



## REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.05.14

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

---

PRESENT: Chair: Mayor Hewat  
Councillors: Bird, Brown, Lang  
Regrets: Leathwood  
Staff: CAO Baker, CFO Tynan (dep. 6:45), CO Allaway, Jessie Lay  
Public: 3

---

### 1. Call to Order

The meeting was called to order at 6:00 p.m.

### 2. Adoption of the Agenda

98/2024

Moved, seconded and CARRIED

***THAT the Agenda for the 2024.05.14 Council Meeting be adopted as presented, with item 7.9 to be considered after item 7.3.***

### 3. Adoption of the Minutes

99/2024

Moved, seconded and CARRIED

***THAT the Minutes of the 2024.04.23 Council Meeting be adopted as presented.***

***THAT the Minutes of the 2024.05.09 Special Meeting of Council be adopted as presented.***

### 4. Delegations

4.1 ~~Cpl. Venema, RCMP~~

4.2 Ashley Ruggiero, Grant Thornton

### 5. Information Items

#### 5.1 Council Reports

5.1.1 Mayor's Report

5.1.2 Councillor Bird – AKBLG Report

5.1.3 Councillor Leathwood – Heritage BC Conference Report

#### 5.2 Committee Minutes

#### 5.3 Staff Reports

5.3.1 CAO Report

5.3.2 DP 2024-01 Amendment 331 Front Street (1896 Building)

5.3.3 DP 2024-05 715 Balfour Ave (McCallum)

#### 5.4 RCMP 2024 Q1 Report

#### 5.5 North Kootenay Lake Arts & Heritage - Banners

#### 5.6 Street Closure Notice – Kaslo & Area Youth Centre (Pride Crosswalk)

#### 5.7 Correspondence

5.7.1 2024.03.11 Heritage BC Award

- 5.7.2 2024.04.23 JV Humphries School Bursary
- 5.7.3 2024.05.03 L. Bourassa – Accessibility Committee resignation
- 5.7.4 2024.05.06 Minister of Housing – RE: UBCM 2023

