



AGENDA

Arts & Heritage Committee Meeting Meeting

4:15 PM - Wednesday, November 5, 2025

Council Chambers, 413 4th Street, Kaslo, BC

Page

1. CALL TO ORDER

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated including the Ktunaxa, Sinixt, and Sylix People and the Indigenous and Metis residents of our community.

The meeting is called to order at ____ PM.

2. ADOPTION OF THE AGENDA

2.1. Addition of Late Items

2.2. Adoption of the Agenda

Recommendation: *THAT the agenda for the November 5, 2025 Arts & Heritage Committee Meeting be adopted as presented.*

3. ADOPTION OF MINUTES

3.1. Meeting Minutes

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[2024.11.27 Art & Heritage Committee minutes DRAFT](#)

Recommendation: *THAT the minutes of the November 27, 2024 Arts & Heritage Committee Meeting be adopted as presented.*

4. DELEGATIONS

5. INFORMATION ITEMS

5.1. Member Reports

5.2. Committee Terms of Reference

5 - 6

[Art & Heritage ToR](#)

6. QUESTION PERIOD

An opportunity for members of the public to ask questions or make comments regarding items on the agenda.

7. BUSINESS

7.1. Artwork in Legacy Park

8. LATE ITEMS

9. NEXT MEETING

Unless otherwise specified, the next meeting will be held at the call of the Chair.

10. ADJOURNMENT

10.1. Meeting Adjournment

Recommendation: *THAT the Arts & Heritage Committee Meeting be adjourned at _____PM.*

KASLO ART & HERITAGE COMMITTEE MINUTES

DATE: 2024.11.27

LOCATION:

Council Chambers – City Hall

TIME: 4:30 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Councillor Leathwood
	Members:	Mayor Hewat, Trish Feeney, David Jackson, Rick Nay
	Regrets:	Anne Malik
	Staff:	CO Allaway, Lee Symmes
	Public:	Nil

1. Call to Order

The meeting was called to order at 4:00 p.m.

2. Adoption of the Agenda

Moved, seconded and CARRIED

THAT the agenda for the 2024.11.27 Art & Heritage Committee Meeting be adopted as presented.

3. Adoption of the Minutes

Moved, seconded and CARRIED

THAT the minutes for the 2024.02.05 Art & Heritage Committee Meeting be adopted as presented.

4. Information Items

4.1 Member Reports

4.1.1 A. Malik – 2025 Sculpturewalk Choices

4.2 Correspondence

4.2.1 2024.02.27 Trotter re Legacy Park Art

The committee discussed options for featuring the work of local artists in the future. It was noted that area artists participate in the Castlegar Sculpturewalk program. Staff will respond to Mr. Trotter.

5. Question Period – Nil

6. Business

6.1 2025 Castlegar Sculpturewalk Selection

Moved, seconded and CARRIED

THAT the Art & Heritage Committee recommends to Council that the Village of Kaslo lease the sculpture “All Strings Attached” by Kate Tupper from Castlegar Sculpturewalk for installation in Legacy Park in 2025.

7. Late Items – Nil

8. **Next Meeting**

The next meeting will be held at the call of the Chair.

9. **Adjournment**

The meeting was adjourned at 4:51 p.m.

CERTIFIED CORRECT:

Corporate Officer

Chair Leathwood

DRAFT





ART & HERITAGE COMMITTEE

EFFECTIVE DATE: January 10, 2023

RESOLUTION #: 10/2023

PURPOSE: The committee is a Select Committee, established by Council resolution to consider or inquire into any matter and to report its findings and opinion to the council. (CC s.141)

Mandate

The Art & Heritage Committee is a Select Committee of Council which is responsible for making recommendations to Council regarding public art selections and the application of Heritage Design Guidelines for buildings in the downtown area.

The committee will make recommendations to Council regarding Heritage and Commercial Core DPA applications where the proposed development does not align with existing Heritage Design Guidelines.

Reporting

The committee will report annually to Council regarding public art selections.

The committee will report to Council following consideration of a DPA application.

Schedule

The committee will meet annually to consider public art issues.

The committee will meet within 15 business days of a Heritage and Commercial Core DPA application being referred by Council.

MEMBERSHIP: All appointments to voting positions must be made by resolution of Council.

Term

Appointments shall be for a 4 year term. Appointments may be rescinded at any time by Council and vacancies may be filled by Council resolution.

Composition

The voting members of the Committee shall be:

- The Mayor of Kaslo or their designate
- 1 additional member of Council
- up to 5 members of the public

Staff may attend meetings at the discretion of the CAO, to provide procedural or subject matter advice, but will not have voting rights.

Quorum

Quorum shall be 4 voting members (one must be a member of Council) of the Committee.

RESOURCING:

The Corporate Officer or their designate will ensure that meeting notices are posted, agenda packages are distributed, minutes are recorded, and meeting materials are available for public inspection.

PROCEDURE:

Council may refer specific matters to the Committee at any time.

The provisions in the Council Procedures Bylaw regarding Committees will apply.