



Regular Council Meeting Minutes

Tuesday, September 9, 2025 at 6:00 PM

Council Chambers - City Hall 413 Fourth Street, Kaslo

Council Present: Mayor Hewat, Councillor Bird, Councillor Brown, Councillor Lang, and Councillor Leathwood

Council Absent:

Staff Present: CAO Baker, Corporate Financial Officer L'Heureux, and MSI Dunlop

Public: 45

1. CALL TO ORDER

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the agenda

196/25

THAT the agenda for the September 9, 2025 Regular Council Meeting be adopted as presented.

CARRIED

3. ADOPTION OF THE MINUTES

- 197/25 3.1 Adoption of the Minutes
THAT the minutes of the August 26, 2025 Regular Council Meeting be adopted as presented.

CARRIED

4. DELEGATIONS

- 4.1 A. Malik - RV Park

5. INFORMATION ITEMS

- 5.1 Council Reports
Mayor Hewat provided a written report on her activities.
- 5.2 CAO Report
CAO Baker provided an update on municipal activities including ongoing and upcoming projects.
- 5.3 Correspondence
2025.08.22 - RDCK - Arena Project funding.pdf
2025.08.22 - RDCK - City Hall Project funding.pdf
2025.08.22 - RDCK - Kemball Renovations funding.pdf
2025.08.25 - M. Bath - South Beach_Redacted.pdf
2025.08.28 - B. Wells - Road Entry to Highway.pdf
2025.08.29 - Tree Canada - National Tree Day.pdf
2025.09.01 - Kaslo Boat Club - Boat Moorage_Redacted.pdf
2025.09.01 - V & A Malik - Public access to water.pdf
2025.09.02 - BC CiB - Newsletter.pdf
2025.09.02 - CoPG 2025 UBCM Resolutions Member Support Letter.pdf
2025.09.02 - Interior Health - Nelson Community Health Campus.pdf
2025.09.02 - LGPS-10960 Kaslo Final Payment Letter.pdf
2025.09.04 - Save Our Streets - Invitation.pdf

198/25

THAT the correspondence titled "2025.09.01 - V & A Malik - Public access to water" be referred to staff for research and that staff report back their findings at a future meeting; and THAT the staff report specifically address the three (3) questions outlined in the correspondence.

CARRIED

6. QUESTION PERIOD

3 members of the public asked questions of Council.

7. BUSINESS

199/25 7.1 Kemball Renovations Rent Relief
THAT the Village offer a credit to each tenant in the Kemball Memorial Centre that is equivalent to one (1) month of rental fees payable.

CARRIED

200/25 7.2 City Hall Upgrades project
THAT the Widow's Walk on City Hall's roof be repaired; AND THAT the 2025 - 2029 Financial Plan Bylaw be amended to include an additional \$25,000 for unforeseen repairs associated with the City Hall Upgrades project, including \$17,000 from the City Hall reserve fund and \$8,000 from the Buildings, Machinery, Vehicles, and Equipment reserve fund.

CARRIED

In Favour: Mayor Hewat, Councillor Lang, Councillor Leathwood

Opposed: Councillor Bird, Councillor Brown

- 7.3 Official Community Plan and Zoning Bylaw Amendment (1st Reading) for Kaslo Community Services

Councillor Leathwood declared a conflict of interest as she works for Kaslo Community Services and left the meeting at 7:07 p.m.

201/25

***THAT Official Community Plan Amendment Bylaw No. 1320, 2025 be introduced and read and first and second time;
AND THAT Land Use Amendment Bylaw No. 1321, 2025 be introduced and read a first and second time;
AND FURTHER THAT the Village provide notice of a Public Hearing for October 7, 2025 in relation to Official Community Plan Amendment Bylaw No. 1320, 2025 and Land Use Amendment Bylaw No. 1321, 2025.***

CARRIED

Councillor Leathwood returned to the meeting at 7:16 p.m.

- 7.4 Development Permit - 437 Front Street

202/25

THAT Council approve Heritage and Commercial Core Development Permit application DP2025-05.

CARRIED

Councillor Lang left the meeting for personal reasons at 7:19 p.m.

Councillor Lang returned to the meeting at 7:20 p.m.

- 7.5 Development Permit Application - 1630 Duthie St

203/25

THAT Wildfire Development Permit application DP2025-04 be approved without conditions.

CARRIED

204/25 7.6 Proclamation Request and Proclamation Policy
THAT Council adopt the Proclamation Request policy as presented;
AND THAT the request from PacificSport Columbia Basin to proclaim National Coaches Week in Kaslo be approved in accordance with the new policy.

CARRIED

Mayor Hewat proclaimed September 15 to September 21, 2025 as Coaches Week in Kaslo.

205/25 7.7 Permissive Tax Exemptions
THAT Permissive Tax Exemption Bylaw No. 1325, 2025 be introduced and given first, second, and third reading.

CARRIED

Council requested that staff bring forward more information at the next Regular meeting regarding non-profit associations who have rent or lease agreements with for profit organizations and their eligibility for Permissive Tax Exemptions.

206/25 7.8 Freedom of Information Bylaw
THAT the Village of Kaslo Freedom of Information Bylaw No. 1324, 2025 be introduced and read a first, second, and third time.

CARRIED

8. ADJOURNMENT

207/25

THAT the meeting be adjourned at 7:40 p.m.

CARRIED

Mayor

Corporate Officer