**100/2024**

Moved, seconded and CARRIED

***THAT the letter from the Minister of Housing be forwarded to the Kaslo & District Senior Citizens Shelter Society.***

5.7.5 May Days Street Closure – Revised

5.7.5.1 Seniors Letter

5.7.6 Ring Road Letters

5.7.6.1 2024.04.16 Reimer

5.7.6.2 2024.05.01 Smith

5.7.7 South Beach Letters

5.7.7.1 2024.04.17 Purcell

5.7.7.2 2024.04.18 Turner

5.7.7.3 2024.04.18 Zilkie

5.7.7.4 2024.04.18 Phelan

5.7.7.5 2024.04.30 Holland

5.8 **2024.04.23 Circulation Package**

**6. Question Period – Nil**

**7. Business**

7.1 **2023 Audited Financial Statements**

**101/2024**

Moved, seconded and CARRIED

***THAT the Independent Auditors Report prepared by Grant Thornton be accepted as presented.***

**102/2024**

Moved, seconded and CARRIED

***THAT the 2023 Audited Financial Statements be adopted as presented.***

7.2 **2024-2028 Financial Plan Bylaw 1302, 2024**

**103/2024**

Moved, seconded and CARRIED

***THAT the 2024-2028 Financial Plan Bylaw No. 1302, 2024 be adopted.***

7.3 **Tax Rates Bylaw 1303, 2024**

**104/2024**

Moved, seconded and CARRIED

***THAT Tax Rates Bylaw No. 1303, 2024 be adopted.***

7.4 **Community Wildfire Resiliency Plan**

**105/2024**

Moved, seconded and CARRIED



***THAT the Community Wildfire Resiliency Plan dated April 12, 2024 be adopted as presented.***

- 106/2024**      7.5    **DVP 2024-02 625 C Avenue**  
Moved, seconded and CARRIED  
***THAT Council approve Development Variance Permit application DVP 2024-02 for the property located at 625 C Avenue, legally described as Lot 1, District Lot 208, Kootenay District Plan EPP124396, to allow the following:***  
***i.        To vary Section 4.3 of Land Use Bylaw 1130 to permit parking forward of the principal dwelling.***
- 107/2024**      7.6    **DVP 2024-03 104 8<sup>th</sup> Street**  
Moved, seconded and CARRIED  
***THAT Council approve Development Variance Permit application DVP 2024-03 for the property located on 8th Street, legally described as Parcel Q (being a consolidation of Lots 37 & 38, see CB1033868), Block 2, District Lot 208, Kootenay District Plan 559, to allow the following:***  
***i.        To vary Section 4.3 of Land Use Bylaw 1130 to permit parking forward of the principal dwelling.***
- 108/2024**      7.7    **DVP 2024-04 439 A Avenue**  
Moved, seconded and CARRIED  
***THAT Council approve Development Variance Permit application DVP 2024-04 for the property located at 439 A Avenue, legally described as Lot A, District Lot 208, Kootenay District Plan 15986, to allow the following variance to section 3.1.4 (a) of Land Use Bylaw 1130, as amended:***  
***i.        Decrease the required setback from the front property line from 7.5 metres to 3.05 metres, to permit the renovation of the front entrance to the home.***
- 109/2024**      7.8    **Kaslo Jazz Etc Society – South Beach Temporary Use Permit**  
7.8.1    Kaslo Jazz Etc. Society  
Moved, seconded and CARRIED  
***THAT a Temporary Use Permit be issued for Blocks 32, 33, 35 & 36 of DL209, KLD Plan NEP393, authorizing the operation of a campground from August 1-5, 2024 in conjunction with the 2024 Jazz Fest event, subject to receipt of a \$5,000 security deposit and appropriate insurance coverage.***
- 110/2024**      7.9    **2024 Asset Management Program Overview**  
Moved, seconded and CARRIED  
***THAT the Asset Management Program Overview report be received by Council as information.***



**111/2024** Moved, seconded and CARRIED  
**THAT the Village apply for an Infrastructure Planning Grant through the Province of BC with grant eligible expenses of up to \$10,000 and Village contributions of \$5,000.**

**112/2024** Moved, seconded and CARRIED  
**THAT the Village apply for a UBCM Asset Management Planning grant in the amount of \$25,000 with Village contributions of \$25,000.**

**113/2024** Moved, seconded and CARRIED  
**THAT staff prepare an amendment to the 2024-2028 Financial Plan to include the anticipated revenues and expenditures for the Infrastructure Planning Grant and UBCM Asset Management Planning grant.**

*Councillor Brown declared a conflict of interest with respect to the Kaslo Baseball and Softball Association request and absented themselves from the meeting at 6:56 p.m. as he is a member of their board.*

#### **7.10 Kaslo Baseball and Softball Association Request**

##### **7.10.1 Letter of Concern**

**114/2024** Moved, seconded and CARRIED  
***THAT Kaslo Baseball and Softball Association be permitted to proceed with 2024 Improvements to Murray Pearson Memorial Ball Park including construction of dugouts, a batting cage, outfield fence, and digital scoreboard; AND***

***THAT the Village contribute equipment and labour as in-kind services to support 2024 Improvements to Murray Pearson Memorial Ball Park; AND***

***THAT the Village amend its User Agreement with Kaslo Baseball and Softball Association to identify responsibilities for the on-going cost of maintenance and repairs, as well as ensure terms and conditions mitigate the risk of liability to the Village caused by errant balls; AND***

***THAT gates and signage be installed at the entrances to pedestrian paths at Murray Pearson Memorial Ball Park to prevent the public from entering the field during play.***

*Councillor Brown returned to the meeting at 7:05 p.m.*

#### **7.11 Contract Amendments – Town Architecture**

**115/2024** Moved, seconded and CARRIED



***THAT the architectural services contract for the Kaslo Rural Innovation Centre be awarded to Town Architecture Inc. based on an hourly rate of \$145/hour and to a maximum of \$25,000.***

**7.12 Active Transportation Network Plan**

**116/2024**

Moved, seconded and CARRIED

***THAT WATT CONSULTING GROUP be awarded the contract to develop an Active Transportation Network Plan, all for the sum of \$32,335 (excluding taxes), as outlined in their proposal dated April 26, 2024, and FURTHER, that staff be authorized to execute the contract.***

**7.13 Annual Report**

**117/2024**

Moved, seconded and CARRIED

***THAT the meeting to consider the 2023 Annual Report be held in conjunction with the 2024.06.25 Regular Council Meeting.***

**8. Late Items – Nil**

**9. In Camera Meeting – Nil**

**10. Raised from In Camera Meeting – Nil**

**11. Adjournment**

The meeting was adjourned at 7:12 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat

