b>(29,230.01)</b>  | <b>(29,230.01)</b>  | <b>0</b>     | <b>(25,040.94)</b>  | <b>17</b>    | <b>(20,851.87)</b>  | <b>20</b>    | <b>(16,281.96)</b>  | <b>28</b>    |
| 1535 Acc. Amort - Refrigeration Equip          | <u>(14,619.06)</u>  | <u>(8,743.59)</u>   | <u>67</u>    | <u>(7,443.59)</u>   | <u>17</u>    | <u>(6,143.59)</u>   | <u>21</u>    | <u>(4,843.59)</u>   | <u>27</u>    |
| <b>12.21.15 Refrigeration Equipment (Ree</b>   | <b>(14,619.06)</b>  | <b>(8,743.59)</b>   | <b>67</b>    | <b>(7,443.59)</b>   | <b>17</b>    | <b>(6,143.59)</b>   | <b>21</b>    | <b>(4,843.59)</b>   | <b>27</b>    |
| 1561 Accum Amort - Septic Tanks                | <u>(5,784.64)</u>   | <u>(4,519.62)</u>   | <u>28</u>    | <u>(2,530.04)</u>   | <u>79</u>    | <u>(1,265.02)</u>   | <u>100</u>   | <u>0.00</u>         | <u>0</u>     |
| <b>12.21.18 Septic Tanks</b>                   | <b>(5,784.64)</b>   | <b>(4,519.62)</b>   | <b>28</b>    | <b>(2,530.04)</b>   | <b>79</b>    | <b>(1,265.02)</b>   | <b>100</b>   | <b>0.00</b>         | <b>0</b>     |
| 2320 GST/HST Collected on Sales                | <u>0.00</u>         | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     | <u>(7,337.34)</u>   | <u>(100)</u> | <u>(12,047.57)</u>  | <u>(39)</u>  |
| <b>13.02.01 GST/HST payable</b>                | <b>0.00</b>         | <b>0.00</b>         | <b>0</b>     | <b>0.00</b>         | <b>0</b>     | <b>(7,337.34)</b>   | <b>(100)</b> | <b>(12,047.57)</b>  | <b>(39)</b>  |
| 2020 NR Holdback Payable                       | <u>0.00</u>         | <u>0.00</u>         | <u>0</u>     | <u>(675.00)</u>     | <u>(100)</u> | <u>0.00</u>         | <u>0</u>     | <u>(16,245.00)</u>  | <u>(100)</u> |
| 2025 EI Payable                                | <u>(293.76)</u>     | <u>(159.96)</u>     | <u>84</u>    | <u>(247.04)</u>     | <u>(35)</u>  | <u>(339.74)</u>     | <u>(27)</u>  | <u>0.00</u>         | <u>0</u>     |
| 2030 CPP Payable                               | <u>(713.46)</u>     | <u>(379.40)</u>     | <u>88</u>    | <u>(576.00)</u>     | <u>(34)</u>  | <u>(581.14)</u>     | <u>(1)</u>   | <u>0.00</u>         | <u>0</u>     |
| 2035 Income Tax Payable                        | <u>(1,164.33)</u>   | <u>(570.28)</u>     | <u>104</u>   | <u>(773.78)</u>     | <u>(26)</u>  | <u>(1,233.88)</u>   | <u>(37)</u>  | <u>(2,964.33)</u>   | <u>(58)</u>  |
| <b>13.02.04 Source deductions payable</b>      | <b>(2,171.55)</b>   | <b>(1,109.64)</b>   | <b>96</b>    | <b>(2,271.82)</b>   | <b>(51)</b>  | <b>(2,154.76)</b>   | <b>5</b>     | <b>(19,209.33)</b>  | <b>(89)</b>  |
| 2100 WCB Payable                               | <u>(934.74)</u>     | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     | <u>(662.97)</u>     | <u>(100)</u> |
| 2400 PST on Liquor Sales                       | <u>(10,290.52)</u>  | <u>0.00</u>         | <u>0</u>     | <u>3,681.50</u>     | <u>(100)</u> | <u>3,681.50</u>     | <u>0</u>     | <u>5,815.21</u>     | <u>(37)</u>  |
| <b>13.02.07 Other gov remittances payabl</b>   | <b>(11,225.26)</b>  | <b>0.00</b>         | <b>0</b>     | <b>3,681.50</b>     | <b>(100)</b> | <b>3,681.50</b>     | <b>0</b>     | <b>5,152.24</b>     | <b>(29)</b>  |
| 2000 Accounting Accrual                        | <u>(3,500.00)</u>   | <u>(2,000.00)</u>   | <u>75</u>    | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     |
| 2010 Accounts Payable                          | <u>(84,221.52)</u>  | <u>(62,117.39)</u>  | <u>36</u>    | <u>(66,650.27)</u>  | <u>(7)</u>   | <u>(71,453.20)</u>  | <u>(7)</u>   | <u>(44,440.89)</u>  | <u>61</u>    |
| <b>13.01 Accounts payable and accrued li</b>   | <b>(87,721.52)</b>  | <b>(64,117.39)</b>  | <b>37</b>    | <b>(66,650.27)</b>  | <b>(4)</b>   | <b>(71,453.20)</b>  | <b>(7)</b>   | <b>(44,440.89)</b>  | <b>61</b>    |
| 2500 Deferred Revenue - non capital amo        | <u>0.00</u>         | <u>(64,633.27)</u>  | <u>(100)</u> | <u>(126,636.49)</u> | <u>(49)</u>  | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     |
| <b>13.18 Deferred revenue - Non Capital</b>    | <b>0.00</b>         | <b>(64,633.27)</b>  | <b>(100)</b> | <b>(126,636.49)</b> | <b>(49)</b>  | <b>0.00</b>         | <b>0</b>     | <b>0.00</b>         | <b>0</b>     |
| 2601 Deferred Revenue                          | <u>(55,465.35)</u>  | <u>(58,132.35)</u>  | <u>(5)</u>   | <u>(60,799.00)</u>  | <u>(4)</u>   | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     |
| <b>14.14.00 Deferred capital contributions</b> | <b>(55,465.35)</b>  | <b>(58,132.35)</b>  | <b>(5)</b>   | <b>(60,799.00)</b>  | <b>(4)</b>   | <b>0.00</b>         | <b>0</b>     | <b>0.00</b>         | <b>0</b>     |
| 3560 Retained Earnings                         | <u>0.00</u>         | <u>113,941.40</u>   | <u>(100)</u> | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>         | <u>0</u>     |
| 3565 Equipment Reserve Fund                    | <u>(7,172.85)</u>   | <u>(7,172.85)</u>   | <u>0</u>     | <u>(7,172.85)</u>   | <u>0</u>     | <u>(7,172.85)</u>   | <u>0</u>     | <u>(7,172.85)</u>   | <u>0</u>     |
| 3570 OPENING UNRESTRICTED NET AS               | <u>42,439.05</u>    | <u>(107,460.45)</u> | <u>(139)</u> | <u>(82,401.90)</u>  | <u>30</u>    | <u>(121,731.38)</u> | <u>(32)</u>  | <u>(102,922.52)</u> | <u>18</u>    |
| 3600 Adjust from unrestricted to equity        | <u>5,744.00</u>     | <u>(23,124.00)</u>  | <u>(125)</u> | <u>(25,059.55)</u>  | <u>(8)</u>   | <u>44,318.00</u>    | <u>(157)</u> | <u>24,530.00</u>    | <u>81</u>    |
| 3650 Net assets invested in Capital Asse       | <u>(112,344.00)</u> | <u>(106,600.00)</u> | <u>5</u>     | <u>(129,724.00)</u> | <u>(18)</u>  | <u>(154,783.55)</u> | <u>(16)</u>  | <u>(110,465.55)</u> | <u>40</u>    |

