



REGULAR MEETING OF COUNCIL AGENDA

DATE: 2024.04.09

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at ____ p.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.04.09 Council Meeting

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2024.03.26 Council Meeting

4. Delegations

5. Information Items

5.1 Council Reports

5.2 Committee Minutes

5.2.1 2024.03.25 Recreation Grant Committee Minutes DRAFT

5.2.2 2024.04.02 Events Committee Minutes DRAFT

5.3 Staff Reports

5.3.1 CAO Report

5.4 Correspondence

5.4.1 2024.03.22 from KERPA

5.5 **2024.04.09 Circulation Package**

6. Question Period

An opportunity for members of the public to ask questions or make comments regarding items on the agenda.

7. Business

7.1 **2024 Spring Recreation Grants**

To consider awarding funds to groups that applied for 2024 Spring Recreation Grants.

RECOMMENDATION:

THAT 2024 Spring Recreation Grants be awarded as follows:

- Hospice Society - \$125
- iDIDaRide - \$325

- Kaslo & District Public Library - \$350
- Kaslo Baseball & Softball - \$400
- Kaslo Community Services - \$350
- Kaslo Cougars - \$400
- Kaslo Disc Golf - \$400
- Kaslo Logger Sports - \$350
- Kaslo Outdoor Recreation & Trails - \$400
- Kaslo Racquet Club - \$400
- Kaslo Riding Club - \$400
- Kaslo Rugby - \$300
- Kootenay Lake Independent School - \$375
- Kootenay Lake Innovation Center - \$250
- Kaslo Remote Control Club - \$175

7.2 Columbia Basin Trust Sponsorship Request

To consider a recommendation from the Events Committee to seek CBT sponsorship of Kaslo's 131st birthday celebration.

RECOMMENDATION:

THAT staff request sponsorship of Kaslo's 131st birthday celebration from the Columbia Basin Trust.

7.3 Parcel Tax Roll Review Panel Appointments

To appoint a Parcel Tax Roll Review Panel, in case a meeting of the Panel is required to consider requests relating to the 2024 Parcel Tax Roll.

RECOMMENDATION:

THAT Mayor Hewat, Councillors _____ and _____ be appointed to the 2024 Parcel Tax Roll Review Panel.

7.4 Recreation Grant Committee Appointment

To consider appointing Derek Apple to the Recreation Grant Committee, to fill the vacancy resulting from Joy Lukacs' resignation.

RECOMMENDATION:

THAT Derek Apple be appointed to the Recreation Grant Committee, for a term ending December 31, 2026.

7.5 Logger Sports Beer Garden

To consider authorizing a Beer Garden as part of the Logger Sports events during the 2024 May Days celebrations.

RECOMMENDATION:

THAT a Beer Garden Licence be granted to the Kaslo Logger Sports for May 18-19, 2024, subject to compliance with all government requirements.



7.6 May Days Requests

Short Description

RECOMMENDATION:

THAT a grant-in-aid be provided to the Chamber of Commerce for rental of Vimy Park, the Logger Sports Grounds, Murray Pearson Ball Park and Front Street Park for May Days 2024, AND

THAT the road closures requested by the Chamber of Commerce be approved, AND

THAT the Village provide gate keys, recycling containers, and garbage bags for bear-proof bins to the Chamber of Commerce, AND

THAT the May Days banners be installed by Village staff as an in-kind service.

7.7 Special Council Meeting

To set the date for a Special Meeting of Council, to consider three readings of the Five Year Financial Plan and Tax Rate Bylaws.

RECOMMENDATION:

THAT a Special Meeting of Council be scheduled for 6:00 p.m. on Thursday, May 9, 2024, in Council Chambers, to consider the 2024 Five Year Financial Plan and Tax Rate Bylaws.

8. Late Items

9. In Camera Meeting

10. Raised from In Camera Meeting

11. Adjournment

The meeting was adjourned at _____ p.m.





REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.03.26

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Mayor Hewat
	Councillors:	Bird, Brown, Leathwood
	Regrets:	Councillor Lang
	Staff:	CAO Baker, CO Allaway
	Public:	2

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:00 p.m.

2. Adoption of the Agenda

2.1 Addition of late items, if any

2.2 Adoption of the agenda

61/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.03.26 Council Meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Corrections to the minutes, if any

3.2 Adoption of the minutes

62/2024 Moved, seconded and CARRIED

THAT the Minutes of the 2024.03.12 Council Meeting be adopted as presented.

63/2024 Moved, seconded and CARRIED

THAT the Minutes of the 2024.03.14 Committee of the Whole Meeting be adopted as presented.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

5.1.1 Mayor's Report – Mayor Hewat provided a verbal summary of her attendance at the FCM meeting in Prince George and other activities, in addition to her written report.

5.1.2 Councillor Brown provided an update on the activities of the Kaslo & District Community Forest Society.

5.1.3 Councillor Leathwood provided an update on the Kaslo & District Library's AGM and advised that the Arena closed for the season on March 17th.

5.2 Committee Minutes

5.2.1 2024.02.15 Health Advisory Committee Meeting Minutes DRAFT

5.3 Staff Reports

5.3.1 CAO Report – CAO Baker reported on his first days on the job.

5.4 Correspondence

5.4.1 Nelson Kootenay Lake Tourism Association Appointment

5.4.2 Support for Farmer's Market Nutrition Coupon Program

5.4.3 AKBLG Call for Nominations

5.4.4 North Kootenay Lake Arts Council Banner Update

5.4.5 2024.03.10 Galbraith re South Beach

5.4.6 2024.03.08 Malik re South Beach

5.4.7 Recreation Grant Committee Resignation – Joy Lukacs

5.4.8 2024.03.14 Mackle re flag

5.4.9 UBCM Membership Renewal

5.5 2024.03.26. Circulation Package

6. Question Period

Members of the public asked questions of Council regarding the user agreement with the Kaslo Baseball & Softball Association.

7. Business

Councillor Brown declared a conflict of interest with respect to the Kaslo Baseball & Softball Association User Agreement and absented themselves from the meeting at 6:23 p.m. as he is an on the board of the organization.

7.1 Kaslo Baseball & Softball Association User Agreement

64/2024

Moved, seconded and CARRIED

THAT the Corporate Officer is authorized to sign the agreement between the Village of Kaslo and the Kaslo Baseball & Softball Association for use of Murray Pearson Ball Park during the 2024-2026 summer seasons.

Councillor Brown returned to the meeting at 6:29 p.m.

7.2 Kaslo Jazz Etc Society 2024 Event Requests

65/2024

Moved, seconded and CARRIED

THAT Council approves the closure of portions of Kaslo Bay Road to non-festival traffic from 8:00am Wednesday, July 31, 2024 until 8:00 am Monday, August 5, 2024.



- 66/2024** Moved, seconded and CARRIED
THAT the request from the Kaslo Jazz Etc. Society for extended use of Kaslo Bay Park until midnight on August 2-4, 2024 be granted.
- 67/2024** Moved, seconded and CARRIED
THAT the Noise Bylaw Exemption request from the Kaslo Jazz Etc. Society be granted to allow amplified music from 10pm until midnight on August 2-4, 2024.
- 68/2024** Moved, seconded and CARRIED
THAT a Beer Garden Licence be granted to the Kaslo Jazz Etc. Society for August 1-4, 2024, subject to compliance with all government regulations; and THAT the use of stainless steel rather than paper or plastic beverage containers be permitted.
- 69/2024** Moved, seconded and CARRIED
THAT the Kaslo Jazz Etc. Society be granted permission to affix banners to the Welcome to Kaslo signs along the highway, provided that the existing signage is not obscured.
- 70/2024** 7.3 **Kaslo Logger Sports – Beer Garden Request**
Moved, seconded and CARRIED
THAT the Kaslo Logger Sports be designated by Council as an Event of Significance for the purpose of applying for a Special Event Permit from the Liquor and Cannabis Regulation Board.
- 71/2024** 7.4 **Indigenous Engagement Requirement Funding Agreement**
Moved, seconded and CARRIED
THAT the Corporate Officer be authorized to sign the Indigenous Engagement Requirement funding agreement with the Province of BC.
- 72/2024** 7.5 **Lakeshore Protection Development Permit Application – D. Unruh**
Moved, seconded and CARRIED
THAT Development Permit 2024-04 be approved to authorize Dale Unruh’s placement of a new boathouse in slip 17 at the Kaslo Bay Marine Club.
- 73/2024** 7.6 **Procurement – Water Treatment Plant**
Moved, seconded and CARRIED
THAT Kerr Wood Leidal Consulting Engineers be awarded the contract for Design and Construction Services for the Ultraviolet Water Treatment Package, all for the sum of \$72,636 (excluding taxes), as outlined in their proposal dated 15th March 2024, AND FURTHER, that staff be authorized to execute the contract.



7.7 Federation of Canadian Municipalities Conference Attendance

74/2024

Moved, seconded and CARRIED

THAT Councillor Leathwood be authorized to attend the 2024 Federation of Canadian Municipalities conference in Calgary from June 6-9, with expenses paid pursuant to municipal policy.

7.8 Budget Meeting Schedule

75/2024

Moved, seconded and CARRIED

THAT Committee of the Whole meetings to discuss the 2024 budget be scheduled as follows:

- ***Wednesday, April 10 at 6:00 p.m.***
- ***Wednesday, April 17 at 6:00 p.m.***

8. **Late Items** – Nil

9. **In Camera Meeting** – Nil

10. **Raised from In Camera Meeting** – Nil

11. **Adjournment**

The meeting was adjourned at 6:44 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat





RECREATION GRANTS COMMITTEE MINUTES

DATE: 2024.03.25

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Mayor Hewat
	Members:	Erika Bird, Lynn Goldsborough, Joy Lukacs
	Regrets:	Ken Butt
	Staff:	Karissa Stroshein
	Public:	0

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:03 p.m.

2. Adoption of the Agenda

2.1 Addition of late items, if any

2.2 Adoption of the agenda

Moved, seconded and CARRIED

THAT the Agenda for the 2024.03.25 Recreation Grants Committee Meeting be adopted as presented.

3. Adoption of Minutes

3.1 Corrections to the minutes, if any

3.2 Adoption of the minutes

Moved, seconded and CARRIED

THAT the Minutes of the 2023.10.19 Recreation Grant Committee Meeting be adopted as presented.

4. Information Items

4.1 Reporting on Prior Grants

4.1.1 Hospice Society – Spring 2022

4.1.2 iDIDaRide – Spring 2023

4.1.3 Kaslo & Area Youth Council – Spring 2023

4.1.4 Kaslo & District Public Library – Spring 2023

4.1.5 Kaslo Baseball & Softball – Spring 2023

4.1.6 Kaslo Community Services – Fall 2022

4.1.7 Kaslo Disc Golf – Spring 2023

4.1.8 Kaslo Logger Sports – Spring 2023

4.1.9 Kaslo Outdoor Recreation & Trails – Spring 2023

- 4.1.10 Kaslo Racquet Club – Spring 2023
- 4.1.11 Kaslo Riding Club – Spring 2023
- 4.1.12 Kootenay Lake Independent School– Spring 2023
- 4.1.13 Kaslo Remote Control Club

5. **Question Period** - Nil

6. **Business**

6.1 **2024 Spring Recreation Grants**

Moved, seconded and CARRIED

THAT the Recreation Grant Committee recommends to Council that the 2024 Spring Recreation Grants be awarded as follows:

- Hospice Society - \$125.00
- iDiDaRide - \$325.00
- Kaslo & District Public Library - \$350.00
- Kaslo Baseball & Softball - \$400.00
- Kaslo Community Services - \$350.00
- Kaslo Cougars - \$400.00
- Kaslo Disc Golf - \$400.00
- Kaslo Logger Sports - \$350.00
- Kaslo Outdoor Recreation & Trails - \$400.00
- Kaslo Racquet Club - \$400.00
- Kaslo Riding Club - \$400.00
- Kaslo Rugby - \$300.00
- Kootenay Lake Independent School - \$375.00
- Kootenay Lake Innovation Center - \$250.00
- Remote Control Club - \$175.00

The Committee discussed updating the Spring Recreation Grant Policy criteria and having a meeting in June of 2024.

7. **Late Items** - Nil

8. **Next Meeting**

Unless otherwise specified the next meeting will be held at the call of the Chair.

9. **Adjournment**

The meeting was adjourned at 7:29 p.m.



CERTIFIED CORRECT:

Corporate Officer

Chair Hewat

Recommendations to Council

THAT the Recreation Grant Committee recommends to Council that the 2023 Fall Recreation Grants be awarded as follows:

- Hospice Society - \$125.00
- iDiDaRide - \$325.00
- Kaslo & District Public Library - \$350.00
- Kaslo Baseball & Softball - \$400.00
- Kaslo Community Services - \$350.00
- Kaslo Cougars - \$400.00
- Kaslo Disc Golf - \$400.00
- Kaslo Logger Sports - \$350.00
- Kaslo Outdoor Recreation & Trails - \$400.00
- Kaslo Racquet Club - \$400.00
- Kaslo Riding Club - \$400.00
- Kaslo Rugby - \$300.00
- Kootenay Lake Independent School - \$375.00
- Kootenay Lake Innovation Center - \$250.00
- Remote Control Club - \$175.00





KASLO EVENTS SELECT COMMITTEE MINUTES

DATE: 2024.04.02

LOCATION:

Council Chambers – City Hall

TIME: 4:15 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Leathwood
Staff: CO Allaway
Public: 0

1. Call to Order

The meeting was called to order at 4:21 p.m.

2. Adoption of the Agenda

Moved, seconded and CARRIED

THAT the Agenda for the 2024.04.02 Kaslo Events Committee Meeting be adopted as presented.

3. Adoption of the Minutes

Moved, seconded and CARRIED

THAT the Minutes of the 2023.07.25 Kaslo Events Committee Meeting be adopted as presented.

4. Information Items – Nil

5. Question Period – Nil

6. Business

6.1 **Citizen of the Year**

Nominations for the 2024 Citizen of the Year award will be accepted until 3:00 p.m. on Friday, June 7, 2024. This will be advertised in the April 15th edition of the Pennywise and on the Village's website. The award will be presented at 1:30 p.m. during the Village's birthday celebration.

6.2 **Village of Kaslo's Birthday**

The Village of Kaslo will celebrate its 131st birthday on Friday, August 16th from noon until 2:00 p.m. at Legacy Park. Refreshments and entertainment will be provided.

Moved, seconded and CARRIED

THAT the Events Committee recommend to Council that an application be submitted to the Columbia Basin Trust requesting sponsorship of Kaslo's 2024 birthday celebration, with funds to be used for advertising, refreshments and entertainment.

7. Late Items – Nil

8. Adjournment

The meeting was adjourned at 4:50 p.m.

DRAFT





Kootenay Emergency Response Physicians Association
518 Lake Street, Box 14, Nelson, BC V1L 4C6
Phone 1-778-738-2208
www.kerpa.org

MAR 22 2024

March 20, 2024

Honourable Suzan Hewat
Mayor of Kaslo
PO Box 576
Kaslo, BC V0G 1M0

Dear Mayor Hewat:

I hope this email finds you well. My name is Dr. Nic Sparrow, and I would like to introduce myself as the President and Medical Director of KERPA (Kootenay Emergency Response Physicians Association), a registered charity and accredited Special Operations Medical Retrieval Service based in Nelson, British Columbia, Canada, and serving the communities of Nelson, Kaslo, Salmo, Castlegar, Winlaw and those remote areas within the region accessible via helicopter.

For the past decade, KERPA has been dedicated to saving lives, providing critical care to the ill and injured, and supporting the emergency services in our province, at no charge. Our team has worked tirelessly to ensure that those in need receive the prompt and expert care they deserve, regardless of their location or circumstances.

As a part of our commitment to transparency and collaboration, I am pleased to share our latest annual report with you. This report provides a comprehensive overview of our activities, achievements, and impact over the past year. I believe it will offer valuable insights into the vital work we do and the positive outcomes we strive to achieve.

I am reaching out to you with the hope of fostering collaboration and raising awareness of our organization's mission and accomplishments. We believe that by working together with like-minded individuals and organizations, we can further support patients, the emergency services and ultimately save more lives in our communities.

I have attached the annual report to this email for your review. I would greatly appreciate any feedback or suggestions you may have, as well as any opportunities for collaboration or support you may be able to offer.

Thank you for taking the time to learn more about KERPA and our efforts to make a difference in the lives of those in need. I look forward to the possibility of working together to continue our important work.

Warm regards,



Commission on Accreditation of Medical Transport Systems

#91907

Special Operations Medical Retrieval Accredited Service

Kootenay Emergency Response Physicians Association - Canadian Registered Charity: 769710328RR001

Dr. Nicholas Sparrow

Special Operations Medical Retrieval Service



**Kootenay Emergency Response
Physicians Association**

Annual Report 2023

Canadian Registered Charity - 769710328 RR 0001
Special Operation Medical Retrieval Accredited Service #091907



KERPA's Emergency Response Vehicle & Physician

In 2016, KERPA became a Canadian Registered Charity and, in 2021, we became the **1st Canadian Physician Ground Based EMS Service** to be awarded full **Special Operations Medical Retrieval Certification** by the Commission on Accreditation of Medical Transport Systems (CAMTS). This accreditation marks the stringent international standards of medical retrieval, quality, safety and patient care KERPA provides (Appendix 1).

Calls Attended

Since May 2014, KERPA has been available to respond to **1284 calls**. These are the highest priority calls assigned by BCAS Dispatch and include primary missions (where our physician arrives on scene and makes contact with the patient), standbys and cancelled calls.

The level of care provided by the Emergency Response Physician (ERP) has varied from minimal, to critical lifesaving interventions. On a number of occasions, the ERP, in conjunction with the Emergency Services, has been instrumental in changing the clinical course and outcome of critically ill patients in the Kootenay Region. For example, in 2019 KERPA was dispatched to a young female stabbed multiple times in the City of Nelson. The patient survived and is enjoying life with her family in the Kootenay area.