**Kaslo Jazz Etc. Society**  
**Year End: September 30, 2022**  
**Trial Balance By Map - Year**

| Account  | Rep 22              | Rep 21              | %Chg         | Rep 20              | %Chg         | Rep 19              | %Chg         | Rep 18              | %Chg         |
|--|---------------------|---------------------|--------------|---------------------|--------------|---------------------|--------------|---------------------|--------------|
| <b>15.10.01 Opening/As previously stated</b>   | <b>(71,333.80)</b>  | <b>(130,415.90)</b> | <b>(45)</b>  | <b>(244,358.30)</b> | <b>(47)</b>  | <b>(239,369.78)</b> | <b>2</b>     | <b>(196,030.92)</b> | <b>22</b>    |
| 4010 Band Merchandise - Net                    | 0.00                | 0.00                | 0            | (963.00)            | (100)        | (1,464.50)          | (34)         | (3,090.00)          | (53)         |
| 4020 Festival Merchandise                      | (17,011.39)         | (853.77)            | 893          | (414.70)            | 106          | (15,313.88)         | (97)         | (8,401.47)          | 82           |
| 4040 Liquor Sales                              | (102,905.22)        | 0.00                | 0            | 0.00                | 0            | (129,418.32)        | (100)        | (113,085.66)        | 14           |
| 4045 Burger Sales                              | (14,844.76)         | 0.00                | 0            | 0.00                | 0            | (14,874.95)         | (100)        | (13,057.42)         | 14           |
| <b>21.01 Liquor &amp; Festival Merchandise</b> | <b>(134,761.37)</b> | <b>(853.77)</b>     | <b>684</b>   | <b>(1,377.70)</b>   | <b>(38)</b>  | <b>(161,071.65)</b> | <b>(99)</b>  | <b>(137,634.55)</b> | <b>17</b>    |
| 4055 Streaming Events Revenue                  | 0.00                | 0.00                | 0            | (500.00)            | (100)        | 0.00                | 0            | 0.00                | 0            |
| 4060 Ticket Sales                              | (574,250.37)        | 8,202.93            | ****         | 0.00                | 0            | (605,030.80)        | (100)        | (546,183.95)        | 11           |
| 4070 Ticket Service Fees                       | (15,560.41)         | (8,202.50)          | 90           | 0.00                | 0            | (18,977.40)         | (100)        | (19,107.56)         | (1)          |
| <b>21.02 Ticket Sales</b>                      | <b>(589,810.78)</b> | <b>0.43</b>         | <b>*****</b> | <b>(500.00)</b>     | <b>(100)</b> | <b>(624,008.20)</b> | <b>(100)</b> | <b>(565,291.51)</b> | <b>10</b>    |
| 4080 Vendors' Fees                             | (8,433.71)          | 0.00                | 0            | 0.00                | 0            | (13,330.00)         | (100)        | (15,393.56)         | (13)         |
| 4090 Camping Fees                              | (25,927.02)         | 0.00                | 0            | 0.00                | 0            | (74,734.63)         | (100)        | (24,258.48)         | 208          |
| 4180 Memberships                               | (4,373.96)          | (28,365.33)         | 339          | (133.30)            | (79)         | (5,451.97)          | (98)         | (5,346.14)          | 2            |
| <b>21.03 Memberships</b>                       | <b>(38,734.69)</b>  | <b>(28.33)</b>      | <b>*****</b> | <b>(133.30)</b>     | <b>(79)</b>  | <b>(93,516.60)</b>  | <b>(100)</b> | <b>(44,998.18)</b>  | <b>108</b>   |
| 4150 Grants - Foundation                       | (90,000.00)         | (5,100.00)          | 665          | (30,000.00)         | (83)         | (2,700.00)          | 011          | (2,500.00)          | 8            |
| 4160 Grants - Government                       | (129,500.00)        | (17,500.00)         | 640          | (101,499.90)        | (83)         | (17,500.00)         | 480          | (19,721.00)         | (11)         |
| 4165 Capital Grants                            | (2,667.00)          | (2,666.67)          | 0            | (2,666.67)          | 0            | (2,666.66)          | 0            | (2,666.67)          | 0            |
| <b>21.04 Grants</b>                            | <b>(222,167.00)</b> | <b>(25,266.67)</b>  | <b>779</b>   | <b>(134,166.57)</b> | <b>(81)</b>  | <b>(22,866.66)</b>  | <b>487</b>   | <b>(24,887.67)</b>  | <b>(8)</b>   |
| 4230 COVID19 - CEWS                            | (8,857.80)          | (44,235.00)         | (80)         | (34,203.75)         | 29           | 0.00                | 0            | 0.00                | 0            |
| 4235 CRA - CERS                                | (525.00)            | (4,256.23)          | (88)         | 0.00                | 0            | 0.00                | 0            | 0.00                | 0            |
| <b>21.05 Government Assistance</b>             | <b>(9,382.80)</b>   | <b>(48,491.23)</b>  | <b>(81)</b>  | <b>(34,203.75)</b>  | <b>42</b>    | <b>0.00</b>         | <b>0</b>     | <b>0.00</b>         | <b>0</b>     |
| 4120 Donations - Tax Receipts Issued           | 0.00                | (200.00)            | (100)        | 0.00                | 0            | 0.00                | 0            | (1,652.86)          | (100)        |
| 4130 Donations - Anonymous                     | (2,144.10)          | (50.00)             | 188          | (4,521.65)          | (99)         | 0.00                | 0            | 0.00                | 0            |
| 4140 Donations - Gifted Donees                 | (720.00)            | 0.00                | 0            | 0.00                | 0            | 0.00                | 0            | 0.00                | 0            |
| <b>21.06 Donations</b>                         | <b>(2,864.10)</b>   | <b>(250.00)</b>     | <b>046</b>   | <b>(4,521.65)</b>   | <b>(94)</b>  | <b>0.00</b>         | <b>0</b>     | <b>(1,652.86)</b>   | <b>(100)</b> |
| 4210 Equipment Rental                          | (2,300.00)          | 0.00                | 0            | 0.00                | 0            | 0.00                | 0            | (2,697.00)          | (100)        |
| <b>21.08 Rental</b>                            | <b>(2,300.00)</b>   | <b>0.00</b>         | <b>0</b>     | <b>0.00</b>         | <b>0</b>     | <b>0.00</b>         | <b>0</b>     | <b>(2,697.00)</b>   | <b>(100)</b> |
| 4170 Interest Earned                           | (169.07)            | (81.22)             | 108          | (99.02)             | (18)         | (122.40)            | (19)         | (127.63)            | (4)          |
| 4190 Miscellaneous Income                      | 0.00                | (28.66)             | (100)        | (457.77)            | (94)         | (383.72)            | 19           | (1,576.00)          | (76)         |
| <b>21.10 Interest &amp; Miscelanous income</b> | <b>(169.07)</b>     | <b>(109.88)</b>     | <b>54</b>    | <b>(556.79)</b>     | <b>(80)</b>  | <b>(506.12)</b>     | <b>10</b>    | <b>(1,703.63)</b>   | <b>(70)</b>  |
| 4110 Corporate Sponsors                        | (2,928.99)          | 0.00                | 0            | (690.34)            | (100)        | (15,384.28)         | (96)         | (3,025.57)          | 408          |
| <b>21.12 Corporate Sponsorships</b>            | <b>(2,928.99)</b>   | <b>0.00</b>         | <b>0</b>     | <b>(690.34)</b>     | <b>(100)</b> | <b>(15,384.28)</b>  | <b>(96)</b>  | <b>(3,025.57)</b>   | <b>408</b>   |
| 5110 Festival Program                          | 856.00              | 0.00                | 0            | 0.00                | 0            | 4,856.88            | (100)        | 3,355.35            | 45           |
| 5120 Newspaper Advertising                     | 450.00              | 75.00               | 500          | 524.00              | (86)         | 3,780.09            | (86)         | 4,215.91            | (10)         |
| 5130 Promotional Materials                     | 4,545.00            | 2,945.00            | 54           | 5,048.40            | (42)         | 9,540.23            | (47)         | 14,276.82           | (33)         |
| 5140 Promotional Distribution                  | 682.72              | 0.00                | 0            | 1,519.00            | (100)        | 1,073.02            | 42           | 6,202.19            | (83)         |
| 5150 On-line Advertising                       | 331.35              | 153.49              | 116          | 1,047.95            | (85)         | 2,138.52            | (51)         | (8.37)              | *****        |
| 5160 Website                                   | 6,157.03            | 0.00                | 0            | 982.50              | (100)        | 3,650.44            | (73)         | 999.57              | 265          |
| 5735 Festival Software                         | 5,455.40            | 528.62              | 932          | 8,229.06            | (94)         | 5,372.72            | 53           | 3,690.10            | 46           |
| <b>23.01 Advertising and promotion</b>         | <b>18,477.50</b>    | <b>3,702.11</b>     | <b>399</b>   | <b>17,350.91</b>    | <b>(79)</b>  | <b>30,411.90</b>    | <b>(43)</b>  | <b>32,731.57</b>    | <b>(7)</b>   |
| 5620 Amortization                              | 26,900.12           | 25,791.80           | 4            | 27,724.81           | (7)          | 27,256.11           | 2            | 17,539.49           | 55           |
| <b>23.02 Amortization</b>                      | <b>26,900.12</b>    | <b>25,791.80</b>    | <b>4</b>     | <b>27,724.81</b>    | <b>(7)</b>   | <b>27,256.11</b>    | <b>2</b>     | <b>17,539.49</b>    | <b>55</b>    |

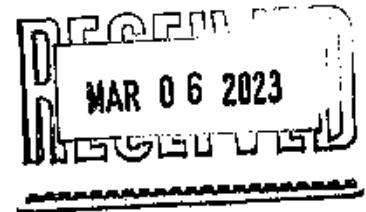
**Kaslo Jazz Etc. Society**  
**Year End: September 30, 2022**  
**Trial Balance By Map - Year**