Types of calls KERPA was available to respond to in 2023:

TRAFFIC INCIDENTS	53
TRAFFIC INCIDENTS - PINNED/TRAPPED VICTIM	2
INACCESSIBLE INCIDENT - ENTRAPMENT/AVALANCHE	2
STAB/GSW/PENETRATING - CENTRAL WOUNDS STAB	3
CONVULSIONS/SEIZURES	20
DROWNING/NEAR DROWNING	2
UNCONSCIOUS	43
OD/POISONING	32
PSYCHIATRIC	8
ALLERGIES - NOT ALERT	2
FALLS	12
TRAUMA - VARIED MECHANISM	14
PREGNANCY - HEAD VISIBLE/OUT	1
CARDIAC ARREST	48
OTHER MEDICAL EMERGENCIES	72

Early Advanced Diagnostics /Medical /Surgical Interventions - 2023:

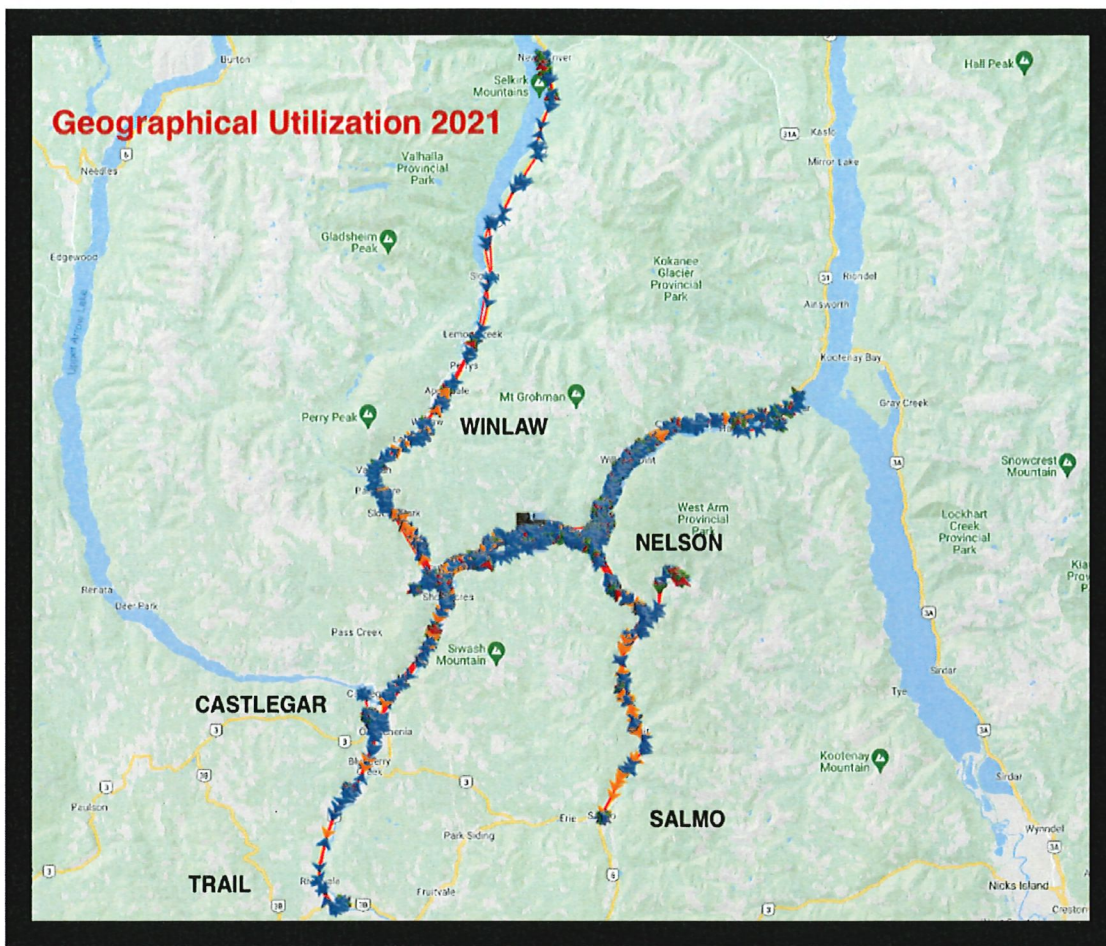
HEMORRHAGE CONTROL

DIRECT PRESSURE	2
HEMOSTATICS APPLICATION	1
TOURNIQUET USE	1

AIRWAY INTERVENTIONS

NASO-PHARYNGEAL AIRWAY	1
ENDOTRACHEAL TUBE INSERTION	3

Map 1 shows the geographically dispatch area for KERPA in 2021



Satellite Tracked Locations of ERP1 Response Vehicle

Program Developments

A number of improvements have been made to the ERP Program, since it began in May 2014, to enhance its effectiveness in the community.

- **Safety & Quality** - KERPA has a robust Safety and Quality Committee that meets quarterly, overseeing our operations. This has helped facilitate numerous improvements to ensure full Special Operations International Standards are met. We report to the BCEHS Medical Programs twice a year.
- **Physicians** - a second volunteer physician has joined KERPA and will be ready to respond by the summer of 2024 increasing our capacity in the Region. As part of KERPA's Special Operations Accreditation, we have stringent internal policies pertaining to the qualifications and training requirements of any physician wishing to work with the charity.
- **Scope of Practice** -The scope of medications KERPA provides continues to expand along with critical care and surgical equipment. In 2024 all KERPA vehicles will be carrying the Z Vent Transport Ventilators and our physicians are currently undergoing training for the use of these machine. Our ERPs participate in quarterly "Critical Skills Training" to practice all critical airway and surgical interventions, as well as scenario-based training.



**Critical Emergency Care Dispatches 2023
(38 patients)**

Number of Patients	Type of Call	Additional Information
15	Cardiac Arrest – Medical	x4 Drug overdose related
4	Cardiac Arrest - Traumatic	All motor vehicle related x1 Pediatric
5	Medical Emergencies	Seizure, Allergic Reaction, Overdoses
14	Trauma Related Dispatches	x1 Avalanche x10 Traffic Incidents x1 Massive Hemorrhage x1 Gunshot Wound x1 Drowning

A specific case is included below to demonstrate the service KERPA is able to provide:

Chain Saw Accident – Massive Hemorrhage

KERPA was able to respond to a remote incident by helicopter to assist a patient who accidentally cut one of their limbs with a chain saw.

The patient was monitored continuously throughout the flight using our cardiac monitor and given additional analgesia. The patient's limb was saved and they are now at home with their family rehabilitating.

"KERPA unquestionably played a pivotal role in preserving this patient's limb, alongside the other responding agencies."

Areas with potential for growth

1) Service Support

KERPA has received some program support from the BCEHS and local BC Ambulance Paramedics. However, communication and regional dispatch delays over the years have created additional administrative work for KERPA. This has negatively impacted our operational capacity and reach. Increased transparency, communication and service support would improve our ability to help critical patients and assist the Emergency Services.

Increased awareness and the establishment of collaborative partnerships with the Ministry of Health, Joint Standing Committee on Rural Issues and Rural Coordination Centre of British Columbia could help in ongoing support and development of our reach as a Special Operations Medical Retrieval asset for the Province in the Kootenay Region.

2) Dispatch & Geographical Response Area

The current system for KERPA's dispatch is an automated cell phone text alert. On receiving the text alert, the ERP telephones Kamloops' dispatch to find out the call details and address of the location.

With the current system, the quickest time KERPA can respond from pager to being enroute is 4-5 minutes.

A Computer Aided Dispatch (CAD) laptop, as used by local supervisors, would greatly speed up our ability to identify, and dispatch to, life threatening 911 calls in the Region.


3) Geographical Response Area

KERPA provides the highest level of ground pre-hospital critical care in the Kootenay Region. Over the years KERPA requested to be dispatched more regionally, being notified of all red and purple calls. Whilst this was slow to happen, we are thankful that as of April 2022, the BCEHS increased our reach to other nearby communities. The current system is working well and

Appendices:

Appendix 1

The Board of Directors of



camts
Commission on Accreditation of Medical Transport Systems

hereby awards accreditation to

Kootenay Emergency Response Physicians Association

From July 17, 2021 to July 17, 2024

Presented in recognition for substantial compliance with CAMTS Accreditation Standards in quality care and safety for patients requiring medical transport in the following categories:


Modes of Transport	Patient Types (Care and Transport)	Patient Types (Transport Only)	Levels of Service
<input type="checkbox"/> Fixed Wing	<input checked="" type="checkbox"/> Adult	<input type="checkbox"/> Adult	<input checked="" type="checkbox"/> Emergency Critical Care
<input type="checkbox"/> Rotorwing	<input checked="" type="checkbox"/> PICU	<input type="checkbox"/> PICU	<input type="checkbox"/> Intensive Critical Care
<input checked="" type="checkbox"/> Surface Critical Care	<input type="checkbox"/> IABP	<input type="checkbox"/> IABP	<input type="checkbox"/> Specialty Care
<input type="checkbox"/> Ground ALS	<input type="checkbox"/> Perinatal	<input type="checkbox"/> Perinatal	<input checked="" type="checkbox"/> Special Operations
<input type="checkbox"/> Ground BLS	<input type="checkbox"/> Neonatal	<input type="checkbox"/> Neonatal	<input type="checkbox"/> ALS (Ground)
<input checked="" type="checkbox"/> Medical Escort	<input type="checkbox"/> ECMO	<input type="checkbox"/> ECMO	<input type="checkbox"/> BLS (Ground)
	<input type="checkbox"/> Inhaled Nitric Oxide (INO)	<input type="checkbox"/> Inhaled Nitric Oxide (INO)	

**The Medical Transport Service is granted this Certificate of Accreditation
by the authority of
Commission on Accreditation of Medical Transport Systems**


An organization with equal representation from each of the following member organizations:

<ul style="list-style-type: none"> <i>Aerospace Medical Association</i> <i>Air Medical Operators Association</i> <i>Air Medical Physicians Association</i> <i>Air & Surface Transport Nurses Association</i> <i>American Academy of Pediatrics</i> <i>American Association of Critical Care Nurses</i> <i>American Association of Respiratory Care</i> <i>American College of Emergency Physicians</i> <i>American College of Surgeons</i> <i>Association of Air Medical Services</i> <i>Association of Critical Care Transport</i> 	<ul style="list-style-type: none"> <i>Emergency Nurses Association</i> <i>European HEMS and Air Ambulance Committee</i> <i>International Association of Flight and Critical Care Paramedics</i> <i>International Association of Medical Transport Communications Specialists</i> <i>National Air Transportation Association</i> <i>National Association of EMS Physicians</i> <i>National Association of Neonatal Nurses</i> <i>National Association of State EMS Officials</i> <i>National EMS Pilots Association</i> <i>United States Transportation Command</i>
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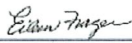
The Commission on Accreditation of Medical Transport Systems is dedicated to improving the quality of patient care and safety of the transport environment for services providing rotorwing, fixed wing and surface transport systems.



Chair



Secretary



Executive Director

CHAMBER NEWS

The official newsletter of The Kaslo & Area Chamber of Commerce



Annual General Meeting Review

We are thrilled to share highlights from our recent Annual General Meeting (AGM) held on March 19th. Firstly, a heartfelt thank you to all the members who attended. Your presence made the event vibrant, and we appreciate the valuable feedback and discussions that ensued.

Congratulations to our newest board members, Bernelle Collier of Eric's Meat Market and Carolyn Thomson of Treehouse Restaurant. Welcome aboard! Your commitment to our chamber is deeply appreciated.

We also want to express our gratitude to outgoing board members Emily Smith from Hamill Creek Timber Homes and Isaac Maxfield from Kaslo infoNet Society for their dedicated service. Your efforts have been instrumental in shaping our chamber, and we wish you all the best in your future endeavors.

A special thank you goes to Jessie Lay from FireSmart for her informative presentation. Her insights and the offer of additional resources are invaluable to our community. For those interested in learning more, Jessie can be contacted at firesmart@kaslo.ca, or feel free to reach out to us for assistance in connecting.

FireSmart is hosting an open house to discuss the Community Wildfire Resiliency Plan on Wednesday, April 3rd, at the Kaslo Legion. Doors open at 6:30 pm. Additionally, mark your calendars for a field tour on Saturday, April 6th. Meet at the Langham at 10 am for a brief presentation, followed by a tour of mechanical and manual treatment units adjacent to the river trail.

Once again, thank you to all who attended the AGM and contributed to its success. Your involvement is what makes our chamber thrive.

IN THIS ISSUE

BUSINESS AFTER DARK RETURNS THURSDAY, APRIL 18!

MEMBERSHIP REWEVAL REMINDER

MAY DAYS 2024 PLANNING UPDATE

KRT INDUSTRY DEVELOPMENT DAY

SECURING SMALL BUSINESS REBATE

Business After Dark Returns April 18



Get ready for an evening of networking and camaraderie as we're excited to announce the return of our highly anticipated Business After Dark event! After a bit of a break, we're back and better than ever. Mark your calendars for April 18th and join us at the Waypoint Restaurant and Bar in the Kaslo Hotel starting at 5 pm.

This is an excellent opportunity to reconnect with old acquaintances and make new connections in our business community. Whether you're a seasoned entrepreneur or just starting out, Business After Dark provides the perfect platform to exchange ideas, share experiences, and foster valuable relationships.

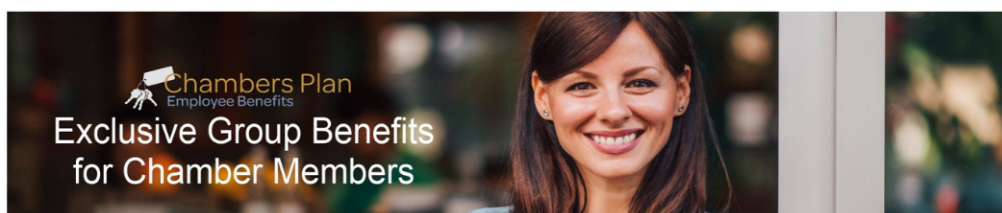
As a special treat, attendees will be treated to complimentary appetizers, courtesy of the Chamber. Indulge in delicious bites while mingling with fellow professionals and enjoying the warm ambiance. Don't miss out on this fantastic event! Bring your business cards, bring a friend, and come ready to make meaningful connections. We can't wait to see familiar faces and welcome newcomers alike as we revive this beloved networking tradition.

Benefit Spotlight! Chambers Plan: Employee Benefits

Did you know that from the moment you enroll with Chambers Plan the following benefits are included with every plan?

- Business assistance - accounting, counselling, legal, human resources and more
- [my-benefits health](#) - a health and wellness resource site
- [Teladoc Medical Experts](#) - an online platform that provides primary care and other medical services
- [Hugr Authentic Connections](#) - a mental wellness app designed to make people feel connected

Designed with the realities of small business in mind, it's simple to manage so you spend less time administering benefits and more time running your business. For information head to chamberplan.ca



Membership Renewal Reminder

Working towards another exciting year of community collaboration, we want to express our gratitude for your ongoing support as members of the Kaslo Chamber of Commerce. Your commitment has been crucial in nurturing a vibrant local business environment.



If you've already renewed your membership for 2024, a heartfelt thank you! Your commitment is truly appreciated, and it fuels our collective efforts to make the Kaslo business community even more dynamic.

For those yet to renew, this is a friendly reminder to ensure you don't miss out on the exclusive benefits, networking opportunities, and support that come with being part of the Kaslo Chamber family. Renewing is quick and easy—just email thekaslochamber@gmail.com for an invoice, or send your renewal fee of \$100 (for businesses) or \$65 (for non-profits) to accounts@kaslochamber.com using the password membership, we'll take care of the rest!

Your continued involvement is not only a boon to your business but also contributes significantly to the prosperity of our entire community. The strength of the Kaslo Chamber lies in the active participation of its members, and we value your role immensely.

If you've already renewed, we extend our sincere appreciation. If not, we encourage you to renew today and stay connected to the vibrant Kaslo business community.



#PicturePerfectKaslo

The Kaslo Golf Club is now open, enjoy half price golf in April and be sure to use the hashtag [PicturePerfectKaslo](#) when posting your fabulous Kaslo photos!

May Days 2024

Excitement is brewing as we gear up for May Days 2024! With meticulous planning underway, we're thrilled to announce a lineup of fantastic entertainment and activities that promise a weekend filled with fun and festivities at Vimy Park.

Prepare to be dazzled as over 30 vendors showcase their wares at the market, offering a diverse array of goods to peruse. And for all the food enthusiasts out there, get ready to indulge your taste buds with delectable offerings from 12 food vendors, serving up culinary delights that are sure to tantalize.

Kids are in for a treat with an array of entertainment options! From the well known Mr. Mojo to the crowd-pleasing performance of Shawna the Hulagan, there's no shortage of excitement. Joining us this year are May Days newcomers Kiki the Eco Elf, who will ignite the dance floor with a family dance party. Keep your eyes peeled for her impressive stilt walking and balloon animal skills! Additionally, don't miss the chance to experience the mesmerizing electronic music creations of Sami Majadala, with live input from the audience.

But the fun doesn't stop there! Get ready for adrenaline-pumping action with the return of Logger Sports, the Car Show, and the Parade. Speaking of the parade, we're tossing around ideas for this year's theme. Do you have any thoughts or suggestions? We'd love to hear from you!

May Days 2024 promises to be a weekend to remember, filled with entertainment, delicious food, and community spirit. Save the date and join us for an unforgettable celebration!

Let us know your thoughts on this year's parade theme!



Kootenay Rockies Tourism Industry Development Day



Kootenay Rockies Tourism Association is inviting regional tourism business owners, operators, staff and community and sector partners to their in-person Industry Development Event on Tuesday, April 16th at the Prestige Lakeside Resort in Nelson. Presentations will include How to Use Digital Tools and AI to Do the Hard Stuff, Destination BC - Rainforest to Rockies initiative and how you can get involved, along with HR Updates from go2HR.

A full hot lunch will be served and will feature updates from Danica Heaton - Nelson Kootenay Lake Tourism and Wendy Van Puymbroeck - Kootenay Rockies Tourism. Head to the event [website](#) for all the details and to reserve your spot.

The [KRT Stakeholder Survey](#) is also active through to April 5th - to be completed by a senior staff person, you can win one of three \$200 Visa gift cards for completing it.

Securing Small Business Rebate

Did you know the Province has made changes to the Securing Small Business Rebate Program based on feedback received from the business community? Program administrator, the BC Chamber of Commerce, announced that the application portal has re-opened and is now accepting applications until January 31, 2025.

Updates to the application process include:

- Removal of the requirement to provide proof of an insurance claim.
- Permitting an applicant's self-installation of reparative and/or preventative measures.
- Removal of the requirement for the applicant to demonstrate there is vandalism in their community in order to be eligible for the preventative rebate.

For more details and FAQs, please visit the program webpage [here](#). If you have questions not answered in the FAQs, please contact the BC Chamber of Commerce at ssbr@bccchamber.org



Alana Jenkins
Administration Manager
Kaslo & Area Chamber of Commerce
www.kaslochamber.com
<https://www.facebook.com/kaslochamber>



From: Heritage BC <HeritageBc@wildapricot.org>
Sent: Wednesday, March 27, 2024 9:48 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Save the Date! Heritage BC's Annual General Meeting



We're excited to announce our upcoming Annual General Meeting (AGM) and invite expressions of interest for two new Board Directors!
Save the Date: Our AGM will take place virtually on Wednesday, May 22, 2024. AGM materials will be provided to you closer to the date.
Interested in joining Heritage BC's Board of Directors? We're seeking passionate individuals to contribute their expertise and help shape our organization's future. Directors play a crucial role in overseeing financial stability and strategic planning. We currently have two vacancies.
Submit your expression of interest via [email](#) to Kirstin Clausen, Executive Director, by April 12, 2024. View our current Board Directors [here](#).

Connect with us on social media 



Statement of Acknowledgement

As an organization of provincial scope, Heritage BC recognizes that its members, and the local history and heritage they seek to preserve, occupy the lands and territories of B.C.'s Indigenous peoples. Heritage BC asks its members and all people to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage.

Heritage BC



From: Heritage BC <info@heritagebc.ca>
Sent: Wednesday, March 27, 2024 11:15 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: The Heritage BC Update

[View this email in your browser](#)

The Heritage BC UPDATE



Read our latest blog post:
*Navigating the Intersection of
Heritage and Housing
Legislation in BC*

Read our latest blog post:
Navigating the Intersection of Heritage and Housing Legislation in BC

For the past few months Heritage BC has been actively assessing the new BC housing-related legislation and the impacts it may have on heritage conservation in our communities. This blog delves into the legislation's effects at the local government level, addresses questions raised by professional heritage planners, and outlines the ongoing and future advocacy efforts being undertaken by Heritage BC. Amidst these changes, Heritage BC maintains its dedication to heritage preservation while recognizing the need of providing more diverse housing options. Join us as we delve into the connection between heritage conservation and housing legislation in BC.

[Read the Full Blog](#)

[Read the Full Blog](#)

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Interested in joining Heritage BC's Board of Directors? We're seeking passionate individuals to contribute their expertise and help shape our organization's future. Directors play a crucial role in overseeing financial stability and strategic planning. We currently have two vacancies.

Submit your expression of interest via [email](#) to Kirstin Clausen, Executive Director, by April 12, 2024. Explore our [current Board Directors](#) and find more information in this [document](#).

RENEW_{YOUR} 
MEMBERSHIP

Now is also the perfect time to join or renew your membership with us at Heritage BC!

As a member-based non profit organization your support means a lot to us. [Join or Renew](#) today!

Don't Forget to Register for Conference!



Join us in Nelson, BC from May 1st to 3rd, 2024 to explore the benefits of prioritizing people in heritage work. Discover the power of collaboration, inclusive conservation, and community-centered approaches for a sustainable heritage legacy. Connect with advocates and learn how to make heritage truly inclusive and community-driven. **Registration closes on April 15th!**

[Register Today!](#)

[Register Today!](#)

Sponsor Spotlight: Iredale Architecture



Iredale Architecture was a pioneer in the heritage conservation movement starting in the early 1980's. We have worked on numerous heritage projects throughout the years and have won many awards for our sensitive response to the challenges of restoring, rehabilitating and conserving heritage structures. Our firm's heritage projects are led by James Emery who is both an Architect and Structural Engineer that specializes in the restoration and rehabilitation of heritage structures.

Learn more at their [website](#).

Sponsor Spotlight: The Regional District of Central Kootenay (RDCK)



The Regional District of Central Kootenay is a local government that provides 160 different services to an estimated population of 60,000 residents. Our region covers 22,000 km2 and consists of 11 electoral areas and 9 member municipalities: Castlegar, Creston, Kaslo, Nakusp, Nelson, New Denver, Salmo, Silverton and Slocan.

Learn more at their [website](#).

Thank you to all of our 2024 conference sponsors



Check out these articles, blogs, & resources we find interesting!



Lisa Helps (Blog) - [Part 1. The Racist and Exclusionary History of Single Family Zoning](#)

CBC News - [Indigenous language program sees bright future in permanent home](#)

Connect with us on social media 



BECOME A MEMBER

Heritage BC is a member-based non-profit organization that supports the heritage sector across British Columbia through education, training and skills development, capacity building in heritage planning and funding through the Heritage Legacy Fund.

A strong membership is vital to our work.

[Become a member today!](#)

Statement of Acknowledgement

As an organization of provincial scope, Heritage BC recognizes that its members, and the local history and heritage they seek to preserve, occupy the lands and territories of B.C.'s Indigenous peoples. Heritage BC asks its members and all people to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage. [Learn more about whose land you live on.](#)

Heritage BC



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Thank you for receiving The Heritage Update.

Our mailing address is:

Heritage BC

PO Box 846

Ladysmith, BC V9G 16A

Canada

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Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe](#)



Information Bulletin

for immediate release

04/02/2024

Ministry of Forests
BC Wildfire Service

Prescribed burn planned within the City of Nelson

CASTLEGAR – The BC Wildfire Service is supporting the City of Nelson and the Nelson Fire and Rescue Services in conducting a hazard reduction prescribed burn located within city limits.

The burn will cover up to 1.8 hectares targeting the continuous grass cover next to the Highway 6 and Highway 3A interchange. The exact timing of the burn will depend on weather and site conditions but could start as early as Tuesday, April 2, 2024.

Smoke may impact residents near the burn area and will be visible from the City of Nelson. Smoke will also be visible to motorists travelling along the Highway 6 and Highway 3A interchange.

No road or lane closures are planned, though the highway will be continuously monitored for the duration of the burn. We ask that people do not slow or stop on the highway to watch burn operations as this can create unsafe conditions for both staff and travelers.

Burning will proceed if conditions are suitable to achieve objectives and allow for smoke dispersal. Despite all precautions to manage it, unintended smoke impacts are possible after any burn.

Key goals of this prescribed burn are to increase community safety through a reduction of hazardous fuels. This includes:

- Reducing the build-up of continuous, matted grass cover
- Reducing ember receptivity
- Reducing the risk of potential human-caused fires in this area, and
- Protecting this key evacuation corridor

This burn will also provide a training opportunity that will increase the capacity of the Nelson Fire and Rescue Services to respond to future wildfires within the wildland urban interface

Fire is a normal and natural process in many of B.C.'s ecosystems. The BC Wildfire Service works regularly with land managers to undertake fuel management activities (including the use of prescribed burns), to help achieve land management objectives, reduce the severity of future wildfires and increase ecosystem and wildfire resilience. Learn more about prescribed burning online: prescribedfire.ca.

To report a wildfire, unattended campfire or open burning violation, call 1 800 663-5555 toll-free or *5555 on a cellphone. For the latest information on current wildfire activity, burning restrictions, road closures and air-quality advisories, visit: bcwildfire.ca.

You can follow the latest wildfire news on:

- X at: twitter.com/BCGovFireInfo
- Facebook at: facebook.com/BCForestFireInfo

Contact:

Nelson Fire & Rescue Services
Wildfire Resilience Program Coordinator
Nelson BC
250-352-8116

Fire Information Officer
BC Wildfire Service
Southeast Fire Centre
250 318-7715

Connect with the Province of B.C. at www.gov.bc.ca/connect

bcwildfire.ca | 1 888 3 FOREST |  BC Wildfire Service |  BCGOVFIREINFO

From: Selkirk Innovates <jjones1@selkirk.ca>
Sent: Tuesday, March 26, 2024 8:02 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Wage and Income Trends in the Kootenay Development Region



State of the Basin Focus

Stories of well-being in our region

2024 - Issue 2



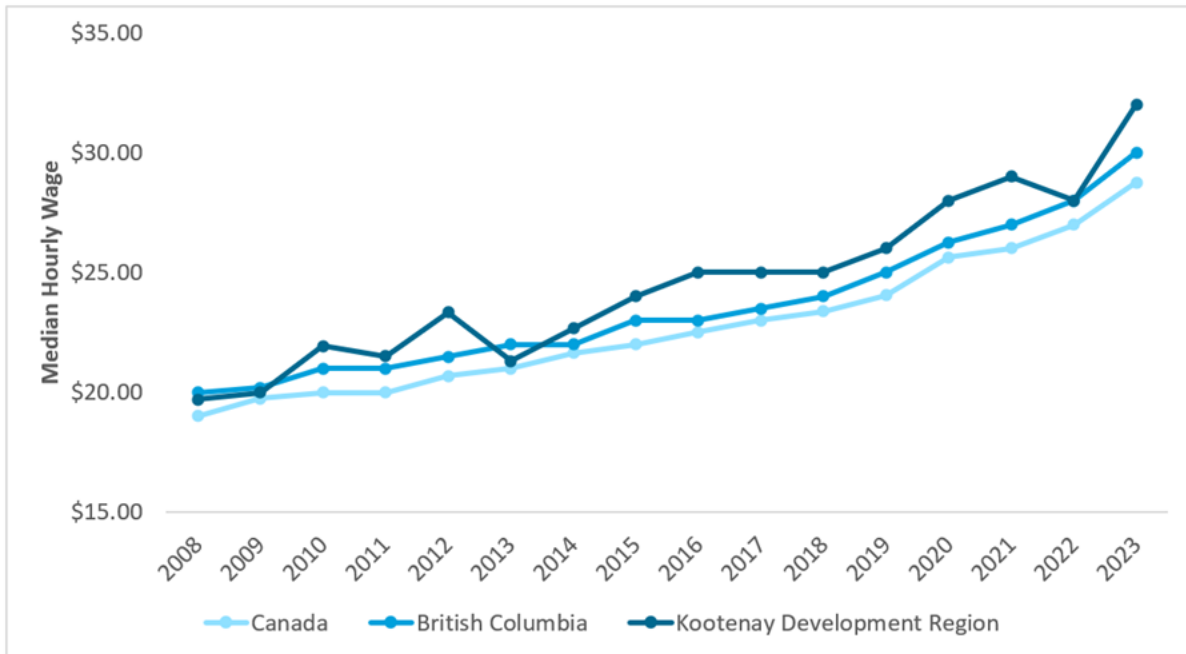
Wage and Income Trends in the Kootenay Development Region

Income is a strong [social determinant of health](#). Trends in wages, annual income, and income distribution can help us understand a region's social and economic well-being.

What are the wage and income trends in the Kootenay Development Region?

Wages

Median hourly wages for all employees (full- and part-time) have trended upward in Canada, BC, and the Kootenay Development Region (see figure below). In 2023, the median hourly wage rate in the Kootenays was \$32.00 (compared to \$30.00 in BC and \$28.75 in Canada). Between 2022 and 2023, the median hourly wage in the Kootenay Development Region increased by 14.3% (+\$4.00).



Visit the [Wages](#) indicator for trends in median hourly wages across all BC development regions.

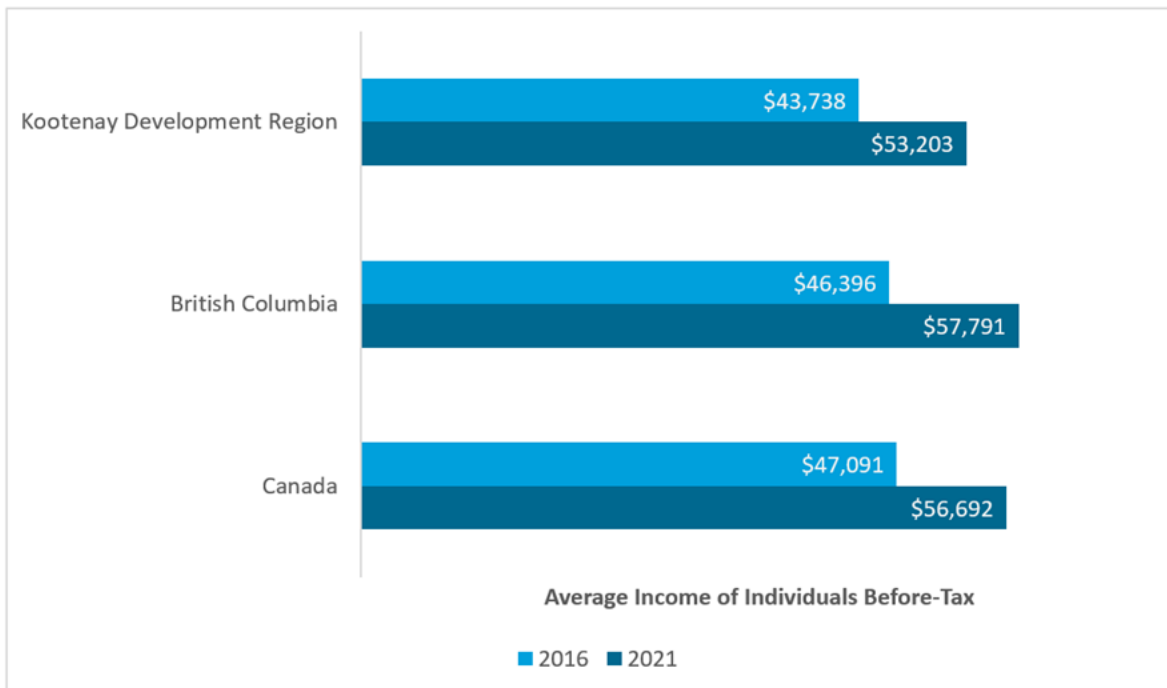
Living Wage

In 2023, five Columbia Basin-Boundary communities calculated the hourly [living wage](#), all of which exceed the current BC minimum wage of \$16.75. Visit the [Living Wage](#) indicator for more information.

Income

The average before-tax income of individuals has also been trending upwards (see figure below). In 2021, the most recent year with available data, the average before-tax income in the Kootenay Development Region was \$53,203. This is a 21.6% increase in average income over five years prior, rising from \$43,738 in 2016. During the same time period, the average incomes in BC and Canada increased by 24.6% and 20.4%, respectively.

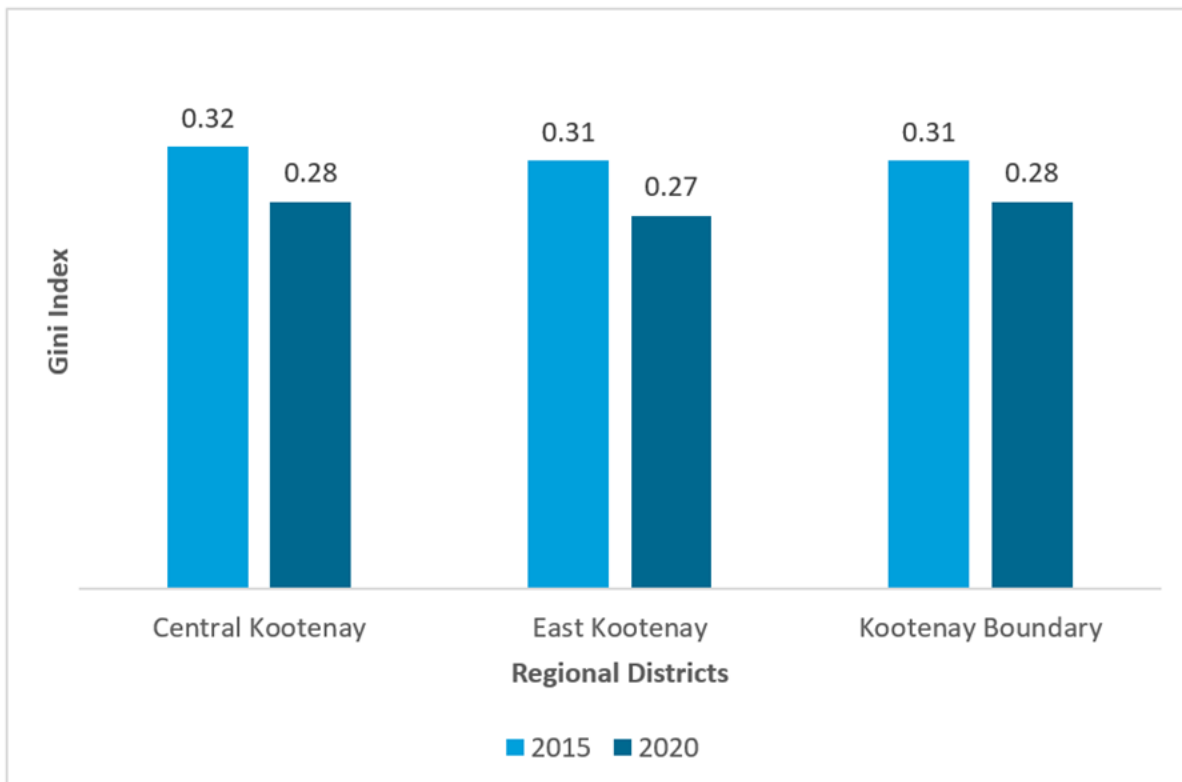
It is important to note that government transfers and other relief programs related to the COVID-19 pandemic, such as the Canada Recovery Benefit, were still in place in 2021 and influence the income data presented.



Visit the [Income](#) indicator for more information on average before-tax income in Columbia Basin-Boundary municipalities and electoral areas and the gender income gap in Columbia Basin-Boundary regional districts.

Income Distribution

The Gini index is a measure of income inequality used to examine income distribution across a population. Values range from zero to one, with zero representing perfect equality (the whole population having the same income) and one representing the most extreme inequality (one individual receives all the income and the rest have none). A decrease in the Gini index over time generally reflects improved income equality. The three regional districts encompassing the Kootenay Development Region all experienced a decrease in the Gini index during the five-year period between 2015 and 2020 (most recent years with available data). See figure below. During that time, the Gini index for the Central Kootenay and East Kootenay decreased by 13%, and the Kootenay Boundary decreased by 10%. While this reduced inequality is a positive trend, it is important to note the 2020 incomes are [skewed due to the pandemic](#). This includes the disappearance of many lower-paid jobs and the availability of government payments (i.e., Canadian Emergency Response Benefit). Therefore, this reduction in income inequality may only be temporary.



Visit the [Income Distribution](#) indicator for trends in the Gini index within Columbia Basin-Boundary municipalities, electoral areas, and regional districts.

Other Considerations

When considering wages and income, inflation often comes to mind. [Prices of food, housing, and other goods and services](#) are currently rising quickly, resulting in a decline in purchasing power. [Inflation](#) is a measure of the rate of price changes. So, while wages have been rising, costs have too.

There is no single cause of inflation. For example, insufficient supply, due to factors such as supply chain disruptions, contributes to increased prices. Labour shortages can prompt negotiations for higher wages, which can also contribute to increased prices. When prices rise, so does the demand for higher wages.

The result is a complex relationship between inflation and wages.

As new data become available in the coming years, a richer picture will develop to increase understanding of how the pandemic economic conditions and current economic conditions impact well-being in the region.

To learn more about other indicators of well-being, please visit the State of the Basin website stateofthebasin.ca.

Save the Dates – 2024 West Kootenay Homelessness Response Summit – April 29 & 30

The 2024 West Kootenay Homelessness Response Summit is taking place in Trail, BC, on Monday, April 29 (evening) and Tuesday, April 30, 2024 (day). This is the second annual gathering bringing together diverse stakeholders who are working together to respond to homelessness in the region, including people with lived experience of homelessness. More details coming soon. Check out the event listing and sign up to get informed when registration opens.

2024 Homelessness Response Summit

2024 Canadian Rural Revitalization Conference

The Canadian Rural Revitalization Conference is taking place May 21-24, 2024, in Whitehorse, YT. This hybrid event will highlight the implications of “remoteness” for sustainable livelihoods, with opportunities to participate in-person and online. The digital pass is \$50.

2024 Northern Dialogues Conference

We want to hear from you! Your feedback matters to us.

[Click here to share your feedback!](#)







Selkirk Innovates gratefully acknowledges the support of Columbia Basin Trust.

State of the Basin Focus is a e-newsletter highlighting stories of well-being in our region.

You are receiving this email because you have attended a Selkirk College event, are a Selkirk College stakeholder, or have subscribed to receive updates on the State of the Basin.

Selkirk College acknowledges the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate: the Sn̓̓aɣ̓č̓kstx (Sinixt), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap). The State of the Basin initiative also extends to the traditional territory of the Lheidli T'enneh First Nation. We are grateful to these Nations as keepers of the lands and value their efforts to enhance resilience and well-being across the region.



 Share	Selkirk Innovates
 Tweet	Selkirk College
 Share	301 Frank Beinder Way
 Forward	Castlegar BC V1N 4L3
	Preferences Unsubscribe

High Performance Building

Sharing news, stories and events that help build low-carbon communities.

April 2024 Newsletter

We are coming up on one year since the BC Building Code was stepped up to require 20%-better energy efficiency for most new buildings. We have a few events coming up that help explain the importance of these Step Code changes for local governments and industry.

As well, we have a ton of training opportunities for builders and contractors looking to take advantage of high performance building technologies and approaches. And a new resource for local government officials, Realtors and contractors is out now. Read on to find out more!

Resources

- [Retrofit 101](#)

Webinars

- [April 3 | Deep energy retrofits: inspiration from First Nations communities](#)
- [April 12 | Zero Carbon Step Code: energy efficiency in Part 9 buildings](#)
- [April 17 | Commissioning and performance verification of heat pumps](#)
- [May 22 | Verifying F280-12 load calculations for heat pumps](#)
- [May 29 | Retrofitting manufactured homes](#)

On-Location

- [April 5 | Future-proofing construction in the Thompson-Okanagan *Salmon Arm*](#)
- [April 25 | HPSC's retrofitting with a house-as-a-system approach *Invermere*](#)
- [April 26 | HPSC's retrofitting with a house-as-a-system approach *Castlegar*](#)

- May 1 | High performance envelopes: considerations and detailing
Williams Lake
- May 31 | High performance envelopes: considerations and detailing
Prince George
- June 12 | High performance envelopes: considerations and detailing
Dawson Creek
- June 3–5 | Northwest Energy Retrofit Forum
Nisga'a Nation and Terrace

Case Study

- Nelson: laneway home reduces embodied carbon with holistic approach

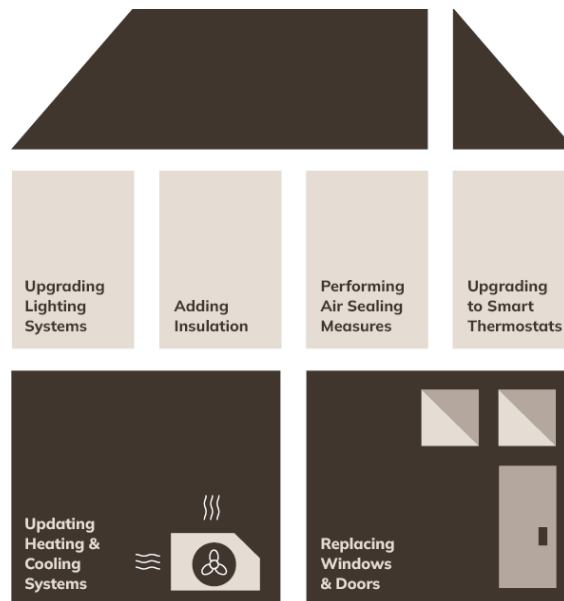


Most of our events are pre-approved or are pending approval for Continuing Professional Development (CPD) points from BC Housing. See each event registration page for details.

NEW RESOURCES

RETROFIT 101

Why retrofit your home?



Understanding home energy retrofits

Many home hunters fall in love with an older, character house but worry that they'll spend a fortune on heating and cooling. What they need is a trusted

Realtor familiar with the benefits of retrofitting who can connect them to a certified Energy Advisor and the right HPCN-registered contractors.

That's why Community Energy Association recently released an awareness campaign for contractors and realtors looking to educate clients on the benefits of home energy retrofits.

Contractors and Realtors are uniquely positioned to have conversations with homeowners about improvements and proactive solutions to make a home more comfortable and efficient.

The need for this type of free, unbranded, and accurate information emerged through a partnership between the City of Port Moody, the Capital Regional District, the BC Real Estate Association, the Regional District of the East Kootenays, and Community Energy Association. With funding from BC Hydro, the materials are now available to be distributed to align with the needs of different businesses and local governments.

Visit our website to find the fact sheets, guides, and media resources tailored to local government and community supporters, Realtors and contractors.

[Visit Retrofit 101](#)

[Visit Retrofit 101](#)

WEBINARS



DEEP ENERGY RETROFITS
Inspiration from First Nations Communities

WED. APRIL 3, 2024
10-NOON PT

 Building A Legacy



Deep energy retrofits: insights & inspiration from First Nations communities

Deep energy retrofits involve changes to the entire building, including insulation, windows and doors, air barriers, as well as ventilation and space and water

heating equipment. An average retrofit can save 10–20% of energy while a deep energy retrofit can save 50–60%!

Join CEA's **Gaëtane Carignan** to learn about key elements of successful energy retrofit programs that have been achieved in First Nations communities in BC with presenters **Richard Hall**, independent First Nations Housing Consultant, and **Karim Abraham**, CEO of Community Power. The presenters will address assessing, planning and executing on the right path for deep energy retrofits, at scale, in community.

Deep energy retrofits: insights & inspiration from First Nations communities

April 3, 2024

10 a.m.–Noon PT

RSVP for webinar

RSVP for webinar

Learn to meet BC's May 2023 Step Code updates with proven strategies to improve energy efficiency and save on costs.

ZERO CARBON STEP CODE

WEBINAR
APRIL 12, 2024
8 to 9:30 PT

KOOTENAY
clean energy
transition

MARK BERNHARDT
Bernhardt Contracting



Zero Carbon Step Code: energy efficiency in Part 9 buildings

Learn about the BC Building Code changes implemented province-wide on May 1, 2023. Talk to builder, developer and Canadian Home Builders' Association BC Vice President Mark Bernhardt about proven, cost-effective strategies to improve energy efficiency in new construction using the performance pathway.

Mark is the President of Bernhardt Contracting Ltd. and CEO of Energy Code Solutions. For the last decade he and his team have developed and consulted on some of Canada's highest performing homes.

Zero Carbon Step Code: energy efficiency in Part 9 buildings

April 12, 2024
8–9:30 a.m. PT

RSVP for webinar

RSVP for webinar

MONTHLY WEBINAR SERIES

ENSURING QUALITY HEAT PUMP INSTALLATION

April 17, 2024 8–9 a.m. PT

Verifying performance of a heat pump

KOOTENAY
clean energy
transition

Jan. 23, 2024
HVAC Guide for Part 9 Homes (CSPE-17:23) and how to use it

Feb. 28, 2024
Loads and balance points

March 27, 2024
Quality attributes of a heat pump installation

May 22, 2024
Verifying F280-12 load calculations



Ensuring Quality Heat Pump Installations Webinar Series

Join Ecolighten Energy Solutions monthly to gain insights into top-notch heat pump installations. All those working in the new build and retrofit space are welcome!

View recordings

[#1: HVAC Guide for Part 9 Homes \(CSPE-17:23\) and how to use it](#)

[#2: Loads and balance points](#)

[#3: Quality attributes of a heat pump installation](#)

RSVP for Free

[April 17: Verifying performance of a heat pump](#)

[May 22: Verifying F280-12 load calculations](#)

MANUFACTURED HOMES WEBINAR SERIES

RETROFITTING MANUFACTURED HOMES

May 29, 2024 8–9 a.m. PT



KOOTENAY
clean energy
transition

Tune in online to learn the important considerations and industry standards that should be adhered to when retrofitting manufactured homes.



ROB POPE
Ecolighten
Energy Solutions



Retrofitting manufactured homes

Attend the first of a two-part webinar series on retrofitting manufactured homes to be more comfortable and energy efficient.

Rob Pope will help you understand the BC market for manufactured homes; common challenges that affect energy efficiency, comfort, and health; and the types of energy upgrades that work best with this type of housing.

RSVP for webinar

RSVP for webinar

IN-PERSON EVENTS



Future-proofing construction in the Thompson-Okanagan

Regional contexts are important for understanding how the BC Energy Step Code and deep energy retrofits should best be implemented at the local level.

Builders, contractors, local government officials, and all working to advance the building industry are invited to a free, full-day event in Salmon Arm, so we can put innovation to work for Thompson-Okanagan.

This gathering is an opportunity to discuss BC's Energy Step Code, the growing possibilities for new construction and retrofitting, and the role for local governments and collaborations in enabling industry growth.

Friday, April 5, 2024

8:30 a.m. – 4:30 p.m PT

Prestige Harbourfront Resort, Salmon Arm, BC.

Breakfast and lunch are provided

RSVP for Salmon Arm event

RSVP for Salmon Arm event

HPSC
HOME PERFORMANCE
STAKEHOLDER COUNCIL

APRIL 25 & 26, 2024
INVERMERE & CASTLEGAR

COLUMBIA VALLEY
Community
Economic Development

KOOTENAY
clean energy
transition

RETROFITTING
WITH
**A HOUSE
AS A SYSTEM**
APPROACH

APPROVED
CONTINUING
PROFESSIONAL
DEVELOPMENT
REGISTRAR BC HOUSING

Works toward
qualifying for the
**Home
Performance
Contractor
Network (HPCN)**

Community Energy Association, BC Hydro Power smart, FORTIS BC, Columbia Basin trust, Regional District of Central Kootenay, Regional District of Kootenay Boundary, East Kootenay

Retrofitting with a House-As-A-System approach

This course is an introduction to retrofitting with a whole-home, or house-as-a-system, approach to both create better homes for your clients and to grow your business. You will learn how a house operates as a system and how to identify common issues that have energy retrofit solutions.

This course helps you qualify for the Home Performance Contractor Network (HPCN), the network of contractors that homeowners must hire from to access retrofit rebates from the Province of BC and utility providers.

April 25, 2024

9 a.m.–3 p.m. MT

Columbia Valley Chamber of Commerce (Lion's Hall), Invermere

Register for Invermere event

Register for Invermere event

April 26, 2024

8 a.m.–2 p.m. PT

Sandman Hotel, Castlegar

Register for Castlegar event

Register for Castlegar event

High Performance Envelopes

Considerations & Detailing



Williams Lake
May 1, 2024

Prince George
May 31, 2024

Dawson Creek
Jun 12, 2024

Register at :
<https://business.chbanorthernbc.ca/events>



High performance envelopes: considerations and detailing

This full-day training is designed for both new and seasoned Part 9 residential builders to gain fundamental knowledge of high-performance building envelope designs. James Bourget and Geoff Kirkpatrick of RDH Building Science will use mockups and 3D graphics to give participants hands-on experience with high-performance air and water barrier membrane installations known to improve efficiency, durability and reduce installation costs.

May 1, 2024

8 a.m.–4:30 p.m. PT

Thompson Rivers University, Williams Lake Campus

Register for Williams Lake event

Register for Williams Lake event

May 31, 2024

8 a.m.–4:30 p.m. PT

Courtyard by Marriott, Prince George

Register for Prince George event

Register for Prince George event

June 12, 2024

8 a.m.–4:30 p.m. PT

Northern Lights College, Dawson Creek

Register for Dawson Creek event

Register for Dawson Creek event

NORTHWEST ENERGY RETROFIT FORUM

JUNE 3-5, 2024

Nisga'a Nation and Terrace, BC



Northwest Energy Retrofit Forum

CEA is working with the Nisga'a Nation and the Northern BC Chapter of the Canadian Home Builders Association to bring together leading home energy retrofit experts in northwestern BC this June. This multi-day forum will build region-wide capacity for high-performing retrofit projects in all communities by including everyone involved: builders, sub-trades, suppliers, building officials and government staff, energy advisors, and community leaders.

Presenters will include: **Richard Hall**, independent First Nations Housing Consultant; **Mark Bernhardt**, CEO of Energy Code Solutions; **Meredith Hamstead**, Director of thinkBright Homes; **Rob Pope**, Senior Consultant at Ecolighten Energy Solutions; **James Bourget**, Principal with RDH Building Science; and **Geoff Kirkpatrick**, instructor in BCIT's Zero Energy/Emissions Buildings Learning Centre.

Northwest Energy Retrofit Forum

June 4-5, 2024
Terrace BC

Nisga'a Nation Tour and Networking Event

June 3, 2024
Nisga'a Nation

[Learn more about the events](#)

[Learn more about the events](#)

CASE STUDIES



Nelson: laneway home reduces embodied carbon with holistic approach

A case study prepared by the Regional Districts of Central Kootenay and Kootenay Boundary show how homeowners in Nelson built a high performance laneway house for rental purposes. For a modest premium of \$25,000, the designer and builders managed to surpass Step 5 energy efficiency.

The team also focused on holistic approaches, using cellulose insulation and locally-sourced cedar, reducing concrete, and avoiding extruded polystyrene (XPS) to reduce the project's embodied carbon.

[Download Nelson case study](#)

[Download Nelson case study](#)

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PREPARED BY: Recreation Grants Committee

DATE: March 26, 2024

SUBJECT: 2024 Spring Recreation Grants

SUMMARY: The Recreation Grants Committee met on 2024.03.25 to consider the applications submitted for funding in the Fall Recreation Grant intake and make recommendations regarding the allocation of grant funds.

RECOMMENDATION:

THAT the Recreation Grant Committee recommends to Council that the 2024 Spring Recreation Grants be awarded as follows:

- Hospice Society - \$125
- iDIDaRide - \$325
- Kaslo & District Public Library - \$350
- Kaslo Baseball & Softball - \$400
- Kaslo Community Services - \$350
- Kaslo Cougars - \$400
- Kaslo Disc Golf - \$400
- Kaslo Logger Sports - \$350
- Kaslo Outdoor Recreation & Trails - \$400
- Kaslo Racquet Club - \$400
- Kaslo Riding Club - \$400
- Kaslo Rugby - \$300
- Kootenay Lake Independent School - \$375
- Kootenay Lake Innovation Center - \$250
- Kaslo Remote Control Club - \$175

DISCUSSION: Annually there is \$10,000 available for the Kaslo & Area D Recreation Grant intake that is provided to the Village by the RDCK. This includes contributions from both the Village of Kaslo and Area D, with any unallocated amounts from grant intakes carried forward to the following year. This year there was a surplus of \$10,810.75 from previous years and to reduce RDCK expenditures, no further \$10,000 was allocated for 2024. Out of the \$10,810.75 surplus, the committee recommends awarding \$5,000.00 for the Spring and \$5,000.00 for the Fall 2024 Recreation Grant intake.

There was a great response to the Spring Recreation Grant intake with \$7,735.00 requested in the 15 applications received. The committee determined that many of the groups that applied for funding did not meet policy criteria with all their requests and that only 14 of the proposed activities were eligible with all reporting requirements having been met. With only \$5,000 available in funding, a reduced amount has been calculated for the funding of the activities.

VILLAGE OF KASLO	2024 SPRING RECREATION GRANT				
Society	Request	Approved	Purpose	Financial	Report
Hospice Society	\$ 435.00	\$ 125.00	to help with the eligible expense; safety gear.	Yes	Yes
iDiDaRide	\$ 500.00	\$ 325.00	to help with the eligible expense; course safety.	Yes	Yes
Kaslo & Area Youth Council	\$ 500.00	\$ -	to help with supplies & fees to run a community booth at May Days	Yes	Yes
Kaslo & District Public Library	\$ 500.00	\$ 350.00	to help with the expense of Indigenous Beading & Bookclub.	Yes	Yes
Kaslo Baseball & Softball	\$ 500.00	\$ 400.00	to help with the purchase of baseballs.	Yes	Yes
Kaslo Community Services	\$ 500.00	\$ 350.00	to help with the Youth Art and Culture Project.	Yes	Yes
Kaslo Cougars	\$ 500.00	\$ 400.00	to help cover the cost of two ice times.	Yes	N/A
Kaslo Disc Golf	\$ 500.00	\$ 400.00	to help with finishing 3 tee boxes.	Yes	Yes
Kaslo Logger Sports	\$ 500.00	\$ 350.00	to help with the bleacher improvements & sound system.	Yes	Yes
Kaslo Outdoor Recreation & Trails	\$ 500.00	\$ 400.00	to help further develop the Kaslo Family Mountain Bike Park.	Yes	Yes
Kaslo Racquet Club	\$ 500.00	\$ 400.00	to help purchase a specialized cleaning brush for the courts.	Yes	Yes
Kaslo Riding Club	\$ 500.00	\$ 400.00	to help with upgrading the Riding Club equipment.	Yes	Yes
Kaslo Rugby	\$ 500.00	\$ 300.00	to help with sports equipment.	Yes	N/A
Kootenay Lake Independent School	\$ 450.00	\$ 375.00	to help purchase twenty pairs of rain mittens.	Yes	Yes
Kootenay Lake Innovation Center	\$ 500.00	\$ 250.00	to help with the cost of the musical performance at the Kootenay Re	Yes	N/A
Kaslo Remote Control Club	\$ 350.00	\$ 175.00	to help cover the cost of the 2024 License of Occupation.	Yes	Yes
TOTAL	\$ 7,735.00	\$ 5,000.00			

DATE: April 5, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Columbia Basin Trust Sponsorship Request

1.0 PURPOSE

To consider a recommendation from the Events Committee to seek CBT sponsorship of Kaslo's 131st birthday celebration.

2.0 RECOMMENDATION

THAT staff request sponsorship of Kaslo's 131st birthday celebration from the Columbia Basin Trust.

3.0 BACKGROUND

A recommendation was made at the 2024.04.02 Events Committee meeting, to seek Columbia Basin Trust's sponsorship for the Village's 131st birthday celebration. A Council resolution is required to authorize the application.

4.0 DISCUSSION

The Village of Kaslo will celebrate its 131st birthday on Friday, August 16, 2024, from noon until 2 p.m. in Legacy Park. This annual event includes music, cake and the presentation of the Citizen of the Year award. Funding from CBT would be used to offset the costs of advertising, entertainment and refreshments.

5.0 OPTIONS

1. Authorize an application for sponsorship. Staff will make the request and use any funds secured towards the stated expenses.
2. Do not authorize a request for sponsorship. Event expenses will be funded from municipal sources.
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

The annual birthday event costs less than \$1000, and this amount has historically been included in the annual municipal budget. The Trust awards sponsorship funding from \$250-\$1500.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Nil

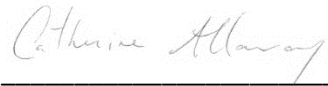
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- Columbia Basin Trust Sponsorship – Program Guide

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

April 5, 2024

Date

What is the Sponsorship Program?

Columbia Basin Trust's Sponsorships support community events and celebrations, festivals and fairs in Columbia Basin Trust's region ([map](#)). These Sponsorships provide support to as many events as possible that benefit as many people in the Basin as possible. The amounts range from \$250 to \$1,500.

Who can apply?

Eligible applicants include non-profit organizations, First Nations communities, local governments, and businesses.

When is the application deadline?

Applications are accepted and reviewed continuously during the fiscal year which runs from April 1 to March 31. Funds are allocated until all available funds for the fiscal year have been granted.

What is the application process?

- Complete the [online Sponsorship application form](#).
- Allow up to six weeks processing time for a response.
- Applications should be received by the Trust eight weeks prior to the event.

What is not eligible for Sponsorship?

- Events of political parties, advocacy, or lobby groups.
- Events that include a direct religious activity will be assessed on its benefit to the broader community.
- Events of organizations that are exclusive, or discriminative, in nature and not open to the general public regardless of background or affiliation (e.g., organizations based on race, fraternity, etc.).
- Retroactive funding.
- Travel costs.
- Sports teams' equipment or tournaments.
- Fundraising donations.
- Workshops and training courses.
- Events that will primarily or exclusively provide benefits to individuals.

The Trust retains the right to determine individual event eligibility.

Who do I contact with questions?

Denise Besold
sponsorship@ourtrust.org
1.800.505.8998

DATE: April 5, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: 2024 Parcel Tax Roll Review Panel

1.0 PURPOSE

To appoint a Parcel Tax Roll Review Panel, in case a meeting of the Panel is required to consider requests relating to the 2024 Parcel Tax Roll.

2.0 RECOMMENDATION

THAT Mayor Hewat, Councillors _____ and _____ be appointed to the 2024 Parcel Tax Roll Review Panel.

3.0 BACKGROUND

The Village imposes a parcel (frontage) tax on properties that are served by water or sewer, in accordance with the values listed on the Parcel Tax Roll. Owners are entitled to make requests for changes to the Roll, and these must be considered by the Roll Review Panel, which is composed of three individuals selected by Council (typically Council members). A Council resolution is required to make the appointments.

4.0 DISCUSSION

The Parcel Tax Roll is available for inspection at City Hall from 10:00 a.m. – 3:00 p.m. on weekdays except statutory holidays. Any person who owns a parcel included on the parcel tax roll may request that the roll be amended on one or more of the following grounds, but only in relation to the person's own property:

- There is an error or omission respecting a name or address on the parcel tax roll
- There is an error or omission respecting the inclusion of a parcel
- There is an error or omission respecting the taxable area or the taxable frontage of a parcel
- An exemption has been improperly allowed or disallowed

In order to be considered for the 2024 taxation year, all requests for amendments must be received no later than 3:00 p.m. on Friday, April 26, 2024. If complaints are received, the Roll Review Panel will convene at 4:15 p.m. on Tuesday, April 30, 2024 in Council Chambers at City Hall.

5.0 OPTIONS

1. Appoint members of Council to sit on the Roll Review Panel. The tentative meeting of the Roll Review Panel has been scheduled to match availability of Council members.

2. Appoint a Roll Review Panel of a different composition. Members of the public may be appointed to the Roll Review Panel. Availability of panel members should be confirmed prior to appointment, to ensure that legislated timelines can be met.
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

Nil

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Village of Kaslo Bylaw 1263, 2021 established a Parcel Tax to fund the water system and Bylaw 1264, 2021 established a Parcel Tax to fund the sewer system. These bylaws were amended in 2023 to increase the rates. Part 7 – Division 4 of the *Community Charter* (s.200-209) establishes rules for the imposition of parcel taxes and prescribes the activities of the Roll Review Panel. The proposed schedule for convening the Roll Review Panel (if required) complies with the legislation.

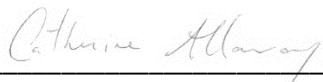
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

Nil

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

April 5, 2024

Date

DATE: April 5, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Recreation Grant Committee Appointment

1.0 PURPOSE

To consider appointing Derek Apple to the Recreation Grant Committee, to fill the vacancy resulting from Joy Lukacs' resignation.

2.0 RECOMMENDATION

THAT Derek Apple be appointed to the Recreation Grant Committee, for a term ending December 31, 2026.

3.0 BACKGROUND

The Recreation Grants Committee is composed of the Mayor and 3 members of the public. Derek Apple has expressed interest in filling the vacancy left by Joy Lukacs' recent resignation from the committee. A Council resolution is required to make the appointment.

4.0 DISCUSSION

The opportunity to serve on the Recreation Grant Committee was advertised on the Village's website. Derek Apple has volunteered and no other expressions of interest have been received.

5.0 OPTIONS

1. Appoint Mr. Apple to the committee. He will participate in the adjudication of applications received in the fall grant intake.
2. Do not make an appointment at this time. The committee can continue to meet quorum and function, provided all members attend.
3. Move to go In Camera, in accordance with s.90(1)(a) of the *Community Charter*, to discuss personal information about an identifiable individual that is being considered for a position appointed by the municipality.

6.0 FINANCIAL CONSIDERATIONS

Nil

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

The Terms of Reference for the Recreation Grants Committee, as adopted by Council, provide for 4 voting members for a 4 year term, with vacancies to be filled by Council resolution. The Village has an obligation to protect the personal information of prospective committee members. In accordance with the *Community Charter* Council must adopt a resolution to exclude the public and state the legislative justification for closing the meeting, prior to going In Camera.

8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- Terms of Reference – Recreation Grants Committee

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

April 5, 2024

Date



RECREATION GRANTS COMMITTEE

EFFECTIVE DATE: January 10, 2023

RESOLUTION #: 12/2023

PURPOSE: The committee is a Select Committee, established by Council resolution to consider or inquire into any matter and to report its findings and opinion to the council. (CC s.141)

Mandate

The Recreation Grants Committee will review and evaluate applications from eligible community organizations seeking Spring Recreation Grants and Fall Recreation Grants. The committee will make recommendations to Council regarding the allocation of the funds budgeted by Council for Recreation Grants.

Reporting

The committee will report to Council twice per year, following consideration of the spring and fall grant applications.

Schedule

The committee will meet in the Spring, within 10 business days of the close of applications for Spring Recreation Grant funding.

The committee will meet in the fall, within 10 business days of the close of applications for Spring Recreation Grant funding.

MEMBERSHIP: All appointments to voting positions must be made by resolution of Council.

Term

Appointments shall be for a 4 year term. Appointments may be rescinded at any time by Council and vacancies may be filled by Council resolution.

Composition

The voting members of the Committee shall be:

- The Mayor of Kaslo or designate
- 3 additional members of the public
- Preference is given to applicants unaffiliated with groups that regularly apply for Recreation Grant funding.

Staff may attend meetings at the discretion of the CAO, to provide procedural or subject matter advice, but will not have voting rights.

Quorum

Quorum shall be 3 voting members of the Committee.

RESOURCING:

The Corporate Officer or their designate will ensure that meeting notices are posted, agenda packages are distributed, minutes are recorded, and meeting materials are available for public inspection.

PROCEDURE:

Council may refer specific matters to the Committee at any time.
The provisions in the Council Procedures Bylaw regarding Committees will apply.

DATE: April 3, 2024 FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Logger Sports Beer Garden

PURPOSE: *To consider authorizing a Beer Garden as part of the Logger Sports events during the 2024 May Days celebrations.*

RECOMMENDATION:

THAT a Beer Garden Licence be granted to the Kaslo Logger Sports for May 18-19, 2024, subject to compliance with all government requirements.

BACKGROUND: The annual Kaslo Logger Sports Beer Garden, held during May Days, is a well-established and popular community tradition. A completed application form has been received and a Council resolution is required to issue the Beer Garden Licence, in accordance with Bylaw 1052.

Previous Council Resolution

Council approved and issued the following resolution in relation to this staff recommendation:

Date	Resolution
2024.03.26	THAT the Kaslo Logger Sports be designated by Council as an Event of Significance for the purpose of applying for a Special Event Permit from the Liquor and Cannabis Regulation Board.

DISCUSSION:

The required reporting from prior years is on file. No public consultation is required or planned.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- 1. Issue the licence. *The event will proceed as in prior years.***
2. Do not issue the licence. *There won't be a beer garden in conjunction with 2024 May Days events and the Logger Sports/Arena Society will not be able to generate revenue from liquor sales.*
3. Refer back to staff for further review and report.

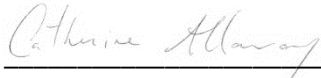
FINANCIAL CONSIDERATIONS:

There are no costs to the Village associated with this request. A Beer Garden License creates a fundraising opportunity for local community groups.

POLICY & LEGAL CONSIDERATIONS:

Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007 limits the number of annual beer garden licenses to 10. Only one license has been issued so far in 2024, for the Jazz Fest beer gardens over the August long weekend. The proposed application complies with the requirements of the bylaw, and the related municipal policies (the Beer Garden Licensing Application Regulations and Beer Garden Regulations).

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- Beer Garden Licence Application
- Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

April 4, 2024

Date

VILLAGE OF KASLO
BEER GARDEN LICENCING APPLICATION REGULATIONS

Beer Garden licencing is for use by leagues, groups, organizations or societies who wish to use municipal or private facilities, or areas not enclosed, for the purpose of selling beer and wine for public functions.

All applicants must abide by the rules and regulations as set forth by the Province of British Columbia and the Village of Kaslo.

1. Each applicant must:
 - (a) Be a bona fide organization, complying with the Liquor Distribution Act;
 - (b) Include the municipality as an additional named insurance on the organization's liability insurance policy for a sum not to be less than Two Million (\$2M) Dollars;
 - (c) Complete all application forms in all respects and submit to the municipality on the approved application form thirty (30) clear days in advance of the event, and;
 - (d) Submit financial reports to the municipality within 60 days of the event and clearly indicate where funds are used. Failure to comply may result in refusal of licencing in subsequent years.

2. Minimum standards for the enclosed Beer Garden area are as follows:
 - (a) Adequate fencing and type of fencing as determined by the RCMP will be no lower than five (5) feet in height.
 - (b) Entry and exit points must be controlled during hours of operation by a responsible adult representing the holder of the licence to ensure that beer and wine are not taken out or passed out of the garden over the fencing.
 - (c) Beer and wine are to be served in plastic or paper containers only.
 - (d) Suitable washroom and any other related facilities requested by the municipality are to be provided. A letter from the appropriate authority must accompany your application for a Liquor Licence indicating you have satisfied this requirement.
 - (e) Food must be available at all times.
 - (f) The sponsoring organization will supply sufficient personnel to provided adequate security as determined by the RCMP to police the function.
 - (g) Prior to opening the Beer Garden to the Public, a request must be made to the RCMP to have an officer on duty inspect the facility to ensure that it meets all physical requirements.
 - (h) Dates issued and not used for whatever reason must be returned to the municipality for redistribution.

3. Upon approval, a Beer Garden Licence must be obtained from the Liquor Distribution Branch, and approved by the RCMP at least 14 clear days before the event.

4. It is the sponsoring organization's responsibility to ensure that no minors are permitted entry to the Beer Garden, and to check the identification of persons of questionable age and deny them admission if identification is not satisfactory.

5. Proceeds of the function should be for charitable or public purposes. Any profit accrued shall not be used by the organization to improve its own well being.

VILLAGE OF KASLO
BEER GARDEN REGULATIONS

The minimum standards for a Beer Garden are as follows:

1. Adequate fencing and type of fencing as determined by the issuing authority (RCMP) will be no lower than 5 feet in height.
2. Entry and exit points must be controlled during hours of operation by a responsible adult representing the holder of the licence to ensure that beer and wine are not taken out or passed out of the garden over the fencing.
3. Beer and wine are to be served in plastic or paper containers only.
4. Suitable washroom and any other related facilities requested by the Village are to be provided. A letter from the appropriate authority must accompany your application for a Liquor Licence indicating you have satisfied this requirement.
5. The sketch of the designated Beer Garden area must be included in the application form.
6. Food must be available at all times.
7. The sponsoring organization will supply sufficient personnel to provided adequate security to police the function.
8. Prior to opening the Beer Garden to the public, a request must be made to the RCMP to have an officer on duty inspect the facility to ensure it meets all physical requirements.
9. Dates issued and not used for whatever reason must be returned to the Village of Kaslo for redistribution.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE REGULATIONS.

ACKNOWLEDGED: Rose-Blanche Hudon
(Applicant)

INSPECTED BY: DOUG WILSON CST KASLO RCMP
(RCMP, Kaslo Detachment)

DATE: MARCH 21 2024

TIME: 10:26 hours.

VILLAGE OF KASLO

BYLAW 1052, 2007

BEING A BYLAW FOR REGULATION OF BEER GARDENS WITHIN THE VILLAGE OF KASLO

WHEREAS it is deemed necessary and expedient to regulate the operation of beer gardens within the boundaries of the Village of Kaslo;

AND WHEREAS the Council of the Village of Kaslo deems it to be in the best interest of the general public to be fully cognizant of the responsibilities as a licence holder for a beer garden;

NOW THEREFORE the Council of the Village of Kaslo, in open meeting assembled, enacts as follows:

1. A maximum of ten (10) Beer Garden Licences may be issued by the Village of Kaslo between January and December in any one year.
2. Bona fide organizations may obtain a Beer Garden Licence to cover the sale of beer and wine at community and public celebrations during the calendar year, up to a maximum of three (3) days in any one year.
3. An application for a Beer Garden Licence shall be required in the form as set out in Schedule "A" attached hereto and forming part of this bylaw.
4. A Beer Garden Licence issued under this bylaw shall be from 11:00 a.m. until dusk, seven (7) days a week.
5. There shall be no refrigeration vehicle operated beyond one hour of the close of sales for a beer garden within 300 feet of any R-1 or RM-1 zone.
6. A financial statement is to be submitted to the Village of Kaslo within sixty (60) days after the close of the beer garden, as set out in Schedule "B" attached hereto and forming part of this bylaw.
7. Bylaw 1022, 2005 is hereby repealed.
8. This bylaw comes into full force and effect on the 1st day of January 2008.
9. This bylaw may be cited as "Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007".

READ A FIRST TIME this 23rd day of October 2007.

READ A SECOND TIME this 23rd day of October 2007.

READ A THIRD TIME this 23rd day of October 2007.

RECONSIDERED AND ADOPTED this 13th day of November 2007.

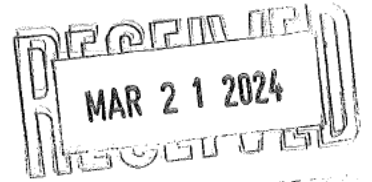
Mayor

Chief Administrative Officer

Certified Correct:

Chief Administrative Officer

SCHEDULE "A"
To Bylaw 1052



VILLAGE OF KASLO
BEER GARDEN LICENCE APPLICATION

NAME OF ORGANIZATION: Kaslo Logger Sports

NAME OF APPLICANT: Rose-Blanche Hudon

OFFICIAL POSITION: Beer garden coordinator

HOME ADDRESS: [REDACTED], Kaslo

TELEPHONE: HOME: _____ WORK: _____ CELL: [REDACTED]

APPROXIMATE NUMBER OF PEOPLE ATTENDING:

COMMUNITY PROJECT OR CHARITABLE AGENCY TO RECEIVE NET PROCEEDS:

NAME OF EVENT: Kaslo Logger Sports

TIME & DATE(S) OF EVENT: May 18 and May 19, 2024 10am-6pm

LOCATION OF EVENT: On first st., just accross Kaslo Village Campground.

CIVIC ADDRESS: Corner of 2nd St and 1st St.

NAMES OF CONTROLLERS: Andrea Hand

PROOF OF LIABILITY INSURANCE ATTACHED n/a* Licence (liquor) and Liability insurance are in the application process and will be provided once obtained.

SKETCH OF SITE (on reverse side of this form)

[REDACTED]

APPLICANT'S SIGNATURE

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Kootenay Lake

Kaslo Beach

Pole climb

Competition grounds

pond

KLS seacan

gated beer garden area

bleacher

beer garden shed

gates

bleachers

bleachers

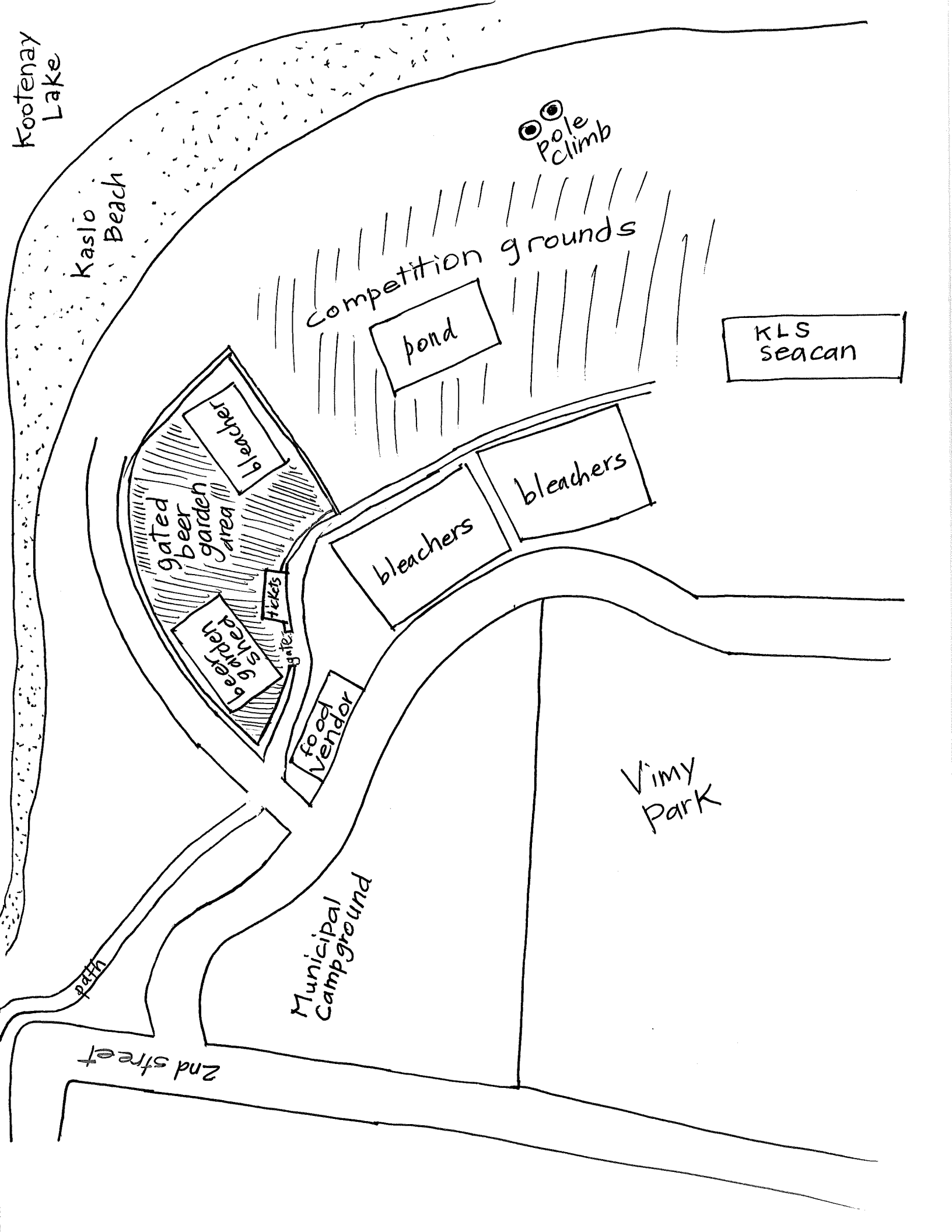
food vendor

Vimy Park

Municipal Campground

path

2nd street





REQUEST FOR DECISION

DATE: April 3, 2024 FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: May Days Requests

PURPOSE:

To consider requests from the Kaslo & District Chamber of Commerce relating to the 2024 May Days Celebration.

RECOMMENDATION:

THAT a grant-in-aid be provided to the Chamber of Commerce for rental of Vimy Park, the Logger Sports Grounds, Murray Pearson Ball park and Front Street Park for May Days 2024, AND
THAT the road closures requested by the Chamber of Commerce be approved, AND
THAT the Village provide gate keys, recycling containers, and garbage bags for bear-proof bins to the Chamber of Commerce, AND
THAT the May Days banners be installed by Village staff as an in-kind service.

BACKGROUND:

The Chamber of Commerce organizes annual May Days events which take place at municipally owned venues across the community over the May long weekend, May 18-20, 2024. The Village has historically supported these activities through grants-in-aid and in-kind contributions. Council resolutions are required to approve many of the requests.

DISCUSSION:

Fees established by bylaw must apply to all organizations and can not be waived by resolution. Council can provide a grant-in-aid to the Chamber of Commerce to cover the costs of renting municipal facilities and obtaining the required permits. The event organizers understand that business licence fees will be charged to individual vendors in 2024.

Waste generated by the event must be managed and disposed of in accordance with the provisions of the Village's Solid Waste Regulation and Animal Attractant bylaws. Providing the required supplies as an in-kind contribution to the event will assist the organizers in reducing litter and managing the waste stream appropriately.

The requested electrical supply, lawn maintenance, plumbing, gazebo cleaning, and washroom access can be accommodated by Public Works staff. These activities are largely unchanged from previous years and are included in staff workplans. The organizers have been advised that water connections are not available in Front Street Park and they will make alternate arrangements, as was done in 2023.

Two wood telephone poles exist along the 3rd baseline of the ballpark which support netting. The netting is intended to protect adjacent park users from errant baseballs. The Chamber has requested that the netting be extended along the east outfield to further protect vendors and park users. The Village does not have additional netting or poles to accommodate the Chambers request, and so they will be advised accordingly.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- 1. Approve the requests as presented. *The May Days event will proceed as planned, as in past years.***
2. Approve some [to be specified] but not all requests. *The decision will be communicated to the organizers and some plans may need to be adjusted.*
3. Refer back to staff for further review and report.

FINANCIAL CONSIDERATIONS:

There is an agreement between the Village and the Chamber of Commerce outlining the terms of a Conditional Grant to support Chamber of Commerce Activities, which includes \$5,000 earmarked for May Days event costs. In addition to the Conditional Grant, the Village has historically provided a grant in aid to the Chamber of Commerce to cover the fees charged by the municipality, as outlined below:

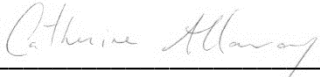
Item	Quantity	Rate (\$)	Amount (\$)
Rental – Front Street Park no stage	6	50	300
Rental – 2 or more Vimy Park Facilities	6	60	360
Rental – Logger Sports Grounds & Stands	6	50	300
Large Event Fee (>1000 people)	3	1,000	3,000
Street Closure Permit	3	30	90
Total			4,050

POLICY & LEGAL CONSIDERATIONS:

The event organizers have requested temporary street closures that will restrict vehicle access to ensure public safety. Village of Kaslo Street & Traffic Bylaw No. 1120, 2012 and the Temporary Street Closure policy adopted 2012.04.24 outline the process for obtaining a Street Closure Permit. Closures of commercial streets require approval from Council and notification must be delivered to affected property owners. The decision to approve closures of residential streets can be made by staff. Temporary Street Closure notices will be posted on the Village’s website and bulletin boards, and delivered to affected property owners along Front Street, Fifth Street and Fourth Street.

In accordance with the above, Second Street will be closed daily between D Ave and B Ave to reduce congestion near Vimy Park and ensure access for emergency vehicles. Portions of Front Street, Fourth Street, Third Street and Second Street will be closed on Sunday to accommodate the Show & Shine event. Portions of Front Street, Fifth Street, Fourth Street and Second Street will be closed between 11:00 am – 1:00 p.m. on Monday for the parade. The proposed closures will not apply to emergency vehicles.

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHED:

- 2024.03.27 letter from Alana Jenkins, Chamber of Commerce Manager
- Request for street closures
- Conditional Grant agreement
- Temporary Street Closure policy

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

April 4, 2024

Date

VILLAGE OF KASLO TEMPORARY STREET CLOSURE REQUEST

The Kaslo & Area Chamber of Commerce is requesting the following temporary street closures in conjunction with the 2024 May Days events:

a. Show & Shine: Sunday May 19 (6:00am – 4:00pm)

- Front Street between Fifth Street and Second Street.
- Fourth Street between A Ave and Water Street
- Third Street between Penny Lane and Front Street
- Second Street between Front Street and the Ring Road

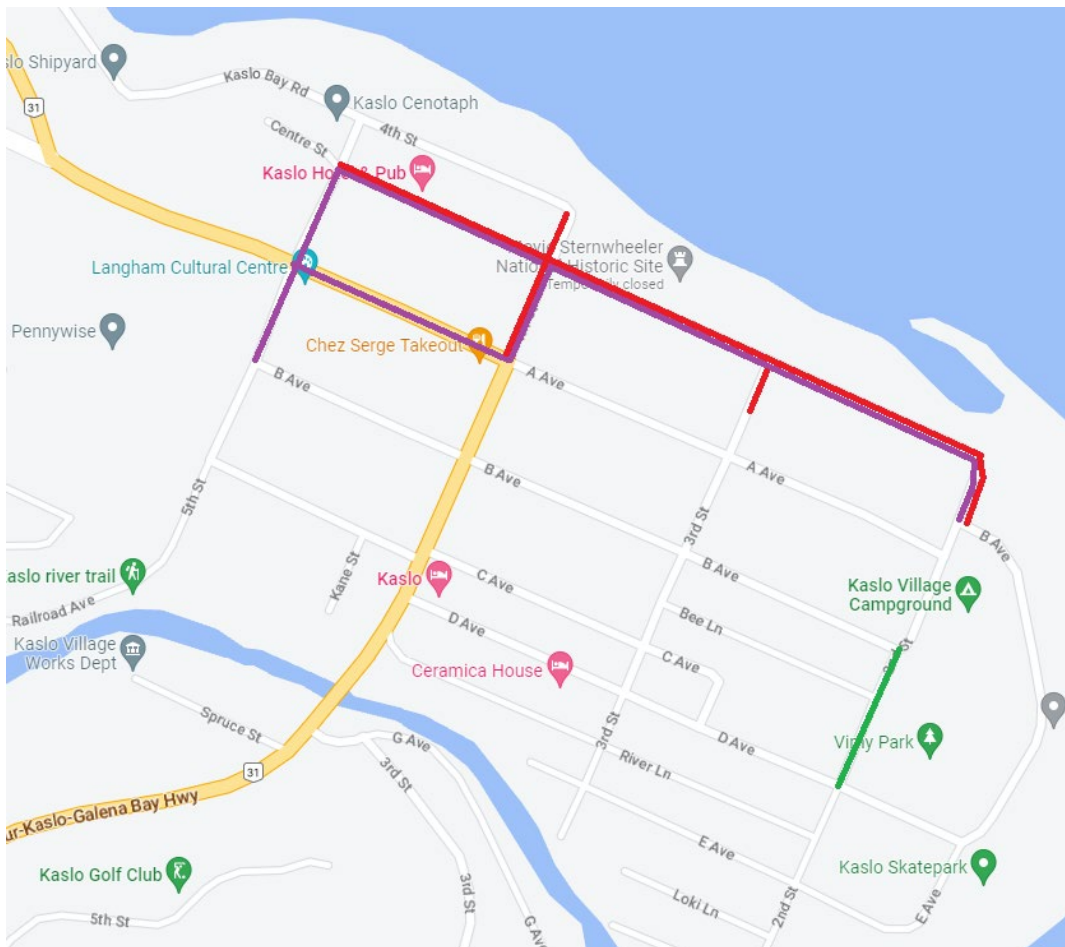
Note: Penny Lane will remain accessible for emergency and local resident traffic.

b. Emergency Access to Vimy Park: Saturday, May 18 – Monday, May 20 (7:00am – 6:00pm daily)

- Second Street between D Ave and B Ave

c. Parade: Monday May 20 (11:00am – 1:00pm)

- Fifth Street between B Avenue and Front Street
- Front Street between Fifth Street and Second Street
- Fourth Street between A Avenue and Front Street
- Second Street between Front Street and the Ring Road



Kaslo & Area

CHAMBER of COMMERCE

March 27, 2024

Kaslo Village Office
PO Box 576 | Kaslo, BC | V0G1M0

To Mayor Suzan Hewat, Council members and CAO Robert Baker,

The Kaslo & Area Chamber of Commerce would like to thank you for taking the time to review this year's May Days plan.

We have summarized a list of requests to the Village for the proper running and management of this year's Kaslo May Days Event. We would like to request the following help from various aspects of the village, access to and use of Village properties as well as help from the Public Works Department.

LIST OF REQUESTS:

1. **Free use of the whole of Vimy Park, Logger Sports area and Front Street Park from Thursday, May 16 until Tuesday, May 21, 2024.**
 - a. **GATE/KEYS:** The Gate at Vimy Park to be left unlocked and keys provided to the May Days Coordinator (Alana Jenkins) for the duration of the weekend.
 - b. **ELECTRICITY:** That electric will be turned on at the park no later than Friday morning, May 17th.
 - We would request access to Power Supply in Vimy Park and the Coordinator (Alana Jenkins) to obtain a key for the panel from the Village office on the Thursday prior to May Days.
 - We will be working with Colin Anderson as our electrician again this year and he will be getting the proper permit for the event under his license.
 - c. **LAWN MAINTENANCE -** That the grass in Vimy Park and surrounding areas and Front Street Park be cut and groomed no later than the Wednesday prior to May Days weekend.
 - d. **PLUMBING:**
 - That the water taps be turned on in Vimy Park and hoses accessible (please put in concession stand) by Thursday morning of the weekend.
 - A short hose at the tap, at the East of Ball Diamond to allow compliance of potable water on premise for food vendors. We ALSO request a flexible splitter on this end same as in previous years.
 - That Sprinklers be turned off in Vimy Park for the weekend by Thursday at noon
 - Water turned on at Bowling Green on Front St for Show-n-Shine participants to clean their cars on Sunday morning.
2. **BALL PARK:** That public works installs the poles and foul ball meshing along third base line as in previous years. We would like to request that this netting extend along the East side of ball diamond to offer event attendees and vendor some protection as well.
3. **GAZEBO:** That the gazebo be cleaned and power-washed by Thursday, May 16th and that the front railings are removed to create a stage.
4. **BANNER:** That Public Works puts up May Days Banner on the other side of the Bridge a minimum of two weeks prior to May Days.

GARBAGE AND RECYCLING:

5. Use of Village-owned recycling containers. Could they be dropped off by Public Works on Friday please? Six in total would be preferred.
6. **Alana will confirm with Cynthia Howard the arrangement of garbage and recycling throughout the weekend in the park and downtown core with multiple pick-ups daily and throughout the weekend.**
7. ADDITIONAL 24 XXL Large garbage bags for the bear proof garbage bins in the park. (Please put in concession booth or give to Alana). This is very important as they are not carried by any of the local retail stores. We will gladly return any unused bags.

PUBLIC WASHROOMS TOILETS:

8. That all public washrooms especially those closest to the Gazebo be tested and in full working order by the Wednesday prior to May Days weekend.
9. A reminder that we have changed our Portable Toilet supplier to Andex Rentals and will no longer require any Portable Toilets from the Village of Kaslo.

KASLO STREETS AND STREET CLOSURES:

10. Front Street and main roads be swept and hosed off prior to event weekend.

11. STREET CLOSURE REQUESTS:

- a. **Show 'n Shine – Sunday, May 19th**
 - Front Street from 5th St to 2nd Street
 - reserve 4th St from A Ave to Water Street for possible overflow, as well as part of 3rd off of Front Street.
 - Penny Lane will remain accessible for emergency and local resident traffic.
 - Please see the Map *indicating in orange all requested Show 'n Shine street closures and access points to remain open.*
 - *Show 'n Shine have their own cones and tape. This would be from 6:00 AM until 4:00 PM Sunday, May 19.*
 - *We would also request the exclusive use of the Front Street park to have their registration desk and door prize tables and trophy displays*
- b. **Emergency Access to Vimy Park/Baseball Diamond – Saturday, Sunday, Monday each day from 7am-6pm**
 - 2nd St between D Avenue and B Avenue for emergency access to Vimy Park and baseball field
- c. **Parade Route – Monday, May 20th** The parade is a 12:00 start, so closure would be from 11:00 to approximately 1:00.
 - Parade begins aside Langham and runs across the Hwy along 5th, right on Front, right on 4th St, right on A Avenue right on 5th, right down Front St to 2nd St, and disperse
- d. **Helicopter Rides: Saturday, May 18: TO BE CONFIRMED**
 - Front St adjacent to Abbey Manor for Helicopter rides on Saturday from 10-5:00 this will be overseen by Kaslo Search and Rescue.

12. **Use of road barriers for road closures** – for helicopter rides Saturday, the Show-n-Shine on Sunday and road closure for emergency access to Vimy Park and May Days Parade on the Monday. Alana will contact Geoff Scott as to how and when.

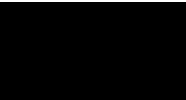
13. That a site inspection with the foreman and May Days Coordinator take place on the Wednesday morning prior to May Days weekend to address any possible issues. Alana will contact Geoff Scott directly if/when this is approved by council.

Kaslo & Area


CHAMBER of COMMERCE

14. We would also like to invite the Council and staff of the Village Office to participate in the May Days parade again this year.
15. That it be understood that this is a Draft Request letter. Kaslo May Days is an important event that wouldn't happen without the continued efforts and cooperation of the Village of Kaslo and The Kaslo and Area Chamber of Commerce. We respectfully request that since this is the Event Coordinator's second year, any omissions or items that should have been included in this Request Letter be granted and/or considered by the Village as needed to ensure a successful and smooth-running event. Thank you!

Thank you for all your help,



Alana Jenkins
Chamber Administration Manager
Kaslo & Area Chamber of Commerce
Kaslo May Days



Kaslo & District Chamber of Commerce

Comparative Balance Sheet

	As at Dec 31, 2023	As at Dec 31, 2022	Difference
ASSET			
CASH ASSETS			
KSCU Chequing - Main	32,235.45	33,130.59	-895.14
KSCU 1 - Chamber Cash	11,379.23	9,863.50	1,515.73
KSCU 2 - Choose Local	4,600.82	4,757.42	-156.60
KSCU 3 - May Days Funds	9,178.08	6,226.11	2,951.97
KSCU 4 - 50/50 Artscapes	0.00	3,313.32	-3,313.32
Paypal Account	0.00	0.00	0.00
TOTAL CASH ASSETS	<u>57,393.58</u>	<u>57,290.94</u>	102.64
OTHER CURRENT ASSETS			
Accounts Receivable	0.00	5,200.00	-5,200.00
Prepaid Expenses	0.00	0.00	0.00
TOTAL OTHER CURRENT ASSETS	<u>0.00</u>	<u>5,200.00</u>	-5,200.00
FIXED ASSETS			
Office Furniture & Equipment	1,152.24	1,152.24	0.00
Accum. Deprec.- Furn. & Equipment	-1,152.24	-1,152.24	0.00
NET: FURNITURE & EQUIPMENT	<u>0.00</u>	<u>0.00</u>	0.00
TOTAL FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	0.00
TOTAL ASSET	<u><u>57,393.58</u></u>	<u><u>62,490.94</u></u>	-5,097.36
LIABILITY			
CURRENT LIABILITIES			
Accounts Payable	0.00	210.00	-210.00
TOTAL CURRENT LIABILITIES	<u>0.00</u>	<u>210.00</u>	-210.00
TOTAL LIABILITY	<u>0.00</u>	<u>210.00</u>	-210.00
EQUITY			
EQUITY			
Retained Earnings	62,280.94	110,291.35	-48,010.41
Prior Years Adjustments	0.00	0.00	0.00
Current Earnings	-4,887.36	-48,010.41	43,123.05
TOTAL EQUITY	<u>57,393.58</u>	<u>62,280.94</u>	-4,887.36
TOTAL EQUITY	<u>57,393.58</u>	<u>62,280.94</u>	-4,887.36
LIABILITIES AND EQUITY	<u><u>57,393.58</u></u>	<u><u>62,490.94</u></u>	-5,097.36

Kaslo & District Chamber of Commerce

Comparative Income Statement

	Actual Dec 01, 2023 to Dec 31, 2023	Actual Dec 01, 2022 to Dec 31, 2022	Difference
REVENUE			
MEMBERSHIPS REVENUE			
Memberships	0.00	100.00	-100.00
TOTAL MEMBERSHIPS REVENUE	<u>0.00</u>	<u>100.00</u>	-100.00
GRANTS & DONATIONS REVENUE			
Grants	0.00	5,200.00	-5,200.00
Donations	0.00	35.30	-35.30
CollegeRockies Student Wage Funding	0.00	0.00	0.00
TOTAL GRANTS & DONATIONS REVENUE	<u>0.00</u>	<u>5,235.30</u>	-5,235.30
SPECIAL EVENTS REVENUE			
May Days Revenue	0.00	0.00	0.00
Ticket Sales - Members Events	540.00	0.00	540.00
Fundraisers	0.00	0.00	0.00
TOTAL SPECIAL EVENTS REVENUE	<u>540.00</u>	<u>0.00</u>	540.00
OTHER REVENUES			
Racking Fees Revenue	0.00	0.00	0.00
Signage Fees Revenue	0.00	0.00	0.00
Choose Local Revenue	0.00	0.00	0.00
GGG - Great Giveaway Revenue	100.00	30.00	70.00
Chamber Cash Sales	6,060.00	5,620.00	440.00
Chamber Group Insurance Commission	148.97	207.84	-58.87
Trailblazers Signage Advertising	0.00	0.00	0.00
Interest Income	1.86	1.73	0.13
Other Revenues	0.00	0.00	0.00
TOTAL OTHER REVENUES	<u>6,310.83</u>	<u>5,859.57</u>	451.26
TOTAL REVENUE	<u>6,850.83</u>	<u>11,194.87</u>	-4,344.04
EXPENSE			
OPERATING EXPENSES			
Office Supplies	0.00	56.32	-56.32
Operating Supplies	0.00	0.00	0.00
Equipment <\$500	0.00	0.00	0.00
Membership Fees	112.35	0.00	112.35
Racking Fees Expense	0.00	0.00	0.00
Marketing & Development	120.88	0.00	120.88
Advertising	0.00	0.00	0.00
Photography	0.00	210.00	-210.00
Office Rent Expense	0.00	0.00	0.00
Telephone & Internet	0.00	0.00	0.00
Website	41.93	0.00	41.93
Insurance	0.00	0.00	0.00
Permits & Licenses	0.00	0.00	0.00
Bookkeeping / Accounting Services	0.00	0.00	0.00
Bank Charges	2.50	0.00	2.50
Professional Services	1,050.00	0.00	1,050.00
Chamber Cash Redemptions	1,260.00	980.00	280.00
Meetings & Open Houses	0.00	0.00	0.00
Postage, Freight and Shipping	0.00	0.00	0.00
Security	0.00	0.00	0.00
Travel	0.00	0.00	0.00
TOTAL OPERATING EXPENSES	<u>2,587.66</u>	<u>1,246.32</u>	1,341.34
SPECIAL EVENTS EXPENSES			
GGG- Great Giveaway Expenses	0.00	0.00	0.00
AGM / Holiday Mixer / Member Events	1,188.10	100.00	1,088.10
Entertainment Provided	0.00	0.00	0.00

Kaslo & District Chamber of Commerce

Comparative Income Statement

	Actual Dec 01, 2023 to Dec 31, 2023	Actual Dec 01, 2022 to Dec 31, 2022	Difference
Bad Debts	0.00	0.00	0.00
TOTAL SPECIAL EVENTS EXPENSES	<u>1,188.10</u>	<u>100.00</u>	1,088.10
OTHER EXPENSES			
Amort. / Depreciation Expense	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	0.00
Other Expenses	0.00	0.00	0.00
Suspense Until Clarified	0.00	0.00	0.00
TOTAL OTHER EXPENSES	<u>0.00</u>	<u>0.00</u>	0.00
TOTAL EXPENSE	<u>3,775.76</u>	<u>1,346.32</u>	2,429.44
NET INCOME	<u><u>3,075.07</u></u>	<u><u>9,848.55</u></u>	-6,773.48

Kaslo & District Chamber of Commerce

Comparative Income Statement

	Actual Jan 01, 2023 to Dec 31, 2023	Actual Jan 01, 2022 to Dec 31, 2022	Difference
REVENUE			
MEMBERSHIPS REVENUE			
Memberships	7,375.00	6,135.00	1,240.00
TOTAL MEMBERSHIPS REVENUE	<u>7,375.00</u>	<u>6,135.00</u>	1,240.00
GRANTS & DONATIONS REVENUE			
Grants	28,177.00	51,500.00	-23,323.00
Donations	4,369.26	60.30	4,308.96
CollegeRockies Student Wage Funding	0.00	0.00	0.00
TOTAL GRANTS & DONATIONS REVENUE	<u>32,546.26</u>	<u>51,560.30</u>	-19,014.04
SPECIAL EVENTS REVENUE			
May Days Revenue	7,645.00	9,218.95	-1,573.95
Ticket Sales - Members Events	1,015.00	0.00	1,015.00
Fundraisers	-360.00	1,334.00	-1,694.00
TOTAL SPECIAL EVENTS REVENUE	<u>8,300.00</u>	<u>10,552.95</u>	-2,252.95
OTHER REVENUES			
Racking Fees Revenue	900.00	0.00	900.00
Signage Fees Revenue	0.00	0.00	0.00
Choose Local Revenue	0.00	10.00	-10.00
GGG - Great Giveaway Revenue	665.00	500.00	165.00
Chamber Cash Sales	7,740.00	7,140.00	600.00
Chamber Group Insurance Commission	2,273.03	2,499.49	-226.46
Trailblazers Signage Advertising	0.00	215.00	-215.00
Interest Income	22.71	27.04	-4.33
Other Revenues	0.00	0.00	0.00
TOTAL OTHER REVENUES	<u>11,600.74</u>	<u>10,391.53</u>	1,209.21
TOTAL REVENUE	<u>59,822.00</u>	<u>78,639.78</u>	-18,817.78
EXPENSE			
OPERATING EXPENSES			
Office Supplies	0.00	588.51	-588.51
Operating Supplies	213.19	134.36	78.83
Equipment <\$500	0.00	0.00	0.00
Membership Fees	1,289.76	4,102.54	-2,812.78
Racking Fees Expense	320.00	0.00	320.00
Marketing & Development	2,146.63	14,497.00	-12,350.37
Advertising	537.04	9,621.83	-9,084.79
Photography	525.00	2,872.50	-2,347.50
Office Rent Expense	300.00	450.00	-150.00
Telephone & Internet	0.00	0.00	0.00
Website	732.56	20,865.08	-20,132.52
Insurance	2,269.00	2,402.00	-133.00
Permits & Licenses	450.64	35.00	415.64
Bookkeeping / Accounting Services	1,870.31	1,218.79	651.52
Bank Charges	27.25	25.75	1.50
Professional Services	35,208.66	53,202.04	-17,993.38
Chamber Cash Redemptions	6,426.15	9,325.00	-2,898.85
Meetings & Open Houses	0.00	0.00	0.00
Postage, Freight and Shipping	0.00	0.00	0.00
Security	300.00	300.00	0.00
Travel	0.00	170.80	-170.80
TOTAL OPERATING EXPENSES	<u>52,616.19</u>	<u>119,811.20</u>	-67,195.01
SPECIAL EVENTS EXPENSES			
GGG- Great Giveaway Expenses	41.95	0.00	41.95
AGM / Holiday Mixer / Member Events	4,486.22	1,434.00	3,052.22
Entertainment Provided	7,565.00	4,925.00	2,640.00

Kaslo & District Chamber of Commerce

Comparative Income Statement

	Actual Jan 01, 2023 to Dec 31, 2023	Actual Jan 01, 2022 to Dec 31, 2022	Difference
Bad Debts	0.00	0.00	0.00
TOTAL SPECIAL EVENTS EXPENSES	<u>12,093.17</u>	<u>6,359.00</u>	5,734.17
OTHER EXPENSES			
Amort. / Depreciation Expense	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	-0.01	0.01
Other Expenses	0.00	480.00	-480.00
Suspense Until Clarified	0.00	0.00	0.00
TOTAL OTHER EXPENSES	<u>0.00</u>	<u>479.99</u>	-479.99
TOTAL EXPENSE	<u>64,709.36</u>	<u>126,650.19</u>	-61,940.83
NET INCOME	<u><u>-4,887.36</u></u>	<u><u>-48,010.41</u></u>	43,123.05

Kaslo & District Chamber of Commerce

Project Income Detail Jan 01, 2023 to Dec 31, 2023

Date	Description	Source	JE#	Amount	Cumulative
0.0 Memberships					
REVENUE					
4010 Memberships					
Jan 05, 2023	421, MEMBERSHIP SALES	Cash	J5	100.00	100.00
Jan 24, 2023	422, MEMBERSHIP SALES	Cash	J6	100.00	200.00
Jan 24, 2023	424, MEMBERSHIP SALES	Cash	J8	100.00	300.00
Jan 24, 2023	425, MEMBERSHIP SALES	Cash	J9	100.00	400.00
Jan 25, 2023	426, MEMBERSHIP SALES	Cash	J10	100.00	500.00
Jan 25, 2023	427, MEMBERSHIP SALES	Cash	J11	100.00	600.00
Jan 25, 2023	429, MEMBERSHIP SALES	Cash	J13	100.00	700.00
Jan 25, 2023	428, MEMBERSHIP SALES	Cash	J36	65.00	765.00
Jan 26, 2023	430, MEMBERSHIP SALES	Cash	J14	100.00	865.00
Jan 26, 2023	431, MEMBERSHIP SALES	Cash	J15	100.00	965.00
Jan 26, 2023	432, MEMBERSHIP SALES	Cash	J16	65.00	1,030.00
Jan 26, 2023	433, MEMBERSHIP SALES	Cash	J17	65.00	1,095.00
Jan 26, 2023	434, MEMBERSHIP SALES	Cash	J18	100.00	1,195.00
Jan 26, 2023	435, MEMBERSHIP SALES	Cash	J19	100.00	1,295.00
Jan 26, 2023	436, MEMBERSHIP SALES	Cash	J38	65.00	1,360.00
Jan 27, 2023	437, MEMBERSHIP SALES	Cash	J21	65.00	1,425.00
Jan 30, 2023	438, MEMBERSHIP SALES	Cash	J22	100.00	1,525.00
Jan 30, 2023	439, MEMBERSHIP SALES	Cash	J23	65.00	1,590.00
Jan 30, 2023	440, MEMBERSHIP SALES	Cash	J24	100.00	1,690.00
Jan 30, 2023	441, MEMBERSHIP SALES	Cash	J25	100.00	1,790.00
Jan 30, 2023	442, MEMBERSHIP SALES	Cash	J26	100.00	1,890.00
Jan 30, 2023	443, MEMBERSHIP SALES	Cash	J27	100.00	1,990.00
Jan 30, 2023	444, MEMBERSHIP SALES	Cash	J28	65.00	2,055.00
Jan 30, 2023	445, MEMBERSHIP SALES	Cash	J29	100.00	2,155.00
Jan 31, 2023	446, MEMBERSHIP SALES	Cash	J32	65.00	2,220.00
Jan 31, 2023	447, MEMBERSHIP SALES	Cash	J34	100.00	2,320.00
Feb 01, 2023	450, MEMBERSHIP SALES	Cash	J48	65.00	2,385.00
Feb 02, 2023	451, MEMBERSHIP SALES	Cash	J51	100.00	2,485.00
Feb 03, 2023	452, MEMBERSHIP SALES	Cash	J52	65.00	2,550.00
Feb 03, 2023	453, MEMBERSHIP SALES	Cash	J53	65.00	2,615.00
Feb 04, 2023	454, MEMBERSHIP SALES	Cash	J54	65.00	2,680.00
Feb 05, 2023	455, MEMBERSHIP SALES	Cash	J55	65.00	2,745.00
Feb 06, 2023	456, MEMBERSHIP SALES	Cash	J56	365.00	3,110.00
Feb 06, 2023	458, MEMBERSHIP SALES	Cash	J58	100.00	3,210.00
Feb 14, 2023	459, MEMBERSHIP SALES	Cash	J59	65.00	3,275.00
Feb 16, 2023	461, MEMBERSHIP SALES	Cash	J61	100.00	3,375.00
Feb 17, 2023	462, MEMBERSHIP SALES	Cash	J63	100.00	3,475.00
Feb 19, 2023	464, MEMBERSHIP SALES	Cash	J65	100.00	3,575.00
Feb 27, 2023	463, MEMBERSHIP SALES	Cash	J67	100.00	3,675.00
Feb 27, 2023	465, MEMBERSHIP SALES	Cash	J68	100.00	3,775.00
Mar 01, 2023	479, MEMBERSHIP SALES	Cash	J106	100.00	3,875.00
Mar 02, 2023	480, MEMBERSHIP SALES	Cash	J108	65.00	3,940.00
Mar 03, 2023	481, MEMBERSHIP SALES	Cash	J110	65.00	4,005.00
Mar 09, 2023	482, MEMBERSHIP SALES	Cash	J111	100.00	4,105.00
Mar 20, 2023	484, MEMBERSHIP SALES	Cash	J115	100.00	4,205.00
Mar 20, 2023	485, MEMBERSHIP SALES	Cash	J116	165.00	4,370.00
Mar 20, 2023	486, MEMBERSHIP SALES	Cash	J117	100.00	4,470.00
Mar 20, 2023	487, MEMBERSHIP SALES	Cash	J118	100.00	4,570.00
Mar 20, 2023	488, MEMBERSHIP SALES	Cash	J119	100.00	4,670.00
Mar 22, 2023	489, MEMBERSHIP SALES	Cash	J124	100.00	4,770.00
Mar 22, 2023	490, MEMBERSHIP SALES	Cash	J125	100.00	4,870.00
Mar 29, 2023	491, MEMBERSHIP SALES	Cash	J126	300.00	5,170.00
Apr 02, 2023	492, MEMBERSHIP SALES	Cash	J128	65.00	5,235.00
Apr 02, 2023	493, MEMBERSHIP SALES	Cash	J129	65.00	5,300.00
Apr 02, 2023	494, MEMBERSHIP SALES	Cash	J130	65.00	5,365.00
Apr 10, 2023	495, MEMBERSHIP SALES	Cash	J137	100.00	5,465.00
Apr 19, 2023	498, MEMBERSHIP SALES	Cash	J143	100.00	5,565.00
Apr 20, 2023	500, MEMBERSHIP SALES	Cash	J145	100.00	5,665.00
Apr 20, 2023	501, MEMBERSHIP SALES	Cash	J146	100.00	5,765.00
Apr 20, 2023	502, MEMBERSHIP SALES	Cash	J147	100.00	5,865.00
Apr 21, 2023	504, MEMBERSHIP SALES	Cash	J149	365.00	6,230.00
Apr 22, 2023	506, MEMBERSHIP SALES	Cash	J151	115.00	6,345.00
May 21, 2023	523, MEMBERSHIP SALES	Cash	J199	100.00	6,445.00

Kaslo & District Chamber of Commerce

Project Income Detail Jan 01, 2023 to Dec 31, 2023

Date	Description	Source	JE#	Amount	Cumulative
May 25, 2023	524, MEMBERSHIP SALES	Cash	J202	100.00	6,545.00
May 26, 2023	525, MEMBERSHIP SALES	Cash	J203	65.00	6,610.00
May 31, 2023	527, MEMBERSHIP SALES	Cash	J211	100.00	6,710.00
Jun 26, 2023	543, MEMBERSHIP SALES	Cash	J261	65.00	6,775.00
Jun 30, 2023	545, MEMBERSHIP SALES	Cash	J263	100.00	6,875.00
Jul 26, 2023	552, MEMBERSHIP SALES	Cash	J295	200.00	7,075.00
Nov 06, 2023	562, MEMBERSHIP SALES	Cash	J475	100.00	7,175.00
Nov 15, 2023	564, MEMBERSHIP SALES	Cash	J386	100.00	7,275.00
Nov 29, 2023	566, MEMBERSHIP SALES	Cash	J389	100.00	7,375.00
				<u>7,375.00</u>	
TOTAL REVENUE				<u>7,375.00</u>	
EXPENSE					
5010 Membership Fees					
May 02, 2023	05/02/2023, BCCE - BC Chamber Executives	4012	J229	145.00	145.00
TOTAL EXPENSE				<u>145.00</u>	
REVENUE minus EXPENSE				<u>7,230.00</u>	
1.1 CHOOSE KasLocal (2021+)					
EXPENSE					
5014 Marketing & Development					
Apr 11, 2023	NEW Chamber CASH, Hall Printing	Cash	J473	276.24	276.24
Sep 27, 2023	121623, Hall Printing	Cash	J337	471.52	747.76
				<u>747.76</u>	
TOTAL EXPENSE				<u>747.76</u>	
REVENUE minus EXPENSE				<u>-747.76</u>	
1.2 GGG - Great Gift Giveaway (2021+)					
REVENUE					
4727 GGG - Great Giveaway Revenue					
Nov 01, 2023	Win without Pitch, GGG - Great Gift Giveaway REVENUES	Cash	J492	10.00	10.00
Nov 06, 2023	562, MEMBERSHIP SALES	Cash	J475	10.00	20.00
Nov 22, 2023	GGG Prizes, Mariane Johnston - Vista	Cash	J419	-200.00	-180.00
Nov 29, 2023	578, GGG - Great Gift Giveaway REVENUES	Cash	J420	195.00	15.00
Nov 30, 2023	576, GGG - Great Gift Giveaway REVENUES	Cash	J422	550.00	565.00
Dec 06, 2023	588, GGG - Great Gift Giveaway REVENUES	Cash	J466	100.00	665.00
				<u>665.00</u>	
TOTAL REVENUE				<u>665.00</u>	
EXPENSE					
5015 Advertising					
Nov 07, 2023	22391, Pennywise	Cash	J417	22.70	22.70
5405 GGG- Great Giveaway Expenses					
Nov 22, 2023	11-22-2023, Kaslo Community Pharmacy	Cash	J418	41.95	64.65
TOTAL EXPENSE				<u>64.65</u>	
REVENUE minus EXPENSE				<u>600.35</u>	
3.1 Light up (2021+)					
REVENUE					
4110 Grants					
Nov 23, 2023	570, CBT - Columbia Basin Trust	Cash	J393	1,500.00	1,500.00
TOTAL REVENUE				<u>1,500.00</u>	
EXPENSE					
5015 Advertising					
Nov 26, 2023	22564, Pennywise	Cash	J395	197.23	197.23
5025 Insurance					
Nov 29, 2023	Parade Insur.2023, Shephard Ashmore	Cash	J400	275.00	472.23
5430 AGM / Holiday Mixer / Member E...					
Oct 20, 2023	Amazon	Books for Light up	J361	538.12	1,010.35

Kaslo & District Chamber of Commerce

Project Income Detail Jan 01, 2023 to Dec 31, 2023

Date	Description	Source	JE#	Amount	Cumulative
TOTAL EXPENSE				1,010.35	
REVENUE minus EXPENSE				<u>489.65</u>	
5.0 May Days					
REVENUE					
4110	Grants				
Mar 24, 2023	477, CBT - Columbia Basin Trust	Cash	J102	1,500.00	1,500.00
Apr 14, 2023	496, KSCU (Kootenay Savings Credit Union)	Cash	J138	500.00	2,000.00
Apr 21, 2023	Village of Kaslo	May Days 2023 Grant	J287	7,500.00	9,500.00
Jun 21, 2023	548, North Kootenay Lake Tourism (NKL T)	Cash	J272	2,499.00	11,999.00
Jun 28, 2023	546, Columbia Power	Cash	J270	750.00	12,749.00
Jun 28, 2023	547, BCFE - Province of BC	Cash	J271	3,000.00	15,749.00
				<u>15,749.00</u>	
4510	May Days Revenue				
Feb 06, 2023	457, MAY DAYS revenue f/ Vendors	Cash	J70	85.00	15,834.00
Mar 16, 2023	467, MAY DAYS revenue f/ Vendors	Cash	J92	95.00	15,929.00
Mar 16, 2023	468, MAY DAYS revenue f/ Vendors	Cash	J93	170.00	16,099.00
Mar 16, 2023	469, MAY DAYS revenue f/ Vendors	Cash	J94	515.00	16,614.00
Mar 16, 2023	470, MAY DAYS revenue f/ Vendors	Cash	J95	-40.00	16,574.00
Mar 18, 2023	471, MAY DAYS revenue f/ Vendors	Cash	J96	170.00	16,744.00
Mar 19, 2023	472, MAY DAYS revenue f/ Vendors	Cash	J97	195.00	16,939.00
Mar 19, 2023	473, MAY DAYS revenue f/ Vendors	Cash	J98	95.00	17,034.00
Mar 21, 2023	474, MAY DAYS revenue f/ Vendors	Cash	J99	515.00	17,549.00
Mar 22, 2023	475, MAY DAYS revenue f/ Vendors	Cash	J100	515.00	18,064.00
Mar 24, 2023	476, MAY DAYS revenue f/ Vendors	Cash	J101	1,030.00	19,094.00
Mar 27, 2023	478, MAY DAYS revenue f/ Vendors	Cash	J103	515.00	19,609.00
Apr 04, 2023	508, MAY DAYS revenue f/ Vendors	Cash	J166	135.00	19,744.00
Apr 05, 2023	509, MAY DAYS revenue f/ Vendors	Cash	J167	95.00	19,839.00
Apr 05, 2023	510, MAY DAYS revenue f/ Vendors	Cash	J168	135.00	19,974.00
Apr 05, 2023	511, MAY DAYS revenue f/ Vendors	Cash	J169	120.00	20,094.00
Apr 05, 2023	519, MAY DAYS revenue f/ Vendors	Cash	J183	515.00	20,609.00
Apr 07, 2023	512, MAY DAYS revenue f/ Vendors	Cash	J170	95.00	20,704.00
Apr 07, 2023	520, MAY DAYS revenue f/ Vendors	Cash	J184	95.00	20,799.00
Apr 11, 2023	513, MAY DAYS revenue f/ Vendors	Cash	J171	475.00	21,274.00
Apr 13, 2023	514, MAY DAYS revenue f/ Vendors	Cash	J172	120.00	21,394.00
Apr 13, 2023	515, MAY DAYS revenue f/ Vendors	Cash	J173	95.00	21,489.00
Apr 18, 2023	516, MAY DAYS revenue f/ Vendors	Cash	J174	475.00	21,964.00
Apr 21, 2023	517, MAY DAYS revenue f/ Vendors	Cash	J180	120.00	22,084.00
Apr 26, 2023	518, MAY DAYS revenue f/ Vendors	Cash	J178	95.00	22,179.00
May 03, 2023	528, MAY DAYS revenue f/ Vendors	Cash	J217	95.00	22,274.00
May 03, 2023	529, MAY DAYS revenue f/ Vendors	Cash	J218	515.00	22,789.00
May 03, 2023	530, MAY DAYS revenue f/ Vendors	Cash	J219	95.00	22,884.00
May 06, 2023	531, MAY DAYS revenue f/ Vendors	Cash	J220	95.00	22,979.00
May 12, 2023	532, MAY DAYS revenue f/ Vendors	Cash	J223	95.00	23,074.00
May 14, 2023	533, MAY DAYS revenue f/ Vendors	Cash	J224	95.00	23,169.00
May 14, 2023	534, MAY DAYS revenue f/ Vendors	Cash	J225	95.00	23,264.00
May 15, 2023	535, MAY DAYS revenue f/ Vendors	Cash	J226	95.00	23,359.00
May 19, 2023	536, MAY DAYS revenue f/ Vendors	Cash	J233	-135.00	23,224.00
May 24, 2023	537, MAY DAYS revenue f/ Vendors	Cash	J242	195.00	23,419.00
May 25, 2023	538, MAY DAYS revenue f/ Vendors	Cash	J243	-25.00	23,394.00
				<u>7,645.00</u>	
4525	Fundraisers				
May 29, 2023	526, FUNDRAISERS	Cash	J210	140.00	23,534.00
TOTAL REVENUE				<u>23,534.00</u>	
EXPENSE					
5007	Operating Supplies				
Jun 02, 2023	MD0523, Alana Jenkins Administrator	Cash	J269	213.19	213.19
5015	Advertising				
Mar 02, 2023	03-02-2023, Kootenay Festivals Events	Cash	J109	60.00	273.19
5016	Photography				
May 25, 2023	225, Jesse Schpakowski	Cash	J244	525.00	798.19
5025	Insurance				
Apr 18, 2023	Shephard Ashmore	May Days Parade	J221	330.00	1,128.19

Kaslo & District Chamber of Commerce

Project Income Detail Jan 01, 2023 to Dec 31, 2023

Date	Description	Source	JE#	Amount	Cumulative
May 12, 2023	Shephard Ashmore	Market Insurance	J227	550.00	1,678.19
				<u>880.00</u>	
5040	Professional Services				
Mar 01, 2023	MD0223, Alana Jenkins Administrator	Cash	J90	375.00	2,053.19
Apr 03, 2023	MD0323, Alana Jenkins Administrator	Cash	J165	575.00	2,628.19
May 01, 2023	MD0423, Alana Jenkins Administrator	Cash	J216	922.50	3,550.69
May 18, 2023	05-18-2023, Andex Rentals	Cash	J477	2,561.03	6,111.72
May 31, 2023	No Invoice, Pace Electric	Cash	J247	1,810.95	7,922.67
Jun 02, 2023	MD0523, Alana Jenkins Administrator	Cash	J269	2,400.00	10,322.67
Jul 04, 2023	MD0623, Alana Jenkins Administrator	Cash	J302	300.00	10,622.67
				<u>8,944.48</u>	
5060	Security				
May 18, 2023	001, Joe Cabot Blanc	Cash	J232	300.00	10,922.67
5435	Entertainment Provided				
May 23, 2023	May 23 Entertainers, ENTERTAINERS - Special Events	Cash	J238	6,965.00	17,887.67
May 24, 2023	Jesse, ENTERTAINERS - Special Events	Cash	J239	200.00	18,087.67
May 25, 2023	40, Propel Studios	Cash	J241	400.00	18,487.67
				<u>7,565.00</u>	
TOTAL EXPENSE				<u>18,487.67</u>	
REVENUE minus EXPENSE				<u>5,046.33</u>	
6.0 Kaslo Artscape - Mural					
REVENUE					
4110	Grants				
Jun 28, 2023	549, RDCK - Regional District of Central Kootenay	Cash	J275	2,500.00	2,500.00
Oct 11, 2023	560, North Kootenay Lake Tourism (NKLT)	Cash	J370	4,500.00	7,000.00
Oct 15, 2023	Mural paid by grant, North Kootenay Lake Arts & Heritage Council	Cash	J494	3,128.00	10,128.00
				<u>10,128.00</u>	
4120	Donations				
Aug 31, 2023	555, JVH Grad 2023	Cash	J319	344.26	10,472.26
Sep 28, 2023	Donation for Mural, Kaslo & Community Pharmacy	Cash	J343	4,000.00	14,472.26
				<u>4,344.26</u>	
4525	Fundraisers				
May 23, 2023	539, FUNDRAISERS	Cash	J254	-500.00	13,972.26
May 24, 2023	540, FUNDRAISERS	Cash	J252	1,794.00	15,766.26
Jun 06, 2023	50/50 to Langham, Langham Cultural Society	Cash	J274	-1,794.00	13,972.26
				<u>-500.00</u>	
TOTAL REVENUE				<u>13,972.26</u>	
EXPENSE					
5014	Marketing & Development				
May 19, 2023	119131, Hall Printing	Cash	J250	134.40	134.40
Sep 06, 2023	Hall Printing	121485	J359	105.24	239.64
				<u>239.64</u>	
5015	Advertising				
Sep 02, 2023	21456, Pennywise	Cash	J340	197.23	436.87
5027	Permits & Licenses				
Aug 09, 2023	01-38484, Village of Kaslo	Cash	J318	267.00	703.87
5040	Professional Services				
Aug 20, 2023	Canadian Murals	Artscape Mural 2023	J325	16,590.00	17,293.87
Oct 03, 2023	2007, Elevate Property Detailing	Cash	J373	185.43	17,479.30
				<u>16,775.43</u>	
TOTAL EXPENSE				<u>17,479.30</u>	
REVENUE minus EXPENSE				<u>-3,507.04</u>	

Kaslo & District Chamber of Commerce

Project Income Summary Jan 01, 2023 to Dec 31, 2023

Ac...	Account Name	Revenue	Expense
0.0 Memberships			
4010	Memberships	7,375.00	
5010	Membership Fees		145.00
		<u>7,375.00</u>	<u>145.00</u>
	REVENUE minus EXPENSE	7,230.00	
1.1 CHOOSE KasLocal (2021+)			
5014	Marketing & Development		747.76
	REVENUE minus EXPENSE	-747.76	
1.2 GGG - Great Gift Giveaway (2021+)			
4727	GGG - Great Giveaway Revenue	665.00	
5015	Advertising		22.70
5405	GGG- Great Giveaway Expenses		41.95
		<u>665.00</u>	<u>64.65</u>
	REVENUE minus EXPENSE	600.35	
3.1 Light up (2021+)			
4110	Grants	1,500.00	
5015	Advertising		197.23
5025	Insurance		275.00
5430	AGM / Holiday Mixer / Member Events		538.12
		<u>1,500.00</u>	<u>1,010.35</u>
	REVENUE minus EXPENSE	489.65	
5.0 May Days			
4110	Grants	15,749.00	
4510	May Days Revenue	7,645.00	
4525	Fundraisers	140.00	
5007	Operating Supplies		213.19
5015	Advertising		60.00
5016	Photography		525.00
5025	Insurance		880.00
5040	Professional Services		8,944.48
5060	Security		300.00
5435	Entertainment Provided		7,565.00
		<u>23,534.00</u>	<u>18,487.67</u>
	REVENUE minus EXPENSE	5,046.33	
6.0 Kaslo Artscape - Mural			
4110	Grants	10,128.00	
4120	Donations	4,344.26	
4525	Fundraisers	-500.00	
5014	Marketing & Development		239.64
5015	Advertising		197.23
5027	Permits & Licenses		267.00
5040	Professional Services		16,775.43
		<u>13,972.26</u>	<u>17,479.30</u>
	REVENUE minus EXPENSE	-3,507.04	

Kaslo & District Chamber of Commerce

Comparative Income Statement

	Actual Jan 01, 2023 to Dec 31, 2023	Actual Jan 01, 2022 to Dec 31, 2022	Difference
REVENUE			
MEMBERSHIPS REVENUE			
Memberships	7,375.00	6,135.00	1,240.00
TOTAL MEMBERSHIPS REVENUE	<u>7,375.00</u>	<u>6,135.00</u>	1,240.00
GRANTS & DONATIONS REVENUE			
Grants	28,177.00	51,500.00	-23,323.00
Donations	4,369.26	60.30	4,308.96
CollegeRockies Student Wage Funding	0.00	0.00	0.00
TOTAL GRANTS & DONATIONS REVENUE	<u>32,546.26</u>	<u>51,560.30</u>	-19,014.04
SPECIAL EVENTS REVENUE			
May Days Revenue	7,645.00	9,218.95	-1,573.95
Ticket Sales - Members Events	1,015.00	0.00	1,015.00
Fundraisers	-360.00	1,334.00	-1,694.00
TOTAL SPECIAL EVENTS REVENUE	<u>8,300.00</u>	<u>10,552.95</u>	-2,252.95
OTHER REVENUES			
Racking Fees Revenue	900.00	0.00	900.00
Signage Fees Revenue	0.00	0.00	0.00
Choose Local Revenue	0.00	10.00	-10.00
GGG - Great Giveaway Revenue	665.00	500.00	165.00
Chamber Cash Sales	7,740.00	7,140.00	600.00
Chamber Group Insurance Commission	2,273.03	2,499.49	-226.46
Trailblazers Signage Advertising	0.00	215.00	-215.00
Interest Income	22.71	27.04	-4.33
Other Revenues	0.00	0.00	0.00
TOTAL OTHER REVENUES	<u>11,600.74</u>	<u>10,391.53</u>	1,209.21
TOTAL REVENUE	<u>59,822.00</u>	<u>78,639.78</u>	-18,817.78
EXPENSE			
OPERATING EXPENSES			
Office Supplies	0.00	588.51	-588.51
Operating Supplies	213.19	134.36	78.83
Equipment <\$500	0.00	0.00	0.00
Membership Fees	1,289.76	4,102.54	-2,812.78
Racking Fees Expense	320.00	0.00	320.00
Marketing & Development	2,146.63	14,497.00	-12,350.37
Advertising	537.04	9,621.83	-9,084.79
Photography	525.00	2,872.50	-2,347.50
Office Rent Expense	300.00	450.00	-150.00
Telephone & Internet	0.00	0.00	0.00
Website	732.56	20,865.08	-20,132.52
Insurance	2,269.00	2,402.00	-133.00
Permits & Licenses	450.64	35.00	415.64
Bookkeeping / Accounting Services	1,870.31	1,218.79	651.52
Bank Charges	27.25	25.75	1.50
Professional Services	35,208.66	53,202.04	-17,993.38
Chamber Cash Redemptions	6,426.15	9,325.00	-2,898.85
Meetings & Open Houses	0.00	0.00	0.00
Postage, Freight and Shipping	0.00	0.00	0.00
Security	300.00	300.00	0.00
Travel	0.00	170.80	-170.80
TOTAL OPERATING EXPENSES	<u>52,616.19</u>	<u>119,811.20</u>	-67,195.01
SPECIAL EVENTS EXPENSES			
GGG- Great Giveaway Expenses	41.95	0.00	41.95
AGM / Holiday Mixer / Member Events	4,486.22	1,434.00	3,052.22
Entertainment Provided	7,565.00	4,925.00	2,640.00

Kaslo & District Chamber of Commerce

Comparative Income Statement

	Actual Jan 01, 2023 to Dec 31, 2023	Actual Jan 01, 2022 to Dec 31, 2022	Difference
Bad Debts	0.00	0.00	0.00
TOTAL SPECIAL EVENTS EXPENSES	<u>12,093.17</u>	<u>6,359.00</u>	5,734.17
OTHER EXPENSES			
Amort. / Depreciation Expense	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	-0.01	0.01
Other Expenses	0.00	480.00	-480.00
Suspense Until Clarified	0.00	0.00	0.00
TOTAL OTHER EXPENSES	<u>0.00</u>	<u>479.99</u>	-479.99
TOTAL EXPENSE	<u>64,709.36</u>	<u>126,650.19</u>	-61,940.83
NET INCOME	<u><u>-4,887.36</u></u>	<u><u>-48,010.41</u></u>	43,123.05

**CONDITIONAL GRANT TO THE
KASLO & AREA CHAMBER OF COMMERCE**

The total amount of this Annual Conditional Grant shall be \$7,500.

This amount shall constitute 100% of the Village's annual financial contribution to the Kaslo & Area Chamber of Commerce.

This grant is awarded to the Chamber for assistance with providing the following items for the benefit of Chamber Members and the Community at Large:

Coordination and staging of Annual May Days Celebrations	\$5,000
Coordination and staging of Annual Christmas Light-Up Celebrations	500
Advertising costs	500
Annual volunteer insurance to cover Chamber activities	1,500

All other funding for these items must be supplied by the Chamber of Commerce.

This grant shall be paid out in installments as follows:

\$3,000 - to be paid out on or before March 31st (or within 1 (one) month of receiving the financial statements for the preceding year¹)

\$2,500 - to be paid out on or before May 31st (or within 1 (one) month of receiving a copy of the insurance policy²)

\$2,000 - to be paid on or before July 31st

Excess funds not required to cover the cost of the insurance policy may be used towards another item covered under this grant.

Copies of any advertising done under this grant must be provided to the Village along with the financial statement.

The Village of Kaslo shall endeavor to provide in-kind contributions upon written request. Please consult the Village of Kaslo website for meeting schedules in order to ensure that sufficient time is allowed to process these requests.

¹A full financial statement for the preceding year must be provided to the Village of Kaslo on or before the end of February each year in order to be eligible to receive the grant for the current year. The statements must provide a detailed breakdown for the costs associated with the coordination and staging of both May Days and Christmas Light-Up.

²The insurance policy must name the Village of Kaslo as additional named insured. Upon renewal of the insurance policy a full copy must be delivered to the Village office as soon as possible.

TEMPORARY STREET CLOSURES

Commercial:

All requests for closures of commercial streets to vehicular traffic must be submitted in writing to the Village of Kaslo 30 days in advance of the event. All applications will be reviewed by all property owners or tenants affected by the closure, and closures must be approved in advance by Council.

Residential:

All requests for closure of residential streets to vehicular traffic must be made to the municipal office at least 96 hours in advance of any event and may be approved or rejected by Administration.

General:

All applicants are responsible for adequate traffic control, notifying the RCMP of any closure once approved and for maintaining emergency vehicle access at all times during a street closure.

Under no circumstances will the Village of Kaslo issue approval for the Provincial highway to be closed.

2012.04.24

VILLAGE OF KASLO
NOTICE
TEMPORARY STREET CLOSURE

The Village of Kaslo has received a request from:

(name of organization)

to close a street or streets pursuant to the map (see over) on:

DATE(S) _____

BETWEEN THE HOURS OF _____

FOR THE PURPOSE OF _____

This form may EITHER be returned to the person delivering it OR returned to the Village office by the person who completes the form.

Please return this form to the Village Office at 413 Fourth Street Kaslo B.C. prior to 12 Noon on Wednesday _____ with any comments may you have regarding the proposed closure. Council will be reconsidering this proposal for closure at its regular meeting scheduled to be held _____.

COMMENTS: _____

NAME (printed)

SIGNATURE:

DATE