| Account  | Rep 22            | Rep 21                | %Chg | Rep 20                 | %Chg | Rep 19                 | %Chg | Rep 18                | %Chg |
|--|-------------------|-----------------------|------|------------------------|------|------------------------|------|-----------------------|------|
| 5630 Bad Debts                                 | 0.00              | 2,000.00 (100)        |      | 1,468.00 36            |      | 4,862.47 (70)          |      | 0.00 0                |      |
| <b>23.05 Bad debts</b>                         | <b>0.00</b>       | <b>2,000.00 (100)</b> |      | <b>1,468.00 36</b>     |      | <b>4,862.47 (70)</b>   |      | <b>0.00 0</b>         |      |
| 5650 Board Administration                      | 267.64            | 0.00 0                |      | 1,201.50 (100)         |      | 902.86 33              |      | 519.21 74             |      |
| 5670 Conferences                               | 0.00              | 0.00 0                |      | 8,294.34 (100)         |      | 2,679.39 210           |      | 0.00 0                |      |
| <b>23.08 Board Administration</b>              | <b>267.64</b>     | <b>0.00 0</b>         |      | <b>9,495.84 (100)</b>  |      | <b>3,582.25 165</b>    |      | <b>519.21 590</b>     |      |
| 5210 Outreach Activities                       | 100.00            | 0.00 0                |      | 95.00 (100)            |      | 2,386.36 (96)          |      | 921.42 159            |      |
| 5690 Donations - Gifted Donees                 | 0.00              | 2,000.00 (100)        |      | 250.00 700             |      | 2,500.00 (90)          |      | 1,300.00 92           |      |
| 5760 Scholarships, Bursaries                   | 500.00            | 0.00 0                |      | 0.00 0                 |      | 0.00 0                 |      | 500.00 (100)          |      |
| <b>23.09 Bursaries &amp; Community Outreac</b> | <b>600.00</b>     | <b>2,000.00 (70)</b>  |      | <b>345.00 480</b>      |      | <b>4,886.36 (93)</b>   |      | <b>2,721.42 80</b>    |      |
| 5293 Stipends                                  | 6,811.44          | 975.00 599            |      | 2,195.00 (56)          |      | 5,694.61 (61)          |      | 8,649.25 (34)         |      |
| 5418 Contractors                               | 6,568.75          | 400.00 542            |      | 580.00 (31)            |      | 0.00 0                 |      | 0.00 0                |      |
| 5585 Move - Labour                             | 0.00              | 91.19 (100)           |      | 0.00 0                 |      | 0.00 0                 |      | 0.00 0                |      |
| 5590 Burger Vendor                             | 12,694.82         | 0.00 0                |      | 0.00 0                 |      | 8,067.16 (100)         |      | 10,142.72 (20)        |      |
| <b>23.10 Contractors</b>                       | <b>26,075.01</b>  | <b>1,466.19 678</b>   |      | <b>2,775.00 (47)</b>   |      | <b>13,761.77 (80)</b>  |      | <b>18,791.97 (27)</b> |      |
| 5510 Equipment Rental                          | 3,677.64          | 0.00 0                |      | 0.00 0                 |      | 0.00 0                 |      | 0.00 0                |      |
| <b>23.15 Equipment rental</b>                  | <b>3,677.64</b>   | <b>0.00 0</b>         |      | <b>0.00 0</b>          |      | <b>0.00 0</b>          |      | <b>0.00 0</b>         |      |
| 5540 Campground Expense                        | 15,444.35         | 3,682.84 319          |      | 30,700.00 (88)         |      | 19,541.02 57           |      | 2,996.01 552          |      |
| 5560 Golf Cart Expense                         | 3,674.29          | 0.00 0                |      | 0.00 0                 |      | 3,060.54 (100)         |      | 6,701.88 (54)         |      |
| <b>23.16 Campground Rent &amp; Expense</b>     | <b>19,118.64</b>  | <b>3,682.84 419</b>   |      | <b>30,700.00 (88)</b>  |      | <b>22,601.56 36</b>    |      | <b>9,697.89 133</b>   |      |
| 5700 Dues/Licences                             | 440.00            | 712.00 (38)           |      | 547.00 30              |      | 7,241.53 (92)          |      | 794.53 811            |      |
| 5710 Insurance - Liability, Property           | 6,940.06          | 5,345.97 30           |      | 7,045.00 (24)          |      | 6,700.00 5             |      | 5,341.00 25           |      |
| <b>23.19 Insurance, licences and dues</b>      | <b>7,380.06</b>   | <b>6,057.97 22</b>    |      | <b>7,592.00 (20)</b>   |      | <b>13,941.53 (46)</b>  |      | <b>6,135.53 127</b>   |      |
| 5240 POS, Credit Card Charges                  | 32,727.94         | 702.23 561            |      | 8,905.79 (92)          |      | 38,277.76 (77)         |      | 28,629.49 34          |      |
| 5640 Bank Charges & Interest                   | 223.46            | 4,504,866             |      | 83.91 (95)             |      | 511.05 (84)            |      | 426.25 20             |      |
| <b>23.20 Interest and bank charges</b>         | <b>32,951.40</b>  | <b>706.73 563</b>     |      | <b>8,989.70 (92)</b>   |      | <b>38,788.81 (77)</b>  |      | <b>29,055.74 33</b>   |      |
| 5010 Festival Merchandise                      | 24,365.13         | 0.00 0                |      | 0.00 0                 |      | 16,015.35 (100)        |      | 15,618.72 3           |      |
| 5030 Liquor Purchases                          | 44,826.69         | 0.00 0                |      | 0.00 0                 |      | 45,877.46 (100)        |      | 40,597.80 13          |      |
| 5265 Freight Expense re Merch Sales            | 152.55            | 46.81 226             |      | 0.00 0                 |      | 0.00 0                 |      | 0.00 0                |      |
| 5275 Sales Return                              | 0.00              | 568.00 (100)          |      | 0.00 0                 |      | 0.00 0                 |      | 0.00 0                |      |
| <b>23.28 Liquor and Festival merchandise</b>   | <b>69,344.37</b>  | <b>614.81 179</b>     |      | <b>0.00 0</b>          |      | <b>61,892.81 (100)</b> |      | <b>56,216.52 10</b>   |      |
| 5282 Streaming Events Expense                  | 0.00              | 0.00 0                |      | 53,670.94 (100)        |      | 0.00 0                 |      | 0.00 0                |      |
| <b>23.30 Streaming Events Expense</b>          | <b>0.00</b>       | <b>0.00 0</b>         |      | <b>53,670.94 (100)</b> |      | <b>0.00 0</b>          |      | <b>0.00 0</b>         |      |
| 5730 Office Expense                            | 1,532.82          | 1,522.30 1            |      | 1,812.92 (16)          |      | 4,407.43 (59)          |      | 3,006.00 47           |      |
| <b>23.32 Office</b>                            | <b>1,532.82</b>   | <b>1,522.30 1</b>     |      | <b>1,812.92 (16)</b>   |      | <b>4,407.43 (59)</b>   |      | <b>3,006.00 47</b>    |      |
| 5310 Accommodation                             | 18,556.01         | 1,200.00 1,446        |      | 7,357.50 (84)          |      | 17,029.77 (57)         |      | 10,767.19 58          |      |
| 5330 Performance Fees                          | 131,850.00        | 0.00 0                |      | 0.00 0                 |      | 67,013.36 (100)        |      | 61,950.00 8           |      |
| 5340 NR Performance Fees                       | 200,515.74        | 0.00 0                |      | 854.99 (100)           |      | 240,276.77 (100)       |      | 212,859.70 13         |      |
| <b>23.35 Musician fees &amp; accomodation</b>  | <b>350,921.75</b> | <b>1,200.00 1,443</b> |      | <b>8,212.49 (85)</b>   |      | <b>324,319.90 (97)</b> |      | <b>285,576.89 14</b>  |      |
| 5260 Professional Services                     | 3,500.00          | 0.00 0                |      | 1,500.00 (100)         |      | 11,635.80 (87)         |      | 3,862.13 201          |      |
| 5610 Accounting, Bookkeeping                   | 900.00            | 2,900.00 (69)         |      | 3,200.00 (9)           |      | 2,350.00 36            |      | 1,800.00 31           |      |

**Kaslo Jazz Etc. Society**  
**Year End: September 30, 2022**  
**Trial Balance By Map - Year**

| Account                                       | Rep 22            | Rep 21             | %Chg         | Rep 20              | %Chg         | Rep 19            | %Chg         | Rep 18            | %Chg         |
|---|-------------------|--------------------|--------------|---------------------|--------------|-------------------|--------------|-------------------|--------------|
| <b>23.38 Professional fees</b>                | <b>4,400.00</b>   | <b>2,900.00</b>    | <b>52</b>    | <b>4,700.00</b>     | <b>(38)</b>  | <b>13,985.80</b>  | <b>(66)</b>  | <b>5,662.13</b>   | <b>147</b>   |
| 5750 Rent                                     | <u>6,125.00</u>   | <u>9,000.00</u>    | <u>(32)</u>  | <u>10,100.00</u>    | <u>(11)</u>  | <u>10,575.00</u>  | <u>(4)</u>   | <u>9,818.00</u>   | <u>8</u>     |
| <b>23.40 Rent</b>                             | <b>6,125.00</b>   | <b>9,000.00</b>    | <b>(32)</b>  | <b>10,100.00</b>    | <b>(11)</b>  | <b>10,575.00</b>  | <b>(4)</b>   | <b>9,818.00</b>   | <b>8</b>     |
| 5250 Production Expense                       | <b>65,619.91</b>  | 0.00               | <b>0</b>     | 0.00                | <b>0</b>     | 64,052.43         | <b>(100)</b> | 58,343.11         | <b>10</b>    |
| 5280 Special Events Expense                   | <b>0.00</b>       | 55.00              | <b>(100)</b> | 0.00                | <b>0</b>     | 169.08            | <b>(100)</b> | 86.24             | <b>96</b>    |
| 5285 Sanitation Expense                       | <b>15,751.50</b>  | 0.00               | <b>0</b>     | 900.00              | <b>(100)</b> | 0.00              | <b>0</b>     | 0.00              | <b>0</b>     |
| 5290 Venue Expense (Site)                     | <b>44,196.39</b>  | 0.00               | <b>0</b>     | (1,341.65)          | <b>(100)</b> | 63,675.25         | <b>(102)</b> | 29,569.66         | <b>115</b>   |
| 5295 Volunteer Expense                        | <b>13,026.02</b>  | 23.85              | <b>425</b>   | 150.00              | <b>(84)</b>  | 16,560.96         | <b>(99)</b>  | 4,420.89          | <b>275</b>   |
| 5320 Hospitality                              | <b>13,157.89</b>  | 0.00               | <b>0</b>     | 0.00                | <b>0</b>     | 11,844.10         | <b>(100)</b> | 9,892.73          | <b>20</b>    |
| 5520 Event Production                         | <b>376.24</b>     | 214.00             | <b>76</b>    | 645.00              | <b>(67)</b>  | 970.00            | <b>(34)</b>  | 150.00            | <b>547</b>   |
| 5530 Repair and Maintenance                   | <u>0.00</u>       | <u>0.00</u>        | <u>0</u>     | <u>1.27</u>         | <u>(100)</u> | <u>0.00</u>       | <u>0</u>     | <u>1,500.00</u>   | <u>(100)</u> |
| <b>23.46 Production Expenses</b>              | <b>152,127.95</b> | <b>292.85</b>      | <b>840</b>   | <b>354.62</b>       | <b>(17)</b>  | <b>157,271.82</b> | <b>(100)</b> | <b>103,962.63</b> | <b>51</b>    |
| 5270 SOCAN - Royalties & Licensing            | <u>11,753.70</u>  | <u>0.00</u>        | <u>0</u>     | <u>0.00</u>         | <u>0</u>     | <u>18,150.93</u>  | <u>(100)</u> | <u>16,386.00</u>  | <u>11</u>    |
| <b>23.48 Subscriptions, permits and licen</b> | <b>11,753.70</b>  | <b>0.00</b>        | <b>0</b>     | <b>0.00</b>         | <b>0</b>     | <b>18,150.93</b>  | <b>(100)</b> | <b>16,386.00</b>  | <b>11</b>    |
| 5770 Telephone, Internet                      | <b>1,258.26</b>   | 1,951.20           | <b>(36)</b>  | 2,834.10            | <b>(31)</b>  | 1,917.97          | <b>48</b>    | 2,321.21          | <b>(17)</b>  |
| 5780 Utilities                                | <u>0.00</u>       | <u>578.21</u>      | <u>(100)</u> | <u>950.97</u>       | <u>(39)</u>  | <u>1,166.21</u>   | <u>(18)</u>  | <u>986.23</u>     | <u>18</u>    |
| <b>23.50 Telephone and utilities</b>          | <b>1,258.26</b>   | <b>2,529.41</b>    | <b>(50)</b>  | <b>3,785.07</b>     | <b>(33)</b>  | <b>3,084.18</b>   | <b>23</b>    | <b>3,307.44</b>   | <b>(7)</b>   |
| 5297 Travel Expense                           | <b>9,206.75</b>   | 0.00               | <b>0</b>     | 250.00              | <b>(100)</b> | 3,287.39          | <b>(92)</b>  | 2,727.54          | <b>21</b>    |
| 5360 Travel                                   | <u>2,666.77</u>   | <u>28.57</u>       | <u>234</u>   | <u>0.00</u>         | <u>0</u>     | <u>6,282.74</u>   | <u>(100)</u> | <u>5,935.27</u>   | <u>6</u>     |
| <b>23.52 Travel</b>                           | <b>11,873.52</b>  | <b>28.57</b>       | <b>459</b>   | <b>250.00</b>       | <b>(89)</b>  | <b>9,570.13</b>   | <b>(97)</b>  | <b>8,662.81</b>   | <b>10</b>    |
| 5410 Salaries                                 | <b>121,605.14</b> | 64,920.87          | <b>87</b>    | 89,849.45           | <b>(28)</b>  | 107,980.31        | <b>(17)</b>  | 69,268.55         | <b>56</b>    |
| 5415 Wages                                    | <b>40,460.40</b>  | 701.87             | <b>5,665</b> | 3,682.45            | <b>(81)</b>  | 43,144.25         | <b>(91)</b>  | 59,360.40         | <b>(27)</b>  |
| 5420 EI Expense                               | <b>3,585.06</b>   | 1,440.60           | <b>149</b>   | 2,094.57            | <b>(31)</b>  | 3,622.29          | <b>(42)</b>  | 3,006.93          | <b>20</b>    |
| 5430 CPP Expense                              | <b>5,368.63</b>   | 2,915.00           | <b>84</b>    | 4,084.12            | <b>(29)</b>  | 4,546.57          | <b>(10)</b>  | 5,257.01          | <b>(14)</b>  |
| 5440 WCB Expense                              | <b>1,324.90</b>   | 607.59             | <b>118</b>   | 1,054.61            | <b>(42)</b>  | 81.37             | <b>1,196</b> | 1,425.88          | <b>(94)</b>  |
| 5450 Source Deduction Reimburse               | <u>7,305.00</u>   | <u>0.00</u>        | <u>0</u>     | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>       | <u>0</u>     | <u>(260.96)</u>   | <u>(100)</u> |
| <b>23.54 Wages and benefits</b>               | <b>179,649.13</b> | <b>70,585.93</b>   | <b>155</b>   | <b>100,765.20</b>   | <b>(30)</b>  | <b>159,374.79</b> | <b>(37)</b>  | <b>138,057.81</b> | <b>15</b>    |
|   | <u>0.00</u>       | <u>0.00</u>        | <u>0</u>     | <u>0.00</u>         | <u>0</u>     | <u>0.00</u>       | <u>0</u>     | <u>0.00</u>       | <u>0</u>     |
| <b>Net Income (Loss)</b>                      | <b>78,684.29</b>  | <b>(59,082.10)</b> | <b>(233)</b> | <b>(113,942.40)</b> | <b>(48)</b>  | <b>4,987.51</b>   | <b>****</b>  | <b>43,338.86</b>  | <b>(88)</b>  |

KASLO RACQUET CLUB  
P.O. BOX # 485  
KASLO, B.C. V0G-1M0



March 6, 2023

VILLAGE OF KASLO  
P.O. Box #576  
Kaslo, BC V0G-1M0

**ATTENTION: CAO Ian Dunlop, CO Catherine Allaway, Mayor Hewitt, and Counsellors**

Dear Sirs/Madams:

**RE: KASLO RACQUET CLUB ("KRC")**  
**REQUEST FOR SPONSORSHIP: 2023 Grant Application to Community Fund of North Kootenay Lake Society ("CFNKLS")**

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Further our conversations with your Administration Dept., attached is KRC's completed 2023 grant application to CFNKLS and their required project budget and letters of support.

As you are aware, KRC is a Registered Non-Profit Society but not a Registered Charitable Society, which is a requirement by CFNKLS. They have suggested we approach the Village since this is a Village owned land, thus our request.

Please note that this **APPLICATION DEADLINE** is **FRIDAY 28, 2023**.

If you need any further information, please contact the writer. Thank you again for your consideration and will look forward to your reply.

Yours sincerely,

**KASLO RACQUET CLUB**

A handwritten signature in cursive script, appearing to read "M Russell".

Mabel Russell, President

**Encl:** Application, Budget & Letters of Support

# **CFNKLS 2023 GRANT APPLICATION**



# Community Fund of North Kootenay Lake Society

[nklcommunityfund.org](http://nklcommunityfund.org)

## **GRANT APPLICATION FORM**

Please read the CFNKLS Granting Guidelines and Grant Eligibility Policy before completing this application. CFNKLS rarely gives grants in excess of \$4,000.

### **APPLICATION SUMMARY:**

**For Charity/Qualified Donee/Sponsored\_\_\_\_\_ For non-charitable organization X**

Applicant Organization's

B.C. Societies Reg. Number S0071890 (Kaslo Racquet Club)

Revenue Canada

Registered Charities Tax Number 10698 5443 RT0001 (Village of Kaslo)

Please note that CFNKLS, as an arm of the Osprey Community Foundation, can only provide grants to Registered Charities and other Qualified Donees. Please refer to the CFNKLS Grant Eligibility Policy for further information.

(a) Organization's legal name:

Village of Kaslo

(b) Project Title:

Kaslo Racquet Club Facility Upgrade

(c) Project Summary Description (Maximum 5 lines):

The current courts are over 40 years old, in a state of disrepair with multiple cracks and are a safety hazard for players. Our goal is to resurface and expand the courts to create 4 pickleball courts and one dedicated tennis court. This will meet the needs of the community now and into the future as pickleball is the fastest growing sport in North America. We plan to host tournaments and events with surrounding communities which will generate tourism and revenue for the Village of Kaslo.

(d) Amount of Request: \$5,000

(e) Total Project Budget \$170,000

(f) Project Contact: Name Maureen Broadfoot Title: Secretary/Fundraiser

(g) Contact Phone: 604 230-9800

## **Section A – General information regarding the applicant organization**

1. Address; PO Box 576

City/Town: Kaslo Postal Code: V0G 1M0

2. Telephone 250 353-2311

E-mail: admin@kaslo.ca

3. Directors: ☐ Attach a complete directors list or fill in below:

Chair/President: Mayor Suzan Hewat

Telephone: 250 353-2311

Executive Director: CAO Ian Dunlop

Telephone: 250 353-2311

Project Manager: Maureen Broadfoot

Telephone: 604 230-9800

4. Organization mandate/activities: ☐ Annual Report attached or brief description below:

KRC represents the tennis and pickleball players in Kaslo and surrounding communities. Our Club has grown considerably from 6 tennis players to 55 regular players and over 20 guests/tourists in 2022. Our players range from age 13 to 82. In addition to physical exercise benefits, these sports provide important social connections and sense of community. We play year rounds several times a week and host social events for members and guests. Our mandate is to provide fitness, fun and fellowship.

## **Section B – Information regarding the project for which funding is being requested.**

5. Project Duration: From: May, 2023 to July, 2023

Project background and need for this project:

Upgraded and expanded courts will create a much safer environment, meet capacity needs now and into the future as demand for court space continues to grow. The Club has had requests to hold tournaments with surrounding communities but has mainly declined as the facility is in a state of disrepair and also has no washroom facility (we plan to fundraise in 2024 to build a storage building which will include a single washroom and shade gazebo).

6. Project goals/objectives:

1. To provide a safe facility for players with expanded court capacity to meet demand.
2. To encourage player development including new players and students from JVH to participate in racquet sports.
3. To provide exercise and social connections for people of all ages.
4. To contribute to Kaslo's recreational offerings which will help attract both residents and tourists and generate increased revenue for the Village.

7. Project activities and plan of action

The court will be resurfaced and new pickleball courts constructed between May and July, 2023. KRC has secured contractors who are experts in court restoration to handle the project. This includes site clearing and preparation, building foundation posts for nets, paving, painting of surface and lines. We have also secured in-kind support including project management from a professional engineer, financial management from a CGA and other assistance from the KRC Board and volunteers.

8. Expected results of this project

A new improved court facility which will make a substantial contribution to the recreational offerings of Kaslo, resulting in a more attractive community for residents, future residents and tourists. Participation in racquet sports brings many benefits to players including better physical and mental health and provide important social connections especially for seniors. Working with the school to engage students will provide additional recreational opportunities for our youth.

Who will benefit from this Project?

Currently we have 55 regular players and over 20 guest players. Our players come from Woodbury, Balfour, Mirror Lake, Shutty Bench and surrounding areas. An expanded facility will allow more people to participate and bring much broader benefits to the Village including students, tourists and tournament participants. This will also generate increased business activity as we plan to host many events and tournaments including those sanctioned by Pickleball Canada that have been very successful in other areas in the Kootenays.

9. How will the project be evaluated?

- Total project scope has been completed.
- Project completed on budget and on time.
- Analysis of project feedback survey from Grand Opening, VOK & players a month after opening.

12. If this project is not time-limited, how will it continue after the period of funding ends?

We plan to complete construction no later than August 2023

13. CFNKLS can only make grants on a year-to-year basis, but we would be interested to know if this grant application is part of a longer term plan of 3 to 5 years.

KRC's longer term plan is to construct a storage building to store our equipment which includes an industrial power washer, tennis ball machine and lawn chairs. This building will include a single unisex washroom. In addition we plan to build a shade gazebo. We are hoping to secure these funds in 2024.

14. FOLLOW UP: Grant recipients are required to provide written reports about their projects at the CFNKLS AGM closest to the project's completion. (A project Report Form will be provided to all grant recipients.) Oral reports are also useful in "telling your story", as well as photos, and we very much welcome that kind of feedback. **Please note: any photos submitted to CFNKLS in reports, may subsequently appear in various CFNKLS publicity materials and on social media.**

Please provide the contact information of the person most likely to be responsible for making these reports:

Name: Mabel Russell, President, KRC

Telephone(s) :250 353-1858 and 250 353-2258

E-mail address: mia1@kaslo.org

### Section C – Project Budget

**\*\*\* A budget MUST accompany this application in order to qualify for a grant.**

#### Expenditures

| Item                         | Description       | Cost | Expected from CFNKLS |
|------------------------------|-------------------|------|----------------------|
| Salaries/benefits            |                   |      |                      |
| Professional fees/ honoraria |                   |      |                      |
| Rent/utilities               |                   |      |                      |
| Telephone/ communications    |                   |      |                      |
| Office/postage/ equipment    |                   |      |                      |
| Printing/photocopying        |                   |      |                      |
| Travel                       |                   |      |                      |
| Promotion/Publicity          |                   |      |                      |
| Production costs             | <b>\$170, 000</b> |      |                      |
| Evaluation                   |                   |      |                      |
| Other (specify)              |                   |      |                      |
|                              |                   |      |                      |
|                              |                   |      |                      |
|                              |                   |      |                      |
|                              |                   |      |                      |
| <b>Total Expenditures</b>    | <b>\$170,000</b>  |      |                      |

#### Revenues

| Sources                         | \$ Assured       | \$ Potential   | Contact & Telephone                  |
|---------------------------------|------------------|----------------|--------------------------------------|
| Applicant's own contribution    | <b>\$2,000</b>   | <b>\$4,000</b> |                                      |
| -cash                           |                  |                |                                      |
| - in-kind                       |                  |                |                                      |
| CFNKLS                          |                  | <b>\$5,000</b> |                                      |
| Other Grants:                   |                  |                |                                      |
| <b>CBT</b>                      | <b>\$127,700</b> |                | <b>Tessa Bendig 1-800 505-8998</b>   |
| <b>New Horizons for Seniors</b> | <b>\$25,000</b>  |                | <b>Kerri James, 1-855 312-0400</b>   |
| <b>RDCK CD Grant</b>            | <b>\$10,000</b>  |                | <b>Melissa Djakovic 250-352-8151</b> |
| <b>Total Revenue</b>            | <b>\$164,700</b> |                |                                      |

**Will your organization go ahead with your project if you do not receive the entire amount requested?**

Yes

### Section D – Letters of Support

Please attach letters of support for this project. This may not pertain to all applications, but where your project is collaborative in nature, or impacts other organizations, letters of support will enhance your application.

## **Section E – Signatures**

### **Senior staff person**

|                    |                |               |
|--------------------|----------------|---------------|
| _____<br>Signature | _____<br>Title | _____<br>Date |
|--------------------|----------------|---------------|

### **Chairperson/Board member**

|                    |                |               |
|--------------------|----------------|---------------|
| _____<br>Signature | _____<br>Title | _____<br>Date |
|--------------------|----------------|---------------|

**Please send completed applications and supporting materials to  
Community Fund of North Kootenay Lake  
P.O. Box 661, Kaslo B.C. V0G 1M0  
OR  
email to: [cfnkls.info@gmail.com](mailto:cfnkls.info@gmail.com)**

**APPLICATION DEADLINE – FRIDAY April 28, 2023**

### **CHECK LIST OF INCLUDED ITEMS**

- ☐ B.C. Societies Registration number
- ☐ Revenue Canada Registered Charities tax number
- ☐ Name and contact information for Project coordinator
- ☐ Contact information for the Applicant Organization
- ☐ Complete information for Section B
- ☐ Complete information for Section C – Budget
- ☐ Letters of support where necessary
- ☐ Signatures
- ☐ Letter of agreement with registered charity or qualified donee if applicable

# **KRC RENOVATION PROJECT BUDGET**



### KRC RENOVATION PROJECT BUDGET

| ITEM # | DESCRIPTION               | SUPPLIER        |  | QUOTE      | DATE OF QUOTE. | QUOTE + 5% GST. |
|--------|---------------------------|-----------------|--|------------|----------------|-----------------|
| 1      | ASPHALT RE-SURFACING      | POWER PAVING    |  | \$ 87,000  | 20-Apr-22      | \$ 91,350       |
| 2      | FENCING                   | ARROW FENCING   |  | \$ 5,000   | Estimated      | \$ 5,250        |
| 3      | COURT SURFACE & MARKINGS  | TOMCO           |  | \$ 36,956  | 31-Mar-22      | \$ 38,804       |
| 4      | COURT POSTS & DIVIDER NET | TOMCO           |  | \$ 7,303   | 31-Mar-22      | \$ 7,668        |
| 5      | COURT POST FOUNDATIONS    | HANDLEY CONST'N |  | \$ 11,123  | 18-Aug-22      | \$ 11,679       |
| TOTAL  |                           |                 |  | \$ 147,382 |                | \$ 154,751      |
|        |                           |                 |  |            |                |                 |
|        | CONTINGENCY @ 10%         |                 |  | \$ 14,738  |                | \$ 15,475       |
| TOTAL  |                           |                 |  | \$ 162,120 |                | \$ 170,226      |

**VARIOUS LETTERS OF SUPPORT  
FROM THE COMMUNITY**



West Arm Pickleball  
(WAP)  
[westarmpickleball@gmail.com](mailto:westarmpickleball@gmail.com)

August 2022

Re: Kaslo Pickleball courts upgrade

To: Whom it May Concern,

We fully support the application by the Kaslo Pickleball club for the Pickleball and tennis court revitalization project. If their application is successful, it will add and improve the community's assets.

Pickleball is the fastest-growing sport in North America for a reason. It is inclusive and opportunistic for recreation, health, and longevity.

Our WAP club plays in Balfour, Procter and Redfish school and has approximately 50 members that tend to be an older demographic, so we do everything we can to encourage engagement and participation.

Our WAP club members have enjoyed playing at the Kaslo facility in the past and would enjoy it more if the courts were significantly improved and bathrooms and/or lights were added. This would also allow for more out-of-towners to participate and perhaps attend a tournament or two hosted by the Kaslo club.

We encourage visiting players as we recognize the value of participation and the local economic benefit they bring.

We trust you will consider Kaslo Pickleball Club's application to be a worthy request.  
We look forward to supporting their project.

Sincerely,

Kim Paffenier, WAP Coordinator, Committee member

Box 1178  
Kaslo, BC  
V0G 1M0

July 7, 2022

To Whom it may Concern

Thank you for taking the time to read my letter in support of the initiative to improve the Kaslo recreation courts.

I have been a registered nurse for 39 years and a member of the Kaslo community for more than 30 years. I have seen firsthand the positive impact that physical activity has on a person's physical and mental well-being. The introduction of pickleball in our community has been a welcome addition to the recreational options that Kaslo offers, particularly for the population aged over 60. Folks who may otherwise not participate in sports have had the opportunity to try something new, connect with the community, and stay active. Pickleball provides an opportunity for not only exercise but also teamwork and mental agility. The number of people participating in Pickleball in Kaslo is impressive—with a high percentage of "senior" participants.

Currently, the courts have many cracks in the surface, which has the potential to cause injuries, so having them resurfaced would be a great improvement to both play and safety.

It is both my professional and my personal opinion that investing in this project is an investment in the health and well being of our community.

Sincerely,

Nicola Candy  
RN, RACN, BScN



**Kaslo Senior Citizens' Association – Branch #81**

Box 925, 304 – 4<sup>th</sup> Street

Kaslo, BC V0G 1M0

Kaslo Racquet Club  
P.O. Box 485  
Kaslo, BC V0G 1M0

**"Letter of Support for Kaslo Racquet Club"**

To whom it may concern,

I would like to offer this letter of support to the members of the Kaslo Racquet Club.

For over 40 years this club has provided health and exercise benefits to the citizens of Kaslo and Area D in addition to welcoming visitors to play on their outdoor courts during the summer season. This club and their activities are truly in keeping with the rural welcoming spirit that keeps our Village viable and dynamic.

Many of the participants are senior citizens who greatly value the many forms of exercise and outdoor activities offered in the beautiful setting of our region.

Over the years, the outdoor courts have deteriorated to a point where the surfaces now need to be paved so that they don't present hazards for the members. A modest, unisex washroom is needed and is an essential facility for all members, especially to those who are seniors.

The club is hoping to be reach their goals of being able to offer lessons for senior citizens, tournaments to invite players from across BC. They also hope to involve our local school and have summer camps for students.

This health minded club hopes to encourage multi-generational sport activities and we as senior citizens, believe that this is a wonderful goal.

L. DePape

Sincerely,

Louise M. De Pape, President  
Kaslo Senior Citizens' Association – Branch # 81

# Kaslo & Area

## CHAMBER of COMMERCE

July 11, 2022

To Whom it May Concern:

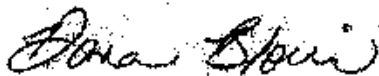
Re: Letter of Support of Kaslo Racquet Club  
Kaslo Racquet Facility Upgrade Project

The Kaslo & Area Chamber of Commerce is pleased to provide this Letter of Support for the Kaslo Racquet Club in support of their application for funding for the Kaslo Racquet Facility Upgrade Project.

The existing Village of Kaslo facilities are badly in need of repair and upgrading to allow for this club and recreational sport to continue and thrive in our community. The plan to repave and reconfigure the courts to allow for permeant tennis and pickleball lines, install a washroom and walled gazebo for spectators will allow the club to grow racquet sports in Kaslo immensely. Immediate benefits include enhanced safety and basic amenities that will lay the foundation for additional opportunities for sports events, lessons and tournaments for our community and Kindergarten-grade 12 school.

The Kaslo & Area Chamber of Commerce is pleased to support this project as it will directly benefit our membership by increasing the recreational opportunities in our town to add another benefit/amenity to our community for potential residents and visitors.

Sincerely,



Dana Blouin, Secretary  
Kaslo & Area Chamber of Commerce



June 27 2022

To whom it May Concern,

RE: Kaslo Racquet Club Letter of Support

Kaslo & Area offers several recreational facilities for our residents and visitors. For an area of this size it is very important for our area to have these facilities. Not only do these facilities provide space to increase health and fitness, but they also provide a space for locals and visitors to gather and enhance the community spirit. For a small community we do have a diverse population base and the Kaslo Raquet Club is for all age groups and skill levels. It's a place where seniors and youth can enjoy doing something together.

The Kaslo Racquet Club is an amazing facility for a town this size to have and it would be shameful to let it go. It needs funds and work to improve it and for future generations and residents to enjoy. Being a Realtor in this area I speak to many folks who want to live here, want to visit here and that already do. A recreational facility not only promotes community spirit it also enhances the economical value a community offers. Kaslo & Area residents shouldn't have to drive to Nelson to enjoy these activities. With the price of gas, the long drive - it makes sense that we improve our existing facilities.

Kootenay BC - Fair Realty located in Kaslo BC fully endorses the vision and requests for funding the Kaslo Racquet Club is asking for. We hope that you will see the value in funding our facilities. If you have any questions please do not hesitate to contact me.

Sincerely,  
Kul Nijjar  
Personal Real Estate Corporation  
KootenayBC - Fair Realty

KOOTENAY PROPERTY MATCHMAKERS

KootenayBC.com | Kul@KootenayBC.com | 250.505.4722

March 6, 2023

Hello Village Council,

The Kaslo Community Garden Society would like to apply for a 2023 Community Fund of North Kootenay Lake Society (CFNKLS) grant.

The Community Garden would like to update and improve the garden signage. The signs are 10 years old and some of the information is no longer correct or current. The garden would also like to purchase some hoses, water timers, new tools, and a lighter-weight wheelbarrow. The hoses and water timers would provide gardeners with water wise tools to irrigate their individual garden allotments. Many of our gardeners are seniors and a lighter-weight wheelbarrow would make gardening easier.

In order to apply for the grant, CFNKLS requires the Community Garden to apply under a registered charity and have that registered charity include a letter of support.

We would be most grateful for your assistance with our grant application.

Thank you,

Donna Butt.



# Community Fund of North Kootenay Lake Society

[nklcommunityfund.org](http://nklcommunityfund.org)

## GRANT APPLICATION FORM

**\*\*The 2023 CFNKLS Grant application cycle is now open.**

Please read the CFNKLS Granting Guidelines and Grant Eligibility Policy before completing this application. CFNKLS rarely gives grants in excess of \$4,000.

### APPLICATION SUMMARY:

For Charity/Qualified Donee/Sponsored \_\_\_\_\_ For non-charitable organization X

Applicant Organization's

B.C. Societies Reg. Number \_\_\_\_\_

Revenue Canada

Registered Charities Tax Number 10698 5443 RP0001

Please note that CFNKLS, as an arm of the Osprey Community Foundation, can only provide grants to Registered Charities and other Qualified Donees. Please refer to the CFNKLS Grant Eligibility Policy for further information.

(a) Organization's legal name

Village of Kaslo

(b) Project Title Signage, hoses, timers, and tools

(c) Project Summary Description. (Maximum 5 lines)

- Improve signage in the garden  
- Add garden tools and a wheel barrow to the garden supplies  
- Add hoses and water timers to the garden.

(d) Amount of Request \$1,200<sup>00</sup>

(e) Total Project Budget \$1,400<sup>00</sup>

(f) Project Contact: Name DONNA BUTT Title Treasurer - Community GARDEN

(g) Contact Phone (250) 353-8985

## Section A – General information regarding the applicant organization

1. Address PO BOX 576  
City/Town KASLO BC Postal Code V0G 1M0
2. Telephone 250-353-2311  
E-mail admin@kaslo.ca
3. Directors: ☐ Attach a complete directors list or fill in below:

Chair/President Mayor Suzan Hewat

Telephone 250-353-2311

Executive Director CAO Ian Dunlop

Telephone 250-353-2311

Project Manager Donna Butt

Telephone 250-353-8985

4. Organization mandate/activities: ☐ Annual Report attached or brief description below

To promote sustainable, organic gardening practices as well as provide strong community connections through various programs, projects, and work shops.

## Section B – Information regarding the project for which funding is being requested

5. Project Duration: From April 2023 to August 2023

6. Project background and need for this project

The signage in the garden is 10 years old and some of the information is outdated. We do not have enough garden hoses or water timers for all the garden allotments. A lighter-weight wheelbarrow and some better tools would make gardening easier.

7. Project goals/objectives

To redo the garden signs to reflect current conditions as well as provide gardeners with enough hoses, water timers, and tools for simpler garden maintenance.

8. Project activities and plan of action

- Remove old signage for replacement with new signage
- Purchase garden hoses and water timers
- Purchase a wheel barrow
- Purchase new garden tools

9. Expected results of this project

The expected results of this project are clear, informative signs which will reflect the ongoing work and mandate of the garden as well as the provision of tools, hoses, and timers for gardeners to use.

10. Who will benefit from this Project?

The community of Kaslo will benefit from this project by allowing gardeners better access to tools resulting in improved production in personal allotments and Food Hub production.

11. How will the project be evaluated?

This project will be evaluated by the informative curb appeal of new signage and the provision of new hoses, water timers, and tools provided to gardeners.

12. If this project is not time-limited, how will it continue after the period of funding ends?

The Community GARDEN has been operating under the current executive for 13 years and we expect it will continue to allow Community gardeners access to affordable, well-maintained garden space for years to come.

13. CFNKLS can only make grants on a year-to-year basis, but we would be interested to know if this grant application is part of a longer term plan of 3 to 5 years.

This grant will be part of a longer term plan by continuing to provide local gardeners with well-provisioned garden space and clear, concise signage.

14. FOLLOW UP: Grant recipients are required to provide written reports about their projects at the CFNKLS AGM closest to the project's completion. (A project Report Form will be provided to all grant recipients.) Oral reports are also useful in "telling your story", as well as photos, and we very much welcome that kind of feedback. Please note: any photos submitted to CFNKLS in reports, may subsequently appear in various CFNKLS publicity materials and on social media.

Please provide the contact information of the person most likely to be responsible for making these reports:

Name: DONNA BUTT

Telephone(s) (250) 353-8985

E-mail address donna@kenadon.ca

### Section C – Project Budget

\*\*\* A budget MUST accompany this application in order to qualify for a grant.

#### Expenditures

| Item                        | Description  | Cost         | Expected from CFNKLS |
|-----------------------------|--------------|--------------|----------------------|
| Salaries/benefits           |              |              |                      |
| Professional fees/honoraria |              |              |                      |
| Rent/utilities              |              |              |                      |
| Telephone/communications    |              |              |                      |
| Office/postage/ equipment   |              |              |                      |
| Printing/photocopying       |              |              |                      |
| Travel                      |              |              |                      |
| Promotion/Publicity         |              |              |                      |
| Production costs            |              |              |                      |
| Evaluation                  |              |              |                      |
| Other (specify)             | Signage      | \$500-       |                      |
|                             | hoses        | 200-         |                      |
|                             | Tools        | 250-         |                      |
|                             | water timers | 200          |                      |
|                             | wheel barrow | 250-         |                      |
| <b>Total Expenditures</b>   |              | <b>1400-</b> |                      |

#### Revenues

| Sources                      | \$ Assured    | \$ Potential   | Contact & Telephone |
|------------------------------|---------------|----------------|---------------------|
| Applicant's own contribution | \$200-        |                |                     |
| - cash                       |               |                |                     |
| - in-kind                    |               |                |                     |
| CFNKLS                       |               | \$1200-        |                     |
| Other Grants: (possible)     |               | 500-           | Village Re C GRANT  |
|                              |               |                |                     |
|                              |               |                |                     |
| <b>Total Revenue</b>         | <b>\$200-</b> | <b>\$1700-</b> |                     |

Will your organization go ahead with your project if you do not receive the entire amount requested?

yes but with limitations

#### Section D – Letters of Support

Please attach letters of support for this project. This may not pertain to all applications, but where your project is collaborative in nature, or impacts other organizations, letters of support will enhance your application.

#### Section E – Signatures

##### Senior staff person

|           |       |      |
|-----------|-------|------|
| Signature | Title | Date |
|-----------|-------|------|

##### Chairperson/Board member

|           |       |      |
|-----------|-------|------|
| Signature | Title | Date |
|-----------|-------|------|

**Please send completed applications and supporting materials to  
Community Fund of North Kootenay Lake  
P.O. Box 661, Kaslo B.C. V0G 1M0  
OR  
email to: [cfnkls.info@gmail.com](mailto:cfnkls.info@gmail.com)**

**APPLICATION DEADLINE – FRIDAY April 28, 2023**

#### CHECK LIST OF INCLUDED ITEMS

- ☐ B.C. Societies Registration number
- ☐ Revenue Canada Registered Charities tax number
- ☐ Name and contact information for Project coordinator
- ☐ Contact information for the Applicant Organization
- ☐ Complete information for Section B
- ☐ Complete information for Section C – Budget
- ☐ Letters of support where necessary
- ☐ Signatures
- ☐ Letter of agreement with registered charity or qualified donee if applicable

**Kaslo Communnity Garden**

**Financial Statement March 6, 2023**

Opening Balance Jan. 1, 2023 \$1,292.62

**Expenses:**

Website Hosting Fee 120.00

Annual Water fee 72.90

Annual Insurance 250.00

Business License 20.00

Total Expenses \$462.90

**Income:**

Memberships \$60.00

Bank Interest 0.02

Total Income \$60.02

Closing Balance March 6, 2023: \$889.74

-



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: March 6, 2023

SUBJECT: Castlegar Sculpturewalk 2023

**PURPOSE:** To seek a decision from Council regarding the recommendation from the Art & Heritage Committee regarding a sculpture for Legacy Park.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Adopt the recommendation. Staff will arrange for installation of new art in 2023.**
2. Select an alternative art piece from the catalogue. *Staff will arrange for installation of the selected art piece.*
3. *Do not change the art in 2023. "Interaction" will remain in place for another year.*
4. *Do not install art in Legacy Park. The plinth will remain empty.*
5. Refer back to staff [and committee] for further review and report.

**RECOMMENDATION:**

THAT the Village of Kaslo lease the sculpture "Reflect and Connect" by Bill Frymire from Castlegar Sculpturewalk for installation in Legacy Park in 2023.

**ANALYSIS:**

- A. **Background:** Castlegar Sculpturewalk is an annual, rotating exhibition of sculpture by local and international artists. In addition to a walking tour in downtown Castlegar, there is a Regional Sculpture Tour which includes a stop in Kaslo. "White Sturgeon" by Kevin Kratz was on display in 2021, and "Interaction" by Lynn Van Pelt was installed in 2022.

To secure the artwork for the 2023 season, a decision is required prior to adoption of the 2023 financial plan. A Council resolution authorizing the expenditure will ensure that the required funds are included in the budget.

- B. **Discussion:** At the 2023.03.02 Art & Heritage Committee meeting, the available artworks in the Castlegar Sculpturewalk catalogue were reviewed. Consideration was given to installation and maintenance requirements, as well as cost and subject matter. Four pieces were selected and ranked in order of preference, as shown on the attached report.

Staff has confirmed the availability of "Reflect and Connect" the committee's first choice.

Castlegar Sculpturewalk has indicated that the selected artwork is durable and does not require any special maintenance. They have advised that installation without a plinth is recommended (so that the details are at eye-level for viewing) but it can be installed on the existing plinth.

C. **Attachments:**

- 2023.03.02 Report from Art & Heritage Committee
- Selected pages from Castlegar Sculpturewalk 2023 catalogue
- Public Art Policy
- Schedule "M" of bylaw 1184

D. **Financial Implications:**

The funds in the Public Art Reserve Fund are available for design and capital costs but may not be used for rental fees. The proposed lease cost for 2023 is in line with the amount spent in prior years.

| Artwork Lease Costs – Legacy Park |         |         |         |
|-----------------------------------|---------|---------|---------|
| Year                              | 2023    | 2022    | 2021    |
| Cost                              | \$2,215 | \$1,600 | \$2,380 |

E. **Corporate Priority:** A public art program was identified as a priority in the Village's 2021-2025 Strategic Plan.

F. **Communication Strategy:** A plaque is placed next to the displayed artwork. The Village will announce the arrival of the new piece through a variety of channels. The artwork on display in Kaslo is listed on the Castlegar Sculpturewalk website.

CAO Approval: 2023.03.13



PREPARED BY: Art &amp; Heritage Committee

DATE: March 2, 2023

SUBJECT: 2023 Sculpture Walk Selection

**SUMMARY:** The Art & Heritage Committee met on 2023.03.02 to consider the pieces in the 2023 Castlegar Sculpturewalk catalogue and recommend a selection for the rotating public art display in Legacy Park, to replace “Interaction” by Lynn Van Pelt which was installed in 2022.

**RECOMMENDATION:**


THAT the Art & Heritage Committee recommends to Council that the Village of Kaslo lease the sculpture “Reflect and Connect” by Bill Frymire from Castlegar Sculpturewalk for installation in Legacy Park in 2023.


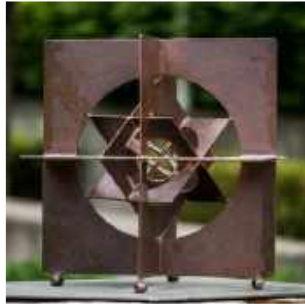

**DISCUSSION:**

The following criteria were considered during the evaluation process:

- Cost
- Durability
- Dimensions
- Subject matter
- Artistic merit

The members of the Art & Heritage Committee recommend the following selections to Council:

| Preference             | TITLE & Artist   | Image & dimensions  | Annual Lease Cost |
|------------------------|--|---|-------------------|
| 1 <sup>st</sup> Choice | REFLECT AND CONNECT<br><br>Bill Frymire (Kamloops, BC) | <br><br>1.88m x .92m x .92m | \$2,215           |

|                        |  |   |            |
|------------------------|--|---|------------|
| 2 <sup>nd</sup> Choice | <p>TSUNAMI</p> <p>Don Francis (North Delta, BC)</p>  |  <p>33" x 20" x 15"</p>   | \$2,215    |
| 3 <sup>rd</sup> Choice | <p>INTERSECTION</p> <p>Nathan Smith (Nelson, BC)</p> |  <p>2' x 2' x 2'</p>      | \$1,187.50 |
| 4 <sup>th</sup> Choice | <p>CONNECTED</p> <p>Paul Reimer (Cranbrook, BC)</p>  |  <p>89" x 30" x 18"</p> | \$1,750    |



## REFLECT AND CONNECT

Artist: Bill Frymire (Kamloops, BC)

Purchase Price: \$15,000

Annual Lease: \$2,125

Medium: Aluminum, Stainless Steel, Acrylic

Dimensions: 1.88m x .92m x .92m





# TSUNAMI

Artist: Don Francis (North Delta, BC)

Purchase Price: \$15,000

Annual Lease: \$2,125

Medium: Stainless Steel

Dimensions: 33" x 20" x 15"

**CURRENTLY BEING LEASED BY THE PENTICTON REGIONAL HOSPITAL**





# INTERSECTION

Artist: Nathan Smith (Nelson, BC)

Purchase Price: \$2,500

Annual Lease: \$1,187.50

Medium: Steel

Dimensions: 2' x 2' x 2'

CURRENTLY BEING LEASED BY THE CITY OF NELSON





# CONNECTED

Artist: Paul Reimer (Cranbrook, BC)

Purchase Price: \$10,000

Annual Lease: \$1,750

Medium: Recycled Railroad Track, Steel,  
Concrete

Dimensions: 89" x 30" x 18"

# Village of Kaslo Public Art Policy

## Statement of Intent:

This policy provides guidelines for Kaslo Village Council for the development, planning, acquisition, maintenance, and deaccessioning of public art within the Village of Kaslo's jurisdiction.

## Scope:

The Public Art Policy applies to all of the Village of Kaslo's current and future buildings and public spaces within the Village jurisdiction. Village programs that are concerned with the built and natural environment are also included, as is recognition of the traditional territories of indigenous cultures.

The Village of Kaslo will seek to partner with the Regional District of Central Kootenay Area D and other government bodies, when appropriate, in order to successfully manage all public art projects, whether short-term or ongoing.

## Context:

The Village of Kaslo recognizes that public art is as diverse as the landscape in which it is presented. It is inspired and informed by a multitude of environments – the cultural, physical, political, emotional and spiritual.

In this policy, PUBLIC ART refers to contemporary artwork occurring on public property owned by the Village of Kaslo. It can involve highly diverse works that integrate art, design and architecture into the public realm. It can be temporary or permanent. It can involve highly experienced public artists, young and emerging artists, and art produced by a community initiative.

Public art within the Village of Kaslo should enhance local character and sense of place, through a variety of mediums. Such works include but are not limited to:

- Sculpture, in any material or combination of materials, whether in the round, bas relief, high relief, mobile, fountain, kinetic or electronic
- Murals, mosaics, fibre works, glass works, photography, paintings, or other art forms in any material or combination of materials
- Tableaux, vignettes or creative displays of an artistic/informational nature which interpret the heritage significance of a building or site
- Aesthetic enhancements of Village infrastructure, such as railings, bridges, street furniture, buildings, equipment, streetlights, manhole covers and waste receptacles
- Performance or event-based works

Installations, whether temporary or long-term, should be durable and involve low maintenance costs to the Village.

### **Role of Village:**

The Village of Kaslo will facilitate the growth of public art through a variety of means, beginning with the fundamental belief that artistic creations are a part of Kaslo's culture and need to be considered for inclusion in both the built and natural landscape whenever appropriate. These artworks may include:

1. Commission, i.e. purchasing an artwork;
2. Integrated art, i.e. planning from the inception of Council's capital works programs for the integration of art works into the project;
3. Public art in a community setting: ensuring community input via the kaslo Public Art Select Advisory Committee (KPASAC);
4. Public art that is stand-alone;
5. Public art that is curated, themed or part of an overall collection.

### **Appointment of a committee responsible for public art:**

The Village of Kaslo Council will maintain a committee with a mandate that includes consideration of this Public Art Policy and providing advice and recommendations to Council ("the committee"). The committee will operate according to its terms of reference as set out by Council. The committee's membership will include community members who are knowledgeably engaged with public art in the context of Kaslo.

When the time comes for committee members to be replaced, the committee will assist Council by recommending appropriate new or returning committee members who fit the above criteria and ensure balanced representation on the committee.

The committee may also invite specialists to advise it on specific issues that arise.

### **Role of the committee responsible for public art:**

The committee will provide advice and recommendations to Council on issues associated with public art in the Village of Kaslo, which will include:

- Promoting awareness and understanding of the benefits of public art;
- Encouraging appropriate sponsorship of public art projects;
- Supporting community initiatives in the creation and provision of public art within the Village;
- Developing criteria and processes for the selection of art for Council's approval, and refining these criteria and processes as the need arises;
- Assisting in the selection process of public art and making recommendations to Council in the commissions and/or competitions (open or by invitation) for public art;
- Working with staff to identify potential sites and projects for future public art installations;
- Ensuring that recommendations are compatible with the surrounding environment, the character of the Village of Kaslo and the Official Community Plan.



**Funding:**

Council has established a Public Art Reserve Fund for the purpose of designing and acquiring works of Public Art within the Village of Kaslo. Reserve funds may be used to cover Council approved costs for specific public art projects brought forward by the committee.

The Village will accept donations for the express purpose of funding Public Art, and those donated funds will be deposited in the reserve fund.

The committee may work with Council, via the CAO and other staff, to determine a variety of options for funding public art projects within the Village.

**Jointly funded and managed public art projects:**

The committee will identify opportunities with RDCK, the provincial and federal governments and other public and private funders as they arise.

**Liability:**

Liability insurance will be the responsibility of the artist/group until the artwork is completed and installed. Thereafter, the Village of Kaslo will be responsible for liability coverage if the artwork has become part of the permanent collection and is owned by the Village. Liability and insurance requirements will be set out in the terms and conditions of a signed agreement between the Village any artist, group or business, determined on a case by case basis.

**Maintenance of works acquired by the Village of Kaslo:**

The development of a maintenance plan is the responsibility of the artist and must be submitted with the proposal for review and consideration of the committee as part of the selection process. Key information such as maintenance specifications and budgets, engineers' specifications and contact information must be provided.

The Village of Kaslo will be responsible for the care and maintenance of the work it has acquired for the permanent collection.

**Maintenance of temporary public art installations:**

A work that is leased or loaned to the Village of Kaslo for a specified time period, a maintenance plan must be submitted by the artist for review by the committee. Maintenance of temporary artwork will be the shared responsibility of the Village of Kaslo and the artist.

**Conflict of Interest Guidelines:**

The Village of Kaslo's Confidentiality and Conflict of Interest Guidelines apply to all committee members. Committee members must remove themselves from judging or deciding on the outcome of a particular competition or selection process if it involves their own work or work done by close friends or members of their family. Committee members will be expected to honour this guideline and maintain transparency at all times when sitting on this committee.

**Deaccessioning artwork:**

De-accessioning will only occur after an assessment is undertaken by the committee and a report justifying the recommendation, including recommended method of disposal, is provided for Council's consideration and approved. Public art can be deaccessioned under any of the following conditions:

- The artwork is deteriorating or damaged and restoration is not feasible;
- The artwork of art is no longer appropriate for the Village's collection;
- The artwork of art is discovered to be stolen, fraudulent, or hazardous.

If the work of art is to be deaccessioned it may be sold and the income put back into the Village's Public Art Reserve Fund.

In the event of accidental loss, theft or vandalism, the Village of Kaslo retains the right to determine whether repair, replacement or deaccessioning is appropriate.

**A final note:**

The Village of Kaslo, via the committee, will consider all other relevant Village policies and by-laws in terms of art and culture related endeavors prior to embarking on any new project.

*Last revised: January 8, 2020*

*Approved by Council resolution #01-2020 on January 14, 2020.*

# Bylaw 1159 – Schedule ‘M’

## Kaslo Public Arts Reserve

*[Added by Bylaw 1184]*

### **PURPOSE**

1. The purpose of this reserve is to hold capital funds designated by Council for the purpose of designing and acquiring works of Public Art within the Village of Kaslo.

### **SOURCE OF FUNDS**

2. Money from the following sources may be deposited into a cash reserve in the Capital Reserve Funds established under this bylaw:
  - (a) Funds appropriated from capital budgets on new capital facilities projects as authorized by the Village’s annual budget; and
  - (b) Cash contributions or donations by developers and members of the public for the express purpose of funding Public Art capital projects and programs.

### **DEPOSIT AND INVESTMENT OF FUNDS**

3. Money paid into the reserve, together with interest earned on it, may only be invested or re-invested in accordance with requirements of the Community Charter for the investment of municipal funds.

### **USE OF FUNDS**

4. Money deposited in the reserve, together with interest on it, can be used for the purposes of paying the design and capital costs, including debt servicing, of acquiring Public Art.
5. Money deposited in the reserve, together with interest on it, can be used for the purposes of maintenance, protection or restoration of public art acquired by the Village.



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: March 7, 2023

SUBJECT: Management Travel & Training Expenses

**PURPOSE:** To seek Council approval for professional development expenses for the Corporate Officer

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve the expenses. *Staff will attend professional development sessions.***
2. Do not approve the expenses. *Staff will not attend professional development sessions.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT the Corporate Officer be authorized to attend the LGMA Chapter Meeting in Kimberley, on May 17-19, 2023, with expenses paid.

**ANALYSIS:**

- A. **Background:** The West-Kootenay Boundary and Rocky Mountain chapters of the Local Government Management Association hold annual joint conference each spring to provide professional development opportunities for senior local government staff in the region. This year the event is being held in Kimberley from May 17-19, 2023. A Council resolution is required to authorize expenses.
- B. **Discussion:** Participation in these sessions ensures staff awareness of emerging issues and legislative changes that affect local governments, and best practices in municipal service delivery.
- C. **Attachments:** Nil
- D. **Financial Implications:**  
The estimated costs for staff to attend the recommended training opportunities are as follows:
- | Event                        | Fees  | Meals & Accom. | Travel | Total          |
|------------------------------|-------|----------------|--------|----------------|
| Spring Joint Chapter Meeting | \$225 | \$494          | \$396  | <b>\$1,115</b> |
- E. **Corporate Priority:** Staff succession planning and additional management capacity are identified as priorities in the 2021-2025 Strategic Plan.
- F. **Communication Strategy:** Nil

CAO Approval: 2023.03.13



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer  
SUBJECT: Recreation Grant Eligibility Criteria Policy

DATE: March 10, 2023

**PURPOSE:** To consider a policy regarding eligibility for Recreation Grant funding.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Adopt the policy as presented. *The criteria will be used to evaluate applications to the 2023 Spring intake.***
2. Do not adopt the policy. *Eligibility criteria will remain uncertain.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT the Recreation Grant Eligibility Criteria be adopted as presented.

**ANALYSIS:**

- A. **Background:** Applications for Spring Recreation Grants are being accepted until noon on Friday, March 17, 2023. If adopted, the proposed policy will be used to adjudicate these applications. The Recreation Grant Committee is scheduled to meet at 7:00 p.m. on Thursday, March 23<sup>rd</sup>, in Council Chambers, and their recommendations will be presented to Council at the 2023.03.28 Regular Meeting. A Council resolution is required to adopt the policy.
- B. **Discussion:** The purpose of the policy is to provide clarity to applicants regarding activities that are eligible for funding through the Village's Recreation Grants program. The policy also provides guidance to members of the Recreation Grants Committee as they consider the allocation of available funds, and to members of Council that receive the recommendations from the committee and make final decisions about the distribution of funds.
- C. **Attachments:**
  - Recreation Grant Eligibility Criteria Policy – DRAFT
  - Spring 2023 Recreation Grant Notice
  - Recreation Grant Application Form
- D. **Financial Implications:** Note that both RDCK Area D and the Village of Kaslo contribute the funds that are disbursed through this program.
- E. **Corporate Priority:** The need for a policy was identified at the 2022.11.08 Regular Meeting.
- F. **Communication Strategy:** The policy will be available to the public on the Village's website and will be forwarded to members of the Recreation Grants Committee.



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POLICY TITLE: RECREATION GRANT ELIGIBILITY CRITERIA

EFFECTIVE DATE: upon adoption

RESOLUTION #:

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**POLICY STATMENT:** Applications for Spring and/or Fall Recreation Grants will be adjudicated by the Recreation Grants Committee, as appointed by Council, in accordance with the criteria established in this policy.

**POLICY SCOPE:** This policy applies to Spring and Fall Recreation Grant funding applications submitted to the Village of Kaslo.

**POLICY PURPOSE:** The policy aims to provide clarity to applicants regarding activities that are eligible for grant funding. The policy also provides guidance to members of the Recreation Grants Committee as they consider the allocation of available funds, and to members of Council that receive the recommendations from the committee and make final decisions about the distribution of funds.

### DEFINITIONS:

**Recreation** means an activity done for enjoyment, on a voluntary basis, during leisure time. This term includes both Active and Passive recreation.

**Active recreation** means recreation activities that involve some physical activity on the part of participants.

**Passive recreation** means recreation activities where participants are primarily in the role of observers or audience members.

### PROCEDURE:

1. Applications must be submitted using the form provided by the Village.
2. All funded activities must take place within the boundaries of the Village of Kaslo and/or RDCK Area D.
3. No group shall submit more than one application per intake. Applications to both the spring and fall intakes are permitted.
4. Maximum funding award is \$500 per group, per intake.
5. Applications from individuals or businesses will not be accepted.
6. Applicants must include the most current financial statement for their organization as part of their application.
7. Preference is given to applications that support active recreation activities, compared to passive recreation activities.
8. Applications for essential equipment that is integral to the delivery of a recreation activity are eligible for funding.
9. The following elements are not eligible for funding:
  - a. Office supplies
  - b. Prizes
  - c. Food
  - d. General signage
  - e. Ancillary amenities (benches, garbage cans)



# **VILLAGE OF KASLO and AREA D**

## **Spring Recreation Grant Funding Applications Are Invited**

The Village of Kaslo is calling for submissions from all organizations wishing to access up to \$500 for activities which promote well-being. Funding is open to organizations within Kaslo & Area D. A written application is required prior to 12 noon Friday March 17, 2023 to be considered. Spring Recreation Grant Funding Application forms are available at <https://kaslo.ca/p/grants> or from City Hall.

Have questions?

Call the Village office at 250-353-2311 or Email [admin@kaslo.ca](mailto:admin@kaslo.ca).





VILLAGE OF KASLO  
RECREATION GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0  
Deadline 12 Noon **Friday, March 17<sup>th</sup>, 2023**

|  |
|--|
| Only one (1) application is accepted from each group.  |
| Maximum application amount is Five Hundred Dollars (\$500*)  |
| NO applications will be accepted from individuals or businesses**.   |
| The most current financial statement MUST accompany this application.  |
| Activity must be conducted within the Village of Kaslo and Area D.   |
| Organizations already receiving operational funding from the Kaslo & Area D Recreation Service will be given lower priority. |
| Recreation is considered to be activities which promote well-being.  |

*\*Please consider whether a maximum \$500 grant is absolutely necessary as high levels of subscription to the program could lead to reduced grant awards for all successful applicants.*

*\*\*Pursuant to Section 25(1) of the Community Charter, Council cannot generally provide a grant to a business.*

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Executive:     President \_\_\_\_\_

                         Vice Pres \_\_\_\_\_

                         Secretary \_\_\_\_\_

                         Treasurer \_\_\_\_\_

AMOUNT REQUESTED: \$ \_\_\_\_\_

REASON FOR REQUESTING  
FUNDING: \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
OTHER SOURCES OF  
REVENUE:\_\_\_\_\_

\_\_\_\_\_  
LOCATION OF ACTIVITIES: \_\_\_\_\_

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM:  
\_\_\_\_\_  
\_\_\_\_\_

CURRENT BANK BALANCE: \$\_\_\_\_\_

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

☐ YES ☐ NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS  
PREVIOUSLY RECEIVED A RECREATION GRANT AND FAILED TO SUBMIT A  
WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory:  
\_\_\_\_\_

Print Name:\_\_\_\_\_

Phone number: \_\_\_\_\_ Date:\_\_\_\_\_

\*\*\*\*\*

☐ OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW  
FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE  
APPROPRIATE FINANCIAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED ☐ NOT REQUIRED ☐



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Ian Dunlop, CAO

DATE: March 13, 2023

SUBJECT: Public Works Equipment Shelter

**PURPOSE:** To update Council on the timber frame equipment shelter for the Public Works yard and authorize the additional cost.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve the additional expenses for the materials, manufacturing and engineering. *Staff will update the purchase order and the building permit process will continue.***
2. Not approve the additional cost. *Design will be reviewed to see if costs can be reduced by making the shelter smaller. This will delay the project and could result in additional design engineering costs.*

**RECOMMENDATION:**

THAT Council approves the additional costs of the Public Works Equipment Shelter for a total estimated project cost of \$89,000.

**ANALYSIS:**

- A. **Background:** The Village's heavy equipment is stored outside and is exposed to the elements. The utility bucket truck is particularly sensitive to sun and inclement weather causing degradation to its hydraulic systems. The shelter does not need to be heated.

Council approved going ahead with a new timber-frame shelter to be manufactured by Lardeau Valley Products Ltd. and Tree to Truss Timberframing Ltd. to a maximum total cost of \$75,000.

- B. **Discussion:** The engineering design review found that the shelter requires additional bracing and shoring to meet wind and snow load requirements for a commercial structure due to its excess height. The alternative would be to partially enclose the building and use sheathing to provide the strength, but the cost would be similar and the flexibility of the structure to allow for equipment access and maintenance would be reduced. The amount of timber material increased by 20%. The supplier has held the total cost of the timber materials to the original quote but needs another \$8,000 to cover the additional manufacturing costs. The engineering, permit fees and additional hardware costs result in a total \$14,000 of extra charges over the original budget. Engineering and permit costs were not included in the original budget.

- C. **Attachments:** Sketches of the proposed shelter.

- D. **Financial Implications:** The revised estimated cost of the project is as follows:

|                                |              |
|--------------------------------|--------------|
| Lardeau Valley Forest Products | \$ 22,359.40 |
| Manufacturing and Hardware     | \$ 53,774.46 |
| Installation                   | \$ 2,000.00  |

|                             |                     |
|-----------------------------|---------------------|
| Roof & Hardware (Est)       | \$ 6,500.00         |
| Engineering & Permits       | \$ 4,355.00         |
| <b>TOTAL (excludes GST)</b> | <b>\$ 88,988.86</b> |

An amount of \$75,000 was included in the revised 2022 budget. Deposits were paid for the lumber and design work in 2022 totaling \$21,515.84. The implication for the 2023 budget is \$67,432.02. The project is funded through the COVID-19 Rapid Restart funds, so there is no impact on taxation.

- E. **Corporate Priority:** Constructing a shelter for storing equipment outdoors at Public Works yard is an objective in the 2021-2025 Corporate Strategic Plan.
- F.
- G. **Communication Strategy:** Nil

CAO Approval: 2023.03.